

Minutes are provided for informational purposes only. The official record can be obtained for the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

Pierce County Board of Health Minutes – January 22nd, 2007

Present: Dr. Rich Purdy, Donna Miller, Bill Gilles, Ron Lockwood, Ben Plunkett, Pamela Sans & Dr. David Woeste (BOH Members); Caralynn Hodgson, Sonja Kamrath & Becky Johnson (Staff Members)

Chairperson Dr. R. Purdy called the meeting to order at 5:15pm.

1. Minutes from October 26th, 2006 Board of Health meeting were reviewed. Motion by Dr. R. Purdy/B. Gilles to approve the October 26th minutes; motion carried.

2. Minutes from November 27th, 2006 Board of Health meeting were reviewed. Motion by Dr. D. Woeste/B. Plunkett to approve and correct the minutes from the November 27th Board of Health meeting to reflect that the motion to approve the Oct 26th meeting minutes failed; motion carried.

3. S. Kamrath, Health Educator, reported on the following:

- Highlights of the 2006 Tobacco Grant including the following:
 - Multi-Year Action Plan was ratified
 - Wisconsin WINS program
 - Implemented Smoke-Free Homes campaign
 - Prescott school newly implemented Fighting Against Corporate Tobacco

Ron Lockwood arrived 5:25pm

- Highlights of 2006 Preparedness Grant including the following:
 - School surveillance
 - Functional table top exercise
 - International pharmaceutical stockpile drill

S. Kamrath distributed the 2007 Tobacco and Preparedness objectives.

- 2007 Tobacco Initiatives including the following:
 - Continue Wisconsin WINS program
 - Begin educational campaign
 - Newly adopt smoke-free public policies for Ellsworth government buildings, vehicle and grounds
- 2007 Preparedness Initiatives including the following:
 - Function Exercise

- Work on multi-Year Action Plan
- Continue working with the Cities Readiness Initiative

S. Kamrath departed 5:45pm.

4. Board of Health Chairperson Report - none

Hodgson asked if New Business items 6.A. and 6.B. could be move up and discussed next on the agenda due to some committee members possibly having to leave early due to another meeting commitment. All agreed.

6. New Business

A. C. Hodgson explained the sliding fee scale for Reproductive Health program. After discussion, P. Sans/R. Lockwood moved to approve Reproductive Health sliding fee scale as presented; motion carried.

B. C. Hodgson explained that it was brought to her attention that there has been some concerns of where, how and what hand washing signage & other health education posters are posted on County property and she was asked to take down all signage. Hodgson distributed signage for review to all Board of Health members. B. Gilles voiced that the building committee may need to have all signage go through their committee to decide if and where all signage can be posted on County property. Motion by D. Miller/P. Sans to approve health education posters in county buildings and to require hand washing signs in each lavatory of the public buildings owned by Pierce County and strategically placed at the discretion of the Public Health department; motion carried.

4. C. Hodgson, Director/Health Officer reported on the following:

- We are working to solve a potential health issue concerning outdoor wood burners. There is not any state regulations affecting these so we are looking at other avenues to help these situations.
- Resolving a complaint regarding school board approved curriculum in a local school system.
- Preparing for potential union bumping and outcome of a grievance.
- Grants we are currently in the process of writing for – State of WI for Dental program, United Way for our Families First program and Department of Transportation for our Car Seat program.
- Updates given on on-going work in the department.
- KI: Met with EM and Radiological officer as well as EM committee. We will update a plan for KI distribution based on the approved Minnesota plan in current use and ask WI to adopt. Once we know their answer, then EM will meet with BOH and PH director will

meet with EM committee to move forward with developed plan of action as needed.

5. Financial reports, vouchers and monthly workshops were reviewed.

C. No other business properly brought before the committee for discussion only.

D. Future agenda item mentioned was a County wide smoking ban.

E. Future meeting dates and times as follows:

- Monday, February 26th at 5:15pm in conference room C
- Monday, March 26th at 5:15pm in conference room C
- Monday, April 23rd at 5:15pm in conference room C

7. P. Sans/B. Plunkett moved to adjourn; motion carried. Meeting adjourned at 6:32pm.

Pierce County Board of Health Minutes – February 26th, 2007

Present: Dr. Rich Purdy, Donna Miller, Peter Carr, Ron Lockwood, Ben Plunkett & Pamela Sans (BOH Members); Curt Kephart (Administrative Coordinator); Caralynn Hodgson, Sonja Kamrath & Becky Johnson (Staff Members)

Chairperson Dr. R. Purdy called the meeting to order at 5:15 pm.

1. Minutes from January 22nd, 2007 Board of Health meeting were reviewed. Motion by R. Lockwood/D. Miller to approve the January 22nd, 2007 minutes; motion carried. P. Carr abstained due to the fact that he was not in attendance at the January 22nd meeting. _

2. Prenatal Care Coordination staff report was postponed until a later date.

3. Dr. R. Purdy, Board of Health Chairperson reported on the following:

- Concern of potential health issue concerning outdoor wood burners and related state and federal issues. Dr. R. Purdy asked that this issue be on future Board of Health agenda for further discussion and possible action.

