

Ordinances 2005

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ORDINANCE 05-01

Amend Section 13-6 of the Pierce County Code Regarding Administrative Coordinator General Powers and Duties

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: That Section 13-6 of the Pierce County Code is hereby amended to read as follows:

13.6 General Powers and duties.

~~The Administrative Coordinator shall be the chief administrative officer of the county. The Administrative Coordinator shall take care that every county ordinance and state or federal law is observed, enforced and administered within Pierce County if the ordinance or law is subject to enforcement by the Administrative Coordinator or any other person supervised by the Administrative Coordinator. The duties and powers of the Administrative Coordinator shall be, without limitation because of enumeration, to:~~

A. ~~Direct and~~ Coordinate all administrative and management functions of the county government not otherwise vested by law in boards or commissions, or in other elected officers.

B. ~~Appoint, pursuant to county policies and County Board approval, and supervise the heads of all departments of the county except those elected by the people and except where the statutes provide that the appointment shall be made by elected officers; but the Administrative Coordinator shall also supervise all department heads where the law provides that the appointment shall be made by a board or commission, by the Chairperson of the County Board or by the County Board. Notwithstanding any statutory provision that a board or commission supervises the administration of a department, the Administrative Coordinator shall supervise the administration of the department and the board or commission shall perform any advisory or policy making function authorized by statute. Provides general direction, along with standing committees, of non-elected Department Heads with the exception of the Corporation Counsel appointed by the County Board.~~

C. Prepare a proposed county budget under the supervision of the Finance and Personnel Committee and in compliance with § 65.90, Wis. Stats. Implement the budget as adopted by the County Board. In developing the budget the Administrative Coordinator shall:

(1) Meet with the Finance and Personnel Committee in a timely manner each fiscal year to establish the format, target funding levels and procedures for the upcoming budget process.

(2) Furnish department heads with appropriate budget development instructions, forms and assistance in making budget requests. Attend meetings to review department budget requests, and schedule and arrange hearings and meetings with department heads, the Finance and Personnel Committee and members of the public to present the proposed budget.

(3) Prepare a final draft budget as directed by the Finance and Personnel Committee and submit the same to the County Board, including a proposed program of capital expenditures and borrowing.

(4) Monitor implementation of the adopted county budget to assure that all expenditures of county funds are made in compliance with the allocations in the budget, state law and county policies. Review all requests for transfer within the adopted budget or for modifications of allocations in the budget and make recommendations to the Finance and Personnel Committee and/or County Board consistent with county ordinances and §65.90, Wis. Stats. Make regular reports to the Finance and Personnel Committee and the County Board on the financial condition of the county, financial trends, and long-term financial needs of the county.

D. Authorize payment of orders. The Administrative Coordinator may, between meetings of the Finance Committee, on behalf of the County Board, approve of the settlement of accounts and the payment of bills and purchase orders.

E. Purchasing. Establish and manage a centralized system of purchasing to procure supplies at the most advantageous cost.

F. Property management. Subject to the supervision and approval of the County Board and committees thereof:

(1) Be responsible for the maintenance, preservation and care of all personal property of the county over which the county has authority, maintain an inventory and record the property and provide for maintenance of the property to preserve its value to the county.

(2) Develop, in cooperation with departments and officials, a long-range plan for management of county property, together with recommendations for construction of facilities needed to deliver county services.

- Recommends long-range capital improvements, work and performance standards.

(3) When directed by the County Board, Finance and Personnel Committee or other committee, cause plans and architectural specifications for county capital projects authorized by the County Board to be prepared and coordinate county monitoring of construction progress.

~~(4) Allocate space to county departments and agencies. In consultation with the Building Committee and County Board Chair, allocate space to county departments and agencies.~~

G. Insurance administration. Be primarily responsible for assuring that insurance coverage is solicited and maintained by the county in such amounts as are available and affordable and are adequate to protect the county from financial loss and/or subject to Finance and Personnel Committee approval, for coordinating a system of self-insurance adequate to meet the county's risk needs in one or more areas of exposure. The Administrative Coordinator shall:

(1) Serve as custodian of all insurance policies held by the county, filing duplicates thereof with any appropriate department head or agency.

(2) Under the supervision of the Finance and Personnel Committee, procure, through bidding or other means as deemed proper by the Committee, insurance coverage for property, casualty, employee health, life, and other insurance risks. The Administrative Coordinator shall continuously evaluate the county's coverage and recommend county policies that will protect the county from unreasonable risk of loss.

(3) Oversee and administer self-insurance programs maintained by the county.

(4) Process all insurance claims and refer them to the Corporation Counsel and committees of the County Board as appropriate.

H. Appoint such assistants, staff and technical staff to his or her office as are, from time to time, authorized by the County Board and approved by the Personnel Committee.

- Supervises the Administrative Coordinator's clerical staff and activities. Prepares, submits and monitors Administrations budget.

I. Human resources management. Pursuant to county policies, ordinances, state and federal law, the Administrative Coordinator shall implement and manage a comprehensive human resources (personnel) program for Pierce County, including:

(1) ~~Supervise and direct~~ Develops and directs county practices for recruitment, hiring, promotion, training, discipline, transfer, performance review and terminations, and recommend policies and procedures to the County Board regarding the same.

- Participates in employment recruitment, interview, performance appraisals, discipline, assignment, reward, transfers, complaints and selection (with standing committee or its designee). Reviews employee separation notices and conducts exit interviews. Recommends procedures to reduce absenteeism and turnover and prepares related reports.

- Assists Department Heads, standing committees and County Board in the investigation and handling of employee related complaints. Develops and assists in the Human Resource training and remediation techniques for managers, supervisors, and staff. Evaluates and advises on potential work related problems/issues.

(2) ~~Conduct~~ Participates with the standing committees in conducting performance reviews of all non-elected department heads, except and Corporation Counsel. In doing evaluations, the Administrative Coordinator shall seek input from the standing committee or its chairperson.

(3) Advise the Finance and Personnel Committee and County Board on the level of workforce size and qualifications necessary to deliver county services.

- Develops compensation plan through employee wage and salary schedules and reports analysis, and available data for labor market.
- Prepares employment needs forecasts.

(4) ~~Administer~~ Assists Department Heads or supervising authority in administering appropriate and timely discipline, including termination. Recommendations for discharging nonrepresented staff will be made to the Personnel Committee.

(5) ~~Represent~~ Assists county management in collective bargaining, arbitration and personnel related proceedings.

- Maintains knowledge of legislation, arbitration decisions and collective bargaining agreements to gauge industry trends and practices.
- Monitors human resource data gathering and drafts reports from data. Monitors human resource records maintenance, data communication for compliance with law and requests from County Departments and officials. Consults with Legal Counsel regarding employment practices.

J. Have the following general ~~powers~~ duties:

(1) To ~~direct and~~ coordinate the operations of all county departments, except where the County Board has directed otherwise, and conduct regular department head meetings.

(2) To supervise, with the assistance of the Corporation Counsel, the codification of all county ordinances.

(3) To make recommendations from time to time as deemed appropriate to the County Board for reorganization of county departments, assignment of responsibilities to agencies as to the merger, consolidation or abolition of county agencies, positions and programs and report these recommendations to the County Board.

(4) To monitor developments in state, federal and other relevant laws and governmental affairs and advise the County Board, its committees and all department heads on recommended policy positions to advance which will improve county administration and operations. The Administrative Coordinator shall represent the county before governmental agencies as requested by the County Board.

(5) To recommend resolutions, ordinances, or regulations to the County Board to promote improved county services in the public interest and provide all requested information, data and reports requested by the County Board to the extent such information is available.

(6) To generally represent the county in business transactions, negotiations and administrative proceedings when so directed by the County Board.

(7) Attends and participates in all County Board of Supervisors meetings. Reports on County activities to Board of Supervisors on regular basis and as requested. Prepares County Board agenda and resolutions.

(8) Serves as the coordinator for external agency investigations.

(9) Serves as County equal opportunity officer.

(10) Serves as ADA manager and coordinator.

(11) Participates in recruitment of non-elected Department Heads with the exception of the Corporation Counsel appointed by the County Board.

(12) Monitors operations and actions of all County Board Committees, Boards and Commissions Department offices and agencies.

(13) Prepares policy analysis reports and recommendations for County Board and Committees.

(14) Attends and participates in Committee meetings as needed, required and/or requested.

(15) Conducts monthly Department Head meetings.

(16) In conjunction with Corporation Counsel and standing committees, negotiates intergovernmental contracts on behalf of Pierce County.

(17) Serves as County's contact representative.

(18) Assists all Departments in grant opportunities and pursues, prepares or develops grants beneficial to the county but outside the scope of a department.

(19) Coordinates interdepartmental and Ad Hoc Committees as directed by Board of Supervisors and County Board Chairperson.

(20) Coordinates and develops risk management programs.

(21) In consultation with the appropriate Department Head, standing committee or County Board chair, provides information to members of the press, civic and social groups and the general public on County operations and activities.

(22) Represents the County Board as directed.

(23) Performs ministerial tasks necessary to perform the duties as Administrative Coordinator.

(24) Plans, directs and manages the accounting payroll and purchasing function and staff.

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

Dated this 19th day of April, 2005.

ORDINANCE 05-02

Rezone A Parcel Of Land In The Town Of Trenton From Rural Residential-20 To Light Industrial: Randall & Bonita Trok

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Trenton be amended to change the zoning from Rural Residential-20 to Light Industrial on a parcel of land being part of the SE ¼ of the SE ¼ and part of Blocks 43, 44, and 45 of the vacated Village of Trenton lying northeasterly of County Road K, all in Section 33, Township 25 North, Range 18 West, Town of Trenton, Pierce County, State of Wisconsin. This parcel totals 0.600-acres in size.

Section 2: That this ordinance shall not be codified.

Section 3: That this ordinance shall take effect upon passage.

Dated this 19th day of April 2005.

ORDINANCE 05-03

Rezone a Parcel of Land in the Town of Trimbelle from General Rural Flexible to Ag Residential for Property Owned by David Pluth; and Parcels of Land from Primary Agriculture to Ag Residential for Properties Owned by James & Vicki Langer, Jason & Trisha McGrath, James & Rebecka Langer, Darren & Lori Place, Kenneth & Beverly Prichard, and Thomas & Melissa Johnson

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Trimbelle be amended to incorporate changes as shown on the attached map, Attachment A, incorporated herein by reference.

Section 2: That this ordinance shall not be codified.

Section 3: That this ordinance shall take effect upon passage.

Dated this 28th day of June 2005.

(Note: Attachment A map on file at Land Management Office.)

ORDINANCE 05-04

Rezone a Parcel of Land in the Town of Ellsworth from Primary Agriculture to General Rural Flexible: Daniel A. & Kelly Knutson

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Ellsworth be amended to change the zoning from Primary Agriculture to General Rural Flexible on a parcel of land being part of the West $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, Section 17, Township 26 North, Range 17 West, Town of Ellsworth, Pierce County, State of Wisconsin. This parcel totals 20.000-acres in size.

Section 2: That this ordinance shall not be codified.

Section 3: That this ordinance shall take effect upon passage.

Dated this 28th day of June 2005.

ORDINANCE 05-05

Rezone a Parcel of Land in the Town of Trimbelle from Primary Agriculture to Agriculture Residential: Peter & Sandra Sabo-Steel

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Trimbelle be amended to change the zoning from Primary Agriculture to Agriculture Residential on a parcel of land located in the NE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 22, T.26N, R.18W, Town of Trimbelle, Pierce County, State of Wisconsin described as follows: *Excepting a parcel of land commencing at a point in the centerline of the Town road 500 feet West of the East line of said Forty for the Point of Beginning of the parcel to be described; thence Westerly along the centerline of said Town road to a point 1128 feet West of East line of said Forty; thence North 307 feet; thence East 628 feet more or less to a point 500 feet West of the East line of said Forty; thence South to Point of Beginning. Also excepting a parcel of land commencing 1400 feet North of the South $\frac{1}{4}$ corner of said Section, thence West 500 feet; thence North 940.60 feet; thence East 500 feet; thence south 940.60 feet to the Point of Beginning. Said parcel includes all lands lying South and West of centerline of 860th Street. This parcel totals 19.880-acres in size.*

Section 2: That this ordinance shall not be codified.

Section 3: That this ordinance shall take effect upon passage.

Dated this 23rd day of August 2005.

ORDINANCE 05-06

**Amend §240-40 of the Pierce County Zoning Ordinance:
Exclusive Agriculture Minimum Lot Size Exception**

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

SECTION 1: That Sec. 240-40 (Residential Uses) of the Pierce County Code is hereby amended to read as follows:

F. Exclusive agriculture minimum lot size exception.

A parcel of 5 acres or less in size may be created upon issuance of a conditional use permit and a residence permitted in the Exclusive Agriculture District only if it is to be owned and occupied by the following: an owner of the parcel; a person who, or a family at least one adult member of which, earns the majority of his or her income from conducting the farm operations; a parent or child of an owner who conducts the majority of the farm operations; or a parent or child of an owner who resides on the parcel and who previously conducted the majority of the farm operations.

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

Dated this 23rd day of August 2005.

ORDINANCE 05-07

Amend §237-35 of the Pierce County Subdivision Ordinance: Definition of “Private Road”

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

SECTION 1: That Sec. 235-35 of the Pierce County Code is hereby amended to read as follows: *PRIVATE ROAD* — *A vehicle access-way not owned or maintained by a unit of government ~~servicing three or more lots or building sites~~, that is constructed to either town or county specified private road standards, the use of which is restricted to the owners of the lots or building sites served.*

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

Dated this 23rd day of August 2005.

ORDINANCE 05-08

Amend Chapter 4 of the Pierce County Code Amending County Board Rules

Pierce County Board of Supervisors does hereby ordain as follows:

SECTION 1: That Chapter 4 of the Pierce County Code is hereby amended as shown in the attached Exhibit "A".

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

Dated this 23rd day of August, 2005.

(The lengthy document [Exhibit A] may be viewed in it's entirety at the Pierce County Clerk's Office.)

THIS ORDINANCE WAS NOT APPROVED.

ORDINANCE 05-09

**Rezone a Parcel of Land in the Town of Ellsworth from General Rural Flexible to Light Industrial:
Seibel Property**

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Ellsworth be amended to change the zoning from General Rural Flexible to Light Industrial for a parcel of land located in the N ½ of the NW ¼ East of HWY 10 in Section 27, Township 26 North, Range 17 West, more particularly described as:

Commencing at the point in where the South right-of way line of 290th Avenue intersects with the East right-of-way line of U.S. Highway 10; thence Easterly along said South right-of-way line of 490th Avenue, 890 feet; thence Southerly, 350 feet; thence Westerly, 600 feet; to a point on the Easterly right-of-way line of U.S. Highway 10; thence Northwesterly along said Easterly right-of-way line, 455 feet, more or less, to the point of beginning; containing 6.0 acres, more or less.

Section 2: That the Light Industrial use of this parcel be limited to metal fabrication and equipment storage and resale.

Section 4: That this ordinance shall not be codified.

Section 5: That this ordinance shall take effect upon passage.

DATED this 27th day of September, 2005.

ORDINANCE 05-10

Amend Chapter 4, Article I, Section 4-25 of the Pierce County Code Regarding Organization and Rules of Procedure

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: That Section 4-25 of the Pierce County Code is hereby amended to read as follows:

§4-25 Information Services Committee.

The Information Services Committee shall:

- A. Supervises the ~~Data Processing~~ Information Services Department.
- B. Oversees all information services and equipment, to include the telephone system.
- C. Has authority to adopt procedures and rules for computer use, including installation of hardware and software, troubleshooting and maintenance of software and equipment, responsibility for security and maintenance of equipment, and termination, change-out or removal of software and equipment.

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

DATED this 27th day of September, 2005.

ORDINANCE 05-11

Amend Chapter 4, Article II, Section 4-49 of the Pierce County Code Regarding Mileage Reimbursement

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: That Section 4-49 of the Pierce County Code is hereby amended to read as follows:

§ 4-49. Compensation and per diem. [Amended 4-17-2001 by Ord. No. 00-15; 3-26-2002 by Ord. No. 01-26; 4-16-2002 by Ord. No. 02-01; 2-24-2004 by Ord. No. 03-28]

- A. All members of the Board, its standing committees, and employees shall be compensated for mileage, meal and lodging allowances in accordance with the following requirements:
- (1) The guidelines for mileage, meal and lodging allowances that are established annually for state employees in accordance with Chapter 418, Laws of 1977, State of Wisconsin, by the Secretary of the Department of Employment Relations with the approval of the Joint Committee on Employment Relations shall also apply to County Board members or employees.
 - (2) The mileage, meal and lodging allowances ~~which go in effect for state employees each July 1 shall not apply to Pierce County Board members or employees until the following January 1, which is the beginning of the Pierce County fiscal year.~~ shall be reimbursed at the state reimbursement rate.
 - (3) It shall be the responsibility of the Administrative Coordinator to bring to the attention of the County Board the changes in the mileage, meal and lodging allowances as they are revised by the state each year.
- B. All members of the Board and its standing committees shall be compensated per diem in accordance with the following requirements:
- (1) Base salary of County Board Chair is \$300 per month.
 - (2) Per diems for all County Board Supervisors and citizen members of standing committees shall be established at \$35 per meeting. If a meeting lasts over four hours, it shall be \$50. If a Supervisor attends two consecutive meetings on the same day, the per diem is \$50. If a Supervisor is required to attend a third meeting that day, the meeting will be \$20 or no more than \$70 for any one day. If a Supervisor attends two nonconsecutive meetings in a day, the meeting shall be paid at \$35 each, but no more than \$70 any given day.
 - (3) Per diems for County Board meetings, whether regularly scheduled or special, shall be \$50 per meeting. Supervisors representing the County attending meetings shall be compensated at the rate of \$70 per day.
 - (4) Attendance at meetings and conferences shall require prior authorization by the Board Chairperson or appropriate standing committee chairperson. Each Supervisor, employee or official must have receipts for all expenses.
 - (5) Attendance at the Wisconsin Counties Association annual convention shall be approved by the Finance Committee.
- C. Citizens that are appointed to special committees are entitled to mileage.

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

DATED this 27th day of September, 2005.

ORDINANCE 05-12

Rezone a Parcel of Land in the Town of Spring Lake from Industrial to General Rural. Herman & Gladys Gilbertson Family Trust

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Spring Lake be amended to change the zoning from Industrial to General Rural on a parcel of land located in the SW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 18, T.27N, R.15W, Town of Spring Lake, Pierce County, State of Wisconsin more fully described as follows:

Commencing at the S $\frac{1}{4}$ corner of Section 18, T.27N, R.15W; thence N01°09'48"W along the North-South Quarter Section Line 2611.33 feet to the point of beginning; thence continuing N01°09'48"W along said line 299.03 feet; thence S86°46'31"E 150.33 feet; thence S07°05'16"E 303.05 feet to a point on the East-West Quarter Section Line of said Section 18; thence N86°46'31"W along said line 181.71 feet to the point of beginning. This parcel contains 1.14 acres.

Section 2: That this ordinance shall not be codified.

Section 3: That this ordinance shall take effect upon passage.

Dated this 25th day of October 2005.

ORDINANCE 05-13

Amend Chapter 4 Section 9 of the Pierce County Code - Composition of Standing Committees

Pierce County Board Of Supervisors Does Hereby Ordain As Follows:

SECTION 1: That Chapter 4 Section 4-9 B. of the Pierce County Code is hereby amended to read as follows:

§4-9 Composition of Standing Committees.

The composition of the respective standing committees shall be as follows:

B. Board of Adjustment: ~~five~~ seven residents of Pierce County who reside in the unincorporated areas of the County. Five regular members and two alternates, with one being a first alternate and the other being a second alternate.

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

DATED this 8th day of November, 2005.

ORDINANCE 05-14

Amend Chapter 240 of the Pierce County Code Amending Section 70 of the Zoning Code
Pierce County Board Of Supervisors Does Hereby Ordain As Follows:

SECTION 1: That Chapter 240 Section 70 B. of the Zoning Code is hereby amended as to read as follows:

§ 240-70. Board of Adjustment.

B. Membership.

(1) Size and appointment. The Board of Adjustment shall consist of five regular members and two alternates, with one being a first alternate, and the other being a second alternate. ~~up to two alternate members~~, all appointed by the Chair of the County Board of Supervisors with the approval of the County Board of Supervisors.

(2) Eligibility. Members of the Board of Adjustment shall reside in the unincorporated areas of Pierce County. No two members of the Board of Adjustment shall reside in the same town.

(3) Terms of office. The term of office shall be three years. However, these terms of office shall be staggered such that no more than ~~two~~ three members' terms of office are expired in any one year. Each term shall begin July 1.

(4) Officers. The Board of Adjustment shall choose its own Chairperson, Vice Chairperson and Secretary.

(5) Removal. Members may be removed by the Chairperson of the County Board of Supervisors.

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

DATED this 8th day of November, 2005.

ORDINANCE 05-18

Rezone a Parcel of Land in the Town of Hartland from Primary Agriculture to General Rural Flexible: Donald Rohl

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Hartland is amended to change the zoning from Primary Agriculture to General Rural Flexible on a parcel of land located in the NE $\frac{1}{4}$ of the SW $\frac{1}{4}$, Sec.11, T25N, R17W, Town of Hartland, Pierce County, WI. This parcel contains 40-acres.

Section 2: That this ordinance shall not be codified.

Section 3: That this ordinance shall take effect upon passage.

Dated this 28th day of March 2006.

ORDINANCE 05-19

**Rezone a Parcel of Land in the Town of Salem from Exclusive Agriculture to Primary
Agriculture: Wallace & Rosemary Waite Trust**

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Salem is amended to change the zoning from Exclusive Agriculture to Primary Agriculture on a parcel of land located in the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$, the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$, and the N $\frac{1}{2}$ of FR NW $\frac{1}{4}$ Except W 300 feet of S 580 feet, all in Section 19, T25N, R16W, Town of Salem, Pierce County, WI. This land area contains 137.39-acres.

Section 2: That this ordinance shall not be codified.

Section 3: That this ordinance shall take effect upon passage.

Dated this 28th day of March 2006.

RESOLUTION 05-01

Transfer of Funds from the General Fund into Fairgrounds Account

WHEREAS, the Finance and Personnel Committee has been requested to recommend to the County Board of Supervisors that \$26,329 be transferred into account 101-15-51604 to offset the remaining 2004 deficit for replacement of the bleachers at the Fairgrounds, and

WHEREAS, the Finance and Personnel Committee did on February 25, 2005, authorize transfer of the sum of \$26,329 from the General Fund into account 101-15-51604 subject to County Board approval, and correspondingly recommends the same to the full County Board.

NOW THEREFORE, BE IT RESOLVED by the Pierce County Board of Supervisors that the sum of \$26,329 be transferred from the General Fund for the purpose expressed above.

DATED this 19th day of April, 2005.

RESOLUTION 05-02

Approve Compensation Plan Review For Non-Represented Employees And Authorize Funding The Review

WHEREAS, the Finance and Personnel Committee has reviewed the current 1995 DMG pay plan with regard to non-represented employees and determined the plan needs to be updated, and

WHEREAS, the County Board adopted the recommendation of the Finance and Personnel Committee in Resolution 04-34 that the County develop and implement a performance evaluation system and that they approve the review and analysis of position Grade placements on the salary matrix, informally referred to as a pay plan, and

WHEREAS, the Finance and Personnel Committee met with representatives of three firms, namely, Bjorklund Compensation Consulting, MRA – The Management Association, Inc., and Human Resources Group, with regard to their thoughts on the County pay plan, and

WHEREAS, the Finance and Personnel Committee has reviewed Proposals submitted from each of the above mentioned three firms in response to a Request For Proposal (RFP), and

WHEREAS, the Finance and Personnel Committee recommends and requests that the Pierce County Board of Supervisors authorize conditional approval of Bjorklund Compensation Consulting as the consultant to review and update the pay plan pursuant to the RFP and their responsive Proposal, contingent upon the execution of a contract, and requests authorization to transfer \$25,700 from the General Fund to the Personnel budget.

NOW, THEREFORE, BE IT RESOLVED that the Pierce County Board of Supervisors do authorize the conditional approval of Bjorklund Compensation Consulting as the consultant to review and update the pay plan for the non-represented employees pursuant to the RFP and their responsive Proposal, contingent upon the execution of a written contract, and authorizes transfer of \$25,700 from the General Fund to the Personnel budget.

DATED this 19th day of April, 2005.

RESOLUTION 05-03

Create the .8 FTE Position of Parent Aide – Human Services Department

WHEREAS, the Human Services Board has recommended that a .8 FTE position of Parent Aide be created to fulfill the state requirements for the Independent Living Skills and Community Services (ILS/CS) Program; and

WHEREAS, the ILS/CS Program focuses services on eligible youth under county supervision who receive foster care or institutional care, youth identified to be at risk, and the Parent Aide will provide necessary family services to this population; and

WHEREAS, the 2005 Human Services budget contains funding sources for the position in the amount of \$37,355 by applying monies from Independent Living Skills, Safe & Stable Families, Early Intensive Intervention and County Match/Overmatch funds; and

WHEREAS, on April 8, 2005, the Finance and Personnel Committee did meet to review the request for the .8 FTE Parent Aide position and authorized creation of the position pending approval of the County Board.

NOW THEREFORE, BE IT RESOLVED that the Pierce County Board of Supervisors do authorize creation of the position of .8 FTE Parent Aide in the Human Services Department; and

BE IT FURTHER RESOLVED that this position be funded with 2005 Human Services budget funds and that the position be created upon approval and adoption by the Pierce County Board of Supervisors.

DATED this 19th day of April 2005

RESOLUTION 05-04

Amend The Personnel Policy To Include A Telephone Policy

WHEREAS, §4-20 of the Pierce County Code the addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”

WHEREAS, the Personnel Policy further states in Section III(B) that the County Board shall authorize by resolution any amendments to the Personnel Policy, and

WHEREAS, the purpose of a code of personnel policies and procedures is to create a guide for the administration of personnel. Further, there is a need for guidelines with respect to the use of telephones by Pierce County personnel, and therefore the Ad Hoc Policy Update Committee was requested to draft a telephone policy, and having done so forwarded a draft policy to the Finance and Personnel Committee, and

WHEREAS, the Finance and Personnel Committee, at its meeting on April 27, 2005, reviewed the proposed telephone policy and approved the attached policy, and recommends that the County Board adopt the telephone policy, and amend Section XI. Conditions of Employment, (G) Work Rules, adding the attached policy language as the new number 19, and

NOW, THEREFORE, BE IT RESOLVED that the Pierce County Board of Supervisors adopts the telephone policy with one amendment, to section C.2, as follows: “Confidential work related information shall not be discussed, transmitted, or copied through the use of a personal cell phone, except in the performance of official work-related duties, in which case refer to B.6.”

NOW, BE IT FURTHER RESOLVED that the Pierce County Board of Supervisors amends the Personnel Policy, Section XI. Conditions of Employment, (G) Work Rules, adding the attached telephone policy language, as amended herein, as the new number 19.

DATED this 24th day of May, 2005.

XI Conditions of Employment

(G) Work Rules

19. *It is the intention of the County to set minimum standards for appropriate telephone use as follows (hereinafter informally referred to as the telephone policy):*

A. General telephone use:

- 1. Employees are to exercise discretion in the duration and number of personal calls made or received during the workday. Excessive personal calls during the workday can interfere with employee productivity and is distracting to others. Personal calls should be limited to circumstances requiring immediate attention, or emergency situations. Personal calls generally should be made on non-work time.*
- 2. County telephones, including County provided cell phones, shall not be used for illegal purposes.*
- 3. All other County policies not in conflict herein shall apply to the use of County telephones, County provided cell phones, or personal cell phones.*
- 4. Violations of the County's telephone policy can lead to discipline, including discharge.*
- 5. Employees shall not use a cell phone (including dialing) while driving, due to safety concerns, except in the case of an emergency, or in the course of official law enforcement duties.*

B. County cell phones:

- 1. Use of County provided cell phones shall be limited to County business, except in the case of an emergency.*
- 2. Employees shall reimburse the County for personal phone charges.*
- 3. Cell phone bills shall be periodically reviewed by management for appropriate use.*
- 4. County provided cell phones are the property of the County and are to be turned in when the employee ceases to be employed with the County.*
- 5. County provided cell phones shall be in silent or off mode during County meetings, unless required.*
- 6. Cell phones are not secure or confidential. Discretion shall be used in the discussion, transmission, or copying of confidential information. See §24-10(6) of the Pierce County Code (Ethics Policy) regarding Disclosure of Privileged and Confidential Information.*

C. Personal cell phones:

- 1. Personal cell phones should be in silent or off mode while in the workplace and County meetings.*

2. Confidential work related information shall not be discussed, transmitted, or copied through the use of a personal cell phone except in the performance of official work related duties in which case, refer to B6.

3. The taking of photographs and/or videos are strictly prohibited in the work place.

4. The County is not responsible for loss or damage of personal phones in the work place.

RESOLUTION 05-05
Memorial to Marge Baldwin

WHEREAS, a respected and valued county board supervisor has recently departed this life;
and

WHEREAS, Marge Baldwin was a dedicated member of the Pierce County Board for four years, serving from April 19, 1988 through April 20, 1992. She gave much of her valued time and effort for the people of Pierce County and the community; and

WHEREAS, the Pierce County Board of Supervisors wish to extend their sincere sympathy to the Baldwin family.

NOW THEREFORE BE IT RESOLVED, that this resolution be adopted and spread upon the minutes and a copy be presented to the bereaved Baldwin family.

DATED this 24th day of May, 2005.

RESOLUTION 05-06

Transfer Funds From General Fund To Health Department Dental Program Budget

WHEREAS, the Finance and Personnel Committee at their August 6, 2004 meeting created the Dental Health Program budget for 9-1-04 to 12-31-04 in the amount of \$27,878 and approved the expenditures of \$17,545 for capital equipment and authorized a wage of \$23 per hour for the hygienist.

WHEREAS, the Finance and Personnel Committee further requested a full financial accounting of the 2004 dental program by March 2005 to evaluate the program.

WHEREAS, there was no commitment of county funds or transfer of county funds to the dental program budget at the Finance and Personnel Committee meeting on August 6, 2004.

WHEREAS, the 2004 dental program ended the year with a deficit of \$6,481, and therefore, it is necessary to address the 2004 deficit for accounting purposes.

WHEREAS, the Finance and Personnel Committee, at its meeting on May 13, 2005, reviewed this matter and approved the transfer of \$6,481 from the general fund to the health department dental program budget.

NOW, THEREFORE, BE IT RESOLVED that the Pierce County Board of Supervisors hereby approves the transfer \$6,481 from the general fund to the health department dental program budget.

DATED this 28th day of June, 2005.

RESOLUTION 05-07
Memorial to Millard Nelson

WHEREAS, a respected and valued former county board supervisor has recently departed this life; and

WHEREAS, Millard Nelson was a dedicated member of the Pierce County Board for six years, serving from April 3, 1984 through April 4, 1989. He gave much of his valued time and effort for the people of Pierce County and the community; and

WHEREAS, the Pierce County Board of Supervisors wish to extend their sincere sympathy to the Nelson family.

NOW THEREFORE BE IT RESOLVED, that this resolution be adopted and spread upon the minutes and a copy be presented to the bereaved Nelson family.

DATED this 28th day of June, 2005.

RESOLUTION 05-08
Reduce Youth Smoking

WHEREAS, every year over 15,900 Wisconsin children become addicted to tobacco of whom more than one-third will die prematurely because of this addiction; and,

WHEREAS, increasing Wisconsin's excise tax on cigarettes by \$1.00 per pack would significantly reduce the number of children who become addicted to tobacco, save over a billion dollars in health care costs, and provide hundreds of millions of dollars per year in additional state revenue.

NOW THEREFORE BE IT RESOLVED, that the Pierce County Board of Health and County Board endorses:

- * Increasing the Wisconsin excise tax on cigarettes by \$1.00 per pack, and
- * Using money raised by this excise tax increase to: (1) assure that Wisconsin has a comprehensive program to reduce tobacco use that follows and is funded within the Centers for Disease Control best practices guidelines; (2) fund the Medical Assistance Program (including waiver programs); (3) fund other state programs that will advance the health, education, and general welfare of Wisconsin citizens.

BE IT FURTHER RESOLVED, the Pierce County Board of Health is authorized to inform the general public of the endorsement of this resolution by the County Board.

BE IT FURTHER RESOLVED, that the County Clerk is directed to send this resolution to Governor Jim Doyle, Senator Sheila Harsdorf, State Assembly Representatives Kitty Rhoades and Barbara Gronemus, other appropriate State officials, and Wisconsin Counties Association.

DATED this 28th day of June, 2005.

Fiscal Note: No county funding is required.

RESOLUTION 05-09

Amend Pierce County Outdoor Recreation Plan 2004 - 2008

WHEREAS, Pierce County has developed a county-wide Outdoor Recreation Planning Program covering both unincorporated and incorporated areas of Pierce County, and

WHEREAS, said planning document reflects community and county recreation needs in light of goals, objectives, and generally accepted recreation planning standards, and

WHEREAS, amendments to said plan are occasionally necessary to ensure that when community specific plans are created and/or updated the Outdoor Recreation Plan reflects those additions or changes, and

WHEREAS, the Town of Martell Board of Supervisors recently adopted the Town of Martell Park and Recreation Plan and have requested that the plan be incorporated into the Pierce County Outdoor Recreation Plan, and

WHEREAS, the Pierce County Land Management Committee has reviewed the Town of Martell Park and Recreation Plan and has recommended that the Pierce County Outdoor Recreation Plan be amended to include said plan.

NOW, THEREFORE, BE IT RESOLVED that the Pierce County Board of Supervisors does hereby amend the Community Plans section of the Pierce County Outdoor Recreation Plan 2004-2008 to include the Town of Martell Park and Recreation Plan.

DATED this 28th day of June 2005.

RESOLUTION 05-10

Authorize Purchase and Construct Camping Cabin from Park Development Fund

WHEREAS, Nugget Lake County Park provides a fifty-five site campground in conjunction with a 752-acre multi-use outdoor recreational facility; and

WHEREAS, Camping cabins provide an additional recreational opportunity and experience; and

WHEREAS, There exists a great demand for camping cabins; and

WHEREAS, There exists a potential to increase park usage and revenues; and

WHEREAS, The Parks Committee, Land Management Committee and Finance/Personnel Committee have authorized the approval of the purchase and construction of a camping cabin; and

WHEREAS, Pierce County has a sum sufficient in the park development fund to purchase and construct one camping cabin in the campground of Nugget Lake County Park.

NOW THEREFORE, BE IT RESOLVED THAT, Nugget Lake County Park is hereby authorized to expend \$15,400 from the Park Development Fund for the purchase and construction of one camping cabin in the campground at Nugget Lake County Park.

DATED this 28th of June, 2005.

RESOLUTION 05-11

Authorize Memorandum of Understanding Relating To The Statewide Voter Registration System

WHEREAS, Congress enacted the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, each local unit of government is obligated to administer and implement voter registration policies, procedures, and practices as mandated by HAVA and state statutes; and

WHEREAS, the State Legislature has enacted legislation which allows local units of government to share technology and resources with the County or other municipalities to maintain the local voter registration information within the centralized SVRS; and

WHEREAS, each local unit of government is required to maintain such voter registration information within the centralized SVRS or to enter into an agreement under which another unit of government performs this responsibility for the local government; and

NOW, THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors authorizes and directs the County Clerk, upon request of a municipality, to enter into a Memorandum of Understanding (MOU) with that municipality that will comply with the requirements of HAVA and provide a more efficient and cost effective implementation of SVRS through the sharing of technology and resources.

BE IT FURTHER RESOLVED, that Pierce County is willing to provide local voter registration information services to other units of government within the County according to a fee schedule drafted by the County Clerk and approved by the Finance and Personnel Committee. Said parties upon termination of the MOU will review aforementioned fee schedule.

BE IT FURTHER RESOLVED, the County of Pierce directs the County Clerk to follow the technology, security, maintenance, support, and process guidelines developed by the State Elections Board relating to the use of the SVRS.

BE IT FURTHER RESOLVED, that the County Clerk is directed to send a copy of this resolution to the State Elections Board to show that the County of Pierce is fulfilling its HAVA requirements.

Dated this 28th day of June, 2005.

RESOLUTION 05-12
Disallowance of Claims – Brickner

WHEREAS, a 'Notice of Injury and Circumstances of Claim' and 'Claim For Damages,' pursuant to Wisconsin Statutes §893.80(1), were received in the office of Pierce County Clerk on May 10, 2005, from an attorney representing Kristi Brickner, Joseph Brickner, and Annie Brickner; and

WHEREAS, an accident occurred on August 16, 2004 on Highway 65 between Beldenville and River Falls, Wisconsin. Kristi Brickner was operating a vehicle which was struck by a truck operated by Michael J. Sheilds, a Pierce County employee, and which truck is owned by Pierce County; and

WHEREAS, said claimants allege that Pierce County and Mr. Sheilds were negligent with respect to lookout, control, supervision and operation of the truck and also negligent in the inspection, repair and maintenance of the truck; and,

WHEREAS, Kristi Brickner alleges she has been injured and sustained damages, and therefore demands satisfaction in the amount of \$250,000.00 against Michael J. Sheilds and/or Pierce County; and

WHEREAS, Annie Brickner alleges she has been injured and sustained damages, and therefore demands satisfaction in the amount of \$250,000.00 against Michael J. Sheilds and/or Pierce County; and

WHEREAS, Joseph Brickner alleges he has been injured and sustained damages, and therefore demands satisfaction in the amount of \$50,000.00 against Michael J. Sheilds and/or Pierce County; and

WHEREAS, Kristi Brickner and Joseph Brickner allege they have been injured and sustained damages, and therefore demand satisfaction in the amount of \$50,000.00 against Michael J. Sheilds and/or Pierce County; and

WHEREAS, the Finance Committee took action on June 24, 2005 to recommend denial of these claims and pass the Resolution onto the County Board of Supervisors to deny the claims at the first reading of the Resolution; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Supervisors that any and all claims submitted on behalf of Kristi Brickner, Annie Brickner, Joseph Brickner, and Kristi and Joseph Brickner, are hereby denied and no action on these claims may be brought against Pierce County or any of its officers, officials, agents or employees after 6 months from the date of service of these Notices, pursuant to Wis. Stats. §893.80; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the claimants at W6520 210th Avenue, Bay City, WI 54723, by certified mail with return receipt requested and

a copy to the attorney for claimant, Ardell W. Skow, Office Park, P.O. Box 460, Baldwin, WI 54002-0460.

Dated this 28th day of June, 2005

RESOLUTION 05-13

Amend Resolution 04-02 To Extend Termination Date Of The Ad Hoc Facility Planning Committee

WHEREAS, the Pierce County Board of Supervisors identified the need to develop an overall plan for space and utility needs of the Pierce County government facilities, and thus created the Ad Hoc Facility Planning Committee by adopting Resolution 04-02 on June 22, 2004; and

WHEREAS, the Ad Hoc Facility Planning Committee was established to accomplish the following duties:

“... to investigate the short term and long term facility needs of county government operations and to make recommendations as to priorities, options, and estimated costs, and to submit a final report to the county board by no later than July 1, 2005, at which time the committee shall terminate”; and

WHEREAS, the purposes for which the Ad Hoc Facility Planning Committee was created have not been fully accomplished, and additional time is needed for the Committee to complete the expressed duties set forth in Resolution 04-02; and,

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors that the termination date for the Ad Hoc Facility Planning Committee shall be extended from July 1, 2005 to January 1, 2006, and that the committee shall submit its final report to the county board by no later than January 1, 2006.

BE IT FURTHER RESOLVED that all other provisions of Resolution 04-02 not modified herein shall remain in full force and effect.

Dated this 28th day of June, 2005.

RESOLUTION 05-14

Authorize Sale of County-Owned Property in the Town of Trenton

WHEREAS, Pierce County owns approximately 25 acres of land in Section 34, Township 25 North, Range 18 West, Town of Trenton, for the mining of sand and gravel for Highway purposes; and

WHEREAS, interested parties have approached the County with regard to the potential purchase of various portions of said property; and

WHEREAS, the Highway Committee, at its meeting of December 16, 2004 declared approximately 12 acres of property to be unnecessary for County needs, and at its meeting of July 7, 2005 declared approximately 13 acres of property to be unnecessary for County needs; and,

WHEREAS, the Finance and Personnel Committee took action on July 8, 2005 to recommend that the County Board authorize the sale of the approximate 25 acres of County-owned property.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors authorizes the sale of approximately 25 acres of County-owned property as described above, and that the Finance and Personnel Committee is authorized to proceed consistent with §40-19 of the Pierce County Code.

Dated this 26th day of July, 2005.

RESOLUTION 05-15

Memorial to Roy Finley

WHEREAS, a respected and valued former county board supervisor has recently departed this life; and

WHEREAS, Roy Finley was a dedicated member of the Pierce County Board for eighteen years, serving from April, 1974 through April, 1992. He gave much of his valued time and effort for the people of Pierce County and the community; and

WHEREAS, the Pierce County Board of Supervisors wish to extend their sincere sympathy to the Finley family.

NOW THEREFORE BE IT RESOLVED, that this resolution be adopted and spread upon the minutes and a copy be presented to the bereaved Finley family.

DATED this 23rd day of August, 2005.

RESOLUTION 05-16
2006 Budget

BE IT RESOLVED, that there be a tax levied upon all taxable property in Pierce County for operation and maintenance for the 2006 budget in the amount of County Operating Levy: \$11,831,567, Debt Service: \$0, County Library: \$410,291, County Aid Bridges: \$200,000, for a total of \$12,441,858.
DATED this 25th day of October, 2005.

RESOLUTION 05-17

Proposed New Positions For 2006

Whereas the Pierce County Finance and Personnel Committee established guidelines for adoption of new positions for 2006; and

Whereas the F & P Committee at the August 12th, 2005 meeting reviewed all requested positions as submitted in the preliminary departmental budget requests for 2006 and recommended certain positions for approval: and

Whereas the F & P Committee proposed 2006 levy for recommendation to the County Board at the September 30th, 2005 meeting does not include funding new positions; and

Whereas this recommendation also affirms that positions previously approved by the F & P Committee may remain in the budget recommendation provided that funding is identified within existing proposed budgets;

Therefore Be It Resolved that the Pierce County Board of Supervisors hereby authorizes the following position changes within the approved budget for 2006;

Department	Position	FTE	F & P Action	County Cost
Drug Court	Drug Court Coordinator	.6 FTE	08-12-05	\$37,711.95
Human Services	Transportation Attendant (transfer from contracted)	.4 FTE	08-12-05	\$ 0
Human Services	Elderly Benefits Specialist (increase in hours)	1.0 FTE	08-12-05	\$ 0

Dated this 25th day of October, 2005.

RESOLUTION 05-18
Amend The Personnel Policy Article XI
Conditions of Employment, D. Travel Expenses

WHEREAS, the Pierce County Board of Supervisors has appointed the Ad Hoc Policy Update Committee to update the Personnel Policy and other existing policies, and

WHEREAS, the Ad Hoc Policy Update Committee did meet on October 7, 2005, and reviewed the Personnel Policy with regard to travel reimbursement and recommended to the Finance and Personnel Committee that ARTICLE XI. CONDITIONS OF EMPLOYMENT, D. TRAVEL EXPENSES, be revised as follows:

Non-represented employees – State of Wisconsin travel allowance adjusted annually on January 4st. **Shall be reimbursed pursuant to the Pierce County Travel Policy.**

WHEREAS, on October 14, 2005, the Finance and Personnel Committee did review the recommendations of the Ad Hoc Policy Update Committee and moved to forward the revisions to the Pierce County Board of Supervisors for approval.

NOW, THEREFORE BE IT RESOLVED, that the Pierce County Board of Supervisors does amend the Personnel Policy as recommended by the Ad Hoc Policy Update Committee and the Finance and Personnel Committee.

DATED this 25th day of October, 2005.

RESOLUTION 05-19
Amend The Pierce County Travel Policy Regarding
Use of County-Owned Vehicles, Personal Insurance Coverage Minimum and
Reimbursement For Mileage, Meals and Lodging

WHEREAS, the Ad Hoc Policy Update Committee was appointed to review and update existing Pierce County policies and to make recommendations for creation of new policies where necessary, and

WHEREAS, on October 7, 2005 the Ad Hoc Policy Update Committee met and reviewed the Pierce County Travel Policy, and

WHEREAS, the Ad Hoc Policy Update Committee recommends that the Pierce County Travel Policy be revised to establish the mileage, meals and lodging reimbursement rates as the State of Wisconsin reimbursement rates that are in effect at the time the expense is incurred, and

WHEREAS, the Ad Hoc Policy Update Committee recommends that the Pierce County Travel Policy be revised to include information regarding the use of the County-owned vehicles, and

WHEREAS, the Ad Hoc Policy Update Committee recommends that the Pierce County Travel Policy regarding use of privately-owned vehicles be revised to provide improved guidance on matters relating to insurance coverage.

NOW, THEREFORE BE IT RESOLVED that the Pierce County Board of Supervisors authorize revision to the Pierce County Travel Policy as Exhibit "A", which is attached.

DATED this 25th day of October, 2005.

PIERCE COUNTY TRAVEL POLICY

This policy is intended to be a guideline for transportation utilization for Pierce County employees. Any question concerning this policy should be directed to the Administrative Coordinator.

The policy for mileage, meals, and lodging allowances was established by Resolution 79-60. This policy is consistent with Chapter 418 of the Wisconsin Statutes that governs state employees.

GENERAL PROVISIONS

The Department Head shall approve travel and training requests consistent with the budget and program requirements.

Reimbursement for out of state travel expense shall be limited to those whose attendance has previously been approved by the Finance Committee. Travel to locations within 200 miles of Ellsworth is exempt.

USE OF COUNTY VEHICLES

1. Use is open to all County employees.
2. Reserve the vehicle through the Administration Office.
3. Longer trips have bumping rights over shorter trips. Trip miles are defined as round-trip miles. Trips over 50 miles can be bumped by longer trips up to 24 hours prior to the time the vehicle is needed. Trips less than 50 miles can be bumped up to 2 hours before the vehicles are needed.
4. The vehicle must be refueled at the end of each trip. Instructions will be in the glove compartment along with the refueling card.

5. A gas credit card is available for longer trips for gas purchases only. Please advise the Administration Office if you will need the card at the time of picking up the vehicle.
6. The vehicle may be taken home overnight for a trip that starts the next morning only if your residence is on the way to the destination. The vehicle shall be kept in designated parking.
7. Promptly report any maintenance problems to the Administration Office.
8. Fill out the vehicle log each trip and return to the Administration Office.
9. No smoking in the vehicle.
10. See Telephone Use Policy.

USE OF PRIVATELY OWNED VEHICLES

1. It is the intent of this policy that when employees and officers attend the same conference they shall carpool. Thus, it is the general policy of the County to limit reimbursement for mileage to one (1) vehicle for every three (3) County participants at the same conference. Exceptions to this policy shall include the following:

1. Where the participants had no advance notice or knowledge of another employee or Officer of the County attending that particular conference;
 2. Where one or more participants will not attend a given conference for the same length of time;
 3. For other reasons approved of by governing committee.
2. Employees using their own vehicles will be reimbursed at rates established by the State of WI. and specific labor agreements.
 3. Charges for parking, road and bridge tolls are reimbursable.
 4. Charges for repairs, tow service, lubrication, traffic citations, parking tickets, and other traffic violation expenses are the employee's responsibility and are not reimbursable.
 5. The starting point and destination shall be stated daily on the travel expense report. An explanation shall be required for mileage in excess of normal map mileage.
 6. When employees operate their personal vehicles on County business, evidence of insurance coverage shall be provided to the Administration Office per the Wisconsin County Mutual Insurance Corporation. The minimum limits of coverage the employee shall have are: \$100,000/ \$300,000/\$50,000. Evidence of continued coverage shall be sent to the Administration Office on an annual basis or upon change of insurance coverage.
 7. In the event that a personal vehicle is used for transportation of an employee or officer to a conference and that employee or officer travels with his/her spouse or family, mileage shall be reimbursable only for the most direct route to and from the conference from the Pierce County Courthouse. Additional, travel while attending the conference for personal reasons shall not be reimbursable.

MEAL EXPENSES

1. Although the claims for meals must represent actual, reasonable, and necessary expenses, receipts are required even though general meal maximums are not exceeded.
2. Meal claims in excess of the amounts set by the County Board must be supported by a valid, itemized receipt and a full written explanation of the reasonableness of such an expense under the particular circumstances. An unusual amount is a cost which is incurred outside the control of the individual (i.e. the mandatory meal costs at a meeting or conference where attendance has been approved by the county).

3. Except as provided below, reimbursement for meals for employees who are on a day shift (8:30 a.m. to 4:30 p.m.) will be allowed on trips which do not necessitate an overnight stay only on the following conditions:
 - a. Breakfast, provided the employees leave home before 6:00 a.m.
 - b. Lunch, provided the employee leaves his/her headquarter city before 10:30 a.m. and returns home after 2:30 p.m.
 - c. Dinner, provided the employee returns home after 7:00 p.m.
4. No reimbursement shall be made for the cost of alcoholic beverages.
5. The cost of meals, tip, and tax shall be entered as one amount on the travel expense report. Tips are limited to 15% of employee's meal.
6. Meals included in the cost of conference registration fees paid directly cannot be claimed for reimbursement as a separate item. Exceptions must be explained.
7. The approved cost ceilings per meal are pursuant to State of WI. rates and are as follows:

Breakfast	\$ 8.00	including tax and tip
Lunch	\$ 9.00	including tax and tip
Dinner	\$ 17.00	including tax and tip
Total	\$ 34.00	

When an employee utilizes the meal allowance for a full day, they will not be held to the suggested cost per meal as long as the combined total of \$34.00 is not exceeded.

8. No reimbursement will be made for meals inside of Pierce County. However, County Board members may have meals paid for while within the county if circumstances call for a hardship whereby it is not practical to adjourn a meeting. The County Board Chairman will have the authority to grant payment for meal claims.
9. Room service charges are not reimbursable.

HOTEL AND MOTEL EXPENSES

The choice of lodging shall be based on cost with consideration given to accessibility in conducting business:

1. When securing lodging, request a letter of authorization from the Administration Office so you will qualify for state rates and tax exemption. Expenses will then be billed directly to the county.
2. When traveling alone, an employee must stay in a single hotel or motel room at a reasonable rate for the community. Employees of the same sex traveling together should, whenever feasible, share lodging accommodations.
3. When an employee is ordered by his or her appointing authority to attend a specific business function which necessitates staying at a particular lodging accommodation, the employee shall be entitled to reimbursement required to stay at the lodging accommodation.
4. When an employee is ordered to attend a business function that does not specify the particular lodging accommodation, the employee's lodging reimbursement shall be within the established maximums.

Any amount in excess of the maximum must be accompanied by a receipt and an explanation for such expense. Maximums may be exceeded only when it is determined that unavoidable additional expenses would be incurred by trying to adhere to specified maximums (i.e. high transportation costs incurred when staying at an economical hotel/motel at the edge of the city instead of staying downtown).

Employees shall observe posted hotel check-out hours in order to avoid a charge for the day of departure. An employee who is required to remain in one location for an extended period of time is expected to find lodging at reasonable weekly and/or monthly rates.

All lodging expenses must be supported by the original machine printed receipts which are furnished by most hotels or motels, or an original handwritten receipt. A photocopy of the receipt, the hotel or motel statement or credit card receipt is not considered an acceptable substitute unless exceptional circumstances can be documented and a written explanation is attached to the travel expense report.

Expenses for lodging at homes of relatives or friends are not reimbursable.

When registering in hotels or motels or signing for any official purpose, county employees shall use their business address and identification and ask for government rates.

A reasonable test of 75 miles will apply to those instances where a traveler claims reimbursement for lodging when a business meeting is attended during normal working hours. Except for extenuating circumstances, a traveler will be expected to travel to and from such meetings during the same day if the distance is less than 75 miles. In the event that extenuating circumstances are present, advance approval should be obtained from the administrative office whose budget will cover the expense of the travel.

Pre-registration charges will only be paid when authorized by standing committee or County Board Chair.

TRAVEL POLICY

Authorized lodging expenses which would not be feasible under HOTEL & MOTEL EXPENSES, Section 1, shall be paid directly by the traveler. Travelers may use a personal credit card to minimize cash outlays. An exception may be made when group travel is involved (i.e., County Board conventions where the costs are to be charged to one budget).

Maximum reimbursement to the employee is limited to the single rate for a single room. If an employee prefers a double room, he or she will pay the difference between the single and double room rate. Employees traveling with a spouse shall, at the time of hotel registration, pay the amount which exceeds the allowable rate, including any applicable tax. The daily rate for hotels or motels are pursuant to State of WI. rates and shall not exceed \$62.00 per person per day (including tax). This rate may be exceeded, with prior approval of the Administrative Coordinator, provided that proof of extenuating circumstances can be presented.

MISCELLANEOUS EXPENSES

1. Laundry, Cleaning, and Pressing Charges:

If the employee is away for more than three days, reasonable amounts will be allowed for laundry, cleaning, and pressing service. Only one charge per calendar week is reimbursable for each type of actual and necessary service. Receipts are required.

2. Telephone:

- a. Employees are encouraged to place telephone calls in advance from their home location. Personal calls are not reimbursable.
- b. Employees must provide an explanation for official long distance calls. When requested, the employee shall be prepared to provide receipts to justify unusual telephone calls.

These policies shall be amended by the County Board, in accordance with increases in cost of living, as they are increased by the State of Wisconsin financial policies and procedures.

RESOLUTION 05-20

Adopt the Pierce County All Hazards Mitigation Plan

WHEREAS, Pierce County recognizes the threat that natural hazards pose to people and property; and

WHEREAS, under taking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save tax payer dollars; and

WHEREAS, an adopted all hazards mitigation plan is required as a condition of future grant funding for mitigation projects; and

WHEREAS, Pierce County participated jointly in the planning process with the other local units of government within the County to prepare an All Hazards Mitigation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors, hereby adopts the Pierce County All Hazards Mitigation Plan as an official plan; and

BE IT FURTHER RESOLVED, that the Pierce County Emergency Management Department will submit, on behalf of the participating municipalities, the adopted All Hazards Mitigation Plan to Wisconsin Emergency Management and Federal Emergency Management Agency officials for final review and approval. Minor changes made upon advice from Wisconsin Emergency Management and Federal Emergency Management will not require re-adopting this resolution.

