

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, January 15, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 12/18/06 2c Approve resolution to recognize and commend former Treasurer and Sheriff <b>Personnel items:</b> 2d Approve new job title for Deputy Coroner positions <b>Finance items:</b> 2e Approve 2007 wage increase for temporary employees	Members
3	Discuss and take action to renew audit contract with Tracey & Thole, SC	Brickner
4	Discuss and take action to designate treasurer as authorized signature of county moneys	Knutson
5	Discuss 2007 Employee Assistance Program contract	Langer
6	Discuss and take action to approve position description for Seriously Emotionally Disturbed (SED) Social Worker	R. Bicha
7	Discuss and take action to modify Department of Human Services staffing plan	R. Bicha
8	Discuss and take action to approve amendment to the Pierce County Code: 8a assign supervision of the Medical Examiner to the Administrative Coordinator (1) Approve position description of the Administrative Coordinator to authorize supervision of the Medical Examiner 8b revise reporting relationship of the Medical Examiner from the Law Enforcement Committee to the Administrative Coordinator	Kephart/Lawrence
9	Discuss and take action to set future Strategic Planning session	Members

10	Committee will convene into closed session pursuant to Sec. 19.85 (1)(g), Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Town of Martell v Pierce County	
11	Committee will return to open session and take action on closed session item, if required	Members
12	Administrative Coordinator's report	Kephart
13	Future agenda items	Members
14	Future meeting dates	Members
15	Adjourn	Members

A quorum of county board supervisors may be present.

1/9/07 4:00 p.m.

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, January 22, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve revised minutes of 12/18/06 2c Approve minutes of 1/15/07 <b>Personnel items:</b> <b>Finance items:</b> 2d Treasurer’s report 2e Take action to carry over 911 2006 fund balance	Members
3	Discuss and take action to approve position descriptions for Operations Manager and Aging and Human Services Program Administrator – Human Services	Bicha
4	Discuss and take action on request to review ballot procedure during county meetings	Members
5	Discuss and take action on a position posting moratorium: 5a current vacancies 5b drafting formal policy and procedure 5c timeline	Members
6	Discuss and take action on Employee Identification/Access Cards Policy	Kephart
7	Discuss and take action to establish strategic planning goals/priorities	Kephart
8	Committee will convene into closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Corporation Counsel annual performance evaluation	Members
9	Committee will return to open session and take action on closed session item, if required	Members
10	Administrative Coordinator’s report	Kephart

11	Future agenda items	Members
12	Future meeting dates	Members
13	Adjourn	Members

A quorum of county board supervisors may be present.

**1/18/07**

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, February 5, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 1/22/07 <b>Personnel items:</b> 2c Approve out-of-state travel for Emergency Management Director <b>Finance items:</b> 2d Emergency Management – accept a Homeland Security Interoperability Radio Replacement Grant 2e Authorize carry over of 2006 Park Printing & Duplicating funds 2f Authorize carry over of 2006 Nugget Lake dredge funding	AC
3	Committee will convene into closed session pursuant to §111.70 (1) (a), Wis. Stats. for the purpose of collective bargaining to resolve a grievance: AFSCME Courthouse #2006-02 Reproductive Health	AC
4	Committee will return to open session and take action on closed session item, if required	Members
5	Discuss and take action to authorize and fund a health insurance consultant	Kinneman Kephart
6	Discuss and take action on proposal to accept municipalities onto the health insurance plan	Kinneman Kephart
7	Discuss and take action on participation in managed long-term care reform	Bicha
8	Discuss and take action to approve application for funding for development of an Aging and Disability Resource Center	Bicha
9	Discuss and take action on report of Ad hoc Economic Development Committee recommendations	Camery
10	Discuss and take action on release of 2007 economic development funds	AC

11	Discuss and take action on refill of: a PT Extension Secretary b Paralegal – Corporation Counsel’s Office c PT Zoning Secretary	Andrews Lawrence Pichotta
12	Discuss and take action to define department head title and how the position is established	Members
13	Committee will convene into closed session pursuant to §19.85(1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises authority: Corporation Counsel performance goals	Members
14	Committee will return to open session and take action on closed session item, if required	Members
15	Administrative Coordinator’s report	Kephart
16	Future agenda items	Members
17	Future meeting dates	Members
18	Adjourn	Members

A quorum of county board supervisors may be present.

