

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

Minutes
Pierce County Parks Committee
January 23, 2007
10:00 a.m. - Nugget Lake County Park
Plum City, WI

Members Present: Mel Pittman, Jeff Holst, Don Nellessen, Dan Reis

Others Present: Greg Adams, Ayres Associates; Scott Schoepp, County Park Superintendent; Curt Kephart, County Administrator, arrived at 10:45am.

The meeting was called to order by Chairman Pittman at 10:00 am. Public comments were called for. No public comments were provided.

Dredging Project Update

Greg Adams of Ayres Associates provided a detailed report of the project since last year. He provided four documents and they were: 1) Memo to Parks Committee – 1/15/07 two pages, 2) Financial report with change orders #1, #2 and #3, 3) Bid tabulations with tracking mat expense estimates, and 4) Cost of change orders as provided by Integrating Excavating.

Adams proceeded to explain the content of the documents presented. As of January 12th there was very little frost due to the warm weather and rains that occurred around January 2nd. Adams informed the committee that he met with Dale McCullough, Integrity Excavating and Scott Schoepp, County Park Superintendent, to explore alternative options to complete the project without the required 24 inches of frost that was stated in a letter dated March, 10th 2006 by the contractor.

The possibility of using crawler carriers, rock roads, and timber mat roads were all explored as options but they were all too costly. The forecast for January 12th and beyond predicted colder temperatures, but yet not enough at this time to start full scale production. Due the current weather patterns and the shrinking window of opportunity, alternative measures were discussed to facilitate starting with about one foot of frost. It was agreed that selective use of tracking mats and lighter loads (loss of production) would be implemented to facilitate starting the project. The construction of all haul roads with disposal site materials was also explored as an option. It was determined that some excavation limits would need to be imposed to offset the increased

expenditures. The lack of frost and flooding rains on January 2nd was restricting access to the construction sediment collection basin site. It was proposed to be eliminated pending approval by the DNR. The sediment retention curtain has been appropriately placed in the lake to contain any excess sediment deposition.

The cost saving measures implemented to offset the increased expenditures was explained to the committee. Schoepp presented a financial report that provided budget information. The project is expected to stay within the approved budget and still be able to accomplish the goals of the project.

Motion by Holst, seconded by Nellessen to approve change order #3 as presented. Motion carried.

Assistant Park Superintendent Position

Discussion took place regarding action taken by the Finance and Personnel Committee on January 22 and how it will effect the Assistant County Park Superintendent position that we are currently taking applications for. Administrator Kephart explained the authorization refill approval action that was taken.

Chairman Pittman requested that a cost analysis be prepared that compares staffing with temporary employees or full-time employees. He also requested that a position justification report be provided that will address some of the various implications that may occur. This report is to be provided for the committee for review at their February 12th meeting. Park Superintendent Schoepp indicated that he will prepare the necessary documents as required.

Park Superintendent Schoepp stated several issues that pertain to this position and he will include them in the justification proposal.

No action was taken on this issue at this time.

Motion by Holst, second by Reis to adjourn. Motion carried. Meeting adjourned at 11:15am.

Submitted by,
Scott Schoepp
County Park Superintendent

Minutes

Pierce County Parks Committee

January 23, 2007

(Immediately following the conclusion of the 10:00 a.m. meeting)

Nugget Lake County Park Picnic Area (Specifically the lake dredge site area)

Plum City, WI

Members Present: Mel Pittman, Jeff Holst, Don Nellessen, Dan Reis

Others Present: Greg Adams, Ayres Associates and Scott Schoepp, County Park Superintendent

The meeting was called to order by Chairman Pittman at 11:20 am. Public comments were called for. No public comments were provided

All in attendance toured the dredge area and observed the activities taking place. Some specific dredge areas were discussed. G. Adams and S. Schoepp stated the areas to be dredged are primarily for navigation and fish habitat. Some areas will not have any material removed. The amount of material that would have been needed to be removed to obtain original contours would have been 78,000 cubic yards. The approved permit would not allow for all accumulated sediments to be removed.

Committee members observed some of the alterative measures that were implemented to facilitate the project. S. Schoepp and G Adams stated that good progress was being made considering all the factors that have been associated with the project.

No further questions were raised by the committee.

Motion by Nellessen, seconded by Reis to adjourn. Motion carried. Meeting adjourned at 11:45.

Submitted by,
Scott Schoepp
County Park Superintendent

Minutes
Pierce County Parks Committee
February 12, 2007 – 9:00 am
County Board Room - Pierce County Courthouse
Ellsworth, WI

Members Present: Mel Pittman, Jeff Holst, Troy Gansluckner, Dan Reis, and Don Nellessen arrived at 9:20am

Others Present: Administrative Coordinator Curt Kephart, County Park Superintendent Scott Schoepp and Land Management Administrator Andy Pichotta

The meeting was called to order by Chairman Pittman at 9:06 am. Public comments were called for. No public comments were provided.

The minutes from the last three park committee meetings were presented. Motion by T. Gansluckner, second by D. Reis to approve the December 11, 2006 minutes. Motion carried. Motion by T. Gansluckner, seconded by D. Reis to approve the January 23, 2007 (10:00 am) minutes. Motion carried. Motion by D. Reis, seconded by T. Gansluckner to approve the January 23, 2007 (11:00 am) minutes. Motion carried.

Dredge Project

S. Schoepp informed the committee that the dredge project was moving along quite well and the lake excavation portion should be completed within the next two weeks. S. Schoepp presented an approved pay request for removal of approximately 12,000 cubic yards. The pay request also contained some other items as well. Motion by D. Reis, second by T. Gansluckner to approve a \$76,503.06 pay request to Integrity Excavating for work performed through 01/29/07. Motion carried.

Park Plan

S. Schoepp provided a draft copy of a park plan for Nugget Lake County Park. A. Pichotta was present and provided information regarding the plan. The main focus was spent on the desired future conditions and goals. The plan was reviewed with input being provided by all in attendance. The additional goals established will be incorporated into the plan and a final revised copy will be provided to the committee. Motion by T. Gansluckner, seconded by D. Reis to approve the Nugget Lake County Park Plan with the changes provided incorporated into the

plan. Motion carried. The next park plan to be presented will be the Lee-Kay Family Educational County Forest.

Assistant County Park Superintendent Position

S. Schoepp provided the justification document he prepared for the assistant position. Several items were highlighted and discussed. The committee stated that a need exists for a responsible and accountable backup employee in case the County Park Superintendent was unable to work or was on vacation. The need for constant and repeat training associated with temporary employees was also discussed. Several other benefits of the position were discussed. Motion by D. Reis, seconded by T. Gansluckner to refill the Assistant County Park Superintendent position in order to maintain and operate the park system at the current quality of service. Motion carried unanimously.

Reports

S. Schoepp provided a financial report for the snowmobile trail program. He also explained the recent grooming activities that took place.

S. Schoepp provided a detailed activity report; no questions were raised on this report. He also reported that he was successful in obtaining a commercial driveway permit for the proposed Martell property donation. The resolution regarding this property will now be forwarded to the Finance and Personnel committee for their review. S. Schoepp provided a copy of an article in the Eau Claire Leader-Telegram that featured the parks geological formation named Blue Rock. S. Schoepp provided a final financial report for 2006. The final balances still need to be reconciled, but it appears at this time that approximately \$20,000 will be returned to the general fund. S. Schoepp provided a final revenue total for 2006. The total revenues from fees alone totaled \$73,767; which is up \$3,239 over 2005. The total revenues for 2006 were \$103,630.20; the additional revenues were due to the sale of used equipment.

Closed Session

Chairman Pittman read the notice to convene into closed session. Motion by D. Nellessen, seconded by D. Reis to move into closed session to conduct a performance evaluation for the County Park Superintendent. Roll call vote took place with all members voting yes. Motion to come out of closed session was made by D. Reis and seconded by T. Gansluckner. Motion carried. Discussion took place. The future goals and work plan will be discussed at the next committee meeting. Motion by D. Reis, seconded by J. Hoslt to grant the County Park Superintendent a step increase based on meeting the performance standards of the position. Motion carried.

The next parks committee meeting will be on April 2, 2007 at 9:00 am in the county board room.

Motion by J. Holst, second by T. Gansluckner to adjourn. Motion carried.

Submitted by,
Scott Schoepp
County Park Superintendent

Minutes
Pierce County Parks Committee
April 2, 2007 – 9:00 am
County Board Room - Pierce County Courthouse
Ellsworth, WI

Members Present: Mel Pittman, Jeff Holst, Troy Gansluckner, Don Nellessen, Dan Reis and Scott Schoepp

The meeting was called to order by Chairman Pittman at 9:02 am. Public comments were called for; D. Nellessen stated he had been contacted regarding the possibility of providing horse trails at Nugget Lake County Park. The committee stated the issue was thoroughly investigated approximately two years ago and the decision was not to proceed with horse trails at that time, due to an inadequate plan for development and maintenance.

The February 12th, 2007 minutes were provided and reviewed. Motion by T. Gansluckner, seconded by J. Holst to approve the February 12 minutes. Motion carried.

Assistant County Park Superintendent Position

S. Schoepp updated the committee on the status of refilling the Assistant County Park Superintendent position. The selected candidate is scheduled to begin on April 9th.

Dredging Project

S. Schoepp updated the committee on the status of the dredge project. The final date of lake excavation occurred on February 21st. The majority of the disposal areas were shaped, seeded and mulched. The final grading will take place once the material dries and thaws out. S. Schoepp provided a spread sheet detailing the amounts paid to Integrity Excavating. The total amount remaining on the contract was \$39,868.

Park Plan – Lee-Kay Family Educational County Forest

S. Schoepp provided a copy of the park plan to be proposed for the Lee-Kay Forest. S. Schoepp explained what the final park plan would be comprised of. The Lee-Kay Forest plan was discussed. Motion by D. Nellessen, Seconded by T. Gansluckner to approve the park plan for the Lee-Kay Family Educational Forest. Motion carried. S. Schoepp provided the results of “Smart Growth” comprehensive plan survey results from the questions that pertained to parks, recreation, tourism and trails. The question results were briefly discussed. The park plan for the shooting

range and one other parcel will be discussed at the next parks committee meeting.

Park Department Goals

S. Schoepp provided a list of work activities and project goals for 2007. The committee discussed the work activities and project goals. Motion by J. Holst, seconded by T. Gansluckner to establish the 5 major goals for 2007 as follows: 1) Complete dredge project. 2) Become familiar with the operation and management of the shooting range. 3) Finalize the park property plan. 4) Explore park revenue generating opportunities. 5) Participate in discussions pertaining to the merger of parks, land management, and land conservation department. Motion passed with D. Nellessen voting no.

Septic Quotes

S. Schoepp reported he obtained 2 quote requests back from 12 septic vendors licensed in Pierce County. Marko Septic quote was \$.03 per gallon and Nelson Septic quote was \$.025 per gallon. Motion by J. Holst, seconded by D. Reis to accept Nelson Septic Pumping Services quote of \$.025 per gallon for the 2007/2008 seasons. Motion carried.

Annual Report

S. Schoepp presented the parks department annual report. He highlighted two areas in the report: 1) The majority of campground users continue to be Pierce County residents; and 2) Through the use of grant funds and the sale of our existing harvester, the park obtained a \$90,715 item for a final cost of \$17,805. Motion by T. Gansluckner, seconded by D. Nellessen to approve the annual report. Motion carried.

Park Superintendent Reports

Snowmobile:

S. Schoepp presented and explained the snowmobile program financial report. The question was raised on the excessive overrun of the available grant funding. S. Schoepp explained the supplemental maintenance program and the revenues for funding the program.

Parks:

The park activity and financial reports were presented and discussed.

Future agenda items were to continue finalizing the park property plans and to provide a dredge funding report.

Discussion took place regarding possibly having a county board meeting out at the park. S. Schoepp stated it could be done but thought that maybe a bus tour of several supported programs could be conducted at the annual meeting. The one problem that needs to be explored is the open

meeting laws that govern this type of activity.

Next Meeting Date

The next parks committee meeting will be on June 4, 2007 at 9:00am at Nugget Lake County Park office.

Motion by J. Holst, second by D. Nellessen to adjourn. Motion carried.

Submitted by,
Scott Schoepp
County Park Superintendent

Minutes
Pierce County Parks Committee
June 4, 2007 – 9:00 am
Park Office Building
Nugget Lake County Park

Members Present: Mel Pittman, Jeff Holst, Troy Gansluckner and Dan Reis

Others Present: Travis Campbell, Curt Kephart and Scott Schoepp

The meeting was called to order by Chairman Pittman at 9:00am. Chairman Pittman called for public comment none was provided by any members of the public. Chairman Pittman provided some general comments regarding the meeting he attended regarding the possible restructuring of the Land Management, Land Conservation, and Parks Departments. He briefly highlighted some of the comments that were provided: 1) Not enough detailed information was available at this time to base any comments of the plan. 2) There would be a need of records duplication if the LCD was not in the same offices as NRCS. 3) One potential goal would be to create a “One Stop Shop” for land management related resources. 4) At this time, several uncertainties exist. S. Schoepp provided a comment that a plan needed to be laid out in full detail rather than create and figure it out as we go scenario.

Minutes

The April 2, 2007 minutes were presented for review. Motion by T. Gansluckner, seconded by D. Reis to approve the April 2, 2007 minutes. Motion Carried.

Introduction of Assistant County Park Superintendent

S. Schoepp introduced Travis Campbell, the newly hired Assistant County Park Superintendent. Travis detailed his educational background and previous work experiences. His start date was April 9, 2007. Committee members welcomed Mr. Campbell to Pierce County and looked forward to working with him.

Dredging Project

S. Schoepp reported on the current dredge related activities. He met with Ayres Engineer Greg Adams and Integrity Excavating owner Dale McCullough on May 23 to finalize plans to complete the final grading and seeding of the sediment disposal areas. He reported that the shore fishing access trail was recently completed and turned out very nice. He provided a dredge

funding balance report and stated that costs associated with the project should still come within the budget approved for the project. He also informed the committee of a claim that the contractor is making. Integrity Excavating is stating they removed 2500 cubic yards more than what they were paid for. They are basing this on a survey they obtained from a third party. Corporation Counsel, Ayres representatives and Park Staff are following up on this claim and will provide information to the committee as warranted.

Park Plan – Martell Property

S. Schoepp presented a draft copy of the park plan for the Martell Forest property. The plan was discussed and comments provided. Motion by T. Gansluckner, seconded by J. Holst to approve the draft copy of the Martell Forest property plan. Motion carried.

Park Ranger Pay Rage

S. Schoepp provided the information for a wage rate adjustment request for a seasonal park ranger employee. Discussion took place regarding the various seasonal employee wage rates and their respective responsibilities that exist within the county. S. Schoepp indicated the inconsistencies that exist and that the topic was discussed at a department head meeting. C. Kephart indicated that this will be examined in the near future. Motion by J. Holst, seconded by T. Gansluckner to start the seasonal Park Ranger at step 2 of the temporary employee wage scale as authorized under Resolution 99-13. Motion carried.

Seal County Parking Lots

S. Schoepp provided information pertaining to seal coating the parking lots and office road in conjunction with the highway departments plan to seal coat the park road this upcoming summer. S. Schoepp indicated he was not made aware of the plan until after the budget had been submitted. J. Holst indicated better communication between departments would have been beneficial under this circumstance. Motion by D. Reis, seconded by T. Gansluckner to approve capital improvement funding up to \$3,250 to seal coat the parking lots and office road in conjunction with the seal coating project scheduled for the park road. Motion carried.

T. Gansluckner excused at 10:00 am as he indicated at the beginning of the meeting.

Snowmobile maintenance Contract

S. Schoepp provided the Pierce County Snowmobile Maintenance Agreement Contract the county has with the Pierce County Snowmobile Council. Discussion took place regarding the excess grooming activities that take place in order to obtain supplemental maintenance funding allocations. Motion by J. Holst, seconded by D. Reis to approve the Pierce County Snowmobile Trail maintenance agreement contract for the period July 1, 2007 through June 30, 2009. Motion carried.

Park Superintendent Reports

- 1) The 2007 – 2008 snowmobile trail grant application information was provided.
- 2) An equipment purchase plan was presented as approved in the budget. The following items will be purchased according county policy: Canoes, Ranger ATV, and a fishing pier.
- 3) The monthly activity report for the park. No questions were raised.
- 4) The monthly financial report and monthly income report.

Next Meeting Date

The committee has requested a dredge wrap up report the next meeting. The next parks committee meeting will be on Monday, August 6, at 9:00 am at the County Board Room.

There is a need to have a joint Parks/Land Management committee meeting to hear requests for park development funding assistance from three groups. The committee would be available for a meeting July 9-13th, except the evening of the 12th.

Motion by J. Holst, seconded by D. Reis to adjourn. Motion carried.

Submitted by,
Scott Schoepp
County Park Superintendent

Minutes
Pierce County Parks Committee
August 6, 2007 – 9:00 am
County Board Room
Pierce County Courthouse – Ellsworth, WI

Members Present: Mel Pittman, Dan Reis, and Don Nellessen, excused were Jeff Holst and Troy Gansluckner

Others Present: Arby Linder, Tim Wiff, Andy Pichotta and Scott Schoepp. Curt Kephart arrived shortly after the start of the meeting.

Chairman Pittman called the meeting to order at 9:00am. Supervisor Pittman announced that he would need to be excused from the meeting at 10:00 am. Public comment was called for and none was provided.

Minutes

The June 4, 2007 minutes were presented for review. Motion by D. Reis, seconded by D. Nellessen to approve the June 4, 2007 minutes. Motion Carried. The July 10, 2007 minutes for the joint Land Management / Parks Committee meeting were provided for review. Motion by M. Pittman, seconded by D. Nellessen to approve the July 10, 2007 joint committee meeting minutes. Motion Carried.

Financial Parameters for Collaborative Park Development

M. Pittman invited A. Pichotta to address the committee on collaborative park development efforts. Pichotta stated that recent action taken by the Land Management Committee established a \$50,000 cap over a three year period for collaborative park development projects that met the regional significance factor. He explained the difference between a local township park project and a regional park project. The established limits for a local town park project are determined on a percentage basis that is determined by the amount of park fees generated by development that has occurred within that town. The regional significance factor requires the proposal to be included in the Pierce County Outdoor Recreation Plan and be a project that would be beneficial and available to the entire region.

The cap was established in an effort to obtain a maximum return on the expenditure and not spend the entire fund on a single project. There also exists a need to preserve some of the park

funds for future county projects that are in the planning stages. Because counties have lost the ability to collect a payment in lieu of a land dedication, no additional funds will be available. The dollars currently in the park fund are all there will ever be.

Committee members felt an established cap was necessary; but questioned how the Martell project should be dealt with as it relates to a cap. The Martell project funding request proposed was \$75,000; although they would accept any cost sharing available. Committee members felt the Martell project was made in good faith before the cap was established so their project should not need to comply with the proposed funding cap. Motion by D. Reis, seconded by D. Nellessen to establish a \$50,000 cap for financial assistance to collaborative projects out of the County Park Funds and entities shall not be eligible for more funds within a three year period with the stipulation that the Martell project would not be subject to this cap. Motion Carried.

Collaborative Efforts with Martell Township

Discussion took place regarding the potential to work cooperatively with the town of Martell to develop the Martell Rush River Park area (Tyson Park) and the Heisler donation property northwest of Martell. Chairman Pittman acknowledged that a potential to work together in this area does exist and should be explored in an effort to avoid duplication of services.

Mr. Linder provided a brief description of their proposal for improving the area. He also read a letter from a nearby resident that was opposed to a park in this area. He stated he had been in contact with adjoining landowner Larson and provided a written letter that indicated she was not in support of providing any easements across her property at this time. Discussion took place regarding possible ways to link the two properties; as well as providing a single parking lot to serve both the county and town properties. Creating a parking lot that was highly visible was determined to be the best option. Motion by D. Nellessen, seconded by D. Reis to meet at the Martell park sites to conduct site visits for the Martell park property and the Heisler donation property. Motion Carried.

Site visits will take place on August 17th at 9:00 am and 9:30 am. Motion by D. Nellessen, seconded by D. Reis to defer action on park property plan for Martell property.

Motion by D. Nellessen, seconded by D. Reis to defer action on agenda items #8, 9, and 10. Motion Carried.

Bid Notices

S. Schoepp provided bid notices for the sale of two canoes and the purchase of an all terrain utility vehicle. Both items were 2007 budget items. Motion by D. Reis, seconded by D. Nellessen to approve the bid notices for selling two canoes and purchasing a ranger utility vehicle. Motion Carried. Both items were 2007 budget item.

Shooting Range

S. Schoepp reported that two individuals applied for the range attendant position and interviews took place this past weekend. S. Schoepp provided a 2007 schedule that stated the proposed opening date for the range was August 23, 2007.

Park Superintendent Reports

S. Schoepp reported on the camping permit compliance dispute. The issue has been turned over our Corporation Counsel's office for resolution.

Next Meeting Date

The next parks committee meeting will be on September 17, 2007 at 9:00am in the County Board Room of the Pierce County Courthouse,

Motion by D. Nellessen, seconded by D. Reis to adjourn. Motion carried.

Submitted by,
Scott Schoepp
County Park Superintendent

Minutes
Pierce County Parks Committee
September 17, 2007 – 9:00 am
County Board Room
Pierce County Courthouse – Ellsworth, WI

Committee Members Present: Mel Pittman, Dan Reis, Jeff Holst, Don Nellessen and Troy Gansluckner

Others Present: Scott Schoepp

Chairman Pittman called the meeting to order at 9:06am. Public comment was called for and none was provided.

Minutes

The August 06, 2007 minutes were presented for review. S. Schoepp requested the addition of “C. Kephart arrived shortly after the start of the meeting.” Motion by D. Nellessen, seconded by T. Gansluckner to approve the minutes as corrected. Motion Carried. The August 17, 2007 – 9:00am minutes were provided. Motion by D. Nellessen, seconded by D. Reis to approve the minutes. Motion carried. The August 17th, 2007 – 9:30am minutes were provided. Motion by J. Holst, seconded by T. Gansluckner to approve the minutes. Motion Carried.

Park Plans

S. Schoepp provided the park plan for Trimbelle Acres. The plan was reviewed. The question was raised regarding the boundary along the creek. S. Schoepp indicated we owned to the creek centerline and will get the aerial map corrected. Motion by D. Reis, seconded by T. Gansluckner to approve the Trimbell Acres Park Plan. Motion Carried.

Department Restructure

M. Pittman informed the committee that he had requested financial related information pertaining to the proposed restructure. He indicated he had yet to obtain the requested information. M. Pittman felt any action should be deferred until the associated financial costs are provided. Motion by D. Nellessen, seconded by T. Gansluckner to defer action on the restructure plan until the associated costs are provided. Motion Carried.

Bid Results

S. Schoepp provided a bid tally report for selling two used canoes. Motion by J. Holst, seconded by t. Gansluckner to accept the two highest bids of \$250 and \$232 for C-1 and C02. Motion Carried.

S. Schoepp provided a bid tally report for purchasing an all terrain utility vehicle. S. Schoepp indicated the budgeted amount for this item was \$3,500. The lowest be was \$4,000. S. Schoepp indicated the canoes sold for \$232 more than the budgeted amount and also that park fees are up nearly \$10,000 over the budgeted amount. He felt this justified spending \$500 over the budgeted amount. Motion by D. Reis, seconded by J. Holst to approve the low bid of \$4,000 from St. Croix Sport. Motion carried with D. Nellessen voting no.

2008 Budget

S. Schoepp presented a detailed copy of the 2008 Parks Department Budget. The various components of the budget were discussed. Motion by J. Holst, seconded by D. Nellessen to approve the parks department budget as presented. Motion Carried. D. Reis requested a report on the timeline in place to spend the accumulated park fund revenues.

Dam Warning Funding

Motion by J. Holst, seconded by D. Reis to defer action on funding the emergency notification system for the Nugget Lake Dam until concrete costs and funding sources are provided. Motion Carried.

Park Superintendent Reports

S. Schoepp reported on the following snowmobile program grants that were approved by the Snowmobile Recreation Council: Plum Creek Bridge Rehab \$3,169; and Rush River Tail Rehab \$44,788. The grants are awaiting final approval in the State budget.

In addition to the written fishing pier report, S. Schoepp informed the committee that Ayres would be providing some minor Engineering drawings needed to apply for a grant program that will fund 50% of the project. The fishing pier is the final aspect of the dredge project.

Two employees have been hired and the shooting range is open according to the approved schedule. No questions were raised regarding the written park activity report.

S. Schoepp provided the August park revenue report which indicated a increase in park fees of \$13,600 over 2006. He also informed the committee of the loss in revenues that has occurred due to the cabins being shut down by the State building inspector. No update was available on the cabin permit dispute.

Future Agenda Items

The park plan for Trenton Island will be provided at the next meeting. The 2008 park fees will be discussed at well.

Next Meeting Date

The next parks committee meeting will be on Monday, December 10, 200 at 9:00am in the County Board Rom of the Pierce County Courthouse,

Motion by D. Nellessen, seconded by T. Gansluckner to adjourn. Motion carried.

Submitted by,
Scott Schoepp
County Park Superintendent

Minutes
Pierce County Parks Committee
December 10, 2007 – 9:00 am
County Board Room
Pierce County Courthouse – Ellsworth, WI

Committee Members Present: Chair Mel Pittman, Dan Reis, Jeff Holst, Don Nellessen and Troy Gansluckner

Others Present: Andy Pichotta, Kim Sweeney, and Scott Schoepp

Chairman Pittman called the meeting to order at 9:00am. Public comment was called for. D. Nellessen was requested to provide information regarding his meeting with legislators to inform them of the cabin permit issues. D. Nellessen explained he was acting on his own behalf and merely trying to draw attention to the conflict that exists.

Minutes

The September 17, 2007 minutes were presented for review. Motion by T. Gansluckner, seconded by D. Reis to approve the September 17, 2007 minutes. Motion Carried.

Trenton Island Park Plan

S. Schoepp presented a draft copy of the park plan for Trenton Island. He explained the various sites and the development restrictions placed on the properties. Discussion took place regarding the possibility of acquiring DOT property that would allow for expansion of the existing boat ramp. Property owner clarifications and property lines will need to be determined before any development plans can be prepared. D. Nellessen stated he was in favor of developing a boat ramp as a means of generating revenues from that area. Motion by D. Nellessen, seconded by J. Holst to approve the Trenton Island Park Plan. Motion Carried.

Department Restructure

The committee members reviewed the “*Land Use Government in Pierce County*” document as prepared by Administrative Coordinator Curt Kephart. No final firm cost associated with this restructuring proposal was available; although an estimated cost of approximately \$10,000 was provided. The proposal was expected to create more cooperation and improve communications between departments; as well as increase efficiency between departments. The parks department will be provided some administrative support as well. Motion by J. Holst, seconded by D. Reis to approve the restructuring proposal as presented. Motion carried with D. Nellessen voting no.

2007 Carry-over Requests

S. Schoepp provided information related to 2007 funding carry-over requests. He explained the funds needed to complete the restoration on the sediment disposal areas as a result of the dredge project. He also explained the plan to create a county wide park brochure. Motion by J. Holst, seconded by D. Reis to forward a request to the Finance and Personnel Committee to approve 2007 carry-over funds of \$15,000 for final completion of the dredge project and \$1,500 for printing a new county wide park brochure. Motion Carried.

2008 Park Fees

S. Schoepp presented a park fee proposal for 2008. The proposal detailed the fees for NLCP for the past 3 years as well as the fees charged at 3 nearby government operated parks. Seasonal camper, Kim Sweeney of Plum City was present and provided various comments regarding the fees proposed. Motion by D. Nellessen seconded by J. Holst to approve the 2008 park fees as proposed. Motion carried with T. Gansluckner voting no.

Superintendents Report

S. Schoepp provided reports on the snowmobile program, the fishing pier project, the shooting range, the cabin permit appeal, park activity and program financial reports. M. Pittman asked about the invasive species eradication project. S. Schoepp indicated the staff obtained was doing an excellent job and should have the entire park done within the next few weeks. S. Schoepp stated the crew has covered much more acreage than anticipated.

Future Agenda Items

The County Park Superintendent performance evaluation will be conducted at the next meeting. The park property plans have all been completed and a compiled copy will be provided at the next meeting.

Next Meeting Date

The next parks committee meeting will be on Monday, February 4, 2008 at 9:00am in the County Board Room of the Pierce County Courthouse,

Motion by D. Reis, seconded by T. Gansluckner to adjourn. Motion carried.

Submitted by,
Scott Schoepp
County Park Superintendent