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Minutes are generally approved at the following meeting

**Pierce County Agriculture and Extension Education
Committee Meeting Minutes
February 13, 2009
9:00 a.m.**

Meeting Called to Order	Chairman Mel Pittman called the meeting to order at 9:00 a.m.
Committee Members Present:	Don Rohl, Mel Pittman, and Ben Plunkett and Jim Ross. Jerry Kosin was excused and unable to attend.
Staff Members Present:	Diana Alfuth, Greg Andrews, Lori Zierl, Frank Ginther, and Darien Simon
Approve minutes of December 19, 2008	Motion to approve the minutes of December 19, 2008 by Jim Ross, seconded by Don Rohl, motion passed.
Discuss District 5 WACEC Questionnaire	Melvin Pittman, Ben Plunkett, Jim Ross, Don Rohl, Greg Andrews, and Darien Simon are planning to attend. Greg will need to check with each person prior to the RSVP deadline.
Discuss/Take Action on Approval of Jason Wirth to 2010 Farm Technology Days Executive Committee	Motion by Don Rohl, seconded by Jim Ross, to approve Jason Wirth and Tom Holdorf to the FTD Executive Committee, motion passed.
Closed session pursuant to Sec. 1985 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.	Motion by Don Rohl, to go in to closed session pursuant to Sec. 1985 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Jim Ross, roll call vote – Don Rohl – yes; Jim Ross – yes; Ben Plunkett – Yes; Mel Pittman – yes. Motion passed unanimous. Meeting in closed session.
Return to open session.	Motion by Jim Ross, seconded by Don Rohl to return to open session, roll call vote – Don Rohl –yes; Jim Ross –yes; Ben Plunkett – yes; Mel Pittman - yes. Motion passed unanimous.
Discuss/Take Action on 2009 Extension Agent Plans of Work	Approved Plan of Works on all agents with adjustments to one agents Plan of Work. Motion by Jim Ross, seconded by Don Rohl, motion passed unanimous.

Agent Announcements	Greg mentioned the response from Program Director (4-H) regarding 4-H Plus. Frank invited AEEC members to the March Summer Agent interviews.
Next Meeting Date	The next Agriculture and Extension Education Committee meeting will be Friday, April 3 rd at 9:00 a.m. in the EOC.
Meeting Adjourned	Motion to adjourn by Jim Ross, seconded by Ben Plunkett. Motion carried. Meeting adjourned.

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April 3, 2009

9:00 a.m.

Meeting Called to Order	Chairman Mel Pittman called the meeting to order at 9:05 a.m.
Committee Members Present:	Mel Pittman, Ben Plunkett, Jim Ross, Jerry Kosin and Don Rohl
Staff Members Present:	Diana Alfuth, Greg Andrews, Lori Zierl, Frank Ginther, and Darien Simon
Adoption of Agenda	Motion to adopt the agenda by Jerry Kosin, seconded by Ben Plunkett, motion passed.
Discuss/Take Action on approval of minutes of February 13, 2009	Motion to approve the minutes of February 13, 2009 by Ben Plunkett, seconded by Jerry Kosin, motion passed.
Discussion and Interaction with Deb Jones, Western District Director, UW-Extension Cooperative Extension	Deb Jones thanked the committee for their participation in WACEC. The committee and Deb discussed the connection between state and county government and University Extension to help people with issues they have. Deb emphasized that Extension is how local residents access the university which their tax dollars support, and that all residents deserve access to the University.
Discuss Farm Technology Days and Fundraising Update	Mel Pittman updated the committee on Farm Technology Days. Darien Simon assisted with Fundraising Committee meeting earlier in the week. Mel mentioned possible fundraising ideas that resulted from the meeting.
Discuss District 5 WACEC Meeting Update	Mel Pittman discussed attendance at WACEC. Darien Simon and Mel will be presenting on Foreclosure Prevention efforts. Mel indicated he would be a candidate for WACEC District President.
Discuss State WACEC Report and Auction Items	Greg Andrews indicated two committee members will get awards at WACEC. Jerry Kosin for 10 years and Mel Pittman for 5 years. Committee members discussed auction item ideas. Mel talked about tours that will be offered.
Discuss Public Issues Leadership Development Conference (PILD)	Mel Pittman described PILD and indicated he and Lori Zierl will be attending this year.
Discuss/Take Action on PILD out of state travel	Mel Pittman asked the committee to approve Mel Pittman and Lori Zierl traveling to PILD even though no county money will be used as UW-Extension pays all travel expenses. Motion by Jim Ross to approve, seconded by Don Rohl, motion passed.
Reporting Agents – all agents – 2009 Department Goals	Discussion of department goals met over the past year and upcoming programs including food security, local/self grown, and energy efficiency. Ideas for things to include in energy sustainability event were discussed. Frank Ginther described ongoing I-Safe (internet security) training he does. Frank Ginther will teach I-Safe at Farm Technology Days.
Agent Announcements	Frank Ginther announced 4-H activities for Earth Day.

	Frank Ginther also discussed summer assistant search.
	Jim Ross left at 10:00 a.m.
Closed session pursuant to Sec. 1985 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Department Head Annual Performance Evaluation	Motion by Don Rohl to go into closed session pursuant to Sec. 1985 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Seconded by Jerry Kosin, roll call vote – Don Rohl – yes; Ben Plunkett – yes; Mel Pittman – yes; Jerry Kosin - yes.
Return to open session.	Motion by Ben Plunkett, seconded by Don Rohl to return to open session, roll call vote – Don Rohl –yes; Ben Plunkett – yes; Mel Pittman – yes – Jerry Kosin – yes.
Performance Review of Department Head	The Department Head Performance Evaluation was completed.
Next Meeting Date	The next Agriculture and Extension Education Committee meeting will be Friday, May 29 th at 8:30 a.m. in the EOC.
Meeting Adjourned	Motion to adjourn by Ben Plunkett, seconded by Don Rohl. Motion passed. Meeting adjourned.

**Pierce County Agriculture and Extension Education
Committee Meeting Minutes
May 29, 2009
8:30 a.m.**

Meeting Called to Order	Chairman Mel Pittman called the meeting to order at 8:35 a.m.
Committee Members Present:	Mel Pittman, Ben Plunkett, Jim Ross, Jerry Kosin and Don Rohl
Staff Members Present: Other attendees:	Diana Alfuth, Greg Andrews, Lori Zierl, Frank Ginther, Darien Simon and Chad Richardson Dennis Boettcher and Gary Zielske, DNR Forester for Pierce County.
Adoption of Agenda	Motion to adopt the agenda by Don Rohl, seconded by Jim Ross, motion passed.
Discuss/Take Action on approval of minutes of April 3, 2009	Motion to approve the minutes of April 3, 2009 by Don Rohl, seconded by Jerry Kosin, motion passed.
Discuss Farm Technology Days Planning Process	Greg Andrews showed an updated map of the Farm Technology Days site. He and Mel Pittman described how tent city is divided up. Diana Alfuth went into more detail about what the Education Committee is planning. Mel updated the group about the current fundraising activities.
Discuss State WACEC Conference	Mel Pittman announced that our entire Agriculture & Extension Committee will be attending the State WACEC Conference in LaCrosse on June 15 & 16 th .
Discuss Public Issues Leadership Development Conference (PILD)	Mel Pittman gave a short report about the PILD (Public Issues Leadership Development) Conference in Washington D.C. at the end of April that he and Lori Zierl attended.
Update on 4-H Plus Software & Fair Entry Data	Frank Ginther gave an update about the 4-H Plus enrollment and fair entry date process. A bridge between the 4-H Plus software and the fair department Blue Ribbon program seems to be working.
Discuss/Take Action on Overtime Request for Support Staff at the fair	Frank Ginther presented an overtime request for Extension support staff at the fair. All three support staff have requested comp time. Jerry Kosin moved to approve, Don Roll seconded. Motion carried.
Discuss Americorps/Vista Volunteer	Frank Ginther announced that Heidi Vanderloop has been hired as an Americorps Vista. She will be working half time in Pierce County and half time in Dunn County.
Agent Reports	<ul style="list-style-type: none"> • Greg Andrews talked about the New Orleans Multicultural Immersion project to be held during mid July. • Darien Simon handed out a Municipal Planning Workbook that she has been working on with a number of Extension colleagues. She also gave out copies of a Foreclosure Intervention Workbook that the Foreclosure Intervention Taskforce has been working on. Dollars and Sense will be held on June 20th. It is an energy

	<p>efficiency workshop for families and small businesses.</p> <ul style="list-style-type: none"> • Lori Zierl reported approximately 70 people attended the Transforming Communities: A Summit on Hunger and Housing in Western Wisconsin held in Hudson on May 21st. Lori is also involved in planning the on-site tour and a concurrent session at the State WACEC meeting in June. • Diana Alfuth has been inundated with home horticulture phone calls. On June 4th Diana will be presenting a class on harvesting and preserving produce with Lori Zierl. Emerald Ash Borer has been found in St. Paul, MN so Diana is preparing educational materials and responding to calls in our area. The St. Croix Master Gardeners awarded \$4,000 in grant money to local projects this year. • Frank Ginther spoke about the upcoming camp counselor training. The 4-H Foods Revue was held in May. 4-H softball is gearing up and the animal science programs are progressing. New platbooks should be out by August. • Chad Richardson is the new 4-H Summer Agent for Pierce County. He recently graduated from Winona State University with a Communications Degree. He is working on older members' trips and helped with the latest newsletter. Chad will also be assisting with camp and the Pierce County Fair.
Discuss/Take Action on County Demonstration Woodlot Agreement	Greg Andrews gave a short historical overview of Extension's role in the county demonstration woodlot. He described the partnership with Dennis Boettcher. Dennis keeps the county cemetery mowed in exchange for allowing him to tap the larger maple trees. Gary Zielske reminded the committee that there is data that should be collected from the sap collection each year. Motion by Jerry Kosin, seconded by Jim Ross to approve the maple tapping agreement. Motion carried.
Next Meeting Date	The next Agriculture and Extension Education Committee meeting will be Friday, July 31 st at 8:30 a.m. in the EOC room.
Meeting Adjourned	Motion to adjourn by Don Rohl, seconded by Ben Plunkett. Motion passed. Meeting adjourned.

**Pierce County Agriculture and Extension Education Committee
MEETING AGENDA
Friday-July 31, 2009-8:30 a.m.
Pierce County EOC Meeting Room, Pierce County Courthouse Annex
414 W. Main Street
Ellsworth, WI**

#	Action	
	Committee Members Present:	Mel Pittman, Jim Ross, Jerry Kosin and Don Rohl
	Staff Members Present:	Diana Alfuth, Greg Andrews, Lori Zierl, Frank Ginther, Darien Simon and Sarah Johnson
1	Call to order	Chairman Mel Pittman called the meeting to order at 8:35 a.m.
2	Adopt Agenda	Motion to adopt the agenda by Jerry Kosin, seconded by Don Rohl, motion passed.
3	Discuss/Take Action on Minutes of May 29, 2009	Motion to approve the minutes of May 29, 2009 by Don Rohl, seconded by Jim Ross, motion passed.
4	Discuss/Take Action on Request by Family Living Agent for Attendance at National Conference	Greg and Lori described the September National Extension Association of Family and Consumer Science Conference. Lori asked for approval to pay registration fee from our professional development budget. Greg indicated this is a budgeted item. Motion to approve request of Lori Zierl to attend the National Conference by Don Rohl, seconded by Jim Ross, motion passed.
5	Discuss/Take Action on State of Wisconsin Furlough of Faculty and Academic Staff of the Department	Greg described the state furlough policy in place over the next 2 years and how it will impact our budget. All agents will take 16 days of unpaid furlough over the next two years. Four days are set mandatory days and 4 days are floating. Salaries will be reduced 3.065%. Motion by Jerry Kosin to approve, seconded by Don Rohl, motion passed.
6	Discuss/Take Action on Personnel and Staffing Plan Submissions to Administration: WNEP and Americorps/Vista	Greg distributed and described our current office staffing plan and our requested staffing plan. The need for additional horticulture time was discussed. Savings from furlough could cover .1 FTE increase in the position. Motion by Don Rohl to accept the increase WNEP and Americorp

		positions which will not involve any county funding. Second by Jerry Kosin, motion passed. Motion by Don Rohl, second by Jim Ross, to recommend to the Finance and Personnel Committee to increase the horticulture position by .1 FTE using furlough savings for 1 year as long as it does not increase budget. In favor Don Rohl, Mel Pittman, Jim Ross. Opposed Jerry Kosin. Motion passed.
7	Discuss 2010 Projected Budget	Greg distributed a chart showing all sources of funding for office budget. He also described the county program worksheet and how all agents contribute to multiple listed programs. September 4 at 8:30 a.m. was set to discuss budget details.
8	Discuss Farm Technology Days Update	Mel Pittman described Governor's visit to Flat Pennies and FTD volunteers interaction and other promotion/publicity efforts.
9	Reporting Agent-Family Living Agent	Lori described new initiative in CHIMPS (Child Maltreatment Protective Services). Lori is involved with a significant amount of grant writing assistance to Public Health and Human Services. She will be teaching College Transition in North Dakota in the fall. Sarah Johnson, WNEP, reported on Plum City Food Pantry and community garden. Sarah attends 6-7 WIC Clinics per month with 30-35 families at each clinic. Sarah explained changes are coming to WIC so she is focusing education efforts on the new program. Sarah is interim-coordinator of Hunger Prevention Council. Crossroads Community Church will now coordinate the Gift Box Program. Sarah is involved with Wal-Mart donation programs. She also distributed a current Food Resource Directory.
10	Announcements by Agents and Members	Frank updated the committee on the upcoming fair. Frank will be speaking at Kiwanis on August 19 th in River Falls. Frank Ginther and Sarah Johnson co-authored Wal-mart Healthy Living Grant. Junior and Senior Dairy Judging Teams are at State Contest. Darien – Preliminary results from labor study are available. Diana – Master Gardener Training is set for the fall, Master Gardeners will be at the fair.

		Greg – Involved with ACRE Education through an educational meeting (120 attended).
11	Future agenda items	Budget
12	Next meeting date	The next Agriculture and Extension Education Committee meeting will be September 4, 2009 at 8:30 a.m. in the EOC Meeting Room.
13	Adjourn	Motion to adjourn by Don Rohl, seconded by Jerry Kosin. Motion passed. Meeting adjourned.
Questions regarding this agenda may be made to Greg Andrews at 715-273-6781.		
Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.		

A quorum of County Board supervisors may be present.

July 24, 2009

Pierce County Agriculture and Extension Education Committee
MEETING MINUTES
Friday - September 4, 2009-8:30 a.m.
Pierce County EOC Meeting Room, Pierce County Courthouse Annex
414 W. Main Street
Ellsworth, WI

#	Action	
	Committee Members Present:	Mel Pittman, Jerry Kosin, Ben Plunkett, Don Rohl, Jim Ross,
	Staff Members Present:	Diana Alfuth, Greg Andrews, Frank Ginther, Darien Simon, Lori Zierl, Deb Jones, and Patricia Malone
1	Call to order	Vice-Chairman Don Rohl called the meeting to order at 8:35 a.m.
2	Adopt Agenda	Motion to adopt the agenda by Jim Ross, seconded by Jerry Kosin, motion passed.
3	Discuss/Take Action on Minutes of July 31, 2009	Motion to approve the minutes of July 31, 2009 by Jim Ross, seconded by Jerry Kosin, motion passed. Ben Plunkett abstained.
4	Discuss/Take Action on Family Living Agent attendance at Regional and National Conferences.	<p>Greg Andrews introduced the requirements for Finance and Personnel action for conference attendance. Lori Zierl described North Dakota training and Emerging Adulthood Conference in Atlanta, costs paid for by North Dakota and grants.</p> <p>Motion to approve request of Lori Zierl to attend both conferences by Jim Ross, seconded by Ben Plunkett, motion passed.</p>
5	Discuss/Take Action on Proposed 2010 UW-Extension Department Proposed Budget	<p>Mel Pittman arrived at 8:36 a.m. and presided as chair of the meeting.</p> <p>Greg went through budget in detail. He reviewed state unpaid furlough mandate for agents and how it impacts the budget. Increases in support staff salary and benefits offset most furlough savings. The 4-H program assistant's role was discussed.</p> <p>Budget request is less than 2009 budget. Mel Pittman asked about status of request to increase the horticulture position with budget savings.</p> <p>Motion by Jim Ross to approve the 2010 UW-</p>

