

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved.

Minutes are generally approved at the following meeting

Pierce County Library Service

MARCH 2008 ~ MEETING MINUTES

The March meeting of the Pierce County Library Board (PCLB) of Trustees was called to order at 4 PM on March 3 in the Court House Boardroom. Those present were President Dorothy Ahlgren, Sandra Weix, Sandy Lorenz, Charlie Cassler, and Joanne Baier. Connie Binkowski, Paul Barkla and Tom Gunderson were excused.

The December 2007 meeting minutes were approved on a motion by Weix and Lorenz. Joanne reviewed the vouchers and the accompanying papers. The bills were approved for payment on a motion from Lorenz and Weix.

Baier reported 200 used children's books were donated to the Gift Box program in December. In kind, the Gift Box Program distributed 75 BBM children's catalogs to their families. About 75 used books were forwarded to the Pierce County Jail and the Stanley Prison. About 200 children's books will be sent to Kenya for a new school library that is emerging there.

Recent news releases have been made on Mike Norman's appointment to the IFLS Board, and that new BBM catalogs are available. A photo of Dawn Wood delivering her catalogs to the Post Office was also printed congratulating Dawn on 28th years with the PCLS!

Baier reported she and Dawn mailed 19,945 recycling brochures (almost 1,000 pounds) with the help of two employees from the solid waste department. The IFLS - BBM study committee meets tomorrow and three options for future service models are under consideration.

The performance evaluation for the librarian was tabled until April. The meeting adjourned at 4:40 PM.

Next meeting will be April 7, at 4 PM in the Court House Boardroom.

Respectfully submitted,

Joanne Baier, Librarian

*"It is amazing what you can accomplish if you do not care who gets the credit."
Harry S. Truman*

**MAY 2008 -MEETING MINUTES
Pierce County Library Board**

President Dorothy Ahlgren called the meeting to order on May 5 at 4 PM in the Boardroom of the Court House. Other members present were Connie Binkowski, Charlie Cassler, Sandy Lorenz and Paul Barkla. Sandra Weix and Tom Gunderson were absent. Administrative Coordinator, Curt Kephardt was also present as was Librarian, Joanne Baier.

On a motion from Sandy and Charlie, the March meeting minutes were approved. Joanne reviewed the monthly vouchers and the year to date financial picture. The vouchers were approved for payment on a motion from Connie and Paul.

The librarian reported books for the fall BBM catalog are being ordered and some have arrived and are being processed. IFLS' BBM study committee, of which Baier was a member, has concluded their study and made a recommendation that will be sent to the IFLS Advisory Committee and the IFLS Board for review and action. Baier will make a full report at next months meeting.

On a motion from Paul and Connie the PCLB moved into closed session per pursuant to #19.83(1) (c) WI. Statutes, for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Performance evaluation for Librarian. Roll Call vote resulted in Barkla – yes; Cassler – yes; Lorenz – yes; Ahlgren – yes; Binkowski – yes. Motion carried. Baier left the room during discussions.

On a motion from Paul and Lorenz, the PCLB moved out of closed session with roll call vote resulting in: Barkla – yes; Cassler – yes; Lorenz – yes; Ahlgren – yes; Binkowski – yes. Baier was called back into the meeting. Barkla moved and Binkowski seconded, “to accept the evaluation of Joanne Baier, Librarian, who exceeds standards and she should be granted a step increase, if available. Motion carried unanimously.

The meeting was adjourned at 4:35 P.M. Next meeting will be June 2 at 4 PM, Boardroom of the Court House.

Respectfully submitted,

Joanne Baier, Librarian

*“And the natural home of human imagination is our libraries.”
Marylaine Block.*

**MEETING MINUTES
PIERCE COUNTY LIBRARY BOARD – JUNE 2, 2008**

Vice President, Tom Gunderson, called the meeting to order at 4:10 PM. Other PCLB members present were, Charlie Cassler, Sandra Weix, Sandy Lorenz and Paul Barkla. Joanne Baier, Librarian was also present. Dorothy Ahlgren was excused and Connie Binkowski was absent.

Lorenz and Weix moved to approve the May minutes and the motion carried. Baier reviewed the monthly bills. Lorenz and Weix moved to pay the bills and the motion carried.

Lorenz and Cassler moved the same slate of officers – President Dorothy Ahlgren, Vice President Tom Gunderson, and Treasurer Sandra Weix – and the motion carried.

Baier reported on IFLS' BBM study and the effects their changes will have on Pierce's BBM program. After discussion, and guidance from Paul regarding '09 finances and budgets, it was agreed we must wait for 2009 budget rules from the Finance Committee.

Tom and Joanne reported that IFLS' 30th Anniversary Party was a huge success at a great location with great food and 120 people in attendance. IFLS asked Joanne to speak on the last 30 years, which the audience said she accomplished with a good deal of humor. Lorna Landvik, author of many books written in the Twin Cities locale, gave an informative and humorous speech too. Tom won a door prize consisting of many wonderful hardbound books.

The next meeting of the PCLB will be August 4 – 4 PM – Court House – Boardroom.

Respectfully submitted,

Joanne Baier, Librarian

*“Reading gives us someplace to go when we have to stay where we are.”
Mason Cooley*

MEETING MINUTES
Pierce County LIBRARY BOARD – SEPTEMBER 8, 2008

The meeting was called to order by President, Dorothy Ahlgren at 4 P.M. Other members present were Tom Gunderson, Sandy Lorenz, Sandra Weix and Connie Binkowski, and librarian, Joanne Baier. Charlie Cassler was excused.

The June meeting minutes were approved on a motion from Gunderson and Weix. Baier reviewed the current expenses and the year to date balance. The bills were approved on a motion from Binkowski and Gunderson.

Baier gave the Librarian's report:

- Handing out a written outline of the homebound grant planned for the public libraries. Gunderson and Lorenz moved to approve and motion carried.
- A brief report on two recent department head meetings.
- A copy of Joanne's news release on Juror Appreciation Month and a report on the steps taken to prepare for the article.
- A brief report on two other articles that Paul Barkla has asked Joanne to write; one being on the Blue Ribbon Grant for the Youth in Human Services; the other on programs in the jail.
- Fall catalogs arrived and mailing will take place as soon as possible.
- Six copies of the PCHS cookbook "Blue Ribbon Recipes" were purchased by the PCLS and shared with the PL's. Joanne will suggest they also be purchased and used in IFLS' BBM 2009 catalog.

Baier reported on the steps necessary to join IFLS' MORE system in 2009 and the cost projections. She then reviewed the budget with the PCLB and explained how she worked those changes into the budget without increasing her line items. The budget was approved as presented on a motion from Weix and Gunderson.

Our next meeting will be December 1 at 4 PM in the Court House.

Respectfully submitted,

Joanne Baier, Librarian

*"It is amazing what you can accomplish if you do not care who gets the credit."
Harry S. Truman*

Pierce County Library Service

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MEETING MINUTES LIBRARY BOARD – DECEMBER 2008

The meeting was called to order by President, Dorothy Ahlgren at 4 PM in the Court House Boardroom. Other members present were Connie Binkowski, Tom Gunderson, Sandy Lorenz, and Paul Barkla. Librarian, Joanne Baier, was also present. Sandra Weix and Charlie Cassler were absent.

The September 2008 minutes were approved after a motion from Connie and Tom. The vouchers were reviewed and the year-to-date financial report was prepared and presented by Joanne. The vouchers were approved after a motion from Paul and Sandy.

The Librarian's report included an update on the homebound grant for the six public libraries. Joanne and Dawn will meet with IFLS staff to begin the BBM's move to the system's "MORE" automated circulation system. The 2009 budget was approved as presented. In addition, Joanne created a flyer and a news release, for the human services department, regarding their \$1,000 "Blue Ribbon Grant Award." Joanne also met with Sheriff Nancy to discuss possible news releases for that department.

The annual renewal of our BBM contract with IFLS was approved on a motion from Paul and Connie.

The meeting was adjourned at 4:45 P.M.

Respectfully submitted,

Joanne Baier, Librarian

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Harry S. Truman*