



**Pierce County, Wisconsin**

Department of Land Management & Records  
414 W. Main St. PO Box 647  
Ellsworth, WI 54011

Zoning Office: 715-273-6747  
Planning Office: 715-273-6746  
Fax: 715-273-6864

**Application for MAJOR CERTIFIED SURVEY MAP Approval**

CSM No.	Applicant:	Telephone:
Date:	Surveyor:	Telephone:
Location:	Section      T.      N      R.      E or W	Village/Town of

Pierce County Code (PCC) - Subdivision of Land § 237-9 states, "Land divisions which create at least one but not more than four parcels or building sites of 15 acres or less in size within a five-year period by one or successive divisions by the same or subsequent owners are considered certified survey map land divisions requiring approval under this section. Approval of a certified survey map shall be required."

PCC § 237-9(B) states, "Land divisions which create three or four parcels of 15-acres or less in size within a five-year period by one or successive divisions by the same or subsequent owners are considered major certified survey map land divisions."

**Submit the following information per § 237-11:**  **Agency Use Only**

- |                                                                                         |  |  |
|-----------------------------------------------------------------------------------------|--|--|
| 1. Preliminary Certified Survey Map (CSM) prepared according to § 236-34, WI Stats.     |  |  |
| 2. Appropriate agencies statement approving access for each lot (i.e. driveway permit). |  |  |
| 3. Soil Test for each lot.                                                              |  |  |
| 4. Slopes. A separate drawing clearly marking slopes in excess of 12% and 20%.          |  |  |
| 5. Review Fees submitted (1-Lot = \$275, 2-Lot = \$350, 3-Lot = \$425, 4-Lot = \$500).  |  |  |

**Submit the following information per § 237-17A(2) through (4):**  **Agency Use Only**

- |                                                                                       |  |  |
|---------------------------------------------------------------------------------------|--|--|
| 6. 8 copies of the preliminary CSM with all requirements of § 236.20, Wis. Stats.     |  |  |
| 7. Name & addresses of owner and surveyor preparing plat & date of preparation        |  |  |
| 8. 8.5" x 11" reproducible copy of proposed plat                                      |  |  |
| 9. Location, names, use, and zoning of adjacent/adjoining (un)platted land/parcels    |  |  |
| 10. Erosion Control Plan or Request for Rule Exception of an Erosion Control Plan     |  |  |
| 11. Areas of filling, grading, lagooning, or dredging.                                |  |  |
| 12. Any restrictive covenants related to the proposed land division.                  |  |  |
| 13. A statement and location of any improvements proposed.                            |  |  |
| 14. Agency approval statement allowing access connection onto existing road system    |  |  |
| 15. Any additional information required by the Land Management Committee.             |  |  |
| 16. Any cost in producing & reviewing information shall be applicants responsibility. |  |  |

**Other items considered during the approval process:**  **Agency Use Only**

- |                                                                                     |        |  |
|-------------------------------------------------------------------------------------|--------|--|
| 17. Number of lots created in a 5-yr period? Circle one:                            | 3 or 4 |  |
| 18. Lots created follow zoning district's allowable density?                        |        |  |
| 19. Do any of the leftover pieces of land need a CSM? (If ≤ 15-acres, yes.)         |        |  |
| 20. Lots created meet minimum lot size per Town and County?                         |        |  |
| 21. Lots have buildable property out of the floodzone?                              |        |  |
| 22. Land being divided is out of DATCP Farmland Preservation Program?               |        |  |
| 23. Land within the St. Croix Riverway District or Kinnikinnic (if applicable)?     |        |  |
| 24. Town approval was granted (if applicable)?                                      |        |  |
| 25. Approved by ETZ Committee and their Board (if applicable)?                      |        |  |
| 26. Conforming with lot requirements of § 237-26 A-I.                               |        |  |
| 27. Lot created has proper road frontage and width at building set-back?            |        |  |
| 28. Conforming with other Pierce County Codes, where applicable (i.e. Ch 240, etc.) |        |  |

- Preliminary review and decision. The Land Management Committee shall review and render a decision on the preliminary major certified survey map land division in accordance with § 237-17B and C(1) and (3).
- Final approval. A final major certified survey map land division which is in accordance with the preliminary map as approved by the Land Management Committee shall be submitted to the Department of Land Management for final approval. The Department of Land Management shall review and approve the final major certified survey map land division as to its conformance with the approved preliminary major certified survey map and § 236.34, Wis. Stats.
- Checklist should not be considered all inclusive; additional information may be required.

**LEAVE BLANK - FOR RECEIVING AGENCY USE ONLY**

Received By:	Date:
CSM copied by staff to County Surveyor for review:	Date:
Check if application approved: <input type="checkbox"/>	Date:
Check if application denied: <input type="checkbox"/> Notify applicant in writing - reasons for rejection.	Date: