

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

January 10, 2007

PRESENT: Greg Engeset, Paul Barkla, Don Johnson, Jerry Kosin,
Sandra Weix, Bill Gilles, and Ben Plunkett

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Matt Palmer, Recycling Education Specialist

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30 p.m.

NEXT MEETING DATES:

February 14, 2007 @ 4:30pm

March 14, 2007 @ 4:30pm

APPROVE MINUTES:

The Board reviewed the minutes of December 13, 2006 (SWMB Monthly Meeting). Motion made by Don Johnson to approve the minutes, seconded by Ben Plunkett. Motion carried.

APPROVE VOUCHERS:

The Board reviewed and discussed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Paul Barkla. Motion carried.

REVIEW 2006 BUDGETS:

Steve reviewed and discussed with the Board the 2006 Budgets and 2006 Revenues for Solid Waste, Recycling, and Clean Sweep.

REPORT ON MULTIFAMILY RESIDENTIAL RECYCLING PROJECT:

Matt Palmer, Recycling Education Specialist, gave a power point presentation recapping the 2006 Pierce County Multi-Family Residential Recycling Project. Matt reported that he visited/inspected all of the multi-family dwellings in Pierce County. Out of all the multi-family dwellings he visited, approximately ten (10) dwellings required the Solid Waste Department to issue warning letters for non-compliance (not providing

adequate and separate containers for recycling). Approximately 95% of dwellings are now in compliance.

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Matt plans to continue monitoring the multi-family dwelling and obtain compliance at the remaining 5% dwellings in 2007.

SUPERVISOR'S REPORT:

Jerry Laurent, from Requip, replaced the floor and sub-floor support structure on the MRF's baler. The MRF's baler was in operational for three days while the floor and sub-floor were being replaced. The MRF remained operational and did not have to turn away any materials during the time the baler was down. The MRF established a new record high for material tons received in a year.

OTHER BUSINESS:

Steve spoke with Ken Hines, Fair Groundskeeper, regarding, the plywood painted signs they use to promote the fair. The department would like to use plywood painted signs to help promote their hazardous waste collection events.

The department created and mailed the Roll-Off Transportation Bid Form to the waste haulers for soliciting bids for a new three year Roll-Off Transportation Contract. The current three year contract expires March 31, 2007.

The county has created a new evaluation form for evaluating the Department Heads. The Personnel office will be mailing the new evaluation forms to the Board members before the next Board meeting. The Board members will be required to complete the new evaluation form and mail them to Curt Kephart County Administrator, one week prior to the February 14, 2007, Board meeting.

The MRF's staff has been refurbishing (sanding, priming, and painting) some of the MRF's oldest roll-off containers. Two (2) of the refurbished containers will be placed within the fairgrounds for collecting recyclables generated at the special events and the Pierce County Fair.

Representatives from the four local newspapers visited the MRF for creating a press release that promotes the four primary special waste items (appliances, tires, electronics, and fluorescent bulbs) that are accepted at the MRF year around.

The department's staff has been meeting with staff from Helmer Printing for proofing the printing of the 2007 Recycling Guide.

ADJOURNMENT:

Motion was made by Paul Barkla to adjourn, seconded by Jerry Kosin. Motion carried. The meeting was

adjourned at 5:43 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

February 14, 2007

PRESENT: Opal Darr, Paul Barkla, Don Johnson, Jerry Kosin,
Bill Gilles, Jim Camery, and Ben Plunkett

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Curt Kephart, Pierce County Administrator
Mark Rasmussen, River City Disposal Inc.

CALL TO ORDER:

The meeting was called to order by SWMB Vice-Chair, Opal Darr, at 4:30 p.m.

NEXT MEETING DATES:

March 14, 2007 @ 4:30 pm
April 11, 2007 @ 4:30 pm
April 21, 2007 @ 7:30 am (Spring Clean Sweep Event)

APPROVE MINUTES:

The Board reviewed the minutes of January 10, 2007 (SWMB Monthly Meeting). Motion made by Don Johnson to approve the minutes, seconded by Paul Barkla. Motion carried.

APPROVE VOUCHERS:

The Board reviewed and discussed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Paul Barkla. Motion carried.

REVIEW 2006 BUDGETS:

Steve reviewed and discussed with the Board the 2006 Budgets and 2006 Revenues for Solid Waste, Recycling, and Clean Sweep.

ROLL-OFF TRANSPORTATION CONTRACT BID:

The Pierce County Solid Waste Department distributed a legal ad to the newspapers for publishing, and mailed an invitation to the haulers for soliciting 2007–2010 Roll-off Transportation Contract bids.

The department received bids from Murtha Sanitation, Pierce County Highway Department, Waste Management Inc., River City Disposal (RCD), and Paul’s Industrial Garage (P.I.G.). (See Bid Table Below)

2007-2010 Pierce County Roll-off Transportation Contract Bids

(Bids submitted are for transporting one roll-off container round trip)

Bids Opened by Steve Melstrom, witnessed by Darlene Dailey

Collection Site ID	Bid Respondent ID				
	Murtha Sanitation	Pierce County Hwy Dept.	Waste Management Inc.	River City Disposal (RCD) - Low Bid	Paul's Industrial Garage (PIG)
Collection Sites Throughout County	\$ 86.00	\$ 120.00	\$ 240.00	\$ 75.00	\$ 84.34
Material Recovery Facility (MRF) Site	\$ 20.00	\$ 44.00	\$ 100.00	N/C	\$ 20.00

N/C = No Charge for Servicing MRF Collection Site.

The Board reviewed and discussed the Roll-off Transportation Contract Bids. The lowest bid was submitted by River City Disposal. Motion made by Paul Barkla to award/accept River City Disposal’s Roll-off Transportation Contract Bid of \$75.00 for transporting roll-offs from the collections sites throughout the county, and no charge for transporting roll-offs at the MRF collection site. The motion was seconded by Jerry Kosin. Motion carried.

SWMB CITIZEN MEMBERS APPOINTMENT:

Paul Barkla discussed with the Board the reappointment status of the SWMB Citizen Members. Since two of the Citizen Board members were unable to attend the meeting, Paul Barkla requested the agenda item be placed on the March 14, 2007 SWMB meeting agenda. No action was taken.

PROPOSED ORDINANCE TO AMEND §7-15 OF THE PIERCE COUNTY CODE:

Paul Barkla explained the proposed amendment to §7-15 of the Pierce County Code.

A minor cleanup measure is necessary due to a conflict in the Pierce County Code with regard to the make up of the Solid Waste Management Board. §4-9 of the Code with regard to the Composition of Standing Committees states that the SWMB shall consist of five (5) County Board members, and four (4) citizen members. §7-15 of the Code with regard to Membership of the Solid Waste Management Board states that the SWMB shall consist of four (4) County Board members and five (5) citizen members. The SWMB currently consists of FIVE (5) County Board members and FOUR (4) citizen members. Therefore, its make up is consistent with §4-9 of the Pierce County Code, rather than §7-15. From a legal perspective, the current make up would also be consistent with the theory that in the event of a conflict, the most recently adopted version of the code controls. This is pursuant to the rules of statutory construction, which hold that if there is an irreconcilable conflict between two ordinances relating to the same subject matter, the new provision will control, as it is the later expression of the County Board. §4-9 of the Code was amended by Ordinance 96-06 in July, 1996 (at which time the County Board changed the makeup from 4 County Board and 5 citizen members to 5 County Board members and 4 citizen members), whereas §7-15 was adopted by Ordinance 88-2 in July 1988 (8 years prior). Therefore, §4-9 was adopted more recently than §7-15, and would thus be considered to be the “later expression of the [County Board].” When the County Board made the change to §4-9 in July 1996, it should have changed §7-15 as well, but likely inadvertently failed to do so. Consequently, it is necessary to do a clean up measure to correct this conflict, in order to be consistent with the current practice and make up of the Solid Waste Management Board, and with the most recent expression of the intent of the County Board, pursuant to the rules of statutory construction.

Motion made by Jerry Kosin, seconded by Paul Barkla, to approve the proposed ordinance as presented to amend §7-15 of the Pierce County Code—“Membership of the Solid Waste Management Board,” and to forward the matter to the Finance and Personnel Committee. Motion carried.

SUPERVISOR’S REPORT:

The MRF’s staff has been refurbishing (repairing and painting) some of the MRF’s older roll-off containers. Two of the refurbished roll-off containers were delivered to the fair grounds to use.

The MRF’s staff has began fabricating a roll-crusher and trommel screen for analyzing the effectiveness of crushing and cleaning the MRF’s mixed glass in-house.

OTHER BUSINESS:

Steve distributed Senate Bill 29 to the Board. Senate Bill 29 has been introduced to increase the tipping fee on landfills and to provide for an increase in financial assistance to Responsible Units (RUs) for recycling from the current \$24.5 million per year by an additional \$48 million to \$72.5 million.

Steve visited the new UW-RF Student Center. Steve said he would like to schedule a tour of the new Student Center, and also walk through other UW-RF facilities to view the recyclable material collection areas. Several Board members expressed an interest in touring the center and viewing the recyclable material collection areas.

BOARD WILL CONVENE INTO CLOSED SESSION:

Motion was made by Paul Barkla, seconded by Don Johnson, to convene into closed session, pursuant to Sec. 19.85(1) (c), Wis. Stats., “for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” per the Solid Waste Administrator performance evaluation. Motion carried with a unanimous roll call “yes” vote.

BOARD WILL CONVENE INTO OPEN SESSION:

Motion was made by Paul Barkla, seconded by Bill Gilles, to return to open session and take action on a closed session item if required. Motion carried with a unanimous roll call “yes” vote.

Motion was made by Paul Barkla, seconded by Don Johnson, to grant the Solid Waste Administrator a satisfactory performance review, a one step pay increase, and to forward it to the Finance and Personnel Committee. Motion carried with a unanimous roll call “yes” vote.

ADJOURNMENT:

Motion was made by Jerry Kosin to adjourn, seconded by Don Johnson. Motion carried. The meeting was adjourned at 6:34 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

March 14, 2007

PRESENT: Greg Engeset, Opal Darr, Don Johnson Bill Gilles, Sandra Weix, and Ben Plunkett

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30 p.m.

NEXT MEETING DATES:

April 11, 2007 @ 4:30 pm
April 21, 2007 @ 7:30 am (Spring Clean Sweep Event)
May 9, 2007 @ 4:30 pm

APPROVE MINUTES:

The Board reviewed the minutes of February 14, 2007 (SWMB Monthly Meeting). Motion made by Don Johnson to approve the minutes, seconded by Ben Plunkett. Motion carried.

APPROVE VOUCHERS:

The Board reviewed and discussed the voucher list. Motion made by Ben Plunkett to approve the voucher list, seconded by Bill Gilles. Motion carried.

SWMB CITIZEN MEMBERS APPOINTMENT:

Pierce County SWMB Citizen members Greg Engeset, Opal Daar, Sandra Weix, and Don Johnson are interested in serving another term on the SWMB. A motion was made by Bill Gilles to recommend reappointment of those members, and to forward the recommendation onto Paul Barkla, Pierce County Board Chair, to reappoint, and the Pierce County Board of Supervisors to confirm the reappointment. The motion was seconded by Ben Plunkett. Motion carried.

2007 HAULER LICENSE LIST:

The Board reviewed the current list of haulers that the department mailed 2007 hauler license applications to. Steve informed the Board that the department also mailed license applications to three other haulers that are not on the current list the board reviewed.