DATED this day of 25th day of October, 2005.

RESOLUTION 05-21

Transfer of Funds from General Fund to Emergency Management Account

WHEREAS, on September 8, 2005, the Emergency Management Committee took action to approve of Pierce County participation in the West Central Interoperability Alliance (WCIA) Grant; and

WHEREAS, Pierce County participation in the WCIA Grant requires that the County provide matching dollars in the amount of \$27,084.38, however, no funds are available in the 2005 Emergency Management budget; and

WHEREAS, on October 14, 2005, the Finance and Personnel Committee reviewed the recommendation from the Emergency Management Committee to participate in the WCIA Grant and considered funding for participation; and

WHEREAS, the Finance and Personnel Committee approved participation in the WCIA Grant and recommends to the County Board that \$27,084.38 be transferred from the General Fund into the Emergency Management budget.

NOW, THEREFORE BE IT RESOLVED that the Pierce County Board of Supervisors approve of Pierce County participation in the West Central Interoperability Alliance (WCIA) Grant and enter into the Memorandum of Understanding attached as Exhibit "A", and

BE IT FURTHER RESOLVED that the Pierce County Board of Supervisors authorize the transfer of \$27,084.38 from the General Fund into the Emergency Management budget to pay to the Alliance an equipment match fee.

DATED this 25th day of October, 2005.

RESOLUTION 05-21 EXHIBIT "A"

Memorandum of Understand Between Clark County and Counties Participating in the West Central Wisconsin Interoperability Alliance

WHEREAS, as part of the West Central Interoperability Alliance (WCIA), the following counties participated in a Public Safety Interoperability Study funded by the Wisconsin Office of Justice Assistance: Buffalo, Chippewa, Clark, Dunn, Eau Claire, Jackson, La Cross, Monroe, Pierce, Pepin, St. Croix, and Trempealeau and the Ho-Chunk Nation; and

WHEREAS, the study identified equipment that would greatly improve public safety communication interoperability within each county throughout the region; and

WHEREAS, the Office of Justice Assistance is administering a second "equipment" grant program that will reimburse Counties for 75% of the total cost of an approved grant request; and

WHEREAS, there has been and will continue to be a competitive funding advantage for groups of Counties working together on such initiatives collectively; and

WHEREAS, each county in the Alliance would be responsible for providing matching dollars based upon specific equipment needs. In return each county will receive

communication equipment and services to enhance interoperability both locally and regionally, and that Pierce County anticipates that it will be receiving the equipment and services set forth in the attachment hereto; and

WHEREAS, Clark County has been selected to serve as the lead county (fiscal agent) for the equipment portion of the grant upon acceptance;

NOW, THEREFORE, BE IT RESOLVED, the County of Pierce agrees to pay an equipment match fee not to exceed \$27,084.38 to Clark County, promptly making such incremental payments by January 31, 2006.

BE IT FURTHER RESOLVED, that if distribution of the grant funds in the form of equipment and services does not occur and the grant is not completed because of the lack of financial participation by all of the necessary counties, that this memorandum of understanding shall be null and void.

Signed by:

Clark County Board Chair

Pierce County Board Chair

Clark County Clerk

Pierce County Clerk

Clark County Emergency Management

Pierce County Emergency Management

ADOPTED by the Pierce County Board of Supervisors on November 8, 2005.

RESOLUTION 05-22
Dog Damage Claims

WHEREAS, the Finance Committee has audited the dog damage claims against Pierce County,

THEREFORE, BE IT RESOLVED, that the County Clerk be authorized to pay the below schedule of claims, pursuant to §174.11 (4), Wis. Stats.:

Claimant	Claim	Amount Claimed	Amount Allowed
Rolland M. Girdeen	4 Lambs	\$240.00	\$240.00
	1 Ewe	\$160.00	\$160.00
TOTAL		\$400.00	\$400.00

DATED this 8th day of November, 2005.

RESOLUTION 05-23

Care of Soldier's Graves

WHEREAS, the Finance Committee has audited the claims for care of Soldier's Graves and found them to be justified claims against Pierce County.

THEREFORE, BE IT RESOLVED, that the County Clerk be authorized to pay the below schedule of claims, pursuant to §45.185, Wis. Stats.:

Cemetery Association	Graves	Amount Claimed
Bay City	67	\$ 201.00
Beldenville	43	129.00
Bethel Mission	32	96.00
Bethlehem	15	45.00
Diamond Bluff	53	159.00
Eidsvold Lutheran	5	15.00
Free Home	23	69.00
Gilman Lutheran	53	159.00
Greenwood Valley	5	15.00
Hartland Methodist	9	27.00
Hartland Presbyterian	8	24.00
Maiden Rock	76	228.00
Mann Valley	10	30.00
Maple Grove	165	495.00
Martell Lutheran	26	78.00
Martell Methodist	15	45.00
Mt. Olivet	20	60.00
Mt. Tabor	20	60.00
Oak Ridge	19	57.00
Ono Methodist	29	87.00
Our Lady's	22	66.00
Our Savior's	16	48.00
Pine Glen	186	558.00
Plum City Protestant	54	162.00
Poplar Hill	123	369.00
Rush River	80	240.00
Sacred Heart Elmwood	40	120.00
Sacred Heart-Spring Valley	34	102.00
Salem Lutheran	4	12.00
South Rush River	27	81.00

Spring Lake	60	180.00
Spring Lake Lutheran	24	72.00
St. Bridget's	97	291.00
St. Francis	74	222.00
St. John's Lutheran-Spring Valley	78	234.00
St. John's - Oak Grove	2	6.00
St. John's Catholic-Plum City	76	228.00
St. Joseph's - Prescott	76	228.00
St. Joseph's - El Paso	23	69.00
St. Martin's	30	90.00
St. Mary's - Big River	10	30.00
St. Paul's	44	132.00
Svea	19	57.00
Thurston Hill	18	54.00
Trenton	66	198.00
Trimbelle	44	132.00
TOTAL	2,020	\$6,060.00

DATED this 8th day of November, 2005.

RESOLUTION 05-24
Claims for Listing Dogs

WHEREAS, the Finance Committee has audited the listing officials claims for the listing of dogs and found them to be justified against Pierce County.

THEREFORE, BE IT RESOLVED, that the County Clerk be authorized to pay the schedule of claims, pursuant to §174.06(3), Wis. Stats.:

	<u>MUNICIPALITY</u>	<u># DOGS</u>	<u>\$ CLAIMED</u>
Towns:	Clifton – Judy Clement-Lee	243	121.50
	Diamond Bluff – Mark Place	102	51.00
	Ellsworth - Audrey Murphy	159	79.50
	El Paso – Mary Foley	145	72.50
	Gilman – Town of Gilman	273	136.50
	Hartland – Cynthia Kern	132	66.00
	Isabelle - Lora Henn	57	28.50
	Maiden Rock – Merle Sjostrom	72	36.00
	Martell – Noreen Falde	299	149.50
	Oak Grove – Nolan Morrow	176	88.00
	River Falls - Caroline Hamilton	356	178.00
	Rock Elm - Dennis Churchill	78	39.00
	Salem – Ann Larson-Graham	80	40.00
	Spring Lake – Charles Bricton	116	58.00
	Trenton – Kathryn Fuchs	156	78.00
	Trimbelle – Karen O'Brien	295	147.50
Union - Gene Weiss	110	55.00	
Villages:	Bay City - Kay Beder	81	40.50
	Ellsworth - Peggy Nelson	308	154.00
	Elmwood – Jodi Pulk	147	73.50
	Maiden Rock - Shirley Gilles	19	9.50
	Plum City - Jean McDonough	66	33.00
	Spring Valley – Rita Goveronski	166	83.00
Cities:	Prescott – Jack Davis	212	106.00
	River Falls - Julie Bergstrom	352	176.00
	TOTAL	4,200	2,100.00

DATED this 8th day of November, 2005.

RESOLUTION 05-25
To Raise the Dog License Fee

WHEREAS, the Pierce County Board of Supervisors, in Resolution 90-35, designates the Humane Society of Pierce & St. Croix, Inc. as the County pound for use in handling animal control services, including collecting, caring for, and disposing of dogs; and

WHEREAS, since designating the County pound as noted herein, Pierce County has annually distributed surplus dog license funds to the Humane Society of Pierce & St. Croix, Inc. in accordance with Resolution 90-35 and §174.09 Wis. Stats.; and

WHEREAS, the Humane Society of Pierce & St. Croix, Inc. has indicated to Pierce County and other municipalities within Pierce and St. Croix counties that it is struggling to keep the shelter operating, and it is thus seeking additional financial resources from Pierce County; and

WHEREAS, the Pierce County Board of Supervisors, in accordance with §174.05 Wis. Stats., can raise the dog license tax above the statutory minimums; and

WHEREAS, the Finance and Personnel Committee took up this issue at its meeting on Friday, October 28, 2005 and determined that while the control and supervision of animal control problems in the county are the primary responsibility of the municipalities in which they occur, that one method of assisting the County pound would be for the County to raise the dog license tax, and further that the County could raise the dog license tax an additional amount, above the statutory minimums, between \$0 and \$23.74; and

WHEREAS, the Finance and Personnel Committee on October 28, 2005 subsequently passed a motion to approve an increase to the dog license tax by \$20 and recommend that the County Board of Supervisors adopt a Resolution approving said increase;

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors that the dog license tax shall be increased in accordance with §174.05 Wis. Stats. in the amount of \$20, and this increase shall become effective for the license year commencing January 1, 2006 and continuing thereafter.

DATED this 27th day of December, 2005.

RESOLUTION 05-26

**Ratify Pierce County Sheriff's Department Employee Local 118
Labor Association of Wisconsin, Inc. (L.A.W.) Bargaining Agreement**

WHEREAS, negotiations were undertaken by and between the County and Pierce County Sheriff's Department Employee Local 118 - Labor Association of Wisconsin, Inc. (L.A.W.), with respect to the law enforcement employees (L.A.W.) Collective Bargaining Agreement; and

WHEREAS, mediation between Pierce County and the Sheriff's Department Employee Local 118 - Labor Association of Wisconsin, Inc. (L.A.W.) took place on November 9, 2005 which resulted in a Consent Award; and

WHEREAS, on November 18, 2005 the Finance and Personnel Committee reviewed the Consent Award for the period of January 1, 2005 through December 31, 2007; and

WHEREAS, the Sheriff's Department Employee Local 118 - Labor Association of Wisconsin, Inc. (L.A.W.) is in agreement with said Consent Award; and

WHEREAS, the Finance and Personnel Committee recommends to the full County Board of Supervisors that it ratify said Collective Bargaining Agreement, incorporating the Consent Award for the period in question.

NOW, THEREFORE, BE IT RESOLVED by the Pierce County Board of Supervisors that it goes on record in ratifying the Collective Bargaining Agreement by and between Pierce County and its Sheriff's Department Employee Local 118 - Labor Association of Wisconsin, Inc. (L.A.W.) employees for the term of January 1, 2005 through December 31, 2007 as incorporating the attached Consent Award, Exhibit "A" to this resolution.