C. Kephart arrived 5:18pm.

- Mentioned the possibility of looking into banning trans fats

4. C. Hodgson, Director/Health Officer reported on the following:

- Public Health has received a \$1,000 donation worth of dental product from 3M ESPE through the Pierce County Hunger Prevention Council.
- Public Health has received WIMCR Medicaid deficit reduction dollars totaling \$45,014.82 to help cover services provided in the year 2006. \$42,797.99 of these funds were for Pierce County Home Health program, \$1,834.74 Prenatal Care Coordination and \$382.09 Birth to Three program.
- Governor is proposing additional tobacco funding for local health departments and coalitions to maintain local comprehensive efforts.

5. Financial reports, vouchers and monthly workshops were reviewed.

R. Lockwood requested that we continue to show 2006 finances along with 2007 until 2006 financial figures are finalized.

6. New Business

A. B. Plunkett/D. Miller moved to approve the First Breath grant carryover funds & the 2007 budget as presented; motion carried.

B. B. Johnson explained the Child Passenger Safety Car Seat grant. P. Sans/P. Carr moved to accept the Child Passenger Safety Car Seat grant funds of \$2,500 and amend the Car Seat budget as presented; motion carried.

C. B. Plunkett voiced concern for protection of individual's rights to a clean air environment and offered a booklet "The Health Consequences of Involuntary Exposure to Tobacco Smoke: A Report of the Surgeon General, U.S. Department of Health and Human Services. B. Plunkett also inquired about an ordinance. S. Kamrath, Health Educator, summarized the 6 major conclusions of the Surgeon General Report and will email the summary to all committee members along with a template for a 100% smoke-free ordinance. B. Plunkett/D. Miller made a motion to delay taking action until the Board is more educated on this topic; motion carried.

D. Motion by R. Lockwood/D. Miller to convene into closed session at 5:46 pm pursuant to §19.85 (1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Performance evaluation of Public Health Director. Roll call vote and motion passed unanimously.

S. Kamrath & B. Johnson departed 5:46pm. Chairperson, Dr. R. Purdy asked for C. Hodgson to remain in the meeting room.

E. Motion by P. Carr/P. Sans to return to open session at 6:20 pm. Roll call vote and motion passed unanimously. No motions were made at this time regarding the closed session.

F. No other business properly brought before the committee for discussion only.

G. Future agenda items mentioned were as follows:

- Revisit of Pierce County Foot Care Service
 - Concern of potential health issue concerning outdoor wood burners

- Public Health Week

H. Future meeting dates and times as follows:

- Monday, March 26th at 5:15pm in meeting room 1
- Monday, April 23rd at 5:15pm in conference room C

7. P. Carr/P. Sans moved to adjourn; motion carried. Meeting adjourned at 6:25 pm.

Pierce County Board of Health Minutes – March 26th, 2007

Present: Dr. Rich Purdy, Donna Miller, Peter Carr, Bill Gilles, Ron Lockwood, Ben Plunkett & Pamela Sans (BOH Members); Curt Kephart (Administrative Coordinator); Caralynn Hodgson, & Becky Johnson (Staff Members); River Falls citizen members (3)

Chairperson Dr. R. Purdy called the meeting to order at 5:17pm.

B. Plunkett/P. Sans made a motion to move the closed session items B & C to the end of the meeting agenda; motion carried.

Dr. R. Purdy asked for public comment. No public comment at this time.

1. Minutes from February 26th, 2007 Board of Health meeting were reviewed. Motion by D. Miller/R. Lockwood to approve the February 26th, 2007 minutes; motion carried.

2. Dr. R. Purdy, Board of Health Chairperson did not have anything to report.

3. C. Hodgson, Director/Health Officer reported on the following:

• Public Health was not granted the Oral Health Access grant funds they applied for
C. Kephart arrived 5:20pm.

• Dental Restorative clinic started today, Monday, April 26th

• Dental Hygienist spoke to Ellsworth Order of Eastern Star 116 about our dental services. Eastern Star accepted a collection, for the dental program, from all in attendance. The Hygienist was also given a monetary stipend. The collection along with the stipend was turned over to the Public Health department as a donation of \$112 toward the dental program.

• S. Kamrath, Health Educator, will be speaking to the Joint Finance committee in Chippewa Falls to educate them on tobacco issues.

• April Board of Health meeting will have a toxicologist from the State of Wisconsin speak to us about outdoor wood burners

• May 17th we will be sponsoring a training for health and school workers and other community members to learn about the Spanish speaking culture and how to provide services to them.

• All Board of Health members are invited to Legislative Breakfast held on April 16th, 2007 at St. Croix County Public Health in New Richmond.

4. Financial reports, vouchers and monthly workshops were reviewed.

5. New Business

A. Dr. R. Purdy asked for any public comment regarding the lack of Pierce County Public Health Foot Care Services. A member of the River Falls Senior Center - Board of Director spoke representing several disappointed foot care clients. She thought it was terrible that these River Falls clients are no longer receiving foot care services from Pierce County. She questioned why these seniors can not be seen and why this service was discontinued. She feels this service is very necessary and she is ashamed that it has stopped. C. Hodgson distributed citizen letters of concern to the board members.

Hodgson then proceeded to explain how budget cuts were requested during the 2007 budget process and this was one of the services that was unfortunately chosen to be cut.

B. Plunkett questioned if a scrap metal collection could help pay for the foot care service. Further discussion took place regarding hiring an individual contractor with the appropriate skills and insurance to provide foot care. C. Hodgson mentioned that the Ellsworth Senior Center currently has an individual providing this service and she will provide contact name and number of this individual to see if there is any interest in expanding their service to the River Falls area. R. Purdy stated that he has received three or four phone calls and three or four letters with concern to the lack of foot care. P. Sans also noted that she has received two letters and three phone calls of concern regarding lack of this service. No action taken.

D. C. Hodgson recognized and presented the 2007 Public Health Awards to Donna Miller & Peter Carr for their 13 years of service given in support of local Public Health issues as members of the Board of Health. Dr. Woeste was also chosen to receive this award and will be recognized at a later date.

E. B. Gilles/B. Plunkett made a motion to recommend to the County Board of Supervisors nominations of Peter Carr & Donna Miller to serve on the Board of Health committee for another three year term; motion carried unanimously.

F. C. Hodgson distributed and provided a brief overview of the 2006 Public Health annual report. B. Gilles/B. Plunkett moved to recommend approval of 2006 Public Health annual report to the County Board of Supervisors.

G. B. Gilles/B. Plunkett moved to approve the purchase of the Reproductive Health Gateway Server 2003 software, the needed client access licenses and a UPS backup system totaling \$2,667.07 as presented; motion carried.

H. B. Johnson requested approval of \$4,999 tobacco funds and amended Tobacco Coalition budget. P. Carr/B. Gilles moved to accept the tobacco funds and amended Tobacco Coalition budget as presented; motion carried.

B. Motion by B. Gilles/P. Sans to convene into closed session at 6:18pm pursuant to §19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Performance evaluation of Public Health Director. Roll call vote and motion passed unanimously.

Hodgson & Johnson departed 6:18pm.

C. Motion by P. Sans/P. Carr to return to open session at 6:44pm. Roll call vote and motion passed unanimously.

Hodgson & Johnson returned to open session at 6:45pm. P. Sans/B. Gilles motion to award the Public Health Director an exceeds standard rating and award a step increase pursuant to the non-represented compensation plan. Motion passed unanimously. C. Hodgson will meet with Board of Health Chairperson to write up new goals.

I. No other business properly brought before the committee for discussion only.

J. Future agenda item mentioned was as follows:

- Concern of potential health issue concerning outdoor wood burners

K. Future meeting date and time as follows:

- Monday, April 23rd at 5:15pm in conference room C

L. Home Care Advisory Meeting was postponed until future meeting date.

7. P. Sans/D. Miller moved to adjourn; motion carried. Meeting adjourned at 6:52pm.

Pierce County Board of Health Minutes – April 23rd, 2007

Present: Dr. Rich Purdy, Bill Gilles, Ron Lockwood, Ben Plunkett & Pamela Sans

Excused: Donna Miller, Peter Carr, Dr. David Woeste

Also Attending: Curt Kephart (Administrative Coordinator); Jeff Holst & Mel Pittman (Board of Supervisors); Caralynn Hodgson, Sue Galoff, Michele Williams, Sonja Kamrath & Becky Johnson (Staff Members); 12 citizen members

Chairperson Dr. R. Purdy called the meeting to order at 5:17pm.

1. Minutes from March 26th, 2007 Board of Health meeting were reviewed. Motion by B. Plunkett/P. Sans to approve the March 26th, 2007 minutes; motion carried.
2. Prenatal Care Coordination presentation was postponed.
3. Rob Thiboldeaux, PH. D. Toxicologist from Bureau of Environmental & Occupational Health Division of Public Health gave a presentation on outdoor wood burners.

6:03pm C. Kephart departed.

Discussion took place during the presentation and the public had numerous questions and comments.

6:25pm M. Williams & 12 citizen members departed.

4. Dr. R. Purdy, Board of Health Chairperson report – none.
5. C. Hodgson, Director/Health Officer reported on the following:
 - A student will be working with us from AHEC for 6-8 weeks again this summer
 - Fri 4/27 Joe Cordova from the State of Wisconsin will audit Pierce/St. Croix Cities Readiness Initiative plans
 - Continