

PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD MEETING MINUTES

Wednesday, February 10, 2010 – 4:30 p.m.

**Multi-Purpose Room of the Material Recovery Facility
707 North Maple Street, Ellsworth WI**

Members Present	Jim Camery Ben Plunkett L. Ronald Bartels Jerry Kosin Greg Engeset Sandra Weix Don Johnson	District #2 District #4 District #14, SWMB Vice-chair District #15 Citizen Member, SWMB Chair Citizen Member, SWMB Secretary Citizen Member	Those Present
Excused:	Paul Barkla Myrna Larrabee	District #5 Citizen Member	
Also Present:	Steve Melstrom David Murphy	Solid Waste Administrator MRF Supervisor	

SWMB meeting called to order at 4:34 p.m. by SWMB Chair, Greg Engeset.	Meeting Convened
Motion made by Don Johnson to approve the Minutes of December 16, 2009, as presented, seconded by Jim Camery. Motion carried.	Approved Minutes 12/16/09
Motion made by Jerry Kosin to approve the voucher list as presented, seconded by Don Johnson. Motion carried.	Approved Vouchers
2010 Forklift Tire Bid Quotes were received from: Wolter Materials Handling, Eau Claire, WI bid \$1,810.12. Herc-U-Lift, Maple Plain, MN bid \$2,501.00. Minnesota Supply Company, Eden Prairie, MN bid \$2,335.32. Industrial Tire Sales, Inc., St. Paul, MN bid \$1,816.48. The board reviewed the bids received. A motion was made by Jim Camery to accept the bid of \$1,810.12 submitted by Wolter Material Handling, seconded by Jerry Kosin. Motion carried.	Discuss/Take Action on 2010 Forklift Tire Bids Quotes
2010 Roll-Off Container Bids were received from: Wastequip, Rosemount, MN, bid \$43,980.00. N.E.O. FAB, Miami, OK, bid \$35,298.00. Polynette Iron Works Inc., Polynette, WI, bid \$37,652.00. Nedland Industries Inc. Ridgeland, WI, bid \$35,800.00. Pro-Tainer, Alexandria, MN, bid \$35,170.00. The board reviewed the bids received. A motion was made by Jerry Kosin to accept the bid of \$35,170.00 submitted by Pro-Tainer, seconded by L. Ronald Bartels. Motion carried	Discuss/Take Action on 2010 Roll-Off Container Bids

<p>The department received 2010 Hazardous Waste Collection & Disposal Bids from Veolia Environmental Services and North West Regional Planning. The board reviewed the bids received. A motion was made by Ben Plunkett to award the bid to Veolia Environmental Services, seconded by Don Johnson. Motion carried.</p>	<p>Discuss/Take Action on 2010 Hazardous Waste Collection & Disposal Bids</p>
<p>David presented information to the board regarding recycling ag and boat wrap-type plastics. David plans to continue pursuing companies that may recycle ag and boat wrap-type plastics.</p>	<p>Discuss Boat Plastic Wrap Recycling Information</p>
<p>The board discussed potential dates for approving the bids for purchasing a new skid-loader and producing the 2010 Recycling Guide. The board decided they will review and award the bid for purchasing a new skid loader and producing the 2010 Recycling Guide Board at the March 10, 2010 SWMB meeting.</p>	<p>Meeting Date for RFP Bids for New Skid-loader, and Printing of 2010 Recycling Guide</p>
<p>The board reviewed and discussed the 2010 Pepin County & Pierce County Clean Sweep Cooperative Agreement. The agreement affords Pepin County residents the opportunity to participate in Pierce County's 2010 Clean Sweep events. Pierce County will record and document the number of Pepin County residents and farmers using Pierce County Clean Sweep events. Pierce County will bill Pepin County for Pepin County residents and farmers using the Clean Sweep events; the cost for which will be based on the average per pound cost times the average number of pounds per user for the Agricultural Chemical and/or Household Hazardous Waste cost portions of the events. Motion was made by Ben Plunkett to accept the agreement with Pepin County, seconded by Jim Camery. Motion carried.</p>	<p>Discuss/Take Action on Pepin County & Pierce County Clean Sweep Cooperative Agreement</p>
<p>The board reviewed the User Fee Waiver Request. A motion was made by Don Johnson to approve the User Fee Waiver Request, no second--motion died. The board requested more information on the process for how the user fee is reinstated when a principle structure is moved or constructed back on the property. Motion was made by L. Ronald Bartels to table the issue until the next SWMB meeting, seconded by Jerry Kosin. Motion carried.</p>	<p>Discuss/Take Action on User Fee Waiver Request</p>
<p>Mercury Collection Hazardous Waste from St. Croix County</p>	<p>Future Agenda Items</p>
<p>March 10, 2010 @ 4:30 p.m. April 14, 2010 @ 4:30 p.m. April 17, 2010 @ 7:30 a.m.(Clean Sweep) May 12, 2010 @ 4:30 p.m.</p>	<p>Next Meeting Dates</p>
<p>Motion was made by Jerry Kosin, seconded by Jim Camery, to convene into closed session, pursuant to Sec. 19.85(1) (c), Wis. Stats., "for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility--Solid Waste Administrator performance evaluation." Motion carried with a unanimous roll call "yes" vote.</p>	<p>Board will convene into closed session</p>
<p>Motion was made by Ben Plunkett, seconded by Jim Camery, to return to open session and take action on a closed session item if required. Motion carried with a unanimous roll call "yes" vote.</p> <p>Motion was made by Jim Camery, seconded by Don Johnson, to grant the Solid Waste Administrator a favorable performance review, a one-step pay increase, and to forward the favorable performance review to the Pierce County Finance and Personnel Committee. Motion carried with a unanimous roll call "yes" vote.</p>	<p>Board will return to open session</p>
<p>Motion by L. Ronald Bartels to adjourn, seconded by Jerry Kosin. Motion carried. The meeting adjourned at @ 6:40 p.m.</p>	<p>Adjourn</p>

PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD MEETING MINUTES

Wednesday, March 10, 2010 – 4:30 p.m.

**Multi-Purpose Room of the Material Recovery Facility
707 North Maple Street, Ellsworth WI**

Members Present	Jim Camery Ben Plunkett L. Ronald Bartels Jerry Kosin Greg Engeset Sandra Weix Don Johnson	District #2 District #4 District #14, SWMB Vice-chair District #15 Citizen Member, SWMB Chair Citizen Member, SWMB Secretary Citizen Member	Those Present
Excused:	Paul Barkla Myrna Larrabee	District #5 Citizen Member	
Also Present:	Steve Melstrom	Solid Waste Administrator	

SWMB meeting called to order at 4:30 p.m. by SWMB Chair, Greg Engeset.	Meeting Convened
Motion made by Don Johnson to approve the Minutes of February 10, 2010, as presented, seconded by Jerry Kosin. Motion carried.	Approved Minutes 2/10/10
Motion made by Jerry Kosin to approve the voucher list as presented, seconded by Jim Camery. Motion carried.	Approved Vouchers
Greg Engeset and Sandra Weix's SWMB citizen member term expires on April 30, 2010. Greg and Sandra would like to be considered for re-appointment to the SWMB. A motion was made by Ben Plunkett to recommend re-appointment for Greg Engeset and Sandra Weix, and to forward the recommendation to Paul Barkla, Pierce County Board Chair, to re-appoint, and request the Pierce County Board of Supervisors confirm the re-appointment. The motion was seconded by Jerry Kosin. Motion carried.	Discuss/Take Action on SWMB Citizen Members Re-Appointments
Steve reviewed the 2009 Solid Waste Department Report with the Board. No motion made.	Discuss/Take Action on 2009 Annual Report

<p>The department has two user fee waiver requests to review, and is planning to do on-site visits/inspections of the properties this spring after the snow melts. The Board deferred the user fee waiver requests to the next SWMB meeting.</p>	<p>Discuss/Take Action on User Fee Waiver Requests</p>
<p>The Board reviewed the bids received for producing the 2010 Recycling Guide. The staff recommends the Board accept the lowest responsible bid of \$3,599.00, submitted by Helmer Printing.</p> <p>Motion made by Jim Camery to accept the lowest responsible bid of \$3,599.00, submitted by Helmer Printing, seconded by Jerry Kosin. Motion carried.</p>	<p>Discuss/Take Action on 2010 Recycling Guide Bid Quotes</p>
<p>The Board reviewed the bids received for purchasing a new 2010 Skid-Loader. The staff recommends the Board accept the lowest responsible bid of \$16,980.00, submitted by Northland Farm Systems.</p> <p>Motion made by Jerry Kosin to accept the lowest responsible bid of \$16,980.00 submitted by Northland Farm Systems, seconded by L. Ronald Bartels. Motion carried.</p>	<p>Discuss/Take Action on 2010 Skid-Loader Bid Quotes</p>
<p>The department received two bids for purchasing a used recycling collection truck. The bid submitted by Tom's Truck Sales has to be rejected because it was non-conforming for being submitted late. The department received one other bid from River States Truck and Trailer. On Tuesday, March 9, 2010, two department staff members and a representative from River States Truck and Trailer traveled to Davenport, Iowa to inspect/test drive the used truck. They discovered/reported numerous problems with the truck that would not meet the minimum requirements listed in the Invitation to Bid Specifications. The truck did not have an adjustable compartment divider--it had only one compartment. The truck did not have fully properly functioning hydraulics; the right side cart lifter was not properly functioning. The truck did not satisfy the Wisconsin Department of Transportation requirements and pass said department's inspection. The tires on the truck need replacing. The truck's front and rear main engine seals, transmission, and radiator were leaking. The fuel tank was so rusty that you could have put your finger through it if you pushed hard enough. The steering was mentioned as feeling noticeably loose during the road test. Based on the reported results of the inspection by both the department staff members and the representative from River States, the staff recommends the Board reject the bid of \$23,500.00, submitted by River States Truck and Trailer, because the bid they submitted was not responsible, and failed to meet the minimum requirements listed in the Invitation to Bid Specifications. The representative from River States has also requested to rescind the bid they submitted, as the bid they submitted did not meet the minimum requirements listed in the Invitation to Bid Specifications.</p> <p>Motion made by Jerry Kosin to reject the bid of \$23,500.00, submitted by River States Truck and Trailer, because the bid they submitted was not responsible, and failed to meet the minimum requirements listed in the Invitation to Bid Specifications, seconded by L. Ronald Bartels. Motion carried.</p>	<p>Discuss/Take Action on Used Truck for Recycling Materials Bid Quotes</p>

<p>David Murphy couldn't attend the conference this year with Steve. The most notable session Steve attended was a workshop on affecting legislation that had Senators Mark Miller and Luther Olsen on a panel fielding questions and providing answers.</p> <p>The other conference sessions that Steve attended were:</p> <ul style="list-style-type: none"> -DNR Update on WI New 2010 Electronics Recycling Law -Demcon's Construction & Demolition Debris Recovery Facility, Hanover, MN -USDA Rural Development & Federal Surplus Funds for the Solid Waste Industry, and -Emergency Debris Management 	<p>AROW/SWANA/WCSWMA Conference Report</p>
<p>User Fee Waiver Requests</p>	<p>Future Agenda Items</p>
<p>April 14, 2010 @ 4:30 p.m. April 17, 2010 (Clean Sweep Event) May 12, 2010 @ 4:30 p.m.</p>	<p>Next Meeting Dates</p>
<p>Motion by Jerry Kosin to adjourn, seconded by Don Johnson. Motion carried. The meeting adjourned at @ 5:44 p.m.</p>	<p>Adjourn</p>

PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD MEETING MINUTES

Wednesday, June 16, 2010 – 4:30 p.m.

**Multi-Purpose Room of the Material Recovery Facility
707 North Maple Street, Ellsworth WI**

Members Present	LeRoy Peterson Ben Plunkett L. Ronald Bartels Jerry Kosin Sandra Weix Don Johnson Myrna Larrabee	District #2 District #4 District #14 District #15, SWMB Vice-Chair Citizen Member, SWMB Secretary Citizen Member Citizen Member	Those Present
Excused:	Greg Engeset Jeff Holst	Citizen Member, SWMB Chair District #16	
Also Present:	Steve Melstrom David Murphy	Solid Waste Administrator MRF Supervisor	

SWMB meeting called to order at 4:30 p.m. by SWMB Vice-chair, Jerry Kosin	Meeting Convened
Motion made by Don Johnson to approve the Minutes of March 10, 2010, as presented, seconded by LeRoy Peterson. Motion carried.	Approved Minutes 5/12/10
Motion made by Ben Plunkett to approve the voucher list as presented, seconded by L. Ronald Bartels. Motion carried.	Approved Vouchers
The department is requesting approval to add three (3) temporary laborers in 2011, each having a 500 hour cap. The temporary laborers would only be hired if the current pace/trend for incoming recyclable materials and receipted customers continues. Motion made by Myrna Larrabee to approve the 2011 staffing plan to add three (3) temporary laborers, seconded by Ben Plunkett. Motion carried.	Discuss/Take Action on 2011 New Personnel Requests & 2011 Department Staffing Plan
Solid Waste Budget: The current proposed 2011 personnel costs are the same as 2010. The department increased the refuse collection by \$1,900.00 for covering projected increases in the amount of bulky waste items collected and disposed of at the MRF. The current proposed 2011 Solid Waste budget continues budgeting funds for the department's Pharmaceutical/Medication collection program (department's two annual collection events and the Sheriff's Department's Permanent Collection Program) and providing funds for	Review Proposed 2011 Department Budgets

<p>purchasing sharp bins for the public health department's Sharp Bin Program. The department is still waiting for an estimated 2011 postage cost for mailing the Recycling Guides from the Ellsworth Post Office. The department may need to increase the cost of advertising if the cost for publishing ads is expected to increase and the department helps the Sheriff's Department promote their Permanent Medication Collection Program.</p> <p>Clean Sweep Budget: The current proposed 2011 Clean Sweep Budget is \$4,500.00 lower than the 2010 Clean Sweep budget. The current proposed budget is based on the expenditures to date, and the department may make adjustments to the budget as we get further into the year.</p> <p>Recycling Budget: The current proposed 2011 personnel costs are the same as 2010. The current proposed budget does include the budget cost (\$15,000.00) for adding three (3) temporary employees, and their benefits (Social Security and Medicare), and increases for overtime by \$3,000.00.</p> <p>Other increases:</p> <p>Transportation - \$2,000.00 – Cost increases for Fuel and Transporting Glass Contracted Labor - \$3,000.00 sharing the cost of a recycling educational assistant with five (5) other counties (the \$10,000.00 cost is approximately 12% of the total cost--includes salary, all fringe benefits, office equipment, mileage, meals, lodging, etc.).</p> <p>Steve provided a list of potential 2011 Capital Equipment and Capital Improvements for the Board to consider.</p> <p>Steve reviewed the preliminary proposed 2011 Budget Revenues with the Board.</p>	<p>Review Proposed 2011 Department Budgets Continued</p>
<p>Steve reviewed the 2010 Spring Clean Sweep Report with the Board. Three hundred ninety-eight (398) vehicles attended the event--an increase of 79 vehicles from the previous year's record (319 vehicles) spring event. The 398 vehicles delivered waste from a total of 479 sources (394 households, 63 farms [51 active farms and 12 abandoned farms], and 22 businesses); however, only three (3) of the twenty-two (22) businesses delivered hazardous waste.</p> <p>The 20,112 pounds of hazardous waste collected was the second highest for total hazardous waste (pounds) collected at an event.</p> <p>The 12,991 pounds of household hazardous waste collected was a record high for an event.</p> <p>The 3,587 pounds of agricultural hazardous waste collected was an increase of 1,489 from the previous year's event.</p> <p>The 3,534 pounds of hazardous waste collected from three (3) VSQG's/Businesses was an increase of 1,489 pounds from the previous year's event.</p> <p>The 14,614 pounds of non-hazardous latex paint collected was an increase of 3,236 pounds from the previous year's event.</p> <p>The Pierce County Board Chair, Pierce County Sheriff, and staff members from the Pierce County Sheriff's and Public Health Department collected 155 pounds of medications/pharmaceutical waste (130 pounds of non-controlled substances and a record high 25 pounds of controlled substances).</p> <p>According to the 2010 Spring Clean Sweep Survey, local newspaper ads, 2010 Recycling Guides, and metal roadside and recycling collection site signs were the most effective advertising methods the department used to promote their spring event.</p>	<p>Discuss 2010 Spring Clean Sweep Report</p>

<p>The board discussed the department participating in a plastic film recycling test project with a private plastic film end user. L. Ronald Bartels indicated that he was in favor of the department participating in the plastic film recycling test project if the private plastic film end user agrees to cover all of the department's labor and facility costs. Motion carried by roll call vote with six in favor (L. Peterson, B. Plunkett, R. Bartels, J. Kosin, S. Weix, and D. Johnson, and 1 opposed (M. Larrabee). Motion carried.</p>	<p>Discuss/Take Action on Plastic Film Recycling Test Project</p>
<p>None</p>	<p>Future Agenda Items</p>
<p>July 14, 2010 @ 4:30 p.m. August 18, 2010 @ 4:30 p.m. September 15, 2010 @ 4:30 p.m.</p>	<p>Next Meeting Dates</p>
<p>Motion by Don Johnson to adjourn, seconded by Ben Plunkett. Motion carried. The meeting adjourned at @ 6:14 p.m.</p>	<p>Adjourn</p>

PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD MEETING MINUTES

Wednesday, July 14, 2010 – 4:30 p.m.

**Multi-Purpose Room of the Material Recovery Facility
707 North Maple Street, Ellsworth WI**

Members Present	LeRoy Peterson L. Ronald Bartels Jerry Kosin Greg Engeset Don Johnson Myrna Larrabee	District #2 District #14 District #15, SWMB Vice-Chair Citizen Member, SWMB Chair Citizen Member Citizen Member	Those Present
Excused:	Ben Plunkett Paul Barkla Sandra Weix	District #4 District #5 Citizen Member, SWMB Secretary	
Also Present:	Steve Melstrom David Murphy	Solid Waste Administrator MRF Supervisor	

SWMB meeting called to order at 4:30 p.m. by SWMB Chair, Greg Engeset	Meeting Convened
Motion made by Don Johnson to approve the Minutes of June 16, 2010, as presented, seconded by Myrna Larrabee. Motion carried.	Approved Minutes 6/16/10
Motion made by Jerry Kosin to approve the voucher list as presented, seconded by LeRoy Peterson. Motion carried.	Approved Vouchers
Steve informed the SWMB that the van body on the MRF's van truck failed the annual D.O.T. safety inspection. The van body needs to be replaced. The staff consulted with Pierce County Finance Director, and was informed that the purchase of a replacement van body would be considered a capital expense, and the department would be required to obtain competitive bid quotes. Motion made by L. Ronald Bartels to approve the department leasing a van truck to cover the interim period, and to approve subject to approval from the Pierce County Finance Director and/or Pierce County Finance and Personnel Committee, the purchase of a used van body for the MRF's van truck, not to exceed \$4,999.00; seconded by Don Johnson. Motion carried.	Discuss/Take Action on Purchasing a Used Van Body for the MRF Van Truck
Steve informed the Board that the Pierce County Board adopted the Pierce County Finance and Personnel Committee's 2011 Budget Guidelines at their June 22, 2010 meeting. Departments are directed to reduce their 2011 proposed budgets by 3.4%. The SWMB directed Steve to find out if the department is required to cut 3.4% if the department remains off the tax levy.	Review Proposed 2011 Department Budgets

<p>Steve reviewed the proposed 2011 Department Budgets and Revenues with the Board.</p> <p>Solid Waste Budget: The current proposed 2011 personnel costs are the same as 2010. The department increased the Refuse Collection by \$1,900.00 for covering projected increases in the amount of bulky waste items collected and disposed of at the MRF. The current proposed 2011 Solid Waste budget continues budgeting funds for the department's Pharmaceutical/Medication Collection Program (department's two annual collection events and disposing of the medications collected at the three (3) permanent medication collection sites). The budget also provides funds for purchasing sharp bins for the public health department's Sharp Bin Program. The Ellsworth Post Office provided a 2011 postage cost estimate of \$2,995.54 for mailing the Recycling Guides. The department will need to increase the cost of advertising if the Board wants the department to help promote the three (3) permanent medication collection sites. The Board reviewed the costs budgeted for continuing the department's fair booth as a potential cut.</p> <p>Clean Sweep Budget: The current proposed 2011 Clean Sweep Budget continues budgeting funds for holding two annual hazardous waste collection events. The current proposed 2011 expenditures for recycling special waste items, i.e., appliances, electronics, fluorescent lamps, and tires, are based on the amounts of special waste items recycled, to date.</p> <p>Recycling Budget: The current proposed 2011 full time personnel costs are the same as 2010. There have been no changes made to the proposed 2011 Recycling Budget that was reviewed by the Board at the June 16, 2010, SWMB meeting.</p> <p>Steve and Dave met with representatives from a recycling equipment company to determine if there was automated equipment that could be installed on the container processing line that would eliminate the current process of rerunning the flattened aluminum cans, steel can lids, and miscellaneous debris that discharges off the MRF's trommel screen. The representatives were confident that an air conveyor could be installed at the discharge point to eliminate the process of having to rerun those materials. Steve and Dave will have a 2011 budget cost estimate for installing the air conveyor for the Board to review at the August 18, 2010, SWMB meeting.</p> <p>Steve reviewed the preliminary proposed 2011 Budget Revenues with the Board. The projected revenues from the sales of recyclable materials are based on the current trend for material market prices and volumes of incoming recyclable materials. Steve reminded the Board that the City of River Falls and Prescott Curbside Recycling contracts expire at the end of 2010. Both of those communities have indicated that they plan to allow the private haulers to bid the cost of collecting their curbside recyclable materials single-stream.</p>	<p>Review Proposed 2011 Department Budgets Continued</p>
<p>The Board reviewed the 2011 Pepin County and Pierce County Clean Sweep Cooperative Agreement. The formal agreement allows residents, farms, and businesses from either county to participate at each other's 2011 Clean Sweep events. Motion made by Myrna Larrabee to approve the 2011 Clean Sweep Cooperative Agreement between Pepin County and Pierce County, seconded by Don Johnson. Motion carried.</p>	<p>Discuss /Take Action on Pepin Cty & Pierce Cty Clean Sweep Cooperative Agreement</p>
<p>At the June 16, 2010, SWMB meeting, the SWMB approved the department participating in a plastic film recycling test project if the private plastic film end user agreed to cover all of the department's labor and facility costs. Steve informed the Board that the private plastic film end user did not agree to cover all the department's labor and facility costs for participating in a plastic film recycling test project.</p>	<p>Discuss Plastic Film Recycling Test Project</p>
<p>None</p>	<p>Future Agenda Items</p>
<p>August 18, 2010 @ 4:30 p.m. September 15, 2010 @ 4:30 p.m.</p>	<p>Next Meeting Dates</p>
<p>Motion made by Jerry Kosin to adjourn, seconded by Don Johnson. Motion carried. The meeting adjourned at @ 6:15 p.m.</p>	<p>Adjourn</p>

PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD MEETING MINUTES
Wednesday, August 18, 2010 – 4:30 p.m.
Multi-Purpose Room of the Material Recovery Facility
707 North Maple Street, Ellsworth WI

Members Present	LeRoy Peterson Ben Plunkett L. Ronald Bartels Jerry Kosin Greg Engeset Sandra Weix Don Johnson Myrna Larrabee	District #2 District #4 arrived @ 5:10pm District #14 District #15, SWMB Vice-Chair Citizen Member, SWMB Chair Citizen Member, SWMB Secretary Citizen Member Citizen Member left @ 5:55pm	Those Present
Excused:	Paul Barkla	District #5	
Also Present:	Steve Melstrom	Solid Waste Administrator	

SWMB meeting called to order at 4:30 p.m. by SWMB Chair, Greg Engeset	Meeting Convened
Motion made by Don Johnson to approve the Minutes of July 14, 2010, as presented, seconded by LeRoy Peterson. Motion carried.	Approved Minutes 7/14/10
Motion made by Jerry Kosin to approve the voucher list as presented, seconded by L. Ronald Bartels. Motion carried.	Approved Vouchers
<p>Steve reviewed the proposed 2011 budgets with the board. Many of the potential future economic impacts, both positive and negative, were discussed. As the economic forecasts and predictions become more clearly defined, there will a greater opportunity to make adjustments to the department's proposed 2011 budget expenditures and revenues for future approval.</p> <p>The current proposed 2011 budget enables the department to continue holding two annual Clean Sweep Hazardous Waste and Pharmaceutical collection events. The proposed budget also enables the department to continue the department's School and Special Event Recycling Programs and the Bulky Waste Item Collection Program.</p> <p>The Board reviewed the department's proposed 2011 Capital Equipment and Improvement plan. The Board decided against budgeting funds in 2011 for refurbishing the body on the department's office pick-up, due to the age and estimated resale value of the truck.</p>	Review Proposed 2011 Department Budgets

Steve reviewed the initial proposed 3-year plan with the Board.	Discuss Dept. 3-Year Plan
2011 Budgets 3-Year Plan Solid Waste Ordinance	Future Agenda Items
September 15, 2010 @ 4:30 p.m. October 13, 2010 @ 4:30 p.m. November 17, 2010 @ 4:30 p.m. December 15, 2010 @ 4:30 p.m. The Fall Clean Sweep event on Saturday, September 18, 2010, at 8:00 a.m., is an event, not a SWMB meeting. A quorum of SWMB Members and/or County Board Supervisors may be present.	Next Meeting Dates
Motion made by Jerry Kosin to adjourn, seconded by Don Johnson. Motion carried. The meeting adjourned at @ 6:30 p.m.	Adjourn

PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD MEETING MINUTES
Wednesday, September 15, 2010 – 4:30 p.m.
Multi-Purpose Room of the Material Recovery Facility
707 North Maple Street, Ellsworth WI

Members Present	LeRoy Peterson L. Ronald Bartels Jerry Kosin Greg Engeset Sandra Weix Don Johnson	District #2 District #14 District #15, SWMB Vice-Chair Citizen Member, SWMB Chair Citizen Member, SWMB Secretary Citizen Member	Those Present
Excused:	Ben Plunkett Paul Barkla Myrna Larrabee	District #4 District #5 Citizen Member	
Also Present:	Steve Melstrom David Murphy	Solid Waste Administrator MRF Supervisor	

SWMB meeting called to order at 4:30 p.m. by SWMB Chair, Greg Engeset	Meeting Convened
Motion made by Don Johnson to approve the Minutes of August 18, 2010, as presented, seconded by Jerry Kosin. Motion carried.	Approved Minutes 8/18/10
Motion made by Jerry Kosin to approve the voucher list as presented, seconded by LeRoy Peterson. Motion carried.	Approved Vouchers
The Board reviewed and discussed the proposed 2011 Solid Waste Department Budgets. Motion made by Jerry Kosin to approve the Department's 2011 Proposed Budgets as presented, and forward to Finance and Personnel, seconded by LeRoy Peterson. Motion carried. 2011 Solid Waste Budget \$134,260 2011 Clean Sweep Budget \$91,950 2011 Recycling Budget \$917,183 2011 Department Budget Revenues \$627,500	Discuss/Take Action on Proposed 2011 Department Budgets
The Board reviewed and discussed the Department's proposed 3-Year Plan. Motion made by LeRoy Peterson to approve the Department's 3-Year Plan as presented and forward to Finance and Personnel, seconded by Jerry Kosin. Motion carried.	Discuss/Take Action on Department 3-Year Plan

The department's 2010 Fall Clean Sweep/Pharmaceutical Event will be held at the Material Recovery Facility/Recycling Center on Saturday, September 18, from 8:00	Discuss 2010 Fall Clean
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a.m. to Noon. A safety meeting will be held at 7:30 a.m. prior to the start of the event.	Sweep/Pharmaceutical Event
The Solid Waste Department, in collaboration with the Pierce County Sheriff and Public Health Department, will be hosting a Pharmaceutical Collection “National Take Back Day” event at the Material Recovery Facility/Recycling Center on Saturday, September 25, 2010, from 8:00 a.m. to Noon. This is a one-day only free event for residents and businesses to properly and safely dispose of unwanted pharmaceuticals/medications.	Discuss Pharmaceutical Collection “National Take Back Day” Event
MRF Skid-Loader Tire Bids MRF Lighting Project Bids	Future Agenda Items
October 13, 2010 @ 4:30 p.m. November 17, 2010 @ 4:30 p.m. December 15, 2010 @ 4:30 p.m.	Next Meeting Dates
Motion made by Jerry Kosin to adjourn, seconded by Don Johnson. Motion carried. The meeting adjourned at @ 5:29 p.m.	Adjourn

PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD MEETING MINUTES
Wednesday, November 17, 2010 – 4:30 p.m.
Multi-Purpose Room of the Material Recovery Facility
707 North Maple Street, Ellsworth WI

Members Present	LeRoy Peterson L. Ronald Bartels Jerry Kosin Greg Engeset Sandra Weix Don Johnson Myrna Larrabee	District #2 District #14 District #15, SWMB Vice-Chair Citizen Member, SWMB Chair Citizen Member, SWMB Secretary Citizen Member Citizen Member	Those Present
Excused:	Ben Plunkett Paul Barkla	District #4 District #5	
Also Present:	Steve Melstrom David Murphy	Solid Waste Administrator MRF Supervisor	

SWMB meeting called to order at 4:30 p.m. by SWMB Chair, Greg Engeset	Meeting Convened
Motion made by Don Johnson to approve the Minutes of September 15, 2010, as presented, seconded by Le Roy Johnson. Motion carried.	Approved Minutes 9/15/10
Motion made by Jerry Kosin to approve the voucher list as presented, seconded by Myrna Larrabee. Motion carried.	Approved Vouchers
Steve Melstrom reviewed the Lighting Project Bids received with the Board. Matt's Electric, Ellsworth WI., bid \$15,826.90; Mitchell Hanson Electric, Hudson WI., bid \$23,338.00; B & B Electric Inc., Eau Claire WI., bid \$11,675.00; and Freier's Electric, Ellsworth WI., bid \$18,297.00. Motion made by Jerry Kosin to accept the lowest responsible bid of \$11,675.00 submitted by B & B Electric, seconded by Don Johnson. Motion carried.	Discuss/Take Action on Lighting Project Bids
David Murphy reviewed the Skid-Loader Tire Bids received with the Board. Value Implement, Ellsworth WI., bid \$4,800.00; Tri States Bobcat, Hudson WI., bid \$5,629.60; and CE Attachments, West Bend WI., bid \$7,424.00. Motion made by L. Ronald Bartels to accept the lowest responsible bid of \$4,800.00 submitted by Value Implement, Ellsworth WI., seconded by Myrna Larrabee. Motion carried.	Discuss/Take Action on Skid-Loader Tire Bids

<p>Steve reviewed the department's 2010 Budgets with the Board. In 2010, the department budgeted \$25,000.00 in Capital Equipment to purchase a used recycling collection truck. The department sent out request for bids to purchase a used recycling collection truck, but was unsuccessful in receiving any bids that met the minimum used truck specifications. The Board directed Steve to do some research on whether or not the unspent 2010 Capital Equipment funds for the used recycling truck could be carried over into 2011.</p>	<p>Discuss 2010 Budgets</p>
<p><u>2010 Fall Clean Sweep Report:</u></p> <p>Participation was down by 140 vehicles from the previous year's fall event. The department collected 10,467 less lbs of waste from the previous year's fall event. The average pounds of waste collected per vehicle 87 pounds.</p> <p>The department had a record high amount of participants attend their 2010 spring event, and that may have attributed to the decreases in participants and waste pounds collected at the 2010 fall event.</p> <p>The department collected 40 less pounds of pharmaceutical waste from 35 participants at the 2010 fall event. The department collected a record high 155 pounds of pharmaceuticals from 75 participants at their spring event, and that may have also attributed to the decreases in participants and pharmaceutical pounds collected at the 2010 fall event.</p> <p>Overall, the department's Clean Sweep Program was successful in collecting and properly disposing of 57,821 pounds of waste (32,809 pounds of hazardous waste and 25,012 pounds of latex paint). It ranked as the third highest for total waste pounds collected in a year.</p>	<p>2010 Fall Clean Sweep Report</p>
<p>David Murphy informed the Board that the department is currently experimenting with accepting non-hazardous latex paint at \$1.00 per container, and used unwanted clothing and footwear at no charge.</p>	<p>Discuss Latex Paint and Clothing/Foot Wear Recycling</p>
<p>The Solid Waste Management Board approved budgeting funds in 2011 for both the Solid Waste Administrator and MRF Supervisor to attend the annual 2011 Solid Waste and Recycling Winter Conference. The 2011 Wisconsin Integrated Resource Management Conference (WIRMC) will be held in Green Bay, WI, on February 23-25. The 2011 WIRMC is expected to bring together over 300 attendees from the solid waste, recycling, and sustainability fields.</p> <p>Motion made by Jerry Kosin to approve the Solid Waste Administrator and MRF Supervisor attending the 2011 Wisconsin Integrated Resource Management Conference that will be held in Green Bay WI, on February 23 – 25, 2011, seconded by Don Johnson. Motion carried.</p>	<p>Discuss Take Action on Attending the 2011 WI Integrated Resource Management Conference (WIRMC)</p>
<p>None</p>	<p>Future Agenda Items</p>
<p>December 15, 2010 @ 4:30 p.m. January 12, 2011 @ 4:30 p.m.</p>	<p>Next Meeting Dates</p>
<p>Motion made by Jerry Kosin to adjourn, seconded by Myrna Larrabee. Motion carried. The meeting adjourned at @ 5:28 p.m.</p>	<p>Adjourn</p>