		Extension Department Proposed Budget, seconded by Don Rohl, motion passed.
6	Committee will convene into closed session pursuant to Sec. 19.85 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: CNRED Agent	Motion by Jerry Kosin to go into closed session pursuant to Sec. 1985 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Seconded by Jim Ross, roll call vote – Don Rohl – yes; Ben Plunkett – yes; Mel Pittman – yes; Jerry Kosin – yes; Ben Plunkett – yes; Jim Ross - yes . Closed session.
7	Committee will return to open session and take action on any closed session items if necessary	Motion by Ben Plunkett, seconded by Jerry Kosin to return to open session, roll call vote – Don Rohl –yes; Ben Plunkett – yes; Mel Pittman – yes – Jerry Kosin – yes; Jim Ross - yes. No action taken.
8	Discuss Farm Technology Days Update	Mel Pittman discussed Farm Technology Days update from Executive Committee meeting.
9	Announcements by Agents and Members	Agents were excused from returning to meeting.
10	Future agenda items	None
11	Next meeting date	The next Agriculture and Extension Education Committee meeting will be Friday, November 6 th at 8:30 a.m. in the EOC room in the Courthouse.
12	Adjourn	Motion to adjourn by Ben Plunkett, seconded by Don Rohl. Motion passed. Meeting adjourned.
Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.		

Pierce County Agriculture and Extension Education Committee
MEETING MINUTES
Friday - November 6, 2009-8:30 a.m.
Pierce County EOC Meeting Room, Pierce County Courthouse Annex
414 W. Main Street
Ellsworth, WI

#	Action	
	Committee Members Present:	Mel Pittman, Jerry Kosin, Don Rohl
	Staff Members Present:	Diana Alfuth, Greg Andrews, Frank Ginther, and Lori Zierl
1	Call to order	Chairman Mel Pittman called the meeting to order at 8:38 a.m.
2	Adopt Agenda	Motion to adopt the agenda by Jerry Kosin, seconded by Don Rohl, and move FTD Reporting Agent to before closed session. Motion passed.
3	Discuss/Take Action on Minutes of September 4, 2009	Motion to approve the minutes of September 4, 2009 by Jerry Kosin, seconded by Don Rohl, motion passed.
4	Discuss/Take Action on 2010 Public Issues Leadership Development (PILD)	Lori Zierl and Mel Pittman shared an explanation of this leadership experience in Washington D.C. It provides participants a look at National Extension issues. The conference is April 26-28, 2010. An application for participation by WACEC members is due November 25. No action taken.
5	Discuss Western District UW-Extension Cooperative Extension and Vendi Partnership	Frank Ginther and Western District UWEX District Director Deb Jones shared information about a recent partnership to engage an outside company from LaCrosse, Vendi, to work on an image update for UWEX. This work was done at no cost to the county and examples of new image templates were viewed.
6	Reporting Agent: Farm Technology Days	A PowerPoint update was provided by Agriculture Agent/Department Head and Executive Secretary Greg Andrews and Chair Mel Pittman. The October Fall Festival was a success. A fundraising update was given and the goal is at the halfway point. 579 volunteers are officially registered to date and 8 of 21 committees have all their workforce in place. There is an All-County FTD meeting on December 4 th in Plover and a final report on the 2009 Dodge County Show will be presented.

		www.piercefarmtech.com is the 2010 Show webpage address.
7	Committee will convene into closed session pursuant to Sec. 19.85 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: CNRED Agent	Motion by Jerry Kosin to go into closed session pursuant to Sec. 1985 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Seconded by Don Rohl, roll call vote – Don Rohl – yes; Mel Pittman – yes; Jerry Kosin – yes. Closed session.
8	Committee will return to open session and take action on any closed session items if necessary	Motion by Jerry Kosin, seconded by Don Rohl to return to open session, roll call vote – Don Rohl –yes; Mel Pittman – yes – Jerry Kosin – yes. No action taken.
9	Announcements by Agents and Members	Lori Zierl is starting work with the Drug Court clientele. 4-H Awards Day is Saturday, November 7, Ellsworth High School at 1:00 p.m. Master Gardener training is wrapping up, currently 40 people in the class. A Community Garden Workshop is being planned. River Falls was recognized with top hours in the America in Bloom Contest. Two Master Gardeners from Pierce County each put in 700 hours to coordinate this award winning effort. Internet Safety Education will be taking place with Plum City High School students who will be trained as i-Mentors for all Plum City Middle School classes. The program is funded through a WalMart Healthy Living Grant and is known as Healthy Moves in Your Space and Cyberspace.
10	Next meeting date	The next Agriculture and Extension Education Committee meeting will be Friday, January 8, 2010 at 8:30 a.m. in the Lower Level Lunch Room in the Pierce County Office Building
11	Adjourn	Motion to adjourn by Jerry Kosin, seconded by Don Rohl. Motion passed. Meeting adjourned.
Questions regarding this agenda may be made to Greg Andrews at 715-273-6781.		
Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.		

A quorum of County Board supervisors may be present.