

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting

EMERGENCY MANAGEMENT COMMITTEE

March 13, 2007

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, Ron Lockwood, John Kucinski, Curt Kephart, Melissa Thoen

- A. Call meeting to order at 7:36 a.m. by Ron Lockwood.
- B. A motion to adopt the agenda was made by John Kucinski and seconded by Ron Lockwood.
- C. The only public comment came from John who said that Janet Huppert and Jeff were interested in a joint meeting along with Emergency Management and the Sheriff to discuss a county disaster plan and to see where we are and update as needed.
- D. Minutes from the December 2006 meeting were approved on a motion by Ron Lockwood and seconded by John Kucinski. Motion carried.
- E. Discussion on KI policy for Pierce County. Gary explained that the version he mailed the committee was adopted by the state of Minnesota and he has submitted this plan to the state of Wisconsin for their review and so they can send back comments and make changes. Ron liked that the emphasis is on evacuation. John felt this was too lengthy and that it could be shortened. This isn't something to be approved at this time, as the state may make changes and/or recommendations. A motion was made by John to approve the KI policy and forward to Public Health for their recommendation. Gary and Caralynn will move forward with the plan if there are no substantial changes presented by the state. Ron seconded the motion, motion carried.
- F. Gary stated that the job description was changed to include building security. Curt noted that Gary is involved in two large issues involving building security and that is why this section was added. A motion was made by John to accept the updated job description and to forward it on to the Finance and Personnel Committee. Motion seconded by Ron. Motion Carried.
- G. Motion was made by John Kucinski to convene into closed session pursuant to §19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Emergency Management Director Goals. Seconded by Ron Lockwood.

Motion carried and committee convened into closed session at 8:16 a.m.

G. Motion to return to open session was made at 8:48 a.m. by John Kucinski, seconded by Ron Lockwood. Motion carried.

The goals will be modified by Curt. Motion made by John Kucinski and seconded by Ron Lockwood to adopt goals as modified. Motion carried.

H. The committee discussed possible dates for next meeting, where the County Emergency plan will be discussed. Gary will try to see which date works for everyone involved and will get back to the committee. The meeting will be in April 2007. The date and time of this meeting are yet to be determined.

I. Motion to adjourn by Ron Lockwood, seconded by John Kucinski. Motion carried and meeting adjourned at 8:56 a.m.

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EMERGENCY MANAGEMENT COMMITTEE

April 25, 2007

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Mike Knoll, Janet Huppert, Nancy Hove, Jeff Olson, Ben Plunkett Gary Brown, Ron Lockwood, John Kucinski and Curt Kephart

A. Call meeting to order at 6:32 p.m. by John Kucinski.

B. John felt all agenda items should be discussed simultaneously and not follow a set agenda.

C. John started the meeting by discussing a need to review Pierce County plans for emergencies and loss of buildings in the county.

Committee members shared their views on where we are as a county with emergency planning. Members felt that some prioritizing needs to be done to determine essential services with the county.

Jeff stated that Pierce-Pepin is testing their plans with a tabletop exercise.

Mike Knoll discussed the need for planning and resources to handle a pandemic problem in the county.

What resources does the County have and what can they provide in an emergency?

Curt mentioned that a company from the Twin Cities recently visited the County and discussed their services to recover buildings and records.

Nancy felt the County should focus on property issues vs. personnel issues and stated that we need to know what options we have for resources.

All members felt that departments could provide some critical information about their group and what support they need.

John asked where we go from here and who will do what?

Jeff talked about an Emergency Response Manual Summary book that Pierce-Pepin has developed for senior staff during an emergency.

The committee discussed the direction of the project and who, what, where we go from this point. What is the timeline, etc and who will do what?

Jeff will e-mail board members with ideas about the plan for moving ahead on Coop/Cog planning and determine a time frame and duties for members.

The next meeting will be on June 11, 2007 at 5:30 p.m.

D. Motion to adjourn by John Kucinski, seconded by Ron Lockwood. Motion carried and meeting adjourned at 8:25 p.m.

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EMERGENCY MANAGEMENT COMMITTEE

September 25, 2007

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, Ron Lockwood, John Kucinski and Melissa Thoen

A. Call meeting to order at 6:13 p.m. by Ron Lockwood.

B. A motion to adopt the agenda was made by John Kucinski and seconded by Ron Lockwood.

C. No public comment.

D. Minutes from the July 9, 2007 meeting were approved on a motion by John Kucinski and seconded by Ron Lockwood. Motion carried.

E. Budgets were discussed. Gary noted a large increase in the Emergency Management budget, but this is actually an item transferred from the Maintenance budget because Emergency Management will now be responsible for the ADT security system. Office supplies also increase \$400.00 due to the fact that this department has to purchase and print the badges. Other departments are billed for these badges and that will offset the \$400 increase. A motion was made to approve the seven (7) pages of budget information that were discussed at the meeting totaling \$167,667.00 with \$111,234.00 revenue for a total amount of \$56,433.00 to be taken out of the tax levy. This motion was made by John Kucinski and seconded by Ron Lockwood. Motion carried.

F. The next meeting is scheduled for December 11, 2007 at 5:30 p.m.

G. Motion to adjourn by John Kucinski, seconded by Ron Lockwood. Motion carried and meeting adjourned at 6:43 p.m.

cc: Emergency Management Committee Members
Gary Brown, E.M. Director
Brad Lawrence