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**Minutes are generally approved at the following meeting**

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**January 6, 2009**

**5:30 p.m.**

<p>Meeting called to order at 5:34 p.m. by Vice Chair Purdy.</p> <p>Members present were Ross, Purdy, Lockwood. Simones was absent. Kucinski was excused.</p> <p>Staff present were: Gulbranson, Knoll, Hove, Feuerhelm, and Sjostrom.</p> <p>It was determined a quorum was present.</p> <p>There was no public comment.</p> <p>Moved by Ross/Lockwood to adopt agenda. Motion carried.</p> <p>Discussion of the minutes was had and it was decided that this item would be acted upon later in the meeting. .</p> <p>Larry Johnson from the Pierce County ATV Association was at the meeting requesting Law Enforcement give their support for the use of two sections of County roads for expanding the ATV routes. They were looking at a section of road from CTH P and 50<sup>th</sup> Street South and CTH P and 50<sup>th</sup> Street North; and CTH J and 690<sup>th</sup> Street to J and 780<sup>th</sup> Street. Moved by Ross/Lockwood to proceed with ATV request to Corporation Counsel. Motion carried.</p> <p>Clerk of Court Feuerhelm was present to make her request to purchase audio visual equipment. Moved by Lockwood/Ross to purchase said audio equipment as presented. Motion carried.</p> <p>Sheriff reported that a baby had recently been born in a truck on the way to the hospital. Sheriff informed the committee that there were exceptionally unruly inmates in the jail at the present time. There was also an inmate with major and numerous medical issues. Extremely high maintenance inmate. A hospital bed has been brought in for his use during his stay.</p> <p>Simones arrives at 5:42 p.m.</p> <p>Sheriff informed the committee there is one new hire to begin later in January and one employee retiring this month.</p>	<p>Meeting called to Order</p> <p>Those Present</p> <p>Staff present</p> <p>Quorum determined</p> <p>Public comment</p> <p>Adopt agenda</p> <p>Motion to approve 12/9/08 Minutes</p> <p>Motion to forward ATV Association Request to Corp Counsel.</p> <p>Motion to purchase audio equipment</p> <p>Sheriff Report</p> <p>Member arrives</p> <p>Sheriff Report continued</p>
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Knoll informed committee of grant opportunities that opened up and have been acted on. The grant request was written to purchase equipment to record custodial interrogations – no match. Items mentioned in the grant application were handheld audio video recorders, equipment to augment the current interview room equipment, training, and two computer servers.

Wisconsin has partnered with national Victim Notification Network. There is a grant which will pay for 20 months of VINE operation and no match. They are trying to implement the program nationwide. The program allows Victims to locate offenders and the system can be set up so that a victim is notified at the time of an offender's release. The grant will purchase all equipment. The system can be terminated at the end of grant period.

Interviews for eligibility list to be conducted later this month.

The Computer system which is being funded by bond funds is up and running and issues are being addressed. Other agencies are looking at coming on board with SMART mobile CAD. Mobile CAD scheduled to be implemented early 2009.

Received a call with Army Corp of Engineers that there was leakage in backwaters used as a pool for nuke plant. Water was running into the pond at a higher than it should be. Contacted Bill Dravis covering for EOC Director Brown while he was out of the area. Gulbranson complimented Dravis on the good job he did in this matter. The DNR was great help in locating the pond.

Squad bids were then opened.

Cernohous Chevrolet  
Chevy Impala  
\$22,633.00 per squad

Ellsworth Ford and Mercury  
Four Crown Vic Interceptors  
\$22,529.00 per squad

Quinn Motors Ellsworth  
Chevrolet Impala  
\$22,607.75

Chevrolet Impala  
Moody  
\$24,100.00

Discussion was had indicating that Impalas would take additional money to transfer equipment or buy equipment to fit.

Motion by Simones/Lockwood to accept bid from Ellsworth Ford and Mercury at

Squad Bids Were  
Opened

Motion to Purchase

<p>\$22,529.00 per squad for Crown Vic. Motion carried.</p> <p>Future planning was discussed. The importance of staying focused on the future needs of the department was discussed. The committee indicated that they need to look more closely at how they plan to address future needs in the relatively near future. It was suggested that they start developing options in a reasonable, methodical well thought out manner. The options should be put up front in the event the opportunity to work towards meeting future needs would be presented. It was suggested that referring to documentation previously compiled and modified to meet current needs would be relatively inexpensive.</p>	<p>Squads</p> <p>Future Planning Discussion</p>
<p>It was suggested that the Jail Inspector be invited to review most recent jail inspection report. No action taken. .</p>	
<p>The committee was informed that a safety tour of the building was completed by a former Federal Marshall. He conducted a tour of the courthouse facility and recommended actions that could be done now without great expense to make the courthouse facility a safer place to work. No action taken.</p>	<p>Discussion on recent safety tour</p>
<p>Set next meeting for February 10, 2008 at 5:30 p.m.</p>	<p>Set next meeting</p>
<p>Moved by Ross/Lockwood to approve December 9, 2008 minutes. Motion carried.</p>	<p>Motion to approve 12/9/08 Minutes</p>
<p>Moved by Simones/Lockwood to adjourn the meeting.</p>	<p>Motion to adjourn</p>
<p>Meeting adjourned at 6:57 P.M.</p>	<p>Meeting adjourned</p>

Respectfully submitted  
Kim J. Sjostrom  
Official Recorder

# LAW ENFORCEMENT COMMITTEE MEETING MINUTES

March 3, 2009

5:30 p.m.

<p>Meeting called to order at 5:30 p.m. by Chair Kucinski.</p> <p>Those present were: Purdy, Lockwood, Ross, and Kucinski. Simones was absent.</p> <p>Staff present: Gulbranson, Hove, Knoll, and Sjostrom,</p> <p>It was determined there was a quorum present</p> <p>There was no public comment.</p> <p>Moved by Lockwood/Ross to approve agenda as presented.</p> <p>Moved by Lockwood/Ross to approve minutes of February 10, 2009 meeting. Motion carried.</p> <p>Sheriff Report: Sheriff reported that there are currently 35 inmates being boarded out. The 2009 budget included funds for 20 inmates per day. They are being housed in Pepin, Dunn and Polk county jails. Inmates with complex medical problems continue to be seen in the jail.</p> <p>Sheriff informed the committee that there are some new COPS grants opening up. She indicated she would like to apply for additional personnel through the COPS grant. Part of the requirements of the grant are that once a COPS officer is hired, the grant will cover most of the costs for 3 years, but the 4<sup>th</sup> year it is up to the County to fund the position. It is also a requirement that the personnel hired under the COPS grant must be kept on for one year after the termination of the grant. She would like one position to include community service and other assigned duties.</p> <p>Grants: Closed out Tracs grant in 2008. The rest of the police departments in the county will be coming on board with Tracs in 2009. We were also awarded a port security grant in 2008. A new patrol boat will be purchased with those funds in 2009. A 2009 port security grant has been applied for. The grant request total is \$375,000.00 to purchase things such as a mobile command post, etc. The Sheriff's Department has been awarded the grant for custodial interrogations and will receive up to \$54,000.00 in reimbursement for the purchase of the requested equipment. A grant for EOC renovation has been applied for also. Requested equipment for that grant totals \$94,000.00. The VINE grant was previously awarded and the equipment has now arrived for installation. A grant for the WIJIS gateway is being worked on and as soon as some quotes are finalized and received, that grant application will be sent in. The Sheriff Department is also preparing to apply for an IFERN Interoperability grant totaling approximately \$25,000.00. Two local libraries are working on a cooperative project to improve literacy. .</p> <p>Stimulus package discussion was had. No action taken.</p>	<p>Meeting called to Order</p> <p>Those Present</p> <p>Staff present</p> <p>Quorum determined</p> <p>Public comment</p> <p>Adopt agenda</p> <p>Motion to approve 2/10/09 Minutes</p> <p>Sheriff Report</p> <p>Update on COPS Grant</p> <p>Update on current grant activity</p> <p>.Update on Stimulus Package</p>
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<p>Discussion continued with regard to the COPS Hiring Recovery Program. Moved by Purdy/Ross to support the Sheriff in applying for 3 officers under this program. Motion carried.</p>	<p>COPS Recovery Program Grant</p>
<p>Future planning discussion. Would like to examine and reflect on various options that could work when working on future planning for the jail. Draft outline for each option. Should take into consideration the amount of funds being expended on boarding inmates off site. Possibly build on prior studies that have been done to incorporate the various programs that are being considered by various people.</p>	<p>Discuss and take action on future planning</p>
<p>Moved by Ross/Purdy to authorize the Sheriff to proceed to the County Board with regards to the refreshing of the needs assessment plan. Motion carried.</p>	<p>Motion to proceed with Refreshing Needs Assessment plan</p>
<p>Next meeting to be held April 7 at 5:30 p.m.</p>	<p>Set next meeting.</p>
<p>Moved by Lockwood/Ross to adjourn meeting.</p>	<p>Motion to adjourn meeting</p>
<p>Meeting adjourned at 7:18 p.m.</p>	<p>Meeting adjourned</p>

Respectfully submitted  
Kim J. Sjostrom  
Official Recorder

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**  
**April 7, 2009**  
**5:30 p.m.**

<p>Meeting called to order at 5:30 p.m. by Chair Kucinski.</p> <p>Those present were: Purdy, Lockwood, Ross, Kucinski and Simones.</p> <p>Staff present: Hove, Gulbranson and Sjostrom.</p> <p>It was determined there was a quorum present</p> <p>There was no public comment.</p> <p>Moved by Simones/Ross to approve agenda as presented. Motion carried.</p> <p>Moved by Ross/Lockwood to approve minutes of March 3, 2009 meeting. Motion carried.</p> <p>Sheriff Report:          Sheriff reported that the inmate boarding numbers are still up. Currently there were 36 inmates being housed off site and 26 in our jail. It was reported that there is a shortage of ammunition and the price is going way up. Sheriff reported to the committee of a possible drowning over the weekend. The body had not been found at that time.</p> <p>Stimulus package discussion was had. Gulbranson informed the committee that the Sheriff's Department was applying for 3 positions under the Cops Hiring Recovery Program. The grant deadline is June 14, 2009. No action taken.</p> <p>Present: Tricia Gilby; Gary Stinson; Cheri Schindler and Mark Lemke, and Kris Miner from Restorative Justice. Members from Probation/Parole were present to inform the committee as to how they determine when someone is placed on probation and the factors that are weighed when determining a probationer's release. Shortage of jail space is always factored into their decision making. They try several different avenues before having an individual revoked to do jail time. The committee was informed that there are 468 individuals on probation at this time. 13 are currently on a hold; of which 8 are felonies and 5 misdemeanors. They indicated that they are doing a lot more running from county to county to interview inmates after they are picked up. They indicated in the future it would be helpful if they could do some of the interviews by phone/video conference, cutting down on transportation time, which time could then be used to deal with other probationers. No action taken.</p> <p>Future planning discussion. KKE previously forwarded a letter relating to a Needs Assessment refreshment plan and future planning goals. The committee indicated that they would like to address only the refreshing of the Needs Assessment previously done in 1996. Funding for the project would come out of the jail assessment fund.</p>	<p>Meeting called to Order</p> <p>Those Present</p> <p>Staff present</p> <p>Quorum determined</p> <p>Public comment</p> <p>Adopt agenda</p> <p>Motion to approve 3/3/09 Minutes</p> <p>Sheriff Report</p> <p>Update on Stimulus package</p> <p>Discuss and take action on Probation/Parole Inmates</p> <p>Discuss and take action on future planning</p>
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<p>Moved by Purdy/Simones to recommend to Finance/Personnel to proceed with the Needs Assessment refreshment only as presented in the letter from KKE for \$15,000.00. 4 aye – 1 nay, Motion carried.</p>	<p>Motion to proceed with Refreshing Needs Assessment plan</p>
<p>The next meeting was set for May 5, at 5:30 p.m. The June meeting was set for June 2, at 5:30 p.m.</p>	<p>Set next meeting.</p>
<p>Moved by Simones/Ross to adjourn the meeting. Motion carried.</p>	<p>Motion to adjourn meeting</p>
<p>Meeting adjourned at 7:17 p.m.</p>	<p>Meeting adjourned</p>

Respectfully submitted  
Kim J. Sjostrom  
Official Recorder

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**  
**May 5, 2009**  
**5:30 p.m.**

<p>Meeting called to order at 5:30 p.m. by Chair Kucinski.</p> <p>County Board Members Present: Richard Purdy, Ron Lockwood, Jim Ross by phone, John Kucinski and Chip Simones.</p> <p>Staff present: Sheriff Nancy Hove, Neil Gulbranson, Mike Knoll and John O'Boyle.</p> <p>Chair Kucinski determined there was a quorum present</p> <p>Neil Gulbranson appointed recorder.</p> <p>Chair Kucinski reported Director Tamara Kincaid asked him to announce training on mental illness in County Criminal Justice System on Monday May 18 in Stevens Point, Wisconsin. Human Services will pay for registration. Registration forms were passed out.</p> <p>Richard Purdy made motion to adopt agenda; 2<sup>nd</sup> by Ron Lockwood. Carried.</p> <p>Richard Purdy made motion to approve Law Enforcement minutes of April 7, 2009 meeting, 2<sup>nd</sup> by Chip Simones – carried.</p> <p>Discuss and take action on Victim Witness Work Station. John O'Boyle thought the \$3,447.00 for a work station was included in his 2009 budget. He explained he thought revenue from his copy fund would cover the expense. He did receive a bid for the station. Turned out the money was not in his regular 2009 budget. Finance/Personnel already approved the \$3,447.00 could come out of contingency funds if Law Enforcement Committee also approves.</p> <p>Chip Simones made a motion to approve the \$3,447.00 come out of contingency funds, 2<sup>nd</sup> by Richard Purdy – motion carried.</p> <p>Sheriff's Report: Sheriff Hove reported on four fatalities in the last week. One was a vehicle driving into the Mississippi River and the driver drowned, a tractor rollover and the driver was pinned, a tractor and cycle crash with cyclist dead and another cyclist dead when he left the roadway and flipped.</p> <p>Sheriff reported the towing expense for the vehicle in the Mississippi was \$2,100.00</p> <p>Sheriff reports the jail is busy. So far this year there have been 1047 inmate beds over our contracts at a cost of \$47,000.00 up to May 5, 2009. We are using Pepin, Dunn and Polk County Jails besides our own jail.</p> <p>We have one inmate who is causing many, many problems. She fights every rule, throws food, files complaints and threatens to sue. When she is placed in segregation she continues to cause problems for all who have contact with her. No other county will take her.</p>	<p>Meeting called to Order Those Present</p> <p>Staff present</p> <p>Quorum determined</p> <p>Appoint Recorder</p> <p>Public Comment</p> <p>Adopt agenda</p> <p>Motion to approve 4/7/09 Minutes</p> <p>Discuss and take action on Victim Witness Work Station</p> <p>Sheriff Report</p>
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<p>Sheriff Nancy, Neil Gulbranson and Pepin County went to Volk Field to look at training options which are offered free to the County.</p> <p>Sheriff Department received a call that we were approved for a 25% match grant for \$375,000.00 which includes the match for an Air Rescue Boat for both shallow water and ice, and a 30 foot self propelled mobile command post. The county match will be approximately \$93,000.00. Several options were discussed. More information to follow when confirmation in writing is received.</p> <p>Update on Stimulus package – none at this time.</p> <p>Sheriff reported the Sheriffs Department Recreation Water Patrol received a grant from BNSF railroad for Rec patrol equipment. Motion made by Richard Purdy to thank the Railroad and use the money for equipment for Rec Patrol. 2<sup>nd</sup> by Chip Simones – carried.</p> <p>Sheriff Nancy passed out information sheet showing the need for equipment to be bought for jail from the Penalty Assessment Fund (non tax money). Cameras, housings, installation \$54,900.00; service plan \$2,700.00, window privacy film \$1,500.00 – subtotal \$59,100.00. Jail kitchen stainless steel tables and shelves \$600.00; Commercial washing machine \$5,300.00; commercial grade dryer \$3,750.00; commercial toasters \$500.00 – subtotal \$10,150.00. Total expenses \$69,250.00. There was discussion about the Jail assessment study for \$15,000.00 which was approved at the April 7, 2009 law enforcement meeting which will also be added to the above equipment when it goes to Finance/Personnel. Grand total will be \$84,250.00. Motion by Chip Simones to approve purchase and send it to Finance/Personnel and then to the County Board, 2<sup>nd</sup> by Ron Lockwood – carried.</p> <p>Discuss and take action on future planning. None at this time.</p> <p>Set future meeting dates: June 2, 2009 at 5:30 p.m.; July7, 2009 at 5:30 p.m.; August 4, 2009 at 5:30 p.m.</p> <p>Chip Simones made motion to adjourn at 6:30 p.m.; 2<sup>nd</sup> Ron Lockwood – carried.</p>	<p>Discuss and take action on stimulus package</p> <p>Discuss and take action on Grant award from BNSF and amend budget</p> <p>Discuss and take action on purchases of Equipment from Jail Fund</p> <p>Discuss and take action on future planning</p> <p>Set next meeting.</p> <p>Motion to adjourn</p>
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Respectfully submitted  
Neil Gulbranson  
Recorder

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**June 2, 2009**

**5:30 p.m.**

<p>Meeting called to order at 5:35 p.m. by Chair Kucinski.</p> <p>Board Members Present: Richard Purdy, Jim Ross, John Kucinski and Chip Simones.</p> <p>Also present: County Board Member Ben Plunkett</p> <p>Staff present: Sheriff Nancy Hove, Neil Gulbranson, Mike Knoll and Kim Sjostrom.</p> <p>Public Comment was requested. There was none.</p> <p>Chair Kucinski determined there was a quorum present.</p> <p>Simones/Ross made a motion to adopt agenda as presented. Motion carried.</p> <p>Moved by Simones/Ross to approve Law Enforcement minutes of May 5, 2009 meeting. Motion carried.</p> <p>Sheriff Hove informed the committee that there were 3 motorcycle fatalities in May. As the result of a search warrant that was executed over \$30,000.00 worth of stolen property has been recovered. Stolen property from another incident was also recovered last month. There are continuing issues with particular inmates.</p> <p>Sheriff informed the committee that a decision was made to purchase a boat rather than lease one as previously budgeted, as over time it would save money. Sheriff is requesting to carry over funds from 2008 budget to purchase the boat for a total of \$40,000.00. Last year the Sheriff's Department collected more revenue than budgeted for and there were funds left in the Rec/Safety budget in 2008. She is requesting that \$20,000.00 come from one line item, \$9,000.00 come from another 2008 line item and then \$7,500.00 from the 2009 budget line item. There is a small amount needed to cover the total the cost of the boat. Those funds are to come out of the 2009 budget. Moved by Simones/ Ross to carry over 2008 budget funds to purchase boat. Motion carried.</p> <p>FY 2009 Port Security Grant. Knoll informed the committee that Pierce County has been awarded grant funds totaling \$375,000.00, including the county's share. These funds will be used to purchase an air/ice boat and a self propelled command post which will hold all communications equipment. The command post will be utilized during emergency events. It was believed that the command post could have a useful life span of approximately 20 years. Sheriff Hove is exploring other avenues to obtain the match money of \$93,750.00. They are waiting for the official award letter to come. No action taken</p> <p>Per grant specifications, the public was asked to give public comment on this granting opportunity. There was no public comment received. The grant award is for \$15,161.00 and there is no county match. Moved by Simones/Ross to accept Edward Byrne Memorial Justice Assistance Grant award. Motion carried.</p> <p>Discussion was had with regard to the purchase of a new jail/kitchen sterilizer/dishwasher. Moved by Simones/Purdy to approve purchase of said sterilizer/dishwasher with funds to come out of the jail assessment funds. Motion</p>	<p>Meeting called to Order Those Present</p> <p>Public Comment</p> <p>Quorum determined</p> <p>Adopt agenda</p> <p>Motion to approve 5/5/09 Minutes</p> <p>Sheriff Report</p> <p>Carryover funds for boat purchase</p> <p>Port Security Grant</p> <p>Edward Byrne Memorial Justice Assistance Grant Award</p> <p>Purchase of sterilizer/dishwasher</p>
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<p>carried.</p> <p>Sheriff Hove explained that currently a temporary employee has been covering a full time shift that is open due to a medical leave of absence and that he is a certified police officer. She requested that he be placed at the top of the temporary employee wage scale, effective as of today's date (June 2, 2009.) Moved by Purdy/Ross to approve increase of Olson wages to the top of the temporary employee pay scale effective today (June 2, 2009). Motion carried.</p> <p>Discussion was had with regard to the COOP/COG plan. The Chair asked the Sheriff if the Department is set to handle a disaster should one come up. Knoll informed the committee that the COOP/COG plan has been updated. A request was made to bring a copy of the plan to the next meeting or have it sent out electronically. No action taken.</p> <p>Inmate boarding costs were discussed. As of the end of May, the inmate boarding line item is approximately \$64,000 over budgeted amount prorated. Discussion was had as to what could be done to lower inmate costs. Sheriff indicated that there are approximately 5 to 6 on home monitoring currently. Home monitoring costs \$20.00 per day. Currently jail staff is managing inmates in 4 different jails. Sentencing guidelines were discussed as to if they could be modified at the state level. Currently there is discretion when sentencing individuals. Good programs could be something to look towards utilizing. Human Services needs to be involved when looking at different avenues for various programs. No action taken.</p> <p>The K9 officer has received various donations this year. Sheriff requested that he be allowed to purchase a set of night vision goggles with those funds. Moved by Ross/Simones to purchase night vision goggles with K9 donations. .</p> <p>The committee asked for information regarding the policies on electronic monitoring. They indicated they would like to see a copy of that policy. No action taken.</p> <p>The committee discussed the current Huber policies. They also indicated a desire to see that policy. No action taken.</p> <p>Future agenda items. Discuss and take action on Future Planning</p> <p>The next two meeting dates were set: July 7 at 5:30 p.m. and August 4 at 5:30 p.m.</p> <p>Motion by Simones/Ross to adjourn meeting. Meeting adjourned at 19:03 p.m.</p>	<p>Increase in part time officer wages</p> <p>COOP/COG Plan</p> <p>Inmate Boarding Costs</p> <p>K9 equipment purchase</p> <p>Discussion on Electronic Monitoring Policy</p> <p>Discussion on Huber policy</p> <p>Future agenda items</p> <p>Set next meeting.</p> <p>Motion to adjourn</p>
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Respectfully submitted  
Kim J. Sjostrom

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**July 7, 2009**

**5:30 p.m.**

<p>Meeting called to order at 5:30 p.m. by Chair Kucinski.</p> <p>Board Members Present: Richard Purdy, Jim Ross, John Kucinski, and Ron Lockwood.</p> <p>Also present: County Board Member Ben Plunkett</p> <p>Staff present: Sheriff Nancy Hove, Mike Knoll, John O'Boyle and Tammy Kincade.</p> <p>Chair Kucinski determined there was a quorum present.</p> <p>Public Comment was requested. There was none</p> <p>Moved by Lockwood/Ross to approve agenda as presented. Motion carried.</p> <p>Moved by Simones/Ross to approve Law Enforcement minutes of June 2, 2009 meeting. Motion carried.</p> <p>Sheriff Hove informed the committee that there were not any fatalities this past month. However there was an 18 month old child who died from abuse injuries that occurred in Dakota County. Dakota County and Pierce County Investigators are working together on this case.</p> <p>Ross questioned why the motion for refreshing the needs assessment was sent back from Finance and Personnel. There was much discussion between the members on this issue. Moved by Ross/Lockwood that action on refreshing the needs assessment plan be sent back Finance/Personnel.</p> <p>Discussion: Purdy believes he and Kucinski can rate out the projection of inmates. Ross thinks we need the assessment to be able to say what is needed for the county. Ross agreed that the 5 point assessment was too much for now, but he thought that they all agreed the 2 point assessment was needed. Kucinski stated he was opposed to the assessment because of the money and that he knows the current facility is insufficient for its needs. He didn't need an assessment to tell him that. Ross stated we need to show what the current impacts are now and as a Law Enforcement committee member we need to know our needs. Also the funds for this assessment do not come out of the county budget; they are out of the jail assessment fund. Kucinski stated that if you can't afford to build why plan for it. Ross stated why are we going backwards and not forwards? Kucinski said that even if we went with a study, we would still have to use programs to help with the over crowding. Lockwood said how would this study not show what we need. Purdy and Kucinski said that we can do this study ourselves.</p> <p>There is a motion and a second. Plunkett said that a lot of this can be done by staff. Sheriff stated we do not have the staff to do this study. Ross said that this environment is not good for the programs they want to do. Purdy said to look at electronic monitoring. Knoll stated we need to look at the court as a whole, not just at the jail. There was a 1<sup>st</sup> and 2<sup>nd</sup> to take the 2 point assessment to Finance and Personnel. Ross and Lockwood - yes; Purdy and Kucinski - no.</p> <p>Sheriff asked for 3 COPS positions and 1 male Jailer/Dispatcher floater and 1 female Jailer/Dispatcher floater to be taken to Finance/Personnel for the 2010 budget. The 3</p>	<p>Meeting called to Order Those Present</p> <p>Quorum determined</p> <p>Public Comment</p> <p>Adopt agenda</p> <p>Motion to approve 6/2/09 Minutes</p> <p>Sheriff Report</p> <p>Discuss and take action on refreshing needs assessment plan</p> <p>Motion to forward refreshing needs assessment</p> <p>Discuss and take action on request for</p>
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<p>COPS officers are depending on a grant that covers the officers' beginning wages and benefits for 3 years and then we have to hire them the 4<sup>th</sup> year. Kucinski was concerned that if we hire more cops, that it will cost the county more money in jailing, etc. Motion by Ross/Purdy to forward all positions requests to Finance and Personnel. Motion carried.</p>	<p>new personnel with regard to 2010 budget</p>
<p>Kucinski wanted to know if the Sheriff's Department had their Coop-Cog plan completed. Lt. Knoll stated that it is completed and on file with Emergency Management.</p>	<p>COOP/COG Plan</p>
<p>Purdy has reviewed the policy and has questions. There was discussion that the Sheriff should let more people out on electronic monitoring. The committee was informed by John O'Boyle and the Sheriff that there are 2 separate electronic monitoring policies; one for the Sheriff and one for the Judge. Kucinski and Purdy stated that the Judge never uses his. O'Boyle advised them that the Judge does use it for medical reasons. The Sheriff told Purdy that this is a personal issue with him and that she has a problem when it's a personal issue and not for the better of the whole community.</p>	<p>Electronic Monitoring</p>
<p>Purdy wants the Huber policies reviewed, but that it can be done one policy at a time.</p>	<p>Huber Policy Inmate Boarding Costs</p>
<p>Purdy indicated that he and Tammy Kincade will be travelling to LaCrosse County to see their system.</p>	<p>LaCrosse County tour</p>
<p>Ross asked to have the needs assessment back on the agenda. Also, the board needs to set goals and visions. What is important to the board? Kucinski wants the supervisors to set goals. Purdy was asking about video conferencing and how we can use this. Also that we need to talk to Probation and tell them that their people need to be on home monitoring and not in the jail. Ross also asked that each law enforcement committee member needs to spend time in the jail and dispatch and that they should ride a shift with a patrolman. Lockwood stated that he would not. He stated that is not his job to run the Sheriff's Department, but to support them. Purdy stated that we need to look at this organism as a whole. Lt. Knoll stated that he would like the board to hear from fire and ambulance and their concerns.</p>	<p>Future agenda items</p>
<p>Dates set for future meetings – August 4<sup>th</sup> at 5:30 p.m. EOC and September 1 at 5:30 p.m. EOC.</p>	<p>Set next meeting(s)</p>
<p>Moved by Lockwood/Kucinski to adjourn meeting.</p>	<p>Motion to adjourn</p>
<p>Meeting adjourned.</p>	<p>Meeting adjourned.</p>

Respectfully submitted  
 Sheriff Nancy Hove, Recorder

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**August 4, 2009**

**5:30 p.m.**

<p>Meeting called to order at 5:30 p.m. by Chair Kucinski.</p> <p>Present were: Simones, Purdy, Lockwood, Kucinski and Ross.</p> <p>Staff present: Hove, Gulbranson, Knoll and Sjostrom.</p> <p>Public present: Prescott Fire EMS Bill Dravis</p> <p>Quorum was determined.</p> <p>There was no public comment.</p> <p>Moved by Simones/Ross to adopt agenda as presented. Motion carried.</p> <p>Moved by Ross/Purdy to approve minutes of June 2, 2009 with the removal of Simones from the motion to approve the minutes as he was absent from that meeting. Motion carried. Simones abstained.</p> <p>Sheriff Report: Have been working with drug court. Issues with urine testing on the weekends was discussed with them and Sheriff has decided to set a couple days a week aside and pull in some part time employees to handle the extra workload.</p> <p>Budget is coming up. Next meeting is set for September 1, 2009. Sheriff informed the committee that Pierce County has been awarded the grant for the command post and airboat that they had applied for.</p> <p>Inmate update. One inmate in particular continues to be extremely challenging, the inmate continues to file multiple actions in federal court against Pierce County and employees. One Probation and Parole individual had to go to detox due to DT's. Will be attending a hearing at Victim Witness at the state level at the end of September.</p> <p>Prescott Fire EMS Director Bill Dravis informed the committee of his concerns with increasing calls for service and heavy workload on Dispatch personnel. He indicated that there is a great need for additional personnel in Dispatch The Governor has mandated the MABIS Mutual Aid Box Alarm System. Mr. Dravis doesn't believe Pierce County Dispatch Center is sufficiently staffed to handle the additional work this program will generate. It was suggested that Mr. Dravis go to F/P to explain the necessity of additional dispatchers.</p> <p>The committee was informed that the application for 3 COPS grant personnel was turned down.</p> <p>Refreshing the Needs Assessment was discussed. There are no county funds involved for payment of the study. Jail Assessment funds will be used. The assessment will cost \$15,000.00. Moved by Lockwood/Ross to support step one and step two of the KKE.</p> <p>Discussion: If there is a new Judge would like KKE to take into consideration the philosophies of the new judge. In the future there could be 2 Judges. The study is to update existing facilities assessment. It was suggested to find out how programs would fit into the assessment. Having professionals do the study makes it easier for others to understand. Sheriff suggested as a board to come up with questions for those involved and incorporate that into the planning. Steps 3, 4 and 5 of the study would address more</p>	<p>Meeting called to Order Those Present</p> <p>Quorum determined</p> <p>Public Comment</p> <p>Adopt agenda</p> <p>Motion to approve 6/2/09 Minutes</p> <p>Sheriff Report</p> <p>Discussion of Fire and Ambulance concerns</p> <p>Discuss and take action on refreshing needs assessment plan</p>
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<p>of the philosophy questions being asked. Could KKE take some philosophy ideas to help form ideas for steps 1 and 2?</p> <p>Call the question. It was moved by Ross/Lockwood to proceed with Step 1 and 2 of the KKE proposal for approximately \$15,000.00. 4 aye, Purdy no.</p> <p>Future planning. It was believed that this item was covered in the Needs Assessment discussion.</p> <p>Future agenda items: Future planning</p> <p>Purdy going to LaCrosse to see how their home monitoring works. Eau Claire has a jail study – would like to get a copy.</p> <p>August 11 8:00 a.m. meeting with Recreation Safety Officer Verges to meet and tour with water patrol to see their duties and the boat purchased with grant funds.</p> <p>Next meeting set for September 1, 2009.</p> <p>Moved by Simones/Ross to adjourn.</p> <p>Motion carried.</p>	<p>Motion to forward refreshing Needs Assessment</p> <p>Future Planning</p> <p>Future Agenda Items</p> <p>LaCrosse County tour</p> <p>Set next meeting(s)</p> <p>Motion to adjourn</p> <p>Meeting adjourned.</p>
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Respectfully submitted  
Kim J. Sjostrom

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**September 1, 2009**

**5:30 p.m.**

<p>Meeting called to order at 5:30 p.m. by Chair Kucinski.</p> <p>Committee members present: Simones, Purdy, Snow, Kucinski and Ross.</p> <p>Staff present: Hove, Gulbranson, Dzubay, Novak, D. Feuerhelm, P. Feuerhelm and Sjostrom.</p> <p>Public present: County Board Member Plunkett.</p> <p>Quorum was determined.</p> <p>There was no public comment. Board Member Plunkett thanked the Sheriff's Department for their assistance with an incident that occurred in the City of River Falls.</p> <p>Moved by Simones/Ross to adopt agenda as presented. Motion carried.</p> <p>Moved by Ross/Purdy to approve minutes of the July 7 minutes with removal of Simones from the motion to approve the minutes as he was absent from that meeting and August 4, 2009 minutes. Motion carried. Simones abstained.</p> <p>Moved by Purdy/Ross to recommend to Finance/Personnel to approve the Medical Examiner 2010 proposed budget as presented with corrections noted. Motion carried.</p> <p>Moved by Purdy/Ross to approve the District Attorney and Victim Witness proposed 2010 budgets as presented. Motion carried.</p> <p>Moved by Ross/Simones to approve Register in Probate proposed 2010 budget as presented. Motion carried.</p> <p>Moved by Simones/Ross to approve Clerk of Court proposed 2010 budget as presented. Ross indicated he would like to see some type of security window put up in the Clerk's office. Discussion included that issue had been considered, but there is not enough room to cut out an area in the wall to facilitate such a window. Court security is going to try and set aside funds for increasing security in the future and this item is included on that list. Motion carried.</p> <p>OPENED sealed bids for sale of three law enforcement vehicles.</p> <p>Bids for 1994 Ford F350 John Biedermann - \$2,551.00 Rob Funk - \$2,000.00 Jim Shankwiler \$2500.00 Brad Verges \$3,896.01 William Upthall \$802.00</p> <p>1981 Ford Van</p>	<p>Meeting called to Order Those Present</p> <p>Quorum determined</p> <p>Public Comment</p> <p>Adopt agenda</p> <p>Motion to approve July 7 and August 4 minutes</p> <p>Motion to approve Medical Examiner 2010 Budget</p> <p>Motion to approve DA and Victim Witness 2010 Budget</p> <p>Motion to approve Register in Probate 2010 Budget</p> <p>Motion to approve Clerk of Court 2010 Budget</p> <p>Open sealed bids for three vehicles</p>
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<p>William Upthall - \$302.00 Rob Funk - \$350.00</p> <p>Large Black truck Rob Funk - \$1,000.00</p> <p>Moved by Simones/Ross to accept bid from Rob Funk for \$1,000.00 for the large black truck. Motion carried.</p> <p>Moved by Simones/Ross to accept bid from Rob Funk for \$350.00 for the 1981 Ford Van. Motion carried.</p> <p>Moved by Simones/Ross to accept bid from Brad Verges for \$3896.021 for the 1994 Ford F350 truck. Motion carried.</p> <p>Sheriff to notify winners.</p>	<p>Motions to accept bids</p>
<p>Sheriff report: Sheriff reported the fatality of a young gentleman in a vehicle accident. Sheriff and Gulbranson traveled to Douglas County and examined their command center to research and prepare for the purchase of the new Command Center with grant funds. Sheriff indicated she had hired a new Dispatcher/Jailer but still one short for now. There is a Dispatcher/Jailer out on leave until further notice.</p>	<p>Sheriff Report</p>
<p>Knoll explained about the IFERN granting opportunity. Pierce County has been granted \$15,000 to upgrade the fire departments in their communications system. There is a match of \$2,371.00 and those funds have been acquired. Moved by Ross/Simones to approve acceptance of the IFERN grant funds and to create a budget. Motion carried.</p>	<p>Motion to Accept IFERN grant funds</p>
<p>Pierce County has been awarded \$375,000.00 in grant funds from the 2009 Homeland Security grant. There is a 25% match which has been received, leaving no cost to the county. The funds are to cover the purchase of a command post and a water/ice rescue air boat. Moved by Simones to accept 2009 Homeland Security grant funds and to include said funds in the budget. Motion carried.</p>	<p>Motion to accept 2009 Homeland Security grant funds</p>
<p>The DARE officer received a donation of \$200.00 to be used for the purchase of DARE supplies. Requesting that \$200.00 be moved from revenue account to expenditure line item. Moved by Simones/Ross to approve transfer of \$200.00 from DARE revenue line item to expenditure line item. Motion carried.</p>	<p>Motion to approve purchase with donations</p>
<p>Sheriff proposed 2010 budget Discussed capital equipment that had been requested, but removed from Department request. Summary of equipment requests was given. Discussion of adding additional weapons and vests was had. Committee suggested that 10 vests and 10 guns be added to the capital expenditures list. . Moved by Ross/Simones to approve Sheriff Department proposed 2010 budget with the additional \$7790.00 for vests and \$4200.00 for weapons, and that the Farm Technology proposed expenditures be added to the overtime line item and to offset revenue by the same amount. Committee was informed that inmate boarding rates will be going up to \$47.00 per day. Purdy informed the committee that he went to LaCrosse County to review their operations and they have many more out on home monitoring with the use of evaluations. Sheriff summarized the current use of home monitoring. The inmate needs to be in jail more than 30 days to make it economically feasible for a company to take on that client. If the Sheriff Dept. is to do</p>	<p>Discussion on Sheriff's Budget</p> <p>.Motion to approve Sheriff Department 2010 budget</p>

<p>the monitoring for 30 days, she would need to hire additional person and equipment. The possibility of prisoners being released from prison was discussed. Call the question. Discussion was continued on mass release of inmates from prison and home monitoring. Motion carried.</p> <p>Discussion on future planning included in Sheriff's Budget discussion</p> <p>No future agenda items</p> <p>Next meeting set for October 6, 2009 at 5:30 p.m.</p> <p>Moved by Simones/Ross to adjourn. Motion carried.</p> <p>Meeting adjourned at 7:46 p.m.</p>	<p>Future planning</p> <p>Future agenda items</p> <p>Set next meeting</p> <p>Motion to adjourn</p> <p>Meeting adjourned</p>
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Respectfully submitted  
Kim J. Sjostrom

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**October 6, 2009**

**5:30 p.m.**

<p>Meeting called to order at 5:30 p.m. by Chair Kucinski.</p> <p>Committee members present: Kucinski, Ross, Snow and Simones. Purdy absent.</p> <p>Staff present: Gulbranson, Knoll, Sjostrom.</p> <p>Quorum was determined.</p> <p>There was no public comment</p> <p>Moved by Ross/Snow to approve the agenda as presented with item #11 – Committee Jail Tour being tabled for time savings and to wait until the jail inspector has issued the inspection report. Motion carried.</p> <p>Moved by Simones/Ross to approve minutes of September 1, 2009 meeting. Motion carried.</p> <p>Sheriff report: Personnel status: 1 patrol position open due to leave; 1 Jailer just returned; 1 Jailer will be going out on leave for a short period of time. A new Dispatcher/Jailer has been hired and is going through FTO. Interviews and testing has been completed with regard to open patrol position. Decision pending. Testing is underway for open Jail Sgt. Position.</p> <p>Sheriff's Department was requested to cut \$30,000.00 out of 2010 budget. No additional personnel for 2010 were approved.</p> <p>Several members attended court security training. September 21 PCSD ERU and St. Croix County ERU worked with UW River Falls and performed a mock shooting. 40 college students participated as victims. There were 14 EMS services also participating. The exercise was to be evaluated, but there have been no results as of yet. The City Watch Emergency notification system was utilized. 1400 phone numbers were called and they were all called in 12 minutes. 2400 email notices were sent in 12 minutes.</p> <p>Sheriff Department was requesting the purchase of GPS units for officers to be purchased with funds from the Federal Forfeiture Account. Moved by Ross/Simones to purchase GPS units with federal forfeiture fund funds for a total of \$1,600.00 and to forward said request to Finance/Personnel. Motion carried.</p> <p>Update on Jail Needs Assessment was given. Currently trying to coordinate schedules to set up initial meetings.</p> <p>Victim Witness job description.</p> <p>Next meeting set for November 2, at 5:30 p.m.</p>	<p>Meeting called to Order Those Present</p> <p>Quorum determined</p> <p>Public Comment</p> <p>Adopt agenda</p> <p>Motion to approve September 1 minutes</p> <p>Sheriff Report</p> <p>Motion to Purchase GPS Units with Federal Forfeiture Funds</p> <p>Update on Jail Needs Assessment</p> <p>Future agenda items</p> <p>Set next meeting</p>
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Moved by Ross/Simones to adjourn. Motion carried. Meeting adjourned at 5:55 p.m.	Motion to adjourn Meeting adjourned
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Respectfully submitted  
Kim J. Sjostrom

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**November 2, 2009**

**5:30 p.m.**

<p>Meeting called to order at 5:34 p.m. by Chair Kucinski.</p> <p>Committee members present: Kucinski, Ross by phone and Simones.</p> <p>Staff present: Hove, Gulbranson, Knoll, Sjostrom, and O'Boyle.</p> <p>Quorum was determined.</p> <p>There was no public comment:</p> <p>Moved by Simones/Ross to adopt agenda. Motion carried.</p> <p>Moved by Simones/Ross to approve minutes of October 6, 2009 meeting. Motion carried.</p> <p>Discussion was had with regard to the need for a degree as one of the qualifications for the Victim/Witness position. The pros and cons of having the need for a degree or not, along with discussion of union posting practices was discussed. It was decided this would be a future issue. No action taken.</p> <p>Sheriff report: Lost a squad car in snowstorm when it was hit by another car. The car has been totaled out. There was also a serious car accident involving four youth over by Prescott. Fire extinguishers were called in from the squads and those that needed it were updated. NSP drill cancelled until next year. There was a confirmed case of H1N1 in the jail. The infected inmate was treated immediately. Inmates in the same area have not shown signs of symptoms. A Department wide meeting was held to update employees on many issues relevant to the Sheriff Department. The body of the individual reported missing in the river last spring was discovered, identified and the remains returned to family.</p> <p>Deputy Thoms did a great job on an unusual burglary incident. All three suspects were apprehended.</p> <p>Inmate medical costs. An inmate is currently incarcerated with extreme severe medical issues that will be costing hundreds of dollars a day. Those costs are above and beyond the funds budgeted for 2009. The individual is being held on a probation hold. No action taken.</p> <p>Sheriff indicated Rec Safety Officer would like to buy a computer that is specifically made for water patrol. In addition he would like the install, printer and flashlights purchased with the remainder of the funds. Moved by Ross/Simones to approve purchase. Motion carried.</p> <p>An update as to the progress of the jail needs assessment was given. There have been a series of discussions with KKE and department heads from the various departments that will be involved. A written questionnaire has been forwarded to the departments and they are to be returned by the 20<sup>th</sup> of this month. Data has been compiled and forwarded. December 7 and 8 KKE will be on site. The next Law Enforcement meeting was set for</p>	<p>Meeting called to Order Those Present</p> <p>Quorum determined</p> <p>Public Comment</p> <p>Adopt agenda</p> <p>Motion to approve October 6 minutes</p> <p>Discuss and take action on Victim Witness Position Description</p> <p>Sheriff Report</p> <p>Discuss and take action on Inmate Medical Costs</p> <p>Discuss and take action to purchase equipment with BNSF Donation</p> <p>Update on Jail Needs Assessment</p>
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<p>December 8 at 5:30 p.m. to facilitate KKE's attendance at that meeting to update committee members.</p> <p>Sheriff indicated she wanted to purchase 4 to 5 weapon kits with federal forfeiture funds. The weapons kits will update M16 firearms. Moved by Simones/Ross to approve purchase of weapons kits with federal forfeiture funds. Motion carried.</p> <p>Future agenda items: Inviting Judicial candidates to speak at a meeting in December. Needs assessment update.</p> <p>The meeting was set for December 8 at 5:30.</p> <p>Committee jail tour – tabled for later date.</p> <p>Motion by Simones/Ross to adjourn. Motion carried.</p> <p>Meeting adjourned at 18:10 p.m.</p>	<p>Discuss and take action to purchase equipment with Federal Forf. Funds</p> <p>Future agenda items</p> <p>Set next meeting</p> <p>Motion to adjourn</p> <p>Meeting adjourned</p>
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Respectfully submitted  
Kim J. Sjostrom

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**December 8, 2009**

**5:30 p.m.**

<p>Meeting called to order at 5:30 p.m. by Chair Kucinski. Chair Kucinski to take the minutes for the meeting.</p> <p>Committee members present: Kucinski, Ross, and Snow. Simones and Purdy were excused.</p> <p>Also present: Knoll, Plunkett, Huppert, and representatives from KKE.</p> <p>Quorum was determined.</p> <p>There was no public comment.</p> <p>Moved by Ross/Snow to adopt agenda. Motion carried.</p> <p>Moved by Kucinski/Ross to approve minutes of November 2, 2009 meeting. Motion carried.</p> <p>Sheriff report: The inmate housing line item is going to be significantly over budget. The final decisions were being made on the command center which is to be built in 2010.</p> <p>Representatives from KKE were present. They had met with various departments in the courthouse and compiled the information needed to update the previous Jail Needs Assessment.</p> <p>Discussion was had with regard to insurance funds to be received from squad totaled in snowstorm. Sheriff Department is to receive insurance funds and is asking to have those funds put towards the transferring of radio equipment to the new command center. The cost for the transfer is \$6,000.00. Motion by Ross/Kucinski to use insurance funds from totaled squad for the transfer of radio equipment to the command center. Motion carried.</p> <p>Future agenda items: KKE and Jail Needs Assessment update.</p> <p>The meeting was set for January 5, 2010 5:30 p.m. .</p> <p>Committee completed the tour of the jail.</p> <p>Motion by Ross/Snow to adjourn. Motion carried.</p> <p>Meeting adjourned at 7:00 p.m. .</p>	<p>Meeting called to Order</p> <p>Those Present</p> <p>Quorum determined</p> <p>Public Comment</p> <p>Adopt agenda</p> <p>Motion to approve November 2, 2009 minutes</p> <p>Sheriff Report</p> <p>Update on Jail Needs Assessment</p> <p>Discuss and take action on use of totaled squad insurance funds</p> <p>Future agenda items</p> <p>Set next meeting</p> <p>Jail Tour</p> <p>Motion to adjourn</p> <p>Meeting adjourned</p>
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Respectfully submitted by Chair Kucinski