



## Pierce County, Wisconsin

Department of Land Management & Records  
 414 W. Main St. PO Box 647  
 Ellsworth, WI 54011

Zoning Office: 715-273-6747  
 Planning Office: 715-273-6746  
 Fax: 715-273-6864

### Application for FINAL PLAT Approval

Plat Name:	
Applicant:	
Agent:	
Engineer:	
Surveyor:	

Plat Location:	
Telephone:	
Telephone:	
Telephone:	
Telephone:	

Pierce County Code - Subdivision of Land § 237-18 lists the procedure for final plat approval.

Submit the following information per § 237-18:	Submitted	Agency Use Only
1. All requirements and conditions of preliminary plat approval are complete.		
2. All erosion control measures installed & approved by Land Con. Dept Agent		
3. Submit 8 copies of final plat. Follow § 236 WI Stat.& § 236.20 (without contours)		
4. Submit original final plat drawing to the state plat review agency (WI DOA).		
5. Provide written statement that the state agency does not object to the final plat.		
6. Submit a copy of the plat to the Town(s) & ETZ in which land division is located.		
7. Provide written statement of Town(s) & ETZ approved final plat (i.e. mtg minutes).		
8. Provide a written statement of the date that materials were sent in 4 & 6 above.		
9. Submit a copy of the plat to the WI DNR for approval (if applicable).		
10. Provide a statement from appropriate town, county, or state agency that all roads have been constructed to standards (final paving may occur after final approval).		
11. Land reserved for future public dedication or common use is shown on plat face.		
12. Common property needs provisions for its use, maintenance, and ownership.		
13. Road maintenance agreement submitted for review.		
14. Covenants & Homeowners Association documents submitted for review.		
15. All final plats shall provide all certificates required by § 236.21 WI Stats.		
16. Land Management Committee shall not grant final approval until the state plat review agency has submitted a letter of no objection to the plat and the appropriate Town(s) has indicated agreement to accept any dedications.		
17. Procedure for recording follow Pierce Co. Code § 237-19.		
18. Procedure for dedication follow Pierce Co. Code § 237-21.		

- Per § 237-18 C (3), "The Land Management Committee shall approve or reject the final plat and shall state in writing any reasons for rejection."

- Note: Failure to record the plat within 30 days shall nullify the approval of the final plat per § 237-19.

- Checklist should not be considered all inclusive; additional information may be required.

Signature of Applicant or Duly Authorized Agent	Date Signed
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LEAVE BLANK - FOR RECEIVING AGENCY USE ONLY

Received By:	Date Received:
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Complete Application Verified By:	Date Application Was Complete:
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