

**Building Committee**  
**Tuesday ~ January 9, 2007 ~ 7:00 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
2. Approve minutes of the last meeting.
3. Discuss and take action on bleachers for fairgrounds.
4. Discuss and take action on transfer of blue building.
5. Discuss and take action on Fairgrounds tractor repairs.
6. Discuss and take action on Generator for PCOB.
7. Discuss and take action on replacing sidewalks.
8. Discuss and take action on tuck pointing courthouse.
9. Discuss and take action on policy for special projects.
10. Discuss project schedule.
11. Discuss and take action on role of Building Committee.
12. Grounds Keepers report
13. Maintenance Supervisor report – AH
14. Future agenda items
15. Set next meeting date
16. Adjourn meeting.

A quorum of County Board Supervisors may be present

A majority of the facility planning committee may be present

**Building Committee**  
**Tuesday ~ February 13, 2007 ~ 6:30 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
2. Approve minutes of the last meeting.
3. Discuss and take action on office building HVAC analysis.
4. Discuss and take action on office space for psychologist.
5. Discuss and take action on Special Project Policy.
6. Discuss and take action on renewal of lawn care service agreement.
7. Discuss and take action on carpeting schedule.
8. Discuss and take action on how to repair retaining wall.
9. Grounds Keepers report – KH on vacation excused
10. Maintenance Supervisor report – AH
11. Future agenda items
12. Set next meeting date
13. Adjourn meeting.

A quorum of County Board Supervisors may be present

**Building Committee**  
**Tuesday ~ March 13, 2007 ~ 6:30 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
2. Approve minutes of the last meeting.
3. Discuss and take action on request for canopy from Partner in Tourism.
4. Discuss and take action on county departments using Seyforth building.
5. Discuss and take action on Boy Scout building update.
6. Discuss and take action on Economic Support update.
7. Discuss and take action to remodel lunch room for Fair office.
8. Discuss and take action to have county supervisors wear name tags.
9. Discuss and take action to move WestCap to Village Hall.
10. Discuss and take action on carpet and paint schedule.
11. Grounds Keepers report – KH
12. Maintenance Supervisor report – AH
13. Future agenda items
14. Set next meeting date
15. Adjourn meeting.

A quorum of County Board Supervisors may be present

**Building Committee**  
**Tuesday ~ April 10, 2007 ~ 6:30 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
2. Approve minutes of the last meeting.
3. Discuss and take action on re-grade arena at fairgrounds.
4. Discuss and take action on office building HVAC analysis and remodeling.
5. Discuss and take action on space needs.
6. Discuss and take action to seal cracks on fairground streets.
7. Grounds Keepers report – KH
8. Maintenance Supervisor report – AH
9. Future agenda items
10. Set next meeting date
11. Adjourn meeting.

A quorum of County Board Supervisors may be present

**Building Committee**  
**Tuesday ~ April 17, 2007**  
**Immediately following the 9:00am County Board Meeting**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
2. Approve minutes of the last meeting.
3. Discuss and take action on plan and budget for remodel project.
4. Discuss and take action on HVAC, electrical and plumbing.
5. Future agenda items
6. Set next meeting date
7. Adjourn meeting.

A quorum of County Board Supervisors may be present

**Building Committee**  
**Tuesday ~ May 1, 2007 ~ 6:30 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
2. Approve minutes of the last meeting.
3. Discuss and take action on Funsters renting First Aid building on the fair grounds.
4. Discuss and take action to park cheese curd trailer on fairgrounds.
5. Discuss and take action on charge for county departments renting fairground buildings.
6. Discuss and take action on storing surveyor records.
7. Discuss and take action on how to fund major repair project.
8. Discuss and take action on Boy Scout Building.
9. Grounds Keepers report – KH
10. Maintenance Supervisor report – AH
11. Future agenda items
12. Set next meeting date
13. Adjourn meeting.

A quorum of County Board Supervisors may be present

**Building Committee**  
**Tuesday ~ May 15, 2007 ~ 9:00 a.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
2. Approve minutes of the last meeting.
3. Discuss and take action on Boy Scout Buildings to include size of building, specific location, and electricity access.
4. Discuss and take action on funding source for HVAC project and remodeling project for PCOB.
5. Discuss and take action on Economic Support move.
6. Future agenda items
7. Set next meeting date and time.
8. Adjourn meeting.

A quorum of County Board Supervisors may be present

**Building Committee**  
**Friday ~ June 15, 2007 ~ 6:30 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
2. Approve minutes of the last meeting.
3. Discuss and take action on Boy Scout Building placement.
4. Discuss and take action on Boy Scout Building concrete work.
5. Discuss and take action on water line by NW fence in fairgrounds.
6. Discuss and take action on speed bump between round barn and maintenance shed.
7. Discuss and take action on moving trees.
8. Discuss and take action on opening bids for 200amp service for NW corner of fairgrounds.
9. Discuss and take action on opening bids for camper pedestals on fairgrounds.
10. Discuss and take action on building needs of the county and report to county board: Blue Building and Quonset Hut.
11. Discuss and take action on emergency recovery.
12. Discuss and take action on lockdown procedures.
13. Discuss awarding bid for HVAC project.
14. Grounds Keeper report.
15. Maintenance Supervisor report.
16. Future agenda items
17. Set next meeting date and time.
18. Adjourn meeting.

**Building Committee**  
**Tuesday ~ August 14, 2007 ~ 6:30 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
2. Approve minutes of the last meeting.
3. Discuss and take action on needed building and campus repairs.
4. Discuss and take action on maintenance budget.
5. Discuss and take action on fair ground budget.
6. Walk through county buildings.
7. Grounds Keeper report.
8. Maintenance Supervisor report.
9. Future agenda items
10. Set next meeting date and time.
11. Adjourn meeting.

A quorum of County Board Supervisors may be present.

**Building Committee**  
**Tuesday ~ September 11, 2007 ~ 6:30 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
  - c) Approve minutes of the last meeting.
2. Discuss and take action to paint Partners in Tourism food stand on fairgrounds.
3. Discuss and take action on Fairgrounds budget for 2008.
4. Discuss and take action on proposed Fairgrounds water usage/dumping fee.
5. Discuss and take action on Boy Scout Building update.
6. Grounds Keeper report.
7. Discuss and take action on sidewalk replacement.
8. Discuss and take action for one year renewal of FSA/NRCS lease of PCOB space.
9. Discuss and take action to authorize a space usage study for the Blue Building
10. Discuss temporary additional gravel parking east of PCOB.
11. Discuss and take action on needed building and campus repairs.
12. Discuss and take action on Maintenance budget for 2008.
13. Discuss and take action on ADT Security Services.
14. Maintenance Supervisor report.
15. Walk through county buildings.
16. Future agenda items and set next meeting date and time.
17. Adjourn meeting.

SPECIAL  
BUILDING COMMITTEE MEETING AGENDA

Monday, November 5, 2007 – 5:30 p.m.  
County Board Room

Call to order

Discuss bond priority list

Adjourn

**Building Committee**  
**Tuesday ~ November 06, 2007 ~ 6:30 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
  - c) Approve minutes of the last meeting.
2. Discuss and take action for gift box program to use Seyforth Building in December.
3. Discuss and take action on HVAC project in PCOB.
4. Discuss and take action on Facilities Maintenance Bond.
5. Maintenance Supervisor report.
6. Grounds Keeper report.
7. Future agenda items.
8. Set next meeting date and time.
9. Adjourn meeting.

A quorum of County Board Supervisors may be present.

**Building Committee Amended Agenda**  
**Tuesday ~ December 11, 2007 ~ 6:30 p.m.**  
**County Board Room**

1. Call to order – Chair
  - a) Establish Quorum – Chair
  - b) Establish and approve agenda
  - c) Approve minutes of the last meeting.
  - d) Committee will receive public comments not related to agenda items.
2. Discuss and take action on fairgrounds rental rates.
3. Discuss and take action to demo Quonset and radio tower.
4. Discuss and take action to replace Quonset barn and build horse barn.
5. Discuss and take action to replace bleachers.
6. Grounds Keeper report.
7. Discuss and take action on purchase of white house.
8. Discuss and take action to design additional parking around blue building.
9. Discuss and take action to designate project managers for accomplishing facilities maintenance list.
10. Discuss and take action to establish timeline for accomplishing projects.
11. Discuss and take action to identify space allocation in blue building.
12. Discuss and take action to set bid date for security system.
13. Discuss and take action to award bid for automatic door hardware and installation.
14. Discuss and take action to determine mechanical engineer for HVAC projects.
15. Discuss and take action on remodeling space for ADRC.
16. Maintenance Supervisor report.
17. Future agenda items.
18. Set next meeting date and time.
19. Adjourn meeting.

A quorum of County Board Supervisors may be present.