2/1/07

## FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, February 26, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 2/5/07 <b>Personnel items:</b> <b>Finance items:</b> 2c Treasurer’s report	AC
3	Discuss and take action to accept land donation and purchase adjoining property for public recreation area	Schoepp
4	Discuss and take action on refill of: 4a Assistant Park Superintendent 4b Human Services Director 4c Human Services Administrative Assistant 4d Floater/Patrol/Dispatch 4e Sign Engineering Aide 4f Shop Foreman	Schoepp Bicha  Hove Christopherson
5	Discuss and take action to create eligibility list	Hove
6	Discuss and take action to accept grant funds in the Sheriff’s Dept.	Hove
7	Discuss and take action to replace boat motor	Hove
8	Discuss and take action on authorization to release Contingency funds for building transfer	AC
9	Discuss and take action on Consolidation of Cell Phones	J. Huppert
10	Discuss and take action on Ad Hoc Economic Development Group report	Camery
11	Discuss and take action on release of 2007 economic development funds	AC
12	Discuss and take action to create a unified financial system	Schilling
13	Discuss and take action on termination notice policy	AC
14	Discuss and take action on classification review recommendations	Members

15	Discuss and take action to define department head titles, position establishment and consolidation	Schilling
16	Discuss and take action on focus and priorities	AC
17	Committee will convene into closed session pursuant to §19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Litigation update	Lawrence
18	Committee will return to open session and take action on closed session items, if required	Members
19	Administrative Coordinator's report	AC
20	Future agenda items	Members
21	Future meeting dates	Members
22	Adjourn	Members

A quorum of county board supervisors may be present.

2/22/07

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, March 5, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 2/26/07 <b>Personnel items:</b> <b>Finance items:</b>	AC
3	Bob Moore, ICM, will provide the 2006 financial investments report	Moore/ Knutson
4	Discuss and take action to create a unified financial system	AC, F & P Dir., Treasurer
5	Discuss and take action on proposed ordinance to amend §7-15 of the Pierce County Code regarding membership of the Solid Waste Management Board	Lawrence
6	Discuss and take action on adjustment of vehicle registration fees	Hove
7	Discuss and take action on refill of Assistant Park Superintendent position	Schoepp
8	Discuss and take action on Corporation Counsel Paralegal/ Office Manager position description	Lawrence
9	Discuss and take action on classification review recommendations	AC
10	Discuss and take action on termination notice policy	AC
11	Administrative Coordinator's report	AC
12	Future agenda items	Members
13	Future meeting dates	Members
14	Adjourn	Members

A quorum of county board supervisors may be present.

2/28/07 4:00 p

## REVISED 3/16/07

### FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, March 19, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1.	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2.	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 3/5/07 2c Establish 2007 – 2008 county board meeting dates <b>Personnel items:</b> <b>Finance items:</b> 2d Treasurer’s report 2e Accept Child Passenger Safety Car Seat grant funds and amend Car Seat budget 2f Approve First Breathe grant carryover funds and 2007 budget	AC
3.	Discuss and take action on RFP’s for insurance consultant	AC/Kinneman
4.	Discuss and take action on refill of Court Clerk position	P. Feuerhelm
5.	Discuss and take action on refill of Dispatcher/Jailer position	Hove
6.	Discuss and take action: 6a. Parent Aide	D. Robole
7.	Discuss and take action on refill of vacant Highway Dept. positions	Christopherson
8.	Discuss and take action on revised EM Director position description	AC/Brown
9.	Discuss and take action on compensation for deputy medical examiners	ME/AC
10.	Discuss and take action to establish fees for services rendered by medical examiner and deputy medical examiner	ME/AC
11.	Discuss and take action to define department head titles, position establishment and consolidation	Schilling
12.	Administrative Coordinator’s report	Kephart
13.	Future agenda items	Members
14.	Future meeting dates	Members
15.	Adjourn	Members

A quorum of county board supervisors may be present.

3/16/07 11:00 a.m.

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

**Monday, March 26, 2007 – 7:00 p.m.**

**STRATEGIC PLANNING SESSION III**

**Pierce County Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Establish and approve agenda	Chair
2	Committee will receive public comments not related to agenda	
3	Discuss and take action on strategic planning expectations	Kucinski
4	Discuss and take action on focus/priorities	Lockwood
5	Where do we go from here?	Members
6	Discuss and take action to update Pierce County strategic plan	Members
7	Set future meeting date	Members
8	Adjourn	

A quorum of County Board Supervisors may be present

3/16/07

## REVISED 3/30/07

### FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, April 2, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 3/19/07 <b>Personnel items:</b> <b>Finance items:</b>	Members
3	Discuss and take action on outlawed County order checks	Knutson
4	Discuss and take action on purchasing Reproductive Health Gateway Server	B. Johnson
5	Discuss and take action to amend Huber fees	Sheriff
6	Discuss and take action to amend Sheriff's service fees	Sheriff
7	Discuss and take action on purchase and funding for network time synchronization system	Sheriff
8	Discuss and take action on classification review recommendations	AC
9	Discuss and take action on termination of employment notification guidelines	AC
10	Discuss and take action on position refill policy	Members
11	Discuss and take action on strategic planning session recommendations	Members
12	<b>Discuss and take action to approve Interim Human Services Director wage</b>	<b>AC Gilles</b>
13	Committee will convene into closed session pursuant to §19.85 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Assistant Park Superintendent compensation	Closed session

14	Committee will return to open session and take action on closed session item, if required	Open session
15	Administrative Coordinator's report	Kephart
16	Future agenda items	Members
17	Future meeting dates	Members
18	Adjourn	Members

A quorum of county board supervisors may be present.

**3/30/07 (3:00 p.m.)**

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

**Monday, April 16, 2007 – 6:30 p.m.**

**Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 4/2/07 2c Administrative Coordinator’s report <b>Personnel items:</b> <b>Finance items:</b> 2d Treasurer’s report 2e Accept \$4,999 in tobacco funds and amend the Tobacco Coalition 2007 budget	AC
3	Discuss and take action on DNR Brownfields recommendation on the disposition of delinquent tax parcel	Knutson
4	Discuss and take action on classification review recommendations	AC
5	Discuss and take action on refill of UW-Ext Resource Agent position jointly appointed by Pierce County and UW-Ext	Andrews
6	Discuss and take action on strategic planning session recommendations	Kucinski
7	Committee will convene into closed session pursuant to §19.85 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Paralegal/Office Manager compensation	Closed session
8	Committee will return to open session and take action on closed session item, if required	Open session
9	Future agenda items	Members
10	Future meeting dates	Members
11	Adjourn	Members

A quorum of county board supervisors may be present.

4/9/07-9:30 a.m.

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, May 7, 2007 – 6:30 p.m.  
Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 4/16/07 2c Administrative Coordinator's report <b>Personnel items:</b> <b>Finance items:</b> Accept \$1,928 in WIC funds and amend 2007 WIC budget	AC
	Discuss and take action on Health Risk Assessment funding	Kinneman/AC
	Discuss and take action to approve increase in wage for temporary Sheriff's Dept. employees	Sheriff Hove
	Discuss creation of a risk reserve fund in Human Services	Borup
	Discuss and take action to retain counsel for collective bargaining	Lawrence
	Future agenda items	Members
	Future meeting dates	Members
	Adjourn	Members

A quorum of county board supervisors may be present.

4/27/07

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, May 21, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 5/7/07 2c Administrative Coordinator's report <b>Personnel items:</b> 2d Establish temporary wage for Public Health Dental Assistant <b>Finance items:</b> 2e Treasurer's report	AC
3	Discuss and take action to authorize monthly payments to Pierce County Tourism	Jim Ross
4	Discuss and Take Action to update resolution on Local Government Property Insurance Fund	Wanda Kinneman
5	Discuss and take action on Risk Manager position description	AC
6	Auditor's review of 2006 fund balances	Steve Tracey
7	Discuss and take action on establishing 2008 budget guidelines	AC/Brickner
8	Discuss and take action on PCOB remodel projects and temporary re-allocation of funds in Building Outlay Budget	Al Huppert
9	Discuss and take action to re-allocate funds in Fairgrounds 2007 capital budget for concrete maintenance work.	Kenny Hines

10	<p>Committee will convene into closed session pursuant to:</p> <p>10a §19.85(1)(c), Wis. Stat. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and §111.70(1)(a), Wis. Stats. for the purpose review and discussion of contract matters under the collective bargaining agreement: Human Services Support Staff grievance #2007-01</p> <p>10b §19.85(1)(c), Wis. Stat. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: compensation for Human Services Director candidate</p> <p>10c §19.85(1)(f), Wis. Stats. for considering financial, medical, social or personal histories or disciplinary data of specific persons, except where par. (b) applies, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such personnel problems or investigations: employee leave of absence request</p> <p>10c §19.85(1) (g), Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: litigation update</p>	Closed session items
11	Future agenda items	Members
12	Future meeting dates	Members
13	Adjourn	Members

A quorum of county board supervisors may be present.

5/16/07 (2)

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, June 4, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 5/21/07 2c Administrative Coordinator’s report <b>Personnel items:</b> 2d Approve wage adjustment for temporary Law Enforcement employees	AC
3	Committee will convene into closed session pursuant to: 3A §19.85(1)(c), Wis. Stat. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and §111.70(1)(a), Wis. Stats. for the purpose review and discussion of contract matters under the collective bargaining agreement: Human Services Support Staff grievance #2007-01, and grievance report and updates 3B §19.85(1)(f), Wis. Stats. for considering financial, medical, social or personal histories or disciplinary data of specific persons, except where par. (b) applies, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such personnel problems or investigations: employee leave of absence request	Closed session
4	Discuss and take action on retaining bond advisor	Springstead
5	Discuss the status of the collection agency progress	Gilles
6	Discuss and take action on Risk Manager position description	AC
7	Discuss and take action to request coverage under legal expense endorsement for CBA negotiations	Lawrence
8	Discuss Land Management, Land Conservation and Park restructuring	Barkla
9	Discuss and take action on strategic planning recommendations	Kucinski

10	Discuss and take action on summer meeting times	Members
11	Future agenda items	Members
12	Future meeting dates	Members
13	Adjourn	Members

A quorum of county board supervisors may be present.

5/25/07

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, June 18, 2007 – 6:00 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b><u>General items:</u></b> 2a Establish and approve agenda 2b Approve minutes of 6/4/07 2c Administrative Coordinator's report <b><u>Personnel items:</u></b> <b><u>Finance items:</u></b> 2d Treasurer's report 2e Approve TRACS Grant in Law Enforcement in the amount of \$45,000 and approve amending the 2007 budget to reflect the pass through grant. 2f Accept the St. Croix Valley Community Foundation grant funds in the amount of \$3,692 and create a budget 2g Accept the United Way St. Croix Valley funds in the amount of \$2,000 and amend the 2007 Prenatal Care Coordination budget 2h Approve wage increase for seasonal Park employee	AC
3	Discuss and take action to authorize funding for temporary employee in Treasurer's Office	Knutson
4	Discuss and take action on non-budgeted expenditure request to seal coat parking lots at Park	Schoepp
5	Discuss and take action on operational agreement between Pierce County and NRCS	Pichotta
6	Discuss and take action on request to increased hours for Drug Court Coordinator	Kucinski
7	Discuss and take action to restructure/dissolve Drug Court Committee	Kucinski
8	Discuss and take action to solicit committee members for economic development group	Members

9	Committee will convene into closed session pursuant to §19.85 (1)(f), Wis. Stats. for considering financial, medical, social or personal histories or disciplinary data of specific persons, except where par. (b) applies, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation or any person referred to in such histories or data, or involved in such personnel problems or investigations: Human Services employee leave of absence	Closed session- LOA
10	Committee will return to open session and take action on closed session item, if required	Open session
11	Future agenda items/Meeting Dates	Members
12	Adjourn	Members

A quorum of county board supervisors may be present.

6/11/07

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, July 2, 2007 – 6:00 p.m.  
Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 6/18/07 2c Administrative Coordinator’s report <b>Personnel items:</b> 2d Take action to authorize out-of-state travel for Reproductive Health Nurse <b>Finance items:</b>	AC
3	Committee will convene into closed session pursuant to §19.85(1) (e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and 111.70(1)(a), Wis. Stats., for the purpose of review and discussion of contract matters under the collective bargaining agreements: Bargaining strategy	Members
4	Committee will return to open session and take action on closed session items, if required	Members
5	Discuss and take action on request for authorization to prepare a RFP for title work associated with potential tax deed properties	Knutson
6	Discuss and take action to approve sale of 0.16 acres of surplus Highway property located at Cty Rd “K” and 830 <sup>th</sup> St.	Christopherson
7	Discuss and take action to complete transfer of Blue Building and Quonset Hut	Christopherson
8	Discuss and take action to authorizing borrowing money to the Highway Department	Christopherson
9	Report from the economic development group	Holst/Purdy/ Camery
10	Discuss and take action on request to review ballot procedure during county meetings	Nellessen

11	Discuss and take action on restructuring of land management, land conservation and parks	Barkla/Kosin
12	Discuss and take action on restructuring/dissolving Drug Court Committee	Kucinski
13	Future agenda items	Members
14	Future meeting dates and times	Members
15	Adjourn	Members

A quorum of county board supervisors may be present.

6/28/07 (3)

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

**AMENDED\***

**Monday, July 16, 2007 – 6:00 p.m.**

**Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 7/02/07 2c Medical Examiner’s report 2d Administrative Coordinator’s report <b>Personnel items:</b> <b>Finance items:</b> 2e Treasurer’s report	AC
3	Discuss and take action on new position requests for 2008	Kephart/Brickner
4	Discuss and take action on GASBE 45	Kinneman/Brickner
5	Discuss and take action to establish health insurance rates for 2008	Kinneman
6	Update on integrating the Human Services into the general county financial system	Brickner/Robole
7	Discuss and take action on potential reorganization of Health positions and allowance of extra hours for existing staff in the interim	Hodgson
8	Discuss and take action on Disallowance of Claim – Town of Martell	Lawrence
9*	Committee will convene into closed session pursuant to §19.85 (1)(f), Wis. Stats. for considering financial, medical, social or personal histories or disciplinary data of specific persons, except where par. (b) applies, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such personnel problems or investigations: employee leave of absence request	

10*	Committee will return to open session and take action on closed session item, if required	Committee
11	Discuss and take action on Resolution 02-27	G. Brown
12	Future agenda items & future meeting dates and times	AC
13	Adjourn	Chair

A quorum of county board supervisors may be present.

\*Amended 7-9-07

7/6/07 (2)

# **ECONOMIC DEVELOPMENT SUB-COMMITTEE MEETING**

**Tuesday, July 24, 2007 – 6:00 p.m.**

**County Board Room**

Agenda items:

1. Call to order
2. Discuss and take action on goals
3. Discuss and take action on organization
4. Set future meeting dates
5. Adjourn

A quorum of county board supervisors may be present.

*REVISED 7/27/07\**

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

**Monday, July 30, 2007 – 6:00 p.m.**

**Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 7/16/07 2c Administrative Coordinator’s report <b>Personnel items:</b> <b>Finance items:</b>	AC
3	Discuss and take action on classification review recommendation for Human Services Operations Manager	HS Director
4	Discuss and take action on recommendation regarding unbudgeted expenditure of Park Development Funds: Collaborative project with Town of Diamond Bluff/Sea Wing Park	Pichotta, Rep of LM and Parks, and F. Ottem, Diamond Bluff
5	Discuss and take action to adjust annual compensation for Family Court Commissioner	AC
6	Discuss the restructuring of land management, land conservation and parks	Barkla
7*	Committee will convene into closed session pursuant to: §19.85(1)(f), Wis. Stats. for considering financial, medical, social or personal histories or disciplinary data of specific persons, except where par. (b) applies, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such personnel problems or investigations: employee leave of absence request	Members
8*	Committee will return to open session and take action on closed session item, if required	Members

9	Committee will convene into closed session pursuant to: §19.85 (1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator's annual performance evaluation	Members
10	Committee will return to open session and take action on closed session item, if required	Members
11	Future agenda items & future meeting dates and times	Members
12	Adjourn	Members

A quorum of county board supervisors may be present.

7/27/07

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

**Monday, August 13, 2007 – 6:00 p.m.**

**Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b><u>General items:</u></b> 2a Establish and approve agenda 2b Approve minutes of 7/30/07 2c Administrative Coordinator’s report <b><u>Personnel items:</u></b> <b><u>Finance items:</u></b>	
3	Discuss and take action on reorganization of .6 FTE Public Health Nurse and .8 FTE temporary Health Educator positions to create a 1.0 PHN and distribute excess hours to existing Public Health staffing and approve the staffing plan	Galoff
4	Discuss and take action on revised Public Health staffing plan for Public Health Secretary annual hours	Galoff
5	Discuss and take action on refill of UW-Extension Resource Agent position jointly appointed by Pierce County and UW-Extension	Andrews
6	Committee will convene into closed session pursuant to §19.85(1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Review department head completed annual performance evaluations: Librarian, VS Officer, EM Director, Hwy. Commissioner, Health Director, Maintenance Supervisor, IS Director, SW Administrator, Land Management Administrator/Planner, Park Sup., and Fair Coord.	Closed session
7	Committee will return to open session and take action on closed session items, if required	Open session
8	Future agenda items and meeting dates and times	Members
9	Adjourn	Members

A quorum of county board supervisors may be present.

8/07/07

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA****Monday, September 10, 2007 – 6:30 p.m.****Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 8/13/07 2c Administrative Coordinator’s report <b>Personnel items:</b> 2d Increase wage for temporary Law Enforcement employee <b>Finance items:</b> 2e Treasurer’s report	
3	Discuss and take action to approve and authorize funding for the Emergency Notification System	Lt. Knoll
4	Discuss health insurance plan revisions recommended by the Wellness Committee	AC
5	Discuss and take action on new position requests for 2008: 5a Administration Director of Employee Relations 5b County Clerk Deputy County Clerk General Administrative Secretarial Floater 5c Clerk of Court 2 Deputy Clerk 1 Court Clerk 5d Family Court Commissioner 5e Extension Extension Secretary CNRD Horticulture Educator 5f Highway	AC

	<p>2 Highway Bookkeeper Assistant</p> <p>5g Human Service</p> <p>Child Support Supervisor</p> <p>Billing Clerk</p> <p>Economic Support Specialist</p> <p>Mental Health</p> <p>Parent Aide</p> <p>Disability Specialist</p> <p>5h Reproductive Health</p> <p>Billing Clerk</p> <p>5i Sheriff's Dept.</p> <p>Jailer/Dispatcher – Female Floater</p> <p>Jailer/Dispatcher – Male Floater</p> <p>.5 FTE Law Enforcement Secretary</p>	
6	<p>Discuss and take action on 2008 budgets:</p> <p>County Board</p> <p>Codification of Ordinances</p> <p>Other Executive Legal Administration</p> <p>Personnel</p> <p>General Administration-Postage</p> <p>Indirect Cost Study</p> <p>Auditing &amp; Accounting</p> <p>Insurance</p> <p>Cafeteria Insurance</p> <p>Other Public Safety</p> <p>Mississippi River Parkway</p> <p>Property Acquisition/Development</p> <p>Building Rent</p> <p>Regional Planning</p> <p>County Clerk</p> <p>Elections</p> <p>Switchboard</p> <p>Tax Deed Expense</p> <p>Care of Soldier's Graves</p> <p>Dog License</p> <p>Treasurer</p> <p>Assessment of Property</p> <p>Register of Deeds</p> <p>Land Records Modernization</p>	Dept. Heads/ AC/Brickner

	Corporation Counsel West Cap	
7	Discuss restructuring of Land Management, Land Conservation and Park departments	Barkla
8	Future agenda items and meeting dates and times	Members
9	Adjourn	Members

A quorum of county board supervisors may be present.

9/05/07

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, September 17, 2007 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 9/10/07 2c Administrative Coordinator’s report <b>Personnel items:</b>  <b>Finance items:</b>	
3	Discuss and take action to approve funding a heating and ventilation upgrade to the Pierce County Office Building in an amount not to exceed \$120,000 to be funded from General Fund Undesignated Reserve.	Nellessen
4	Discuss and take action on policy requiring approval for purchases over \$75,000	Plunkett
5	Discuss and take action to create a long range planning subcommittee composed of citizen and county board members	Purdy
6	Discuss and take action on setting priorities and focus of 2008 budgets and program of work.	Kucinski
	Future agenda items and meeting dates and times	Members
	Adjourn	Members

A quorum of county board supervisors may be present.

9/13/07

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA****Monday, September 24, 2007 – 7:00 p.m.****Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Discuss and take action on setting priorities and focus of 2008 budgets and program of work	Members
3	Future agenda items and meeting dates and times	Members
4	Adjourn	Members

A quorum of county board supervisors may be present.

9/18/07

**REVISED 9/25/07\***

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

October 1, 2007 – 4:00 p.m.

Courthouse - County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 9/10/07 and 9/17/07 <i>*and 9/24/07</i> 2c Administrative Coordinator’s report <b>Personnel items:</b> <b>Finance items:</b>	Members
3	Present and review 2008 department and agency budgets 3a Review all department and agency budget requests 3b Select specific departments to discuss in greater depth 3c Take action on 2008 budget recommendations to Board	Kephart and Brickner
4	Future agenda items and meeting dates and times	Members
5	Adjourn	Members

This budget meeting may be recessed to a later date and time to continue deliberations.

A quorum of county board supervisors may be present.

9/25/07

## REVISED 10/15/07

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**  
**Tuesday, October 16, 2007 – 7:30 p.m.**  
**Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b><u>General items:</u></b> 2a Establish and approve agenda 2b Approve minutes of 10/01/07 2c Administrative Coordinator’s report <b><u>Personnel items:</u></b> 2d Approve extended unpaid leave of absence in Register of Deeds Office 2e Approve out-of-state travel for CYF Supervisor <b><u>Finance items:</u></b> 2f Approve agreement between Maximus and Pierce County for annual cost allocation plan through FY 2009	Chair
3	Present and Review 2008 department and agency budgets: 2a Review Human Services Budget 2b Review Bonding Recommendation 2c Review any remaining budget issues 2d Discuss and take action to recommend a 2008 tax levy & budget resolution	Brickner/Kephart
4	Discuss and take action on resolution to establish a Smart Growth planning committee	Pichotta
5	Discuss and take action to approve a renewal of the FSA lease of space at the PCOB under present terms and conditions	Kephart
6	Discuss and take action to create a study group/think "tank"/subcommittee to be started on Financial goals/ planning/outlook for the county	Purdy/Kerr
7	<b>Discuss and take action to approve legislation to amend Resolution 07-06 Authorizing the Interdepartmental Transfer of Money from the County General Fund to the Highway Department to Construct a New Highway Storage Building and Approve Unbudgeted Expenditure</b>	Barkla/Lawrence
8	Future agenda items and meeting dates and times	Members
9	Adjourn	Members

A quorum of county board supervisors may be present.

10/15/07

PLEASE BRING YOUR 2008  
BUDGET BOOKS WITH YOU.

<b>FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA</b>		
<b>Monday, November 5, 2007 – 6:30 p.m.</b>		
<b>Courthouse – County Board Room</b>		
<b>#</b>	<b>Action</b>	<b>Presenter</b>
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b><u>General items:</u></b> 2a Establish and approve agenda 2b Approve minutes of 10/16/07 2c Administrative Coordinator’s report <b><u>Personnel items:</u></b> 2d Leave of absence for Real Property Lister <b><u>Finance items:</u></b> 2e Treasurer’s report of August and September 2007 2f Amend 2007 WIC budget 2g Claims for Listing Dogs 2h Care of Soldier’s Graves 2i Dog Damage Claims	Kephart
3	Committee will convene into closed session pursuant to §19.85(1)(f), Wis. Stats. for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigation: Sheriff’s Dept. grievance	Members
4	Committee will return to open session and take action on closed session item, if required	Members
5	Discuss and take action to revise 2008 budget levy a. General County budget and tax levy b. Amend Human Services 2008 budget	Kephart/Brickner
6	Discuss and take action on 2008 health insurance stop loss rates and specific	Kephart
7	Discuss and take action on possible RFP for bond advisory counsel	Kephart
7	Discuss and take action on legislation to declare official intent under reimbursement bond regulations	Kephart
8	Discuss and take action on request to extend lease on County-owned property	Lawrence

9	Discuss and take action to approve legislation to amend Res. 01-11 Fee Schedule for Nonmetallic Mining Reclamation	Barkla/Holst
10	Discuss and take action on proposed revisions to Chapter 241 of the Pierce County Code, Nonmetallic Mining	Barkla/Holst
11	Discuss and take action on resolution to amend the Outdoor Recreation Plan 2004-2008	Barkla/Holst
12	Discuss and take action on resolution to amend the Bicycle Plan 2003-2023	Barkla/Holst
13	Discuss and take action: a. Creation of Assistant Zoning Administrator position/delete Zoning Specialist position b. Approve Assistant Zoning Administrator position description c. Establish compensation for Assistant Zoning Administrator position d. Create position of GIS Specialist position/delete Land Management Specialist position e. Approve GIS Specialist position description f. Establish compensation for GIS Specialist position g. Approve revised staffing plan for Land Management Dept. and Zoning Dept.	Barkla/Holst
14	Committee will convene into closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Compensation for Assistant Corporation Counsel	Members
15	Committee will return to open session and take action on closed session item, if required	Members
16	Future agenda items and meeting dates and times	Members
17	Adjourn	Members

A quorum of county board supervisors may be present.

11/01/07

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

**Monday, December 3, 2007 – 6:30 p.m.**

**Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b><u>General items:</u></b> 2a Establish and approve agenda 2b Approve minutes of 11/5 2c Administrative Coordinator’s report <b><u>Personnel items:</u></b> 2d Deficit for Property Lister payout <b><u>Finance items:</u></b> 2e Treasurer’s report for October 2f Approve carryover of UW-Ext 2007 grant funds 2g Accept donated funds and authorize equipment purchases 2h Authorize purchase of digital phone cards 2i Authorize purchase of calendaring software	
	Discuss and take action on bonding options	Springstead, Inc.
	Discuss and take action to establish and approve job classifications for GIS Specialist and Assistant Zoning Administrator	
	Future agenda items and meeting dates and times	Members
	Adjourn	Members

A quorum of county board supervisors may be present.

11/23/07

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA****Monday, December 17, 2007 – 6:30 p.m.****Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b><u>General items:</u></b> 2a Establish and approve agenda 2b Approve minutes of 12/3/07 2c Administrative Coordinator’s report <b><u>Personnel items:</u></b> <b><u>Finance items:</u></b> 2d Treasurer’s report	
3	Discuss and take action on bonding term options	Kephart
4	Discuss and take action on request for State to continue reimbursement to counties for enhanced 911 service and to fund P25 public safety communication service	Knoll
5	Discuss and take action to approve revised Human Services staffing plan	Kincaid
6	Discuss and take action on request for alternate funding for CTH “F” Bridge over the Kinnickinnic	Christopherson
7	Discuss 2008 wage adjustment for non-represented employees	Thoner
8	Future agenda items and meeting dates and times	Members
9	Adjourn	Members

A quorum of county board supervisors may be present.

12/10/07 3:15