Dated this 28th day of November, 2005.

STATE OF WISCONSIN
BEFORE THE ARBITRATOR
In the Matter of the Petition of
LABOR ASSOCIATION OF WISCONSIN, INC.

For Final and Binding Arbitration Involving Law Enforcement Personnel in the Employ of PIERCE COUNTY
Case 137
No. 64591
MIA-2664

CONSENT AWARD:

The undersigned Arbitrator hereby issues this Consent Award, based upon the agreement of the parties' reached at the November 9, 2005 hearing. The parties' agreement shall consist of the following:

1. EXHIBIT "A" - WAGES AND CLASSIFICATIONS

Adjust the 12/31/04 wages 2% on 1/1/05. Effective 7/1/05 increase Investigators by \$.25 per hour and adjust wages 1%. Effective 1/1/06 adjust wages by 2%, effective 7/1/06 adjust wages by 1%. Effective 1/1/07 adjust wages by 2%, effective 7/1/07 adjust wages by 1%.

2. ARTICLE 24 - HEALTH AND WELFARE BENEFITS – PENSION

Increase life time maximum to \$2,000,000 for medical insurance.

3. ARTICLE 24 - HEALTH AND WELFARE BENEFITS – PENSION

Effective 1/1/05 the County will offer dental coverage through a Section 125 cafeteria benefit plan. Participation will be voluntary and the premium cost will be the responsibility of the participating employee.

4. ARTICLE 15, Section 15.3 - Make-up Hours. Delete and renumber 15.4- 5.7:

5. ARTICLE 17, Section 17.2 - Wages:

All employees shall be ~~one~~ two-week payroll lag. Payment of wages shall be by Direct Deposit.

6. ARTICLE 29 – MEETINGS AND SCHOOLS

Create Section 29.2 Travel Time Compensation (Sideletter of 4/28/04)

- a. Investigators: Travel time compensation will begin from the employee's residence.
 - b. Jailers/Dispatchers: Travel time compensation will begin from Ellsworth or the employee's residence, whichever is the shortest distance to the training site.
 - c. Patrol: Travel time compensation will begin from the employee's residence.
7. ARTICLE 33, Section 33.1 - Duration: Change all dates to reflect a three-year agreement.

SIDELETTER

The parties agree that the November 3, 2004 letter on shift selection is hereby rescinded. Shift selection for Patrol and Dispatch classifications shall continue to be by periodic seniority pick. The exceptions are:

- a) Those (and similar) jobs which have had fixed or floating or similar work hours in the past.
- b) Situations where the Sheriff has good reason to vary the practice. Exercise of such good reason shall be subject to the grievance procedure if necessary.

Dated this 9th day of November, 2005 by Christopher Honeyman, Arbitrator.

RESOLUTION 05-27

Un-Designate County Pound and Determine Distribution of Surplus Dog License Funds

WHEREAS, the Pierce County Board of Supervisors, in Resolution 90-35, designates the Humane Society of Pierce & St. Croix, Inc. as the County pound for use in handling animal control services, including collecting, caring for, and disposing of dogs; and

WHEREAS, since designating the County pound as noted herein, Pierce County has annually distributed surplus dog license funds to the Humane Society of Pierce & St. Croix, Inc. in accordance with Resolution 90-35 and §174.09 Wis. Stats.; and

WHEREAS, the Humane Society of Pierce & St. Croix, Inc. notified Pierce County by letter dated November 26, 2005 that it will no longer be the official County dog pound as of December 31, 2005; and

WHEREAS, the Pierce County Board of Supervisors, in accordance with §174.09 Wis. Stats., has the option to designate a humane society or other organization to provide a county pound; and

WHEREAS, if the County does not designate a humane society or other organization to provide a county pound, the surplus dog license funds are distributed in accordance with §174.09 Wis. Stats., back to the towns, villages, and cities of the County for their use in the proportion in which the towns, villages and cities contributed to the dog license fund out of which the surplus arises; and

WHEREAS, the Finance and Personnel Committee on December 2, 2005 passed a motion to approve that no humane society or other organization be designated as the County pound at this time, and to therefore distribute surplus dog license funds back to the towns, villages and cities consistent with State law;

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors that the effective December 31, 2005 there shall be no humane society or other organization designated as the County pound, and that surplus dog license funds shall be distributed back to the towns, villages, and cities of the County for their use in the proportion in which the towns, villages and cities contributed to the dog license fund out of which the surplus arises, in accordance with §174.09 Wis. Stats.

DATED this 27th day of December, 2005.

RESOLUTION 05-28

Ordering an Assessor's Plat Survey in the Town of Union

WHEREAS, the Pierce County Highway Department is currently involved in the CTH "U" project #7899-03-01, which involves the straightening of a portion of that road, and will involve condemnation issues for right of way for the project; and

WHEREAS, inconsistencies with current legal land descriptions of the properties involved have been encountered, and the County's contractor, SEH, is recommending that an Assessor's Plat Survey be accomplished to clear up the land description issues; and

WHEREAS, the CTH "U" project #7899-03-01, including the costs of the requested Assessor's Plat Survey, qualifies for federal funding, whereby the federal government pays 80% of the project costs involved, and the County pays 20% of the project costs involved; and

WHEREAS, the Highway Committee took up this issue at its meeting on November 10, 2005, and the Finance and Personnel Committee took up this issue at its meeting on December 2, 2005, and both Committees approved and recommend that the County Board of Supervisors authorize and order an Assessor's Plat Survey and that the County's share of the costs not be billed back to the landowners;

NOW, THEREFORE BE IT RESOLVED, that pursuant to the provisions of Section 70.27 of Wis. Stats., that an Assessor's Plat Survey be ordered of all unrecorded, and platted or un-platted land parcels of record, which presently exist within exterior boundary of the following described area:

SW ¼ of the NE ¼, SE ¼ of the NE ¼, NE ¼ of the SE ¼, all in Section 34, Township 25 North, Range 15 West, Town of Union, Pierce County, Wisconsin; and that the exterior boundary of the area described is further represented upon attached Exhibit "A" which is appended herewith as part of this Resolution; and

BE IT FURTHER RESOLVED, that one hundred percent (100%) of the Pierce County's portion of the actual and necessary total cost for such survey shall be paid from the treasury of said governing body, and that zero percent (0%) shall be levied and apportioned as a special assessment unto the involved landowners, in accordance with said statutes; and

BE IT FURTHER RESOLVED, that the plat of the herein-described area shall be named Town of Union Assessor's Plat No. 1.

DATED this 27th day of December, 2005.

(Exhibit A is a map which is not available for the website. It may be viewed at the Highway Department or the County Clerk's Office.)

RESOLUTION 05-29
Dog Damage Claims

WHEREAS, the Finance Committee has audited the dog damage claims against Pierce County,
THEREFORE, BE IT RESOLVED, that the County Clerk be authorized to pay the below schedule of
claims, pursuant to §174.11 (4), Wis. Stats.:

Claimant	Claim	Amount Claimed	Amount Allowed
Janice M. Spindler	1 dog injured	\$384.62	\$384.62
TOTAL		\$384.62	\$384.62

DATED this 27th day of December, 2005.

RESOLUTION 05-30

Recommend Legislation to Remove State Mandated Mental Health Placement Costs from County Levy

WHEREAS, Wisconsin counties are mandated by the state to pay the cost of individuals placed in one of the two state Mental Health Institutions (Winnebago and Mendota); and

WHEREAS, any county cannot budget for the cost of these placements each year because they are entirely unpredictable from year to year; and

WHEREAS, the daily cost of a placement for an adult at Mendota Mental Health Institution is \$801 per day and \$608 per day at Winnebago Mental Health Institution; and

WHEREAS, one adult placed in one of these state institutions costs over one quarter of a million dollars a year; and

WHEREAS, through October 2005, Pierce County has had 9 individuals placed at Mendota Mental Health Institution at a cost of \$52,053, and 6 individuals placed at Winnebago Mental Health Institution at a cost of \$137,870; and

WHEREAS, Human Service Departments across the State have a primary role in providing community services to a large number of residents in need and the immense and variable cost of State Mental Health Institute placements severely reduces the county's ability to provide those needed services in the community; and

WHEREAS, in the April, 2005 elections, 85% of the voters in Wisconsin voted that these human services costs should be paid for with state tax dollars and *not* property tax dollars; and

WHEREAS, the cost of these placements does not fluctuate drastically from one year to the next on a statewide basis but changes dramatically from county to county each year depending on one or two cases; and

WHEREAS, there is no good public policy reason why the property taxpayers of Pierce County should bear this limitless risk every year; and

WHEREAS, the state of Wisconsin approves the rate increases at these two state institutions. The state would have much more incentive to examine the necessity of the proposed rates if they were responsible for paying the cost of the placements.

NOW, THEREFORE, BE IT RESOLVED that Pierce County calls upon the Governor and Legislature to pass legislation which removes this cost, which is clearly a state responsibility, from the property tax.

DATED this 27th day of December 2005.

RESOLUTION 05-31

Establish 2006 Salaries for Non-Represented Employees

WHEREAS, the Finance and Personnel Committee has duly considered the existing salaries for non-represented employees of Pierce County; and

WHEREAS, part and parcel of said analysis has been consideration of the 2005 DMG Salary Matrix; and

WHEREAS, the Finance and Personnel Committee did meet on December 16, 2005, and hereby recommends salary increases in the amount of 2.5%, subject to the 10-step salary matrix system, as and for non-represented employees identified on the DMG Salary Matrix for the 2005 calendar year.

NOW THEREFORE BE IT RESOLVED by the Pierce County Board of Supervisors that the DMG salary matrix be adjusted by 2.5% effective 1/1/06, calculated upon the basis of the 10-step salary matrix and the salaries of all non-represented employees identified on the Matrix be adjusted by 2.5%.

DATED this 27th day of December 2005.

RESOLUTION 05-32

Sale of Land in the Town of Trenton

WHEREAS, Pierce County owns land in the NE ¼ of the SW ¼ of Section 34, Township 25 North, Range 18 West, Town of Trenton, for highway purposes; and

WHEREAS, the Pierce County Board of Supervisors previously authorized the sale of approximately 25 acres of said land in Resolution 05-14; and

WHEREAS, Dairyland Power Cooperative has submitted a Purchase Agreement to the County to buy 4.1 acres of land to be used for a substation, with the parcel being generally described as the North 448.14 feet of the East 485.03 feet, except the railroad right of way of the NE ¼ of the SW ¼ of Section 34, Township 25 North, Range 18 West, Town of Trenton; and

WHEREAS, the described parcel is subject to the Pierce County subdivision requirements, which will require that a Certified Survey Map, in compliance with the Pierce County Code, be created.

