

Pierce County Board of Canvassers
Thursday – February 21, 2008

The Pierce County Board of Canvassers met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Clerk J. Feuerhelm called the meeting to order at 9:02 a.m. Clerk J. Feuerhelm acknowledged those present and established that there was a quorum. Members present: Jamie R. Feuerhelm, County Clerk; Virginia Huber and Everett Muhlhausen representing the Republican Party, and new canvass member Carol Zalusky representing the Democratic Party. Oath of office signed by Carol.

Discrepancies & Recommendations

Common problem in numerous municipalities was inaccurate numbering of voters.

TOWN OF CLIFTON:

- Reported 3 absentee votes but did not have any paper ballots recorded on the Tally Sheets. Appeared to only record machine totals on Tally Sheets. (Big “no-no”) All municipalities need to remember to combine the machine tape totals with any paper ballots & record on Tally Sheets.
- Tally Sheet: Write-in names are to be entered in the large blank space provided – not in the little area where the hash marks go.
- You need to keep one copy of the Inspector Statement for your records.

TOWN OF ELLSWORTH:

- Did a great job; Board asked if they might consider using colored stickers for their voter numbers as opposed to white to make them easier to count when reconciling.

TOWN OF ISABELLE:

- Only sent “zeroes” tape from machine, didn’t include vote totals tape. As a point of clarification for all, the only machine tapes that need to be stapled to the Tally Sheets and returned to the County Clerk are the “zeroes” tape and the vote totals tape. The vote totals should be placed on top or in front of the zeroes tape. The test tapes from public testing are retained by the local clerk. PIN numbers may be discarded, destroyed, or kept by local clerk as well. County Clerk does not need these back.

TOWN OF MAIDEN ROCK:

- Must place tapes from the secured voter box into ballot bag. These are the ballots and should be placed in bag along with any paper ballots used. Also a note to all, any unused paper ballots should be placed in the bag as well.

TOWN OF MARTELL:

- Tally Sheet: Write-in names are to be entered in the large blank space provided – not in the little area where the hash marks go.
- The paper votes from your machine must be put in the ballot bag.

TOWN OF OAK GROVE:

- All unused paper ballots are to be bundled separately and sealed in the ballot bag.

TOWN OF RIVER FALLS:

- Must place tapes from the secured voter box into ballot bag. These are the ballots and should be placed in bag along with any paper ballots used or unused. The test tapes from public testing are retained by the local clerk. PIN numbers may be discarded, destroyed, or kept by local clerk as well. County Clerk does not need these back.
- Ten poll workers listed on poll list. Need to designate who worked split shifts to have odd number of staff.

TOWN OF TRENTON:

- Discrepancies in assigning voter numbers; three numbers used twice. Voter count entered on poll list was 279, actual number of voters was 276.

VILLAGE OF ELLSWORTH:

- Did not assign a voter number to 2 absentee voters. They were identified in red ink with the appropriate "A" (good job), but still need to be assigned a number.

VILLAGE OF ELMWOOD:

- Do not send your PIN slips to us; we don't need them.

VILLAGE OF SPRING VALLEY:

- Discrepancies in assigning voter numbers; one number used twice. Voter count entered on poll list was 265, actual number of voters was 267.
- All unused paper ballots are to be bundled separately and sealed in the ballot bag.

CITY OF PRESCOTT:

- Poll lists separated by ward is fine if that's what works best for the municipality. However, when wards are combined for a particular election you should use the highest numbered voter for all wards, as opposed to the highest number in each ward.
- Discrepancies in assigning voter numbers; numbers used twice. Voter count entered on poll list was 654, actual number of voters was 658.
- Staple your machine tally tapes to the tally sheet.

CITY OF RIVER FALLS:

WARDS 3-4:

- Discrepancies in assigning voter numbers; one number used twice. Voter count entered on poll list was 311, actual number of voters was 310.

WARDS 5-7:

- Tally Sheets left blank; please record totals from machine tapes onto Tally Sheets provided.

WARDS 11-12:

- Discrepancies in assigning voter numbers. Voter count entered on poll list was 611, actual number of voters was 594.

Results tallied and completed; all relevant forms signed by Board members. Meeting adjourned at approx. 3:30 p.m.

*(It may seem trivial to you that we make notations regarding the PIN slips, etc.– however we have very little time to organize the **mountain** of paperwork that is turned in so it is ready for canvassing. Our job a whole lot easier if we didn't have to also sort out all the items we don't need back.)*

Submitted by Jamie R. Feuerhelm, Pierce County Clerk

BOARD OF CANVASSERS
April 03, 2008 – 9:00 a.m.

The Pierce County Board of Canvassers met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI to canvas the results of the April 1st Spring Election. Clerk J. Feuerhelm called the meeting to order at 9:02 a.m.; acknowledged those present and established that there was a quorum. Members present: Jamie R. Feuerhelm, County Clerk; Virginia Huber representing the Republican Party, and Carol Zalusky representing the Democratic Party.

DISCREPANCIES & RECOMMENDATIONS OF CANVAS

- Common discrepancy in numerous municipalities continues to be inaccurate numbering of voters.
The municipal board of canvassers (election workers) is responsible for reconciling these numbers after all ballots are counted.
To determine what the actual number of voters is a worker must manually count the number of numbers entered on each page of the poll list. This should match the highest number issued. A useful suggestion might be to subtotal numbers at the end of each letter of the alphabet, or the beginning of the next; then write the subtotal on the bottom of the page. If they do not match workers need to determine if a number(s) was missed or skipped over.
If a number(s) is issued twice a worker should mark one number with a lower case "a", and the next with a lower case "b" (i.e. 123a; 123b). But remember the final total will be one number higher. The alternative is to renumber the entire list from that point on.
If a number(s) is skipped simply note what number(s) is missing from the list on the front page (certification page) of the poll list. The highest number should still be the same as actual number of voters.
- The other common problem is the recording of write-in names on the tally sheet. The names are to be written in the large open space that's provided below the tic-mark grid. Don't try to squeeze them into the tic-mark spaces. Follow this example:

WRITE IN VOTES

| <u>County Board Supervisor</u> | <u>DIST. #9</u> | | <u>County Board Supervisor</u> | <u>DIST. #10</u> | |
|--------------------------------|-----------------|-----|--------------------------------|------------------|------|
| John Doe: | HHH III | = 8 | Ken Snow: | HHH HHH III | = 13 |
| Robert Richardson: | // | = 2 | John Shafer: | //// | = 4 |

TOWN OF CLIFTON

Total voter count of 156 was entered on poll list and tally sheet; however, actual number of voters was 157. Further review discovered voter #75 was used twice (page 48 and page 55). Total voter number adjusted to reflect actual number of 157 voters.

TOWN OF DIAMOND BLUFF

Returned both copies of Inspector Statement. One needs to be kept with municipal clerk.

TOWN OF MAIDEN ROCK

Four poll workers listed on poll list. Need to designate who worked split shifts to have odd number of staff at all times.

TOWN OF MARTELL

Tally Sheet – Record the write-in names in the large space provided below the tic-mark grid. Don't try to squeeze them into the tic-mark spaces.

TOWN OF OAK GROVE

Six poll workers listed on poll list. Need to designate who worked split shifts to have odd number of staff at all times.

TOWN OF RIVER FALLS

Tally Sheet – Record the write-in names in the large space provided below the tic-mark grid. Don't try to squeeze them into the tic-mark spaces.

TOWN OF ROCK ELM

* Returned both copies of Inspector Statement; one needs to be kept with municipal clerk.

* Tally Sheet – Record the write-in names in the large space provided below the tic-mark grid. Don't try to squeeze them into the tic-mark spaces.

TOWN OF SALEM

Tally Sheet – Record the write-in names in the large space provided below the tic-mark grid. Don't try to squeeze them into the tic-mark spaces.

TOWN OF SPRING LAKE

Determination of names for write in votes was very confusing. Record the write-in names in the large space provided below the tic-mark grid. Don't try to squeeze them into the tic-mark spaces.

TOWN OF TRIMBELLE

Tally Sheet – Record the write-in names in the large space provided below the tic-mark grid. Don't try to squeeze them into the tic-mark spaces.

TOWN OF UNION

Six poll workers listed on poll list. Need to designate who worked split shifts to have odd number of staff at all times.

VILLAGE OF BAY CITY

Total voter count of 62 was entered on poll list and tally sheet; however actual number of voters was 61. Further review discovered that voter #4 was used twice (page 6 and page 26). Total voter number adjusted to reflect actual number of 61 voters.

VILLAGE OF PLUM CITY

Six poll workers listed on poll list. Need to designate who worked split shifts to have odd number of staff at all times.

VILLAGE OF SPRING VALLEY

- Total voter count of 175 was entered on poll list and tally sheet; however actual number of voters was 173. Further review discovered that voter numbers 123 and 124 were skipped. Total voter number adjusted to reflect actual number of 173 voters.
- Tally Sheet – Record the write-in names in the large space provided below the tic-mark grid. Don't try to squeeze them into the tic-mark spaces.
- Returned both copies of Inspector Statement. One needs to be kept with municipal clerk.
- Returned both copies of tally sheet. One needs to be kept with municipal clerk.

CITY OF RIVER FALLS

*All municipalities returned tally sheets for municipal election results. We do **not** need any items from your school or municipal elections; **only federal, state, and county results.***

Wards 8, 9, 10:

Six poll workers listed on poll list. Need to designate who worked split shifts to have odd number of staff at all times.

Results tallied and completed; all relevant forms signed by Board members. Meeting was adjourned at approximately 12:20 p.m. Submitted by: Jamie R. Feuerhelm, Pierce County Clerk

Pierce County Board of Canvassers

Thursday – September 11, 2008

The Pierce County Board of Canvassers met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Clerk J. Feuerhelm called the meeting to order at 9:15 a.m. Clerk J. Feuerhelm acknowledged those present and established that there was a quorum. Members present: Jamie R. Feuerhelm, County Clerk; Everett Muhlhausen representing the Republican Party, and Carol Zalusky representing the Democratic Party.

Discrepancies and Recommendations

In past elections, one of the most common errors in numerous municipalities was inaccurate numbering of voters. We created preprinted numbered stickers to try and alleviate some of these mistakes with this election. Though I received a few complaints about using this method it has helped with this problem immensely! Case in point, out of the 6 reporting units that did not use this method in September, there were 2 numbering errors found, or approx. 33%. If you'll look at previous canvas minutes for other elections I think you will find that this number was even higher.

Out of the 22 reporting units that did use this method only 1 error was found among this group, or approx 9%. So thank you all for your patience in "sticking" with yet another new endeavor.

A much better job done by all indicating those workers doing different shifts.

TOWN OF MARTELL:

Total voter count on poll list and tally sheet was 243; did not match actual number of voters of 242. Upon further review the Board discovered that voter #34 was used twice (page 3 and page 65). Total voter number adjusted to reflect actual number of 242 voters. Did not use numbered stickers.

Only sent one of the machine tapes.

TOWN OF RIVER FALLS:

Total voter count on poll list and tally sheet was 209; did not match actual number of voters of 208. Upon further review the Board discovered that voter numbers 36 was skipped. Total voter number adjusted to reflect actual number of 208 voters.

TOWN OF ROCK ELM:

Did not issue a voter number to one of the absentee voters.

Board recessed for lunch at 12:05 p.m.; reconvened at 12:50 p.m.

CITY OF PRESCOTT:

WARDS 1 – 4:

In poll book for Ward 2, total voter count on poll list was 88. Total number of voters verified by the Board was 89. Upon further review the Board discovered that voter #6 was used twice (page 37 and page 41). Total voter number adjusted to reflect actual number of 89 voters for that ward. Were not provided numbered stickers were not provided..

Total number of voters combined for all wards (246) was not recorded on tally sheet.

CITY OF RIVER FALLS:

WARDS 5 – 7:

Do not need count write-in votes if the voter does not include an actual name.

Results tallied and completed; all relevant forms signed by Board members. Meeting was adjourned at 4:10 p.m. Submitted by: Jamie R. Feuerhelm, Pierce County Clerk