2006 ANNUAL REPORT:

The Board reviewed and discussed the 2006 Annual Report. A motion was made by Bill Gilles, to accept the Annual Report as written, and forward the report to the County Board for approval, seconded by Don Johnson. Motion carried.

SUPERVISOR'S REPORT:

Dave provided an update on the progress on the mixed glass crusher and the trommel screen the MRF's staff has been fabricating in-house. Initial preparation has began for holding the April 21, 2007, Spring Clean Sweep Event. The staff is continuing to repair, sand, and paint the MRF's older roll-off containers.

OTHER BUSINESS:

Steve informed the Board that the highway department would like remove fill material from the high grassy area on the west side of the MRF. The fair department needs fill material to build a motocross track at the fairgrounds.

Bill Gilles requested that the 2007 School Recycling Project be placed on the agenda next month as a discussion topic.

ADJOURNMENT:

Motion was made by Bill Gilles to adjourn, seconded by Ben Plunkett. Motion carried. The meeting was, adjourned at 5:10 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

April 11, 2007

PRESENT: Greg Engeset, Opal Darr, Don Johnson Bill Gilles, Sandra Weix, and Ben Plunkett

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30 p.m.

NEXT MEETING DATES:

April 21, 2007 @ 7:30 am (Spring Clean Sweep Event)

May 9, 2007 @ 4:30 pm

June 13, 2007 @ 4:30pm

APPROVE MINUTES:

The Board reviewed the minutes of March 14, 2007 (SWMB Monthly Meeting). Motion made by _____ to approve the minutes, seconded by _____. Motion carried.

APPROVE VOUCHERS:

The Board reviewed and discussed the voucher list. Motion made by _____ to approve the voucher list, seconded by _____. Motion carried.

DISCUSS 2006 BUDGETS:

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DISCUSS 2007 REI GRANT SCHOOL RECYCLING PROJECT:

DISCUSS 2007 SPRING CLEAN SWEEP EVENT:

SUPERVISOR'S REPORT:

OTHER BUSINESS:

ADJOURNMENT:

Motion was made by to adjourn, seconded by . Motion carried. The meeting was, adjourned at p.
m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD
Clean Sweep Safety Meeting and Event
April 21, 2007

PRESENT: Bill Gilles, Sandra Weix, Don Johnson, Jim Camery, Ben Plunkett, and Jerry Kosin – SWMB

OTHERS: Steve Melstrom, Dave Murphy, Harold Gipford Jr., Mike Metcalf, Matt Kelly,

Curt Poquette, Mike Schommer, Mike Knudsen, and Darlene Dailey – MRF Staff

Myrna Larrabee – Citizen Volunteer

Matthew Meyer, Sarah Ressel, Amanda Grey,

And Alex Albrigton – UWRF ECO Club - Volunteers

Aaron Uecker, Don Mitchell, Jason Kuehl, Ryan Gasteski, Ton

Shannahan,

Jackie Kollauf, John Regnitz, and Joe DiGiorgio – Veolia

Environmental Services

Mike Pacholl – J.R.'s Appliance Disposal

CALL TO ORDER:

The meeting was called to order by County Board Supervisor, Bill Gilles, at 7:35 a.m.

NEXT MEETING DATES:

Wednesday, May 16, 2007, @ 4:30 pm

DISCUSS CLEAN SWEEP SAFETY PROTOCOL & WORK ASSIGNMENTS:

Steve thanked everyone for coming to help with the event and introduced Joe DiGiorgio from Veolia Environmental Services.

Joe reviewed the safety rules and procedures for the day.

Everyone was assigned a workstation.

CLEAN SWEEP EVENT:

The Clean Sweep Event ran from 8:00 a.m. to 12:00 p.m. Everyone present for the meeting was at his or her assigned workstation assisting the public.

ADJOURN:

The Clean Sweep Safety meeting adjourned at 7:50 a.m.

The Clean Sweep Event adjourned at 12:00 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

May 16, 2007

PRESENT: Greg Engeset, Opal Darr, Don Johnson, Bill Gilles, Sandra Weix, Ben Plunkett, and Jerry Kosin

EXCUSED: Paul Barkla and Jim Camery

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Curt Kephart, Pierce County Administrative Coordinator/5:00pm

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30 p.m.

NEXT MEETING DATES:

June 13, 2007 @ 4:30 pm (Regular Monthly Meeting)

July 18, 2007 @ 4:30 pm (Regular Monthly Meeting)

APPROVE MINUTES:

The Board reviewed the minutes of April 11, 2007 (SWMB Monthly Meeting). Motion made by Don Johnson to approve the minutes of April 11, 2007, seconded by Ben Plunkett. Motion carried.

The Board reviewed the minutes of April 21, 2007 (Spring Clean Sweep Event Meeting). Motion made by Don Johnson to approve the minutes of April 21, 2007, seconded by Jerry Kosin. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Don Johnson. Motion carried.

DISCUSS SCRAP METAL COLLECTION DRIVE:

The Board had a brief discussion regarding the feasibility/logistics of holding scrap metal collection drives throughout the County. Following a brief discussion, the Board decided not to pursue holding scrap metal collection drives at this time.

DISCUSS POLK COUNTY'S GLASS PROGRAM:

Steve Melstrom and Ben Plunkett visited/toured the Polk County Recycling Center to gather information on how their Highway Department uses the unmarketable glass generated at their Recycling Center. In 2006, the Polk County Highway Department used 301 tons of the unmarketable glass as base material in some of the road repair projects they did. They also used the glass as fill material around some of the new culverts they installed. Steve distributed photos that showed the location they stored/stockpiled the unmarketable glass and the sections of roads and new culverts where the glass was used.

Steve had a meeting with Jim Harris, Pierce County Highway Department, regarding the Highway Department's interests in using the MRF's unmarketable glass. The Highway Department is interested in using the glass as a soil stabilizer/initial base material in some of their road repair projects. The Highway Department does not want the glass stockpiled on their property. They would like to have the glass stockpiled at the MRF. The MRF's staff has been monitoring the quality and size of the unmarketable glass generated at the MRF. The staff's plan is to work with the WI DNR on obtaining approval for the Highway Department to experiment using the glass as a soil stabilizer/initial base material in road repair projects. The Board directed the staff to continue moving forward and provide an update on progress at the June meeting.

ALLOCATION OF SOLID WASTE USER FEES:

The staff recommends the SWMB approve the allocation of \$800,000 in user fee funds for covering SWMB approved future Recycling and Solid Waste Program Capital Equipment and Improvement Costs. The staff also recommends the SWMB approve the allocation of user fee funds for covering the 2008 Solid Waste and Recycling Program Operating Costs not covered by Solid Waste and Recycling Program Revenues. The user fee amount needed to cover the 2008 Solid Waste and Recycling Program Operating Costs not covered by revenues would be determined at the end of the 2008 Budget year. Steve reviewed with the Board the 2005 and 2006 Capital Equipment and Improvements, and Solid Waste and Recycling Program Costs and Revenues. The Board had a lengthy discussion regarding the proposed allocation of the Solid Waste User Fees for covering future Recycling and Solid Waste Program Capital Equipment, Improvement, and 2008 Solid Waste and Recycling Operating costs not covered by Solid Waste Recycling Revenues.

Motion made by Jerry Kosin to approve the allocation of \$800,000 of Solid Waste User Fees for future SWMB approved Solid Waste and Recycling Program Capital Equipment and Improvement Costs, and to approve the allocation of user fee funds for covering 2008 Solid Waste and Recycling Program Operating Costs not covered by Solid Waste and Recycling Program Revenues. This was seconded by Ben Plunkett. Motion carried.

OTHER BUSINESS:

Steve Melstrom met with representatives from the Elmwood High School to assess the level of recycling at their school.

Steve also met with a representative of Genesis, a business in Elmwood, to assess the level of recycling within their facility.

The department is in the early stages of improving the department's web site. The staff is planning to work with staff from the Pierce County Information Service Department, and the goal is to create a web site that is more user friendly.

Lee Schwebs, from Focus on Energy, will be attending our June 13th SWMB meeting. Lee will be providing recommendations on ways to reduce energy costs.

The department worked with Sarah Sanford, who coordinated the Saturday, April 21, 2007, Rush River Clean-Up. The 99 volunteers, who participated in the clean-up, picked up 1,800 pounds of trash, 900 pounds of tires, 300 pounds of recyclable container-type materials, 515 pounds of scrap metal, and one TV. The department donated all of the plastic bags that were used during the clean-up. The recyclables, tires, scrap metal, and one TV were picked up by solid waste staff members.

ADJOURNMENT:

Motion was made by Bill Gilles to adjourn, seconded by Jerry Kosin. Motion carried. The meeting was adjourned at 6:12 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

June 13, 2007

PRESENT: Greg Engeset, Opal Darr, Don Johnson, Sandra Weix, and Jim Camery

EXCUSED: Paul Barkla, Jerry Kosin, Bill Gilles, and Ben Plunkett

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Lee Schwebs, Focus on Energy Representative
Curt Kephart, Pierce County Administrative Coordinator/4:45pm

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:32 p.m.

NEXT MEETING DATES:

July 18, 2007 @ 4:30 pm
August 15, 2007 @ 4:30 pm
September 19, 2007 @ 4:30 pm

APPROVE MINUTES:

The board reviewed the minutes of May 16, 2007. Motion made by Don Johnson to amend the minutes of May 16, 2007, page two, 3rd paragraph to read, "Lee Schwebs, from Focus on Energy, will be attending the "June 16th 13th SWMB meeting and to approve the minutes of May 16, 2007, with amendment, seconded by Opal Darr." Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Jim Camery to approve the voucher list, seconded by Don Johnson. Motion carried.

DISCUSS FOCUS ON ENERGY:

Steve introduced Lee Schwebs of Focus on Energy. Lee distributed copies of the MRF's lighting retrofit analysis. Lee reviewed with the board the various types of energy saving lighting fixtures and lamps on the market. There was much discussion regarding the different types of fixtures and lamps, projected energy cost savings, and the financial incentives/rebates being offered by Focus on Energy and Xcel Energy. Lee

recommended replacing the MRF's current HID lighting fixtures over the MRF's production area with T8 (1/8" size tubular fluorescent lamp) fixtures. Installing T8 fluorescent lamp fixtures would improve the MRF's lighting conditions, and also reduce energy costs. The board directed Steve to continue researching options for improving/addressing the MRF's lighting needs and reducing energy costs.

2007 SPRING CLEAN SWEEP REPORT:

The board received a copy of the 2007 Spring Clean Sweep Report. Steve reported the highlights of the very successful spring event. There were a total of 319 vehicles surveyed, an increase of 128 vehicles from the previous year's event. Of the 319 vehicles surveyed, 54 vehicles stated they were delivering waste from more than one source. The 319 vehicles delivered waste from a total of 373 sources (337 households, 28 farms [26 active farms and 2 abandoned farms], 1 unknown, and 7 businesses); however, only three of the seven businesses delivered hazardous waste.

The 319 vehicles attending the spring event delivered a combined total of 23,619 pounds of waste, which was an increase of 8,545 pounds from the previous year's spring event. A total of 20,626 pounds of household waste were collected (9,840 pounds of household hazardous waste and 10,786 pounds of non-hazardous latex paint). A total of 2,099 pounds of agricultural hazardous waste were collected, and a total of 894 pounds of hazardous waste were collected from VSQG's/Businesses.

DISCUSS 2008 BUDGET CALENDAR:

Steve reviewed the 2008 budget calendar with the board. The plan is to have the SWMB review the proposed 2008 Solid Waste Department budgets at the July 18, August 15, and September 19, SWMB meetings. The final 2008 budget drafts are due to the Administration Office on September 21, 2007 @ 8:00 a.m.

OTHER BUSINESS:

Opal stated that it is illegal for businesses to dispose of electronics in their trash, yet a residential owner can legally dispose of electronics in their trash.

There was a brief discussion on the declines in material production experienced at the MRF in 2007.

Steve informed the board that he is continuing to visit/meet with businesses and schools each month to assess and promote recycling.

Steve met with Dick Bunce, Trenton Town Chair, regarding Town of Trenton becoming a recycling collection site. The proposed location would be at their Town Garage. The Town of Trenton is currently sharing a collection site with the Town of Diamond Bluff.

Steve had discussions with Dave Lundberg, WI DNR, and Jim Harris, Pierce County Highway Department, regarding the highway department using the MRF's mixed/crushed glass as an initial base material/soil stabilizer in selected road and building projects. The MRF is currently stockpiling the glass to amass sufficient volumes to be practical for the highway department to use in selected projects.

Steve has a meeting scheduled with Andy Pichotta to review the Solid Waste Ordinance.

ADJOURNMENT:

Motion was, made by Opal Darr to adjourn, seconded by Don Johnson. Motion carried. The meeting was adjourned at 5:50 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

July 18, 2007

PRESENT: Greg Engeset, Paul Barkla, Jerry Kosin, Ben Plunkett, and Sandra Weix

EXCUSED: Bill Gilles, Opal Darr, Jim Camery and Don Johnson

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30p.m.

NEXT MEETING DATES:

August 15, 2007 @ 4:30 pm

September 15, 2007 @ 7:30 am (Clean Sweep)

September 19, 2007 @ 4:30 pm

APPROVE MINUTES:

The Board reviewed the minutes of June 13, 2007. Motion made by Sandra Weis to approve the Minutes of June 13, 2007, seconded by Greg Engeset. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Paul Barkla to approve the voucher list, seconded by Jerry Kosin. Motion carried.

DISCUSS 2007 BUDGETS:

Steve reviewed and discussed with the Board the 2007 Budgets and 2007 Revenues for the Solid Waste, Recycling, and Clean Sweep Programs.

MRF ASPHALT SERVICE ROAD MAINTENANCE:

In 2006, the SWMB approved budgeting \$4,200.00 in the 2007 Recycling Budget's Sundry and Maintenance line item for additional asphalt maintenance (patching and repairing) work to be done.

In 2008, the plan is to complete any/all remaining patching, repairing, and chip sealing the entire service road.

The Solid Waste Department received proposals from the following Companies:

Bergman Companies - The Bergman Company's cost proposal is \$3,300.00 to \$3,600.00. The total cost depends on the total number of pounds of flex patch applied at a rate of \$1.50 per pound.

Asphalt Maintenance and Paving Inc. - They will warranty the repairs for three years. The Asphalt Maintenance and Paving cost proposal is \$2,750.00

Pierce County Highway Department - The Pierce County Highway Department's cost proposal is \$2,820.00.

Asphalt Associates Inc. - Asphalt Associates viewed the cracked areas in the service road that need repairing/patching and declined to submit a proposal.

The staff recommends the Solid Waste Management Board accept the lowest responsible asphalt patching cost proposal of \$2,750.00 submitted by Asphalt Maintenance and Paving.

Motion made by Paul Barkla to approve the proposal from Asphalt Maintenance and Paving, seconded by Jerry Kosin. Motion carried.

DISCUSS 2008 PROPOSED BUDGETS:

Steve reviewed and discussed the proposed 2008 Solid Waste Department budgets with the Board. The Board will review and discuss the proposed 2008 Solid Waste Department budgets again at the August 15, and September 19, SWMB meetings. The final 2008 budget drafts are due to the Administration Office on September 21, 2007 @ 8:00 a.m.

2007 FAIR BOOTH:

The Board received a printout of the Fair Booth Schedule. Steve asked the Board members to let the office know if and when they would be available to work at the booth.

OTHER BUSINESS:

There was a brief discussion regarding a pharmaceutical collection program.

ADJOURNMENT:

Motion was made by Paul Barkla to adjourn, seconded by Jerry Kosin. Motion carried. The meeting was adjourned at 5:45 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

August 15, 2007

PRESENT: Greg Engeset, Bill Gilles, Jerry Kosin, Ben Plunkett, Don Johnson, and Sandra Weix

EXCUSED: Paul Barkla, Opal Darr, and Jim Camery

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Curt Kephart, Pierce County Administrator (5:00pm)

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30p.m.

NEXT MEETING DATES:

September 15, 2007 @ 7:30 am (Clean Sweep Event)

September 19, 2007 @ 4:30 pm

October 17, 2007 @ 4:30 pm

APPROVE MINUTES:

The Board reviewed the minutes of July 18, 2007. Motion made by Jerry Kosin to approve the Minutes of July 18, 2007, seconded by Don Johnson. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Bill Gilles. Motion carried.

DISCUSS 2008 PROPOSED BUDGETS:

Steve reviewed and discussed the proposed 2008 Solid Waste Department budgets with the Board. The Board will review, discuss, and take action on the proposed 2008 Solid Waste Department budgets at the September 19, SWMB meeting. The final 2008 budget drafts are due to the Administration Office on September 21, 2007 @ 8:00 a.m.

David discussed with the board the Pharmaceutical Program he would like to add to the clean sweep events,

starting with the 2008 Spring Clean Sweep Event. David has obtained the necessary rules and regulations regarding the collection of unused/expired prescription drugs. Dave mailed letters to all of the Pierce County

Businesses that sell/distribute prescription drugs, and is researching the costs for advertising and promoting the program. Dave stated that the approximate cost per event will be around \$5,000.00. Steve was directed to meet with Julie Brickner, Pierce County Finance Director, to determine from what budget the program could be funded. Motion made by Sandra Weix for David to continue researching the total costs for collecting pharmaceutical drugs at the department's 2008 Spring and Fall Clean Sweep events, seconded by Don Johnson. Motion carried.

The board reviewed the proposed 2008 recycling budget. The board decided not to replace the MRF's 2006 skid-loader in 2008. The directive was given to retain the MRF's current skid-loader another year. The board approved replacing the MRF's current high intensity discharge (HID) lamp fixtures with more energy efficient fluorescent lamp type fixtures. The board directed Steve to prepare a request for proposal (RFP) for replacing the lighting fixtures in 2008. The board directed Steve to meet with Julie Brickner, Pierce County Finance Director, to determine if \$5,000.00 could be placed in a department budget line item for department research and development. To generate more recycling revenues in 2008, Steve has been meeting with representatives from the schools to determine if any of them are interested in the county supplying them recycling roll-off containers.

SOLID WASTE DEPT. FIVE-YEAR PLAN:

Steve reviewed with the Board the Solid Waste Department's Five-Year Plan. The Board discussed the Five-Year Plan, which included the projected yearly budget increases, capital improvements, and equipment purchases for the years 2008 through 2012.

NEWCMG/WCSWMA FALL CONFERENCE:

The 11th Annual Conference on Comprehensive Solid Waste Management Solutions sponsored by the Northeast Wisconsin Cooperative Marketing Group and WCSWMA will be held September 26th through September 27th in Waupaca, Wisconsin. Motion was made by Ben Plunkett to send both Steve and David to the NEWCMG/WCSWMA Fall Conference, seconded by Jerry Kosin. Motion carried.

OTHER BUSINESS:

No discussion.

ADJOURNMENT:

The meeting was, adjourned at 6:45 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD
Clean Sweep Safety Meeting and Event
September 15, 2007

PRESENT: Sandra Weix, Don Johnson, Jim Camery, Bill Gilles, Jerry Kosin, and Ben Plunkett – SWMB

OTHERS: Steve Melstrom, Dave Murphy, Harold Gipford Jr., Mike Metcalf, Matt Kelly, Curt Poquette, Mike Schommer, Mike Knudsen, and Darlene Dailey – MRF Staff
Larry Larrabee, Myrna Larrabee, and Stephen Murphy – Volunteers
Greg Holtzen, Joe Stich, Marty Douglas, Justin Gengler, Richard Clearman, and Dennis Honigs– Veolia Environmentatl Services
Jeff Abas – J.R.'s Appliance Disposal

CALL TO ORDER:

The meeting was called to order by SWMB member, Don Johnson, at 7:35 a.m.

NEXT MEETING DATES:

Wednesday, September 19, 2007, @ 4:30 pm
Wednesday, October 17, 2007, @ 4:30 pm

DISCUSS CLEAN SWEEP SAFETY PROTOCOL & WORK ASSIGNMENTS:

Greg Holtzen from Veolia Environmental Services reviewed the safety rules and procedures for the day.

Everyone was assigned a workstation.

CLEAN SWEEP EVENT:

The Clean Sweep Event ran from 8:00 a.m. to 12:00 p.m. Everyone present for the meeting was at his or her assigned workstation assisting the public.

ADJOURN:

The Clean Sweep Safety meeting adjourned at 7:50 a.m.
The Clean Sweep Event adjourned at 12:00 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

September 19, 2007

PRESENT: Greg Engeset, Jerry Kosin, Ben Plunkett, Don Johnson, and Sandra Weix.
Jim Camery arrived at 5:05 p.m.

EXCUSED: Paul Barkla, Opal Darr, and Bill Gilles

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30p.m.

NEXT MEETING DATES:

October 17, 2007 @ 4:30 p.m.; November 14, 2007 @ 4:30 p.m.; and December 12, 2007 @ 4:30 p.m.

APPROVE MINUTES:

The Board reviewed the minutes of August 15, 2007. Motion made by Don Johnson to approve the minutes of August 15, 2007, seconded by Jerry Kosin. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Don Johnson. Motion carried.

DISCUSS/TAKE ACTION ON 2008 PROPOSED BUDGETS:

The Board reviewed and discussed the proposed 2008 Solid Waste Department Budgets.

PROPOSED 2008 SOLID WASTE BUDGET:

At the August 15, 2007, SWMB meeting, the Board directed Steve and David to do research on budgeting funds for collecting pharmaceuticals, and \$5,000.00 for SWMB-approved department research and development. The research and development budget funds would be used for performing 2008 SWMB-approved research and development concepts for improving Solid Waste Department Programs. David Murphy reviewed with the Board the estimated costs for holding two Pharmaceutical Collection events in 2008. David is estimating the costs to be \$10,000.00, which consists of \$3,450.00 in professional services; \$4,400.00 in advertising; \$2,050.00 in printing and duplication; \$50.00 in postage and box rent; and \$50.00 in office supplies.

Julie Brickner, Pierce County Finance Director, informed Steve that the funding for the Pharmaceutical Collection events and SWMB-approved department research and development could be budgeted in the 2008 proposed Solid Waste Budget. The total proposed 2008 Solid Waste Budget is \$93,582.00. The department will apply user fees to all expenditures not covered by Solid Waste Budget Revenues. Motion made by Don Johnson to approve the 2008 Proposed Solid Waste Budget of \$93,582.00, seconded by Ben Plunkett. Motion carried.

PROPOSED 2008 CLEAN SWEEP BUDGET:

Steve reviewed with the Board the proposed 2008 Clean Sweep Budget. There were no significant changes made to the proposed 2008 Clean Sweep Budget since the previous board meeting. The total 2008 Proposed Clean Sweep Budget is \$90,325.00. Motion made by Jerry Kosin to approve the 2008 Proposed Clean Sweep Budget of \$90,325.00, seconded by Don Johnson. Motion carried.

PROPOSED 2008 RECYCLING BUDGET:

Steve reviewed with the Board the proposed 2008 Recycling Budget. There were no significant changes made to the proposed 2008 Recycling Budget since the previous board meeting. The department will apply user fees to all budget expenditures not covered by Recycling Budget Revenues. The total 2008 Proposed Recycling Budget is \$655,546.00. Motion made by Don Johnson to approve the 2008 Proposed Recycling Budget of \$655,546.00, seconded by Jerry Kosin. Motion carried.

Steve reviewed with the Board the proposed 2008 Capital Equipment and Capital Improvements. The Board had decided not to purchase a new skid-loader in 2008 at the previous board meeting. The department will cover all 2008 Capital Equipment and Improvement costs with user fees. The total 2008 Proposed Capital Equipment and Improvements cost is \$73,000.00. Motion made by Jerry Kosin to approve the 2008 Proposed Capital Equipment and Capital Improvements cost of \$73,000.00, seconded by Jim Camery. Motion carried.

PROPOSED 2008 BUDGET REVENUES:

Steve reviewed with the Board the proposed 2008 Budget Revenues. There were no significant changes made to the 2008 Proposed Budget Revenues since the previous board meeting. The total proposed 2008 Budget Revenues is \$685,350.00. Motion made by Don Johnson to approve the 2008 Proposed Revenues of \$685,350.00, seconded by Jerry Kosin. Motion carried.

Don Johnson excused himself from the meeting at 5:20 p.m.

SOLID WASTE DEPT. FIVE-YEAR PLAN:

Steve reviewed with the Board the Solid Waste Department's Five-Year Plan. The Board reviewed/discussed the Five-Year Plan, which included the projected yearly budget increases, capital improvements, and equipment purchases for the years 2008 through 2012.

OTHER BUSINESS:

Steve informed the Board that the 2007 Fall Clean Sweep Event was very successful with 361 vehicles participating in the event from 8 a.m. to 12 noon.

ADJOURNMENT:

Motion was made by Ben Plunkett to adjourn, seconded by Jim Camery. Motion carried. The meeting adjourned at 5:44 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

October 17, 2007

PRESENT: Greg Engeset, Jerry Kosin, Don Johnson, Sandra Weix, and Jim Camery

EXCUSED: Paul Barkla, Opal Darr, Bill Gilles, and Ben Plunkett

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
John Schmitz, Advance Granulating Solution, Inc. – AGSI Plastics
Curt Kephart, Pierce County Administrative Coordinator/4:35pm

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:32p.m.

NEXT MEETING DATES:

November 14, 2007 @ 4:30 p.m.

December 12, 2007 @ 4:30 p.m.

DISCUSS AG PLASTICS RECYCLING:

Steve introduced John Schmitz of Advanced Granulating Systems, Inc. (AGSI) to the Board. John stated that AGSI is a Minnesota-based (Savage, MN) plastics recycling firm that currently recycles multiple types of plastics (PVC, PS, PET, HDPE, and LDPE). AGSI is hoping to gain support and collaboration from a five-state region to establish an effective and efficient recycling program for all agricultural and horticultural plastic waste. There currently is not a comprehensive program in place in the Midwest United States to recycle these types of plastic waste. The Minnesota Pollution Control Agency estimates that Minnesota and Wisconsin each generates 50,000,000 pounds of agricultural plastic waste annually. It is the hope of AGSI that with the support and collaboration of other entities who are concerned about closing the loop locally, we can prevent these 100,000,000 pounds of plastic waste from Minnesota and Wisconsin from entering the landfill. The Board thanked John for his presentation, and John is planning to stay in contact with Steve.

APPROVE MINUTES:

The Board reviewed the minutes of September 15, 2007(Clean Sweep Event Meeting). Motion made by Don Johnson to approve the minutes of September 15, 2007, seconded by Jerry Kosin. Motion carried.

The Board reviewed the minutes of September 19, 2007(SWMB Monthly Meeting). Motion made by Don Johnson to approve the minutes of September 19, 2007, seconded by Jerry Kosin. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Jim Camery. Motion carried.

DISCUSS/TAKE ACTION ON AMENDING 2008 SOLID WASTE & RECYCLING BUDGET PROPOSALS:

The Board reviewed the amendments to the 2008 Solid Waste & Recycling Budget Proposals.

The staff recommends the Solid Waste Management Board approve amending the previous SWMB approved 2008 Solid Waste Budget proposal of \$93,582 to \$95,729, and to amend the 2008 Recycling Budget proposal of \$728,546 to \$741,762 to reflect the Pierce County Finance Director's projected 2008 personnel cost increases.

Motion made by Jim Camery to approve the amendments to the 2008 Solid Waste & Recycling Budget Proposals, seconded by Jerry Kosin. Motion carried.

DISCUSS/TAKE ACTION ON MRF SKID-LOADER TIRES:

David reviewed with the Board the cost proposals received from vendors on purchasing four (4) Solid Flex Galaxy Brawler brand skid-loader tires.

MDMA Equipment, Ellsworth WI, cost proposal \$2,600.00; K & B Enterprises, Muskego WI, cost proposal \$2,800.00; West Wholesale Tire, Corcoran MN, cost proposal \$2,500.00; Bahls Motors, Hastings MN, cost proposal \$3,199.20; and Hamilton Equipment Company cost proposal \$3,156.00.

Motion made by Don Johnson to accept the lowest cost proposal received from West Wholesale Tire for \$2,500.00, seconded by Jerry Kosin. Motion carried.

DISCUSS MRF SINGLE-STREAM RECYCLING TEST:

The Board received a report prepared by David Murphy that summarized the single-stream material processing tests that was conducted by the MRF's staff. The tests were performed to determine the feasibility of processing materials single-stream at the MRF, which is currently designed to process materials in two streams. The test results revealed that more staff would be needed on the processing lines to effectively and efficiently process the materials single stream. The MRF would also have to modify the layout of processing equipment. The Board had a brief and broad discussion on the subject of single stream recycling through out the region.

OTHER BUSINESS:

Steve met with Administrators from Dunn, Eau Claire, Pepin, Polk, and St. Croix Counties to discuss plans for working together on a 2008 Recycling Efficiency Incentive (REI) Grant Project, applying for a 2008 Recycling Bin Grant being offered by Coca Cola and the National Recycling Association (NRC) for free recycling bins, and also revising their solid waste ordinances.

ADJOURNMENT:

Motion was made by Jerry Kosin to adjourn, seconded by Don Johnson. Motion carried. The meeting adjourned at 6:00 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

December 12, 2007

PRESENT: Greg Engeset, Jerry Kosin, Don Johnson, Sandra Weix, Bill Gilles, Ben Plunkett, and Jim Camery/4:45pm

EXCUSED: Paul Barkla, Opal Darr

OTHERS: David Murphy, MRF Supervisor

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30p.m.

NEXT MEETING DATES:

Wednesday, January 16, 2008 @ 4:30 p.m.

Wednesday, February 13, 2008 @ 4:30 p.m.

Wednesday, March 12, 2008 @ 4:30 p.m.

APPROVE MINUTES:

The Board reviewed the minutes of October 17, 2007. Motion made by Don Johnson to approve the minutes of October 17, 2007, seconded by Bill Gilles. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Don Johnson. Motion carried.

DISCUSS/TAKE ACTION ON 2008 MRF SKID-STEER TIRE PROPOSAL:

By requesting cost estimates in November 2007, we have been able to secure 2007 & end of the year pricing rates. Projected cost increases for 2008 are between 3% and 5%. In the past, we have used two sets of tires per year. Staff requests purchasing two sets/8 tires for the most economical pricing. Skid Steer Tire Price Quotes are as follows:

MDMA Equipment, Ellsworth, WI. \$625.00 X 8 = \$5,000.00 Bahls Motors, Hastings MN. \$799.80 X 8 = \$6,398.40
West Wholesale Tire, Corcoran MN. \$625.00 X 8 = \$5,000.00

Staff recommends MDMA Equipment of Ellsworth, they are a local vendor and have the tires in stock.

Motion made by Jerry Kosin to accept the cost proposal received from MDMA Equipment of Ellsworth of \$5,000.00 and to purchase two sets/8 tires, seconded by Don Johnson. Motion carried.

DISCUSS/TAKE ACTION ON 2008 MRF VAN TRUCK LIFT PROPOSAL:

The current lift gate that is on the Van Truck has eleven (11) years of use and exposure to the elements. It is rusty and has become problematic. After researching the cost of continued maintenance verses the cost of replacement, staff has concluded replacement would be more cost effective. By coordinating with the Highway Department for installation and purchasing, direct from a supplier we can achieve a large savings in overall cost. Staff has secured 2007 price rates.

Van Truck Lift Gate Replacement Price Quotes are as follows: (Price Quotes Include Freight and Installation Costs)

Badger Utility, Deforest WI. \$2,649.00
Stillwater Towing Inc., Stillwater MN. \$3,260.00
Erie Vehicle Company, Chicago IL. \$2,235.00

Astleford International, Ellsworth WI. \$3,975.00
Red Horse Truck Body and Hoist, Menomonie WI. \$2,887.00

Staff recommends accepting the price quote from Erie Vehicle Company with installation by Pierce County Highway Department.

Motion made by Don Johnson to accept the cost proposal received from Erie Vehicle Company, Chicago IL. at the price quote of \$2,235.00, which includes freight and labor, seconded by Bill Gilles. Motion carried.

DISCUSS/TAKE ACTION ON 2008 CONCRETE L PANELS PROPOSAL:

The "L" Panels will be used to contain the mixed glass pile and allow us to build up a larger stockpile for future use by various groups. Staff has secured 2007 price rates. Concrete "L" Panels Price Quotes are as follows:

Al's Concrete Products Inc., La Crescent MN. \$2,250.00 Wieser concrete, Maiden Rock WI. \$2,850.00
Huffcutt Concrete Inc., Chippewa Falls WI. \$2,925.00 Hanson Companies, Lillian MN. \$3,085.00

Staff recommends Al's Concrete of La Crescent MN.

Motion made by Jerry Kosin to accept the cost proposal received from Al's Concrete of La Crescent MN, at the price quote of \$2,250.00, seconded by Don Johnson. Motion carried.

2007 FALL CLEAN SWEEP REPORT:

The Board received the 2007 Fall Clean Sweep Report. There was large increase of farm materials brought in during the Fall Event. Overall, the Fall Event proved to be very successful with near record participation.

AROW/SWANA/WCSWMA 2008 WINTER CONFERENCE:

The 2008 Joint Winter Conference (AROW/SWANA/WCSWMA) is scheduled for February 27th– 29th, 2008 in Oshkosh, WI. Along with many other sessions offered, the conference is offering a session on Pharmaceuticals; this is a program David has been working on to setup for Pierce County. Staff is requesting that Steve and David attend this conference.

Motion was made by Bill Gilles to send both Steve and David to this conference, seconded by Jerry Kosin. Motion carried

BOARD MEMBER RECOGNITION:

After a brief discussion, the scope was more clearly defined and more research will be done and will be a discussion topic at the next meeting.

OTHER BUSINESS: NONE.

ADJOURNMENT:

Motion was made by Bill Gilles to adjourn, seconded by Jerry Kosin. Motion carried. The meeting adjourned at 5:00 p.m.