WHEREAS, the Highway Committee has declared the 4.1 acre parcel to be unnecessary for county needs; and

WHEREAS, the Finance and Personnel Committee at its meeting on December 16, 2005 recommended approval of sale of said property in the amount of \$50,000.00, pursuant to the terms of the Purchase Agreement and authorized execution of the Purchase Agreement with the sale of said property being subject to the approval of the Pierce County Board of Supervisors and the Board of Directors of Dairyland Power Cooperative; and

NOW, THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors approves the sale of said 4.1 acres to Dairyland Power Cooperative, subject to the creation of a Certified Survey Map and approval by the Pierce County Land Management Department, and authorizes the Finance and Personnel Committee to complete the sale, and directs the County Clerk to execute the documents necessary to complete the sale.

DATED this 27th day of December, 2005.

RESOLUTION 05-33

**Ratify Modification to Community Health Association - Labor Association of Wisconsin, Inc.
(L.A.W.) Bargaining Agreement**

WHEREAS, Resolution 05-19 authorized changes to the Pierce County Travel Policy in part to establish the mileage reimbursement rates as the State of Wisconsin reimbursement rates that are in effect at the time the expense is incurred; and

WHEREAS, in association with the above described Resolution and changes to the Travel Policy, the Finance and Personnel Committee, at their meeting on September 16, 2005, authorized the Administrative Coordinator to negotiate with the unions, so that their respective collective bargaining agreements allow them to participate in this change to the county policy; and

WHEREAS, negotiations were undertaken by and between the County and Community Health Association - Labor Association of Wisconsin, Inc. (L.A.W.), with respect to modifying the Community Health Association (L.A.W.) Collective Bargaining Agreement as follows:

ARTICLE XXVIII – REIMBURSEMENT

Section 28.01. The then-existing County policies relative to reimbursement to employees for out-of-pocket expenses, meal allowances and lodging will be utilized.

~~Mileage shall be reimbursed for an entire calendar year at the state reimbursement rate in effect the prior July 1.~~ Employees using their own vehicles will be reimbursed at rates established by the State of Wisconsin. Employees hired on or before July 1, 1994, shall continue to receive a \$25.00 per month mileage stipend should they drive more than 600 miles in that month; and

WHEREAS, on December 16, 2005 the Finance and Personnel Committee reviewed and accepted the proposed modification to the bargaining agreement for the period of January 1, 2005 through December 31, 2007 and recommends to the full County Board of Supervisors that it ratify said modification; and

WHEREAS, the Community Health Association (L.A.W.) is in agreement with said proposal; and

NOW, THEREFORE, BE IT RESOLVED by the Pierce County Board of Supervisors that it goes on record in ratifying the modification to the Collective Bargaining Agreement by and between Pierce County and its Community Health Association (L.A.W.) employees for the term of January 1, 2005 through December 31, 2007 as set forth herein, effective upon written approval hereafter of all parties.

DATED this 27th day of December, 2005.

RESOLUTION 05-34

Authorize The Request For Legal Expense Coverage From The Wisconsin County Mutual Insurance Corporation

WHEREAS, the Wisconsin County Mutual Insurance Corporation offers to provide Legal Expense coverage for matters for which coverage is not otherwise available under the liability policy;

NOW, THEREFORE, BE IT RESOLVED that the Pierce County Board of Supervisors does hereby authorize the request for coverage under the legal expense endorsement, per the endorsement form number WCMIC – End 23 (10/04), from the Wisconsin County Mutual Insurance Corporation to be requested as needed by the County Board Chair or otherwise authorized designee.

BE IT FURTHER RESOLVED that the County Board of Supervisors is designating the following individuals to be the authorized designees for requesting coverage under the legal expense endorsement: Administrative Coordinator, Insurance Coordinator and Corporation Counsel.

DATED this 24th day of January 2006.

RESOLUTION 05-35

Authorize Pierce County Park Superintendent To Apply For Wisconsin Waterways Commission Financial Assistance To Acquire Aquatic Weed Harvesting Equipment

WHEREAS, Pierce County provides a multi-use outdoor recreational facility at Nugget Lake County Park; and

WHEREAS, Nugget Lake is the essential element of the county park, in that it provides fishing, canoeing, and scenic beauty; and

WHEREAS, an overabundance of aquatic weeds reduces the enjoyment and limits access to portions of Nugget Lake; and

WHEREAS, Pierce County recognizes that aquatic plants are an essential part of our lake ecosystem and understands that environmentally sound aquatic weed harvesting is necessary; and

WHEREAS, Pierce County's existing aquatic weed harvester is 13 years old and needs to be replaced and therefore Pierce County hereby requests financial assistance for the purpose of acquiring aquatic weed harvesting equipment for Nugget Lake; and

WHEREAS, the cost of weed harvesting equipment is approximately \$90,000, for which the grant program provides cost sharing of up to 50 percent. Pierce County has budgeted \$45,000 towards the purchase of such aquatic weed harvesting equipment and will be selling existing weed harvesting equipment for approximately \$22,500; and

NOW, THEREFORE BE IT RESOLVED, that Pierce County hereby authorizes Scott Schoepp, Pierce County Park Superintendent, to act on behalf of Pierce County, Wisconsin, to submit an application to the Wisconsin Waterways Commission for the financial assistance that is available, to sign documents, and take necessary action to undertake, direct, and complete the acquisition.

BE IT FURTHER RESOLVED, that Pierce County requests the funding assistance available from the Wisconsin Waterways Commission and will meet the obligations and responsibilities of this acquisition program, and will meet the financial obligations under this funding assistance program, and will comply will all state and federal rules under the program.

DATED this 28th day of February, 2006.

RESOLUTION 05-36

Designate The National Incident Management System (NIMS) As The Basis For All Incident Management In Pierce County, Wisconsin

WHEREAS, the President in Homeland Security Directive (HSPD)-5 directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS) which would provide a consistent nationwide approach for federal, state, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the collective input and guidance from all federal, state, local, and tribal Homeland Security partners has been and will continue to be vital to the development, effective implementation, and utilization of a comprehensive NIMS; and

WHEREAS, it is necessary and desirable that all federal, state, local, and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, to facilitate the most efficient and effective incident management, it is critical that federal, state, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities, and resources will improve the State's ability to utilize federal funding to enhance local and State agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the State and Pierce County, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System.

NOW THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors agrees to designate and utilize the National Incident Management System (NIMS) as the basis for preparation for, response to, and recovery from natural or manmade incidents affecting Pierce County.

Dated this 28th day of February, 2006

RESOLUTION 05-38

Adopt the Pierce County Land and Water Resource Management Plan

WHEREAS, the Pierce County Land Conservation Committee is responsible for completion of a county land and water resource management plan under WI Statutes Chapter 92.10; and

WHEREAS, the State of Wisconsin adopted new mandatory State Agriculture non-point pollution standards and prohibitions (Ch. NR 151 of the Wisconsin Administrative Code) that are required on all agricultural land; and

WHEREAS, the State of Wisconsin has required (Sec. ATCP 50.12 (1) Wisconsin Administrative Code) that Pierce County prepare, submit for state approval and adopt a Land and Water Resource Management Plan that updates the current land and water resource management plan and identifies how, when, and where new mandatory state agricultural non-point pollution standards and prohibitions will be implemented in Pierce County; and

WHEREAS, the 2006 Pierce County Land and Water Resource Management Plan was developed with assistance and oversight from a diverse Citizen's Advisory Committee and consultation with agencies and departments represented on a Technical Work Group, and a copy is attached hereto as Exhibit A; and

WHEREAS, a public hearing was conducted on the proposed 2006 Pierce County Land and Water Resource Management Plan on January 9, 2006 and comments received have been addressed in the current draft of the plan;

NOW, THEREFORE BE IT RESOLVED that the County of Pierce Board of Supervisors hereby accepts the recommendation of the Land Conservation Committee, Finance and Personnel Committee and approves the 2006 Pierce County Land and Water Resource Management Plan.

DATED this 28th day of February 2006.

Resolution 05-39

Request Chippewa Valley Technical College (CVTC) To Comply With Its Mission And Not Function As A Community College

WHEREAS, the County of Pierce is assessed a portion of the funds needed to operate the Chippewa Valley Technical College (CVTC) in an eleven-county District; and

WHEREAS, CVTC proposes to offer a two-year Associate of Science Collegiate Transfer Degree Program in liberal studies which parallels the first two years of a four-year baccalaureate degree in the University of Wisconsin (UW) System's 13 universities and 13 community colleges, so that graduates can enter UW universities as third-year students; and

WHEREAS, the CVTC proposed Degree Program is outside their stated mission which is to "deliver superior, progressive technical education"; and

WHEREAS, the CVTC proposed Degree Program would mirror courses that are already widely available at the well-established, taxpayer-funded UW System's 26 campuses, including the three UW universities (Eau Claire, Menomonie and River Falls) in the CVTC's eleven-county District; and

WHEREAS, CVTC is funded 48% by property taxes levied by an appointed, not elected, District Board, while the UW System is primarily funded by the State of Wisconsin's general revenues collected through other taxes levied on residents by elected representatives;

NOW THEREFORE BE IT RESOLVED that the County of Pierce requests that the Chippewa Valley Technical College comply with its mission and not offer a two-year Associate of Science Collegiate Transfer Degree Program which duplicates already existing University of Wisconsin System liberal studies courses and, further, that CVTC not function as a community college; and

BE IT FURTHER RESOLVED that the County of Pierce requests that the County Clerk send copies of this Resolution to the Chippewa Valley Technical College, Wisconsin Technical College System Board, University of Wisconsin Board of Regents, Senator Sheila Harsdorf, Senator Ron Brown, Representative Kitty Rhoades, Representative Andy Lamb, Representative Barbara Gronemus and Representative Jeff Wood.

DATED this 28th day of February 2006.

RESOLUTION 05-40
Create Medical Examiner Position

WHEREAS, the Wisconsin Constitution provides that counties having a population of less than 500,000 have the option of instituting a Medical Examiner system ; and

WHEREAS, the Wisconsin Statutes provide that counties may create a Medical Examiner position to perform the statutory duties of Coroner; and

WHEREAS, any action by the County Board of Supervisors to change from an elected Coroner to an appointed Medical Examiner must be taken prior to the date a Coroner is duly elected and can only become effective after the incumbent Coroner's term has expired; and

WHEREAS, the establishment of a Medical Examiner position will provide the county with the opportunity to establish qualifications for appointment to that position; and

WHEREAS, the job performance of the Medical Examiner will be supervised by the Administrative Coordinator; and

WHEREAS, it has been determined by the Pierce County Board of Supervisors that an appointed Medical Examiner will best ensure the continuation of qualified and efficient services for Pierce County; and

WHEREAS, this new classification of Medical Examiner will be placed in the appropriate pay grade; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Pierce does ordain as follows:

1. To abolish the elected office of Coroner and establish the position of Medical Examiner to become effective upon the termination of the current term on January 2, 2007; and
2. To establish the salary Pay Grade at the discretion of the Finance and Personnel Committee; and
3. Direct the Administrative Coordinator to conduct an open recruitment for the Medical Examiner and select a candidate for the position through the County's regular selection procedure, subject to County Board confirmation; and
4. Authorize Administration to issue checks pursuant to this resolution and the County Treasurer to honor said checks.

DATED this 28th day of February 2006.