

**APPROVED MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
January 6, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-01

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:31 p.m.

1) **Meeting Convened**

A quorum was established by the Chairman acknowledging 5 members present.

2) **Those Present**

Members present:

Ken Snow	District #9
Don Rohl	District #11
Dan Reis	District #13
Bill Gilles	District #14
Jerry Kosin	District #15

Absent/Excused:

Also present:

Paul Barkla	County Board Chairman
Jeff Holst	District #16
Al Huppert	Maintenance Supervisor
Kenny Hines	Fair Groundskeeper (6:45)
Jamie Feuerhelm	County Clerk
Janet Huppert	Info Services Director
Sheldon Huppert	Citizen

Motion by J. Kosin/D. Rohl to eliminate item #8 due to Mr. Lutz's absence & approve agenda as presented; motion carried by voice vote with all in favor.

3) **Agenda Approved**

Motion by D. Rohl/J. Kosin to approve minutes of December 9th, 2008; motion carried by voice vote with all in favor.

4) **Minutes Approved**

None.

5) **Public Comment**

A. Huppert informed committee that there was an accident in this lot involving an employee vehicle & one of the garage doors resulting from very icy conditions. He added that in the spring something may need to be done in this lot to better allow the water to flow away from the building so that there is less ice build up during cold weather conditions. No action taken.

6) **Parking Lot –North of Jail**

A. Huppert explained current security system & what was being proposed. Motion by J. Kosin/D. Rohl to approve & authorize the update of the security system in the Seyforth Building; motion carried by voice vote with all in favor.

7) **Seyforth Building Security System**

Eliminated from agenda.

8) **Bonding Projects Update**

K. Hines not available yet, committee moved on to next item. After action on item #10 committee took up item #9. K. Hines presented estimates on cost of office remodel but no drawings. He estimated the cost to be approximately \$5550.00. Committee discussed source of funds, furnishing the office, & time to complete. A. Huppert indicated that he thought there would be sufficient furniture on hand to meet the needs of the office. K. Hines estimated that it would take approximately two weeks to complete the project contingent upon the weather & how much snow he would have to plow. Motion by D. Rohl/K. Snow to approve remodel for office space in the Seyforth Building; motion carried by voice vote with all in favor.

9) **Seyforth Building Remodel**

Supervisor P. Barkla informed the committee that he felt it would be prudent if Pierce County Zoning Administrator, Andy Pichotta was given authority to speak with the Village of Ellsworth with regard to zoning issues as it relates to the properties owned by the County along Grove St. Motion by J. Kosin/D. Rohl to authorize Zoning Administrator Andy Pichotta to meet with & discuss zoning issues with the Village of Ellsworth on the County's behalf; motion carried by voice vote with all in favor

10) **Cain Property Zoning**

Motion by J. Kosin/D. Rohl to convene in closed session at 6:53 p.m. pursuant to §19.85 (1)(e), WI STATS for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. For the purpose of: Partners in Tourism Building at fairgrounds & renewing FSA lease. Motion carried by roll call vote with all in favor.

11) **Closed Session**

Motion by D. Rohl/B. Gilles to reconvene in open session at 7:19 p.m.; motion carried by roll call vote with all in favor.

12) **Open Session**

Motion by D. Rohl/K. Snow to purchase the Partners in Tourism (P.I.T.) Building & refer to Fair Committee. Motion by J. Kosin to amend the motion to include a purchase price of \$15,000 & not refer to the Fair Committee. Motion failed for lack of second. Supervisor D. Rohl withdrew his initial motion, supervisor K. Snow concurred withdrew second. Motion by K. Snow/D. Rohl to pursue the purchase of P.I.T. Building for an amount of \$15,000 & forward recommendation to the Finance & Personnel Committee. Motion carried by voice vote with all in favor.

Motion by J. Kosin/B. Gilles to approve the renewal of FSA office space rental agreement on a month to month basis in the amount of \$15.97/sq. ft. retroactive to 10/01/08. Motion carried by voice vote with all in favor.

K. Hines submitted written report & was accepted by Committee.

13) **Grounds Keeper Report**

A. Huppert submitted written report & was accepted by Committee.

14) **Maintenance Supervisor Report**

Committee discussed meeting dates; next meeting set for Tuesday, Feb. 10th at 6:30 p.m., County Board Room.

Future agenda items:

- Bond project update from Randy Lutz.
- Seyforth Building remodeling update.
- Seyforth Building meeting room acoustics.
- Partners in Tourism building update.
- Cain property zoning update.

Meeting adjourned at 7:47 p.m. by motion of J. Kosin/D. Rohl. Motion carried by voice vote with all in favor.

15) **Future Agenda
Items & Meeting Dates**

16) **Adjournment**

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
February 10, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-02

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:31 p.m.

1) **Meeting Convened**

A quorum was established by the Chairman acknowledging 5 members present.

2) **Those Present**

Members present:

Ken Snow	District #9 (6:55 p.m.)
Don Rohl	District #11
Dan Reis	District #13
Bill Gilles	District #14
Jerry Kosin	District #15

Absent/Excused: 0

Also present:

Paul Barkla	County Board Chairman
Al Huppert	Maintenance Supervisor
Randy Lutz	Construction Consulting
Janet Huppert	Info Services Director

Motion by J. Kosin/D. Rohl to approve agenda as presented; motion carried by voice vote with all in favor.

3) **Agenda Approved**

Motion by D. Rohl/B. Gilles to approve minutes of January 6th, 2009; motion carried by voice vote with all in favor.

4) **Minutes Approved**

None.

5) **Public Comment**

R. Lutz provided a detailed report on various projects being undertaken. These included back-up generators, fairgrounds bleachers, Blue Maintenance Building, courthouse elevator, HVAC replacement, fairgrounds exhibit building. He indicated the courthouse elevator project would mean no elevator access for approximately 5 – 6 weeks.

6) **Bonding Projects Update**

A. Huppert stated that he received only one bid for a new lawnmower in the amount of \$12,113.16 from River Valley Power & Sport Inc. He added that \$12,000 was budgeted for this item. Committee discussed lack of bidding & possibility of rebidding for the item. Motion by J. Kosin/D. Rohl to reject bid from River Valley Power & Sport & rebid for the lawnmower; motion carried by voice vote with all in favor.

7) **Lawnmower Bids**

A. Huppert explained request from Sheriff's Dept. to remodel evidence room. He added that \$12,000 was budgeted for the project. Motion by J. Kosin/D. Rohl to approve the remodel project in the Sheriff's Dept.; motion carried by voice vote with all in favor.

8) **Sheriff Dept. Remodel**

J. Huppert presented a draft layout of office space the department is moving into vacated by Office on Aging. She was also requesting the Fair Office space once it is vacated. She explained further how the two offices would be laid out & function; no action taken.

9) **Information Services Move - Update**

A. Huppert explained that the offices have been painted & carpeted & when K. Hines returns from vacation some electrical work would need to be done. Projected completion/move date is the first week of March; no action taken.

10) **Seyforth Building Remodel – Fair Offices**

A. Huppert presented bid to carpet open meeting room space in the amount of \$19,500.00. Discussion on available funds to address the acoustic issues, as well as methods/products to help remedy sound issues & energies efficiencies. Chairman D. Reis stated he would like to know exactly how many funds are actually left for this particular issue & an estimated cost to install a suspended ceiling. Motion to defer action by K. Snow/D. Rohl; motion carried by voice vote with all in favor.

11) **Seyforth Building - Acoustics**

P. Barkla informed the committee that there was nothing to report at this time. Also that he was attempting to speak with the former president of the group with regard to the sale of the building on the fairgrounds. No action taken

12) **Partners in Tourism Building – Fairgrounds**

A. Huppert stated that there is \$25,000 budgeted for the purchase of this item & he would like to proceed with purchasing one. K. Snow suggested contracting a service company to perform these types of tasks. He was informed of the confidential nature of these types of documents. Motion by D. Rohl/K. Snow to approve drafting RFP & advertising for bid for paper shredder; motion carried by voice vote with all in favor.

13) **Paper Shredder**

Brief review given.

14) **ADRC Project Update**

K. Hines submitted written report & was accepted by Committee.

15) **Grounds Keeper Report**

A. Huppert submitted written report & was accepted by Committee.

16) **Maintenance Supervisor Report**

Future agenda items:

17) **Future Agenda**

- Bond project update from Randy Lutz.
- Review lawnmower bids.
- Review paper shredder bids.
- Partners in Tourism building purchase update.
- Cain property update.
- Discuss idea to expand horse barn, raising funds, etc.

Committee discussed meeting dates; next meeting set for Tuesday, March 10th at 6:30 p.m., County Board Room.

18) **Next Meeting Date**

Meeting adjourned at 8:47 p.m. by motion of D. Rohl/B. Gilles. Motion carried 19) **Adjournment**
by voice vote with all in favor.

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**APPROVED MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
March 10, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-03

The Pierce County Building Committee met in the EOC room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:30 p.m.

1) **Meeting Convened**

A quorum was established by the Chairman acknowledging 5 members present.

2) **Those Present**

Members present:

Ken Snow	District #9
Don Rohl	District #11
Dan Reis	District #13
Bill Gilles	District #14
Jerry Kosin	District #15

Absent/Excused: 0

Also present:

Al Huppert	Maintenance Supervisor
Kenny Hines	Fair Groundskeeper
Randy Lutz	Construction Consulting
Jamie Feuerhelm	County Clerk
Ann Webb	Fair Coordinator
Janet Huppert	Info Services Director
Sheldon Huppert	Citizen

Motion by J. Kosin/D. Rohl to approve agenda as presented; motion carried by voice vote with all in favor.

3) **Agenda Approved**

Motion by B. Gilles/D. Rohl to approve minutes of February 10, 2009; motion carried by voice vote with all in favor.

4) **Minutes Approved**

K. Hines indicated he had received proposals on cost to take down the old grand stands but did not have this item placed on the agenda. He stated he received three proposals, no action taken. Chairman D. Reis discussed status of Boys' Scout building.

5) **Public Comment**

R. Lutz provided details on various projects being undertaken. These included back-up generators, fairgrounds bleachers, Blue Maintenance Building, courthouse elevator, & HVAC replacement. He indicated there were some issues with the generator project that he would be investigating further. Also that the ADRC project has been completed & they are waiting for the final billing.

6) **Bonding Projects Update**

A. Huppert stated that he received five bids for a new lawnmower. They were as follows: River Valley Power & Sport for \$10,999.00, Kohel Power Equipment for \$12,000.00, Century Power Equipment for 12, 539.10, MDMA Equipment for \$13,353.00, & Polfus Implement for \$16,196.98. Motion by B. Gilles/J. Kosin to accept bid from River Valley Power & Sport in the amount of \$10,999.00; motion carried by voice vote with all in favor.

7) **Lawnmower Bids**

Chairman D. Reis stated that he had talked with County Board Chairman P. Barkla about the subject & was informed that contact with the relevant authorities has been made & they are awaiting a response. No action taken.

8) **Partners in Tourism Building – Fairgrounds**

Chairman D. Reis stated that nothing further has been done with the property, no action taken.

9) **Update Cain Property**

Chairman D. Reis indicated that there were discussions had with regard to the horse facilities on the fairgrounds. That people using those facilities have been raising funds to help pay for maintenance, upgrade, &/or rental of additional stalls. A. Webb explained some of the details with regard to the Friends of the Fair association. Committee discussed issues relating to current needs for horse facilities, fund raising, & association. No action taken.

10) **Expand Horse Barn & Fund Raising**

K. Hines presented an estimate on cost to install suspended ceiling in Seyforth Building to include electrical & lighting. Supervisor J. Kosin asked how much of the work could be done by current staff. K. Hines indicated that most the labor could be done that way. Committee discussed other building codes that may be an issue. The estimate was in the amount of \$35,140.00; no action taken.

11) **Seyforth Building - Acoustics**

K. Hines submitted written report & was accepted by Committee. He added that the Fair Office has been moved from the PCOB to the Seyforth Building but not everything is organized yet.

12) **Grounds Keeper Report**

A. Huppert submitted written report & was accepted by Committee.

13) **Maintenance Supervisor Report**

Future agenda items:

- Bond project update from Randy Lutz.
- Review paper shredder bids.

14) **Future Agenda**

Committee discussed meeting dates; next meeting set for Tuesday, April 7th at 6:30 p.m., County Board Room.

15) **Next Meeting Date**

Meeting adjourned at 7:19 p.m. by motion of B. Gilles/D. Rohl. Motion carried by voice vote with all in favor.

16) **Adjournment**

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**UNAPPROVED MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
April 7, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-04

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:30 p.m.

1) **Meeting Convened**

A quorum was established by the Chairman acknowledging 5 members present.

2) **Those Present**

Members present:

Ken Snow	District #9
Don Rohl	District #11
Dan Reis	District #13
Jerry Kosin	District #15
Jeff Holst	District #16

Absent/Excused: 0

Also present:

Paul Barkla	County Board Chairman/IAC (left 7:30)
Al Huppert	Maintenance Supervisor
Kenny Hines	Fair Groundskeeper (arrived 7:09)
Brad Lawrence	Corp. Counsel
Jamie Feuerhelm	County Clerk
Randy Lutz	Construction Consulting
Janet Huppert	Info Services Director

Motion by J. Holst/J. Kosin to move items 8, 9, 14, & 17 to follow item #5; motion carried by voice vote with all in favor.

3) **Agenda Approved**

Motion by D. Rohl/K. Snow to approve minutes of March 10, 2009; motion carried by voice vote with all in favor.

4) **Minutes Approved**

None.

5) **Public Comment**

Motion by J. Kosin/D. Rohl to convene in closed session at 6:33 p.m. pursuant to §19.85 (1)(e), WI STATS for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of discussing the Partners in Tourism building on the fairgrounds & insulation in the HVAC construction areas. Motion carried by roll call vote with all in favor.

6) **Closed Session**

Motion by J. Holst/K. Snow to reconvene in open session at 7:20 p.m.; motion carried by roll call vote with all in favor. No action taken.

7) **Open Session**

P. Barkla explained some of the issues revolving around the current system. Chairman D. Reis asked if a new one was purchased where the funds could come from. A. Huppert replied that it would come from the plumbing & electrical line item & that currently there would be sufficient funds available there. A. Huppert directed to bring further information to the next scheduled meeting.

8) **Courthouse Water Softener**

P. Barkla asked if it would be possible to plant two trees in front of the Courthouse &/or the fairgrounds as a memorial for two former County Board Supervisors Dale Hines & Bill Gilles. He added that there were funds available for beautification of grounds. Also that he would be donating the tree in honor Mr. Hines' 50th birthday, not coming from County funds, & that the County Board was donating the tree for Mr. Gilles in his memory, though supervisors D. Reis & J. Kosin offered to do so. Motion by D. Rohl/K. Snow to approve the planting of two trees as a memorial to Dale Hines & William J. Gilles; motion carried by voice vote with all in favor.

9) **Tree Planting**

R. Lutz provided details on various projects being undertaken. Bid was awarded for the elevator project & a contract was forthcoming. Blue Building renovation project submittals are well underway. Grand stand demolition of old is underway & new ones ordered. Discussion on press box for grand stands. Generator bids received & ready for committee approval. Discussion on possible options for cost savings on the project. Lastly, discussion on HVAC project.

10) **Bonding Projects Update**

A. Huppert stated that the sidewalks at the two houses on Grove St. owned by the County are in substantial disrepair & making it difficult for snow plowing & mowing. He asked for permission to remove the sidewalks & address the issue to make maintenance of those particular grounds faster, easier, & less hazardous on equipment. Committee directed A. Huppert to precede, no formal action taken.

11) **Grove St. Properties**

R. Lutz explained the bids received & recommended that the committee approve the bid from Ryan Mechanical in the amount of \$1,420,000.00. Motion by J. Kosin/D. Rohl to approve bid from Ryan Mechanical for HVAC project with the directive to speak with the contractor to request value engineering options & bring those options back to the committee for approval. Motion carried by voice vote with all in favor.

12) **HVAC Project Bids**

R. Lutz briefly explained bid & recommended that the committee approve the bid from Richardson Electric in the amount of \$294,000. Motion by J. Holst/J. Kosin to approve bid from Richardson Electric for the generators project subject to further communication with I.S. director J. Huppert, clarification of certain contract language, & obtaining some value engineering options. Motion carried by voice vote with all in favor.

13) **Generator Bids**

A. Huppert stated that he received only one bid on the request for an industrial shredder. Chairman D. Reis opened bid from Staples, total cost of unit, delivery, & insulation being \$21,944.96. Motion by D. Rohl/K. Snow to approve bid from Staples; motion carried by voice vote with all in favor.

14) **Shredder Bids**

Discussion on testing being done with regard to removing & replacing insulation in HVAC construction areas. Motion by K. Snow/J. Holst to authorize the abatement/replacement of insulation work in HVAC construction areas not to exceed \$25,000.00, contingent upon approval of the bond projects sub-committee; motion carried by voice vote with all in favor.

15) HVAC Insulation for Construction Area

K. Hines distributed a draft of area where replacement of stales would happen. He stated that they have budgeted \$7500.00 to replace panels in this building. Also that this was not enough to replace them all but was requesting enough funds to replace 24 pens. Three bids were received as follows: Baumgartner Gate Factor for \$4837.24; Valley Custom Welding for \$4751.00; & Steel Services, Inc. for \$4845.28. Mr. Hines stated Baumgartner Gate has provided similar panels for a number of other surrounding counties & would recommend them. Motion by J. Holst/J. Kosin to approve the bid for panels from Baumgartner Gate Factory; motion carried by voice vote with all in favor.

16) Livestock Panels Drewiske Building

K. Hines distributed quotes for trailer to store & haul livestock panels. He noted that the only local quote was from Ingli Auto, Inc. & would save time & fuel when picking up the trailer. Quotes were as follows: Ingli Auto, Inc. for \$2695.00; Pete's Trailer Sales for \$2300.00; & Johnson Trailer Co. for \$2418.00. Motion by D. Rohl/K. Snow to approve purchase of trailer from Ingli Auto, Inc. Motion carried with 3 in favor (K. Snow, D. Rohl, D. Reis) & 2 opposed (J. Kosin , J. Holst).

17) Utility Trailer for Livestock Panels

K. Hines submitted written report & was accepted by Committee.

18) Grounds Keeper Report

A. Huppert submitted written report & was accepted by Committee.

19) Maintenance Supervisor Report

Future agenda items:

- Bond project update from Randy Lutz.
- Courthouse water softener.
- PIT Building.
- HVAC Update.

20) Future Agenda

Committee discussed meeting dates; next meeting set for Tuesday, May 12th at 6:30 p.m., County Board Room.

15) Next Meeting Date

Meeting adjourned at 8:43 p.m. by motion of J. Kosin/J. Holst. Motion carried by voice vote with all in favor.

16) Adjournment

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**APPROVED MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
April 13, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-05

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:32 p.m.

1) **Meeting Convened**

A quorum was established by the Chairman acknowledging 5 members present.

2) **Those Present**

Members present:

Ken Snow	District #9
Don Rohl	District #11
Dan Reis	District #13
Jerry Kosin	District #15
Jeff Holst	District #16

Absent/Excused: 0

Also present:

Paul Barkla	County Board Chairman/IAC
Al Huppert	Maintenance Supervisor
Jamie Feuerhelm	County Clerk
Ann Webb	Fair Coordinator

Motion by J. Kosin/D. Rohl to approve agenda as presented; motion carried by voice vote with all in favor.

3) **Agenda Approved**

Minutes of April 7, 2009 not complete; no action taken.

4) **Minutes Approved**

None.

5) **Public Comment**

Motion by J. Kosin/D. Rohl to convene in closed session at 6:33 p.m. pursuant to §19.85 (1)(e), WI STATS for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of discussing insulation in the HVAC construction areas. Motion carried by roll call vote with all in favor.

6a) **Closed Session**

Motion by J. Kosin/D. Rohl to reconvene in open session at 6:47 p.m.; motion carried by roll call vote with all in favor, no action taken. Committee recessed to take a tour of the boiler room to inspect insulation & exhaust stack, then returned to county board room.

7a) **Open Session**

Motion by J. Holst/D. Rohl to convene in closed session at 6:56 p.m. pursuant to a continuation of item #6a; motion carried by roll call vote with all in favor.

6b) **Closed Session**

Motion by J. Holst/D. Rohl to reconvene in open session at 7:10 p.m.; motion carried by roll call vote with all in favor, no action taken.

7b) **Open Session**

Committee discussed issues with the insulation & exhaust stack. More information was deemed prudent before further action taken.

8) **HVAC Insulation for Construction Area**

Committee discussed issue of timelines for ordering the optional press box for the fairgrounds grandstand to be installed in time to be constructed with the grandstand; prior to this year's fair event. Also discussed expending this amount of funds given the current economic climate. Press box estimated to cost approximately \$36,000.00. Confirmed was that the press box could be added at a later date but the cost to do so would be substantially more. Motion by D. Rohl/K. Snow to approve purchase of the press box for the fairgrounds grandstand; motion carried by voice vote with all in favor.

9) **Grandstand Press Box - Fairgrounds**

Meeting adjourned at 7:49 p.m. by motion of J. Holst/J. Kosin. Motion carried by voice vote with all in favor.

10) **Adjournment**

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**APPROVED MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
May 12, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-05

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:30 p.m.

1) **Meeting Convened**

A quorum was established by the Chairman acknowledging 4 members present, 1 excused.

2) **Those Present**

Members present:

Don Rohl	District #11
Dan Reis	District #13
Jerry Kosin	District #15
Jeff Holst	District #16

Absent/Excused:

Ken Snow	District #9
----------	-------------

Also present:

Al Huppert	Maintenance Supervisor
Kenny Hines	Fair Groundskeeper (arrived 7:09)
Jamie Feuerhelm	County Clerk
Randy Lutz	Construction Consulting

Motion by J. Holst/D. Rohl to approve agenda as presented; motion carried by voice vote with all in favor.

3) **Agenda Approved**

Motion by D. Rohl/J. Kosin to approve minutes of April 7th & April 13th, 2009; motion carried by voice vote with all in favor.

4) **Minutes Approved**

None.

5) **Public Comment**

R. Lutz provided an update on projects. The design & bid process for the Courthouse/PCOB HVAC project has been completed & contract signed with Ryan Mechanical, work to begin late May or June. Courthouse/PCOB generators design complete, bids received March 10, 2009, contract signed with Richardson Electric, work to begin approximately May 2009. Fairgrounds grandstand design complete, bids received Feb. 19, 2009, demolition/construction began in April 2009. Blue Storage Building design complete, bids received Feb. 17, 2009, contract signed with Durand Builders, work began in April 2009, occupancy projected for June 2009. Courthouse elevator design complete, bids received March 26, 2009, contract signed with Kone Elevator, work to begin approximately in May 2009. Projects currently on hold include Courthouse/PCOB window replacement & fairgrounds exhibit building.

6) **Bonding Projects Update**

Update given under previous agenda item as it refers to the Courthouse/PCOB HVAC project.

7) **HVAC Update**

A. Huppert explained that areas of lawn around the courthouse, PCOB, & Grove St. properties are in disrepair & provided an estimate from Huppert Landscaping to remedy the situation. Committee discussed source of funding & the status of Veterans' Memorial proposed for front of Courthouse. A. Huppert indicated that there is approx. \$18,000 available for landscaping within the maintenance budget. Status of Veterans' Memorial not known as service officer is currently on active duty in the military. J. Holst suggested waiting to do repairs to front of Courthouse until more is known about the memorial. Motion by J. Holst/J. Kosin to approve repair projects for PCOB at a cost of \$555.00 & the Grove St. properties for a cost of \$1250.00. Motion carried by voice vote with all in favor.

8) **Lawn Repair**

A. Huppert provided information & estimates for a water softener to service both the Courthouse & Jail areas. Estimated cost of softener was approx. \$3000 & installation an additional \$2590.00. Members suggested A. Huppert do additional research to discover other plumbers in the area that would be interested in doing the work. Motion by J. Kosin/D. Rohl to table action on item until further information is obtained; motion carried by voice vote with all in favor.

9) **Courthouse/Jail Water Softener**

K. Hines informed committee that he was able to obtain an old but valuable merry-go-round related to the Frier School. He estimated that it would cost \$1100 to \$1500 to refurbish & set into place but that he had not budgeted for this project. Also that he was not aware of any available funds in the existing fairgrounds budget to cover such costs. Discussion followed on when to install the piece & where to store it until then. Committee directed K. Hines to leave unit stored in Frier School building & budget for the refurbishment & installation in next year's budget. No further action taken.

10) **Fairgrounds Merry-go-round**

K. Hines submitted written report & was accepted by Committee.

11) **Grounds Keeper Report**

A. Huppert submitted written report & was accepted by Committee.

12) **Maintenance Supervisor Report**

Future agenda items:

- Bond project update.
- Courthouse water softener.
- PIT Building.
- Committee tour of bond projects underway (after adjournment).

13) **Future Agenda**

Committee discussed meeting dates; next meeting set for Tuesday, June 9th at 6:30 p.m., County Board Room.

14) **Next Meeting Date**

Meeting adjourned at 7:33 p.m. by motion of J. Kosin/D. Rohl. Motion carried by voice vote with all in favor.

15) **Adjournment**

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**APPROVED MINUTES OF THE
SPECIAL
BUILDING COMMITTEE MEETING HELD
June 2, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-06

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:30 p.m.

1) **Meeting Convened**

A quorum was established by the Chairman acknowledging 5 members present.

1) **Those Present**

Members present:

Don Rohl	District #11
Ken Snow	District #9
Dan Reis	District #13
Ron Bartels	District #14
Jerry Kosin	District #15

Absent/Excused: 0

Also present:

Al Huppert	Maintenance Supervisor
------------	------------------------

Chairman D. Reis updated the committee on a small number of change orders pertaining to lighting at both the fairgrounds & Blue Maintenance Building. He also explained to the committee the issue of replacing the ceiling tile after the contractor has done the work for the HVAC replacement. That there would be additional cost but that cost would be offset because of the amount of additional time it would take the contractor to replace the old tile system. He stated the additional cost would be \$5400.00; more discussion. Motion by K. Snow/J. Kosin to approve the additional expenditure of \$5400.00 for a new ceiling tile system once HVAC project is complete. Motion carried by voice vote with all in favor.

2) **HVAC Bonding
Project – Ceiling Tile**

Meeting adjourned at 6:55 p.m. by motion of J. Kosin/D. Rohl. Motion carried by voice vote with all in favor.

3) **Adjournment**

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**APPROVED MINUTES OF THE
SPECIAL BUILDING COMMITTEE MEETING HELD
June 16, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-08

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:32 p.m.

1) **Meeting Convened**

A quorum was established by the Chairman acknowledging 5 members present.

1) **Those Present**

Members present:

Don Rohl	District #11
Ken Snow	District #9
Dan Reis	District #13
Ron Bartels	District #14
Jerry Kosin	District #15

Absent/Excused: 0

Also present:

Al Huppert	Maintenance Supervisor
------------	------------------------

Committee discussed issue of increasing size of air conditioning unit for the Information Services Dept. server room. Proposed 3 ton unit will not sufficiently service the area in question. Motion by J. Kosin/D. Rohl to approve change from a 3 ton unit to a 5 ton unit at an additional cost of \$6852.00 from original project; motion carried by voice vote with 4 in favor & 1 opposed (K. Snow).

2) **HVAC Bonding
Project – Ceiling Tile,
Change Order I.S. A/C**

Committee discussed granting authorization for Building Committee Chairman to review & approve future change orders as they relate to the bonding projects of HVAC, generators, & elevator repair. Motion by J. Kosin/R. Bartels to authorize Chairman to make financial decisions on bond project issues up to \$1500.00 & have the Chairman continue to call special meetings when necessary. Motion carried by voice vote with all in favor.

3) **Authorization for
Future Change Orders**

A. Huppert explained the pipe discussed at the last meeting that was in question no longer needed to be replaced but would need to be insulated. Motion by R. Bartels/K. Snow to approve expenditure for pipe insulation in the amount of \$550.00 to be appropriated from bond project funds.; motion carried by voice vote with all in favor.

4) **Courthouse Pipe
Replacement**

Meeting adjourned at 8:16 p.m. by motion of J. Kosin/K. Snow. Motion carried by voice vote with all in favor.

5) **Adjournment**

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**APPROVED MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
July 14, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-09

The Pierce County Building Committee met in the District Attorney Conference Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:30 p.m.

1) **Meeting Convened**

A quorum was established by the Chairman acknowledging 4 members present.

2) **Those Present**

Members present:

Ken Snow	District #9
Don Rohl	District #11
Dan Reis	District #13
Jerry Kosin	District #15

Absent/Excused:

Ron Bartels	District #14
-------------	--------------

Also present:

Al Huppert	Maintenance Supervisor
Kenny Hines	Fair Groundskeeper
Jamie Feuerhelm	County Clerk
Janet Huppert	Information Services Director

Motion by D. Rohl/J. Kosin to approve agenda as presented; motion carried by voice vote with all in favor.

3) **Agenda Approved**

Motion by K. Snow/D. Rohl to approve minutes of June 9th & June 16th, 2009; motion carried by voice vote with 3 in favor, J. Kosin abstaining.

4) **Minutes Approved**

None.

5) **Public Comment**

Chairman D. Reis provide the committee with an update of ongoing bond projects.

6) **Bonding Projects Update**

A. Huppert provided a cost estimate to repair the parking lot north of the Sheriff's Dept. garage. He also informed the committee that this project was not budgeted for in this year's budget but would budget for it in 2010 unless the committee suggested something different. Committee concurred; no action taken.

7) **Parking Lot North – Sheriff's Dept.**

K. Hines provided two competitive quotes for materials needed for the project. One from the Red Wing Menards in the amount of \$3860.00 plus a \$75.00 delivery fee; & one from Fullerton Lumber – Ellsworth in the amount of \$3907.00 with no delivery fee. He also informed the committee that \$5000.00 was budgeted for this project. Motion by D. Rohl/K. Snow to approve project & bid from Fullerton Lumber with labor to be done by K. Hines; motion carried by voice vote with all in favor.

8) **Picnic Shelter Roof - Fairgrounds**

A. Huppert informed the committee that the department has been sharing the use of a forklift with the Sheriff's Dept. but that it is now in need of repair. He added that the Sheriff's Dept. stated they would share the cost of repairs needed. And an estimate of \$2000 to \$2500 was provided by the Highway Dept. J. Kosin asked if the company that makes the forklift was contacted to inquire about the cost of replacing or repairing the rams. A. Huppert indicated that he had not done so. Committee suggested that he do that first before informing the Highway Dept. to do so. Motion by D. Rohl/J. Kosin to defer action on this item until further information is obtained; motion carried by voice vote with all in favor.

9) **Forklift - Maintenance**

K. Hines submitted written report & was accepted by Committee. He added that they have been painting in the upper level of the Round Barn.

10) **Grounds Keeper Report**

A. Huppert submitted written report & was accepted by Committee.

11) **Maintenance Supervisor Report**

Future agenda items:
- Bond project update.
- Forklift repairs.

12) **Future Agenda**

Committee discussed meeting dates, Chairman D. Reis informed the Committee that there would likely be a special meeting called on July 27th or 29th, further information to follow. Next regular meeting set for Tuesday, August 11th at 6:30 p.m., room to be determined but tentatively set in District Attorney Conference Room.

13) **Next Meeting Date**

Meeting adjourned at 6:58 p.m. by motion of D. Rohl/K. Snow. Motion carried by voice vote with all in favor.

14) **Adjournment**

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**APPROVED MINUTES OF THE
SPECIAL BUILDING COMMITTEE MEETING HELD
July 29, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-10

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:30 p.m.

1) Meeting Convened

A quorum was established by the Chairman acknowledging 5 members present. Members present:

2) Those Present

Ken Snow	District #9	Ron Bartels	District #14
Don Rohl	District #11	Jerry Kosin	District #15
Dan Reis	District #13		

Also present:

Kenny Hines	Fair Groundskeeper
Jerry Forss	Maintenance Tech.

Motion by D. Rohl/J. Kosin to approve agenda as presented; motion carried by voice vote with all in favor.

3) Agenda Approved

None.

4) Public Comment

D. Reis discussed issues regarding the new grandstands & the possibility of additional restrooms. Committee discussed the need to use a consulting firm & if the firm used for other projects would have to be used to address this issue. Committee was in favor of using a Wisconsin firm familiar with pertinent state codes. Motion by J. Kosin/D. Rohl to budget \$100,000 in the 2010 fairgrounds budget for the restrooms project; motion carried by voice vote with all in favor. Committee discussed possible alternatives for restrooms to serve the grandstand area & fairgrounds. Motion by J. Kosin/K. Snow to hire a consultant to determine if permanent restrooms were indeed needed or if portable units would suffice. Cost of consultant not to exceed \$1000.00. Motion carried by voice vote with all in favor.

**5) Fairgrounds
Bathrooms**

Committee discussed need & cost of repairs to maintenance forklift. Motion by J. Kosin/D. Rohl to approve repairs in the amount of \$3200.00 to be done by Pierce County Highway Dept.; motion carried by voice vote with all in favor.

6) Forklift Repairs

None presented. Chair reminded Committee that meeting for next month is Aug. 11th, 6:30 p.m. in the District Attorney Conference Room.

7) Future Agenda

Meeting adjourned at 7:30 p.m. by motion of J. Kosin/K. Snow. Motion carried by voice vote with all in favor.

5) Adjournment

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk in collaboration with Ken Hines

**APPROVED MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
August 11, 2009 – 6:30 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2009-11

The Pierce County Building Committee met in the District Attorney Conference Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 6:30 p.m.

1) Meeting Convened

A quorum was established by the Chairman acknowledging 4 members present.

2) Those Present

Members present:

Don Rohl	District #11
Dan Reis	District #13
Ron Bartels	District #14 (by phone)
Jerry Kosin	District #15

Absent/Excused:

Ken Snow	District #9
----------	-------------

Also present:

Paul Barkla	District #5/CBC/IAC
Al Huppert	Maintenance Supervisor
Kenny Hines	Fair Groundskeeper
Jamie Feuerhelm	County Clerk
Dave Murphy	River Falls Heating & A/C

Motion by J. Kosin/D. Rohl to amend agenda by moving item #8 “air conditioning in jail” to follow item #5 “public comment”; motion carried by voice vote with all in favor.

3) Agenda Approved

Motion by J. Kosin/D. Rohl to approve minutes of July 14th & July 29th, 2009; motion carried by voice vote with all in favor.

4) Minutes Approved

P. Barkla asked to make comments during discussion of item #11 “future agenda items”.

5) Public Comment

Chairman D. Reis provided the committee with an update of ongoing bond projects to include punch list for grandstands, completion of BMB, estimated delivery of generators, & estimated time for elevator renovations.

6) Bonding Projects Update

A. Huppert introduced D. Murphy from R.F. Heating who explained to the committee that the current A/C unit in the jail would need to be replaced by a larger one for various reasons. Cost to do so was estimated to be \$7700.00 installed with exception of wiring. Committee discussed where funds for the project would come from. A. Huppert indicated that there is a sufficient amount within current budget. Also discussed was the possibility of using jail assessment funds. Motion by J. Kosin/D. Rohl to approve replacement of A/C unit as bid by River Falls Heating in the amount of \$7700.00 contingent upon identifying funding source; motion carried by voice vote with all in favor.

7) Air Conditioning in Jail

A. Huppert provided a cost estimate to purchase a drill press, radial arm saw, & table saw for the maintenance shop. He indicated that in the past he & K. Hines were using their own personal tools. K. Hines added that they use these tools nearly every day. Committee inquired whether the funds for these items were in this year's budget. A. Huppert confirmed that they were. Motion by D. Rohl/J. Kosin to approve lowest bid on tools from Sears in the amount of \$2648.78; motion carried by voice vote with all in favor.

8) **Power Tools
Maintenance Shop.**

K. Hines submitted written report & was accepted by Committee. He added that the new Boys Scouts Building was being erected as of today.

9) **Grounds Keeper
Report**

A. Huppert submitted written report & was accepted by Committee.

10) **Maintenance
Supervisor Report**

Future agenda items:

11) **Future Agenda**

P. Barkla stated that he received a phone call from a Pierce County resident who was willing to donate some 20' Ash trees to the County for the cost of moving them.

- Bond project update.
- Donation of trees.
- Drain pipes in jail garage.

Committee discussed meeting dates, Chairman D. Reis informed the Committee that there would likely be a special meeting called prior to the September meeting to address anticipated change orders as they relate to the bonding projects. Next regular meeting set for Tuesday, September 8th at 6:30 p.m., room to be determined but tentatively set in District Attorney Conference Room.

12) **Next Meeting Date**

Meeting adjourned at 7:10 p.m. by motion of D. Rohl/J. Kosin. Motion carried by voice vote with all in favor.

13) **Adjournment**

Submitted by: Jamie R. Feuerhelm, Pierce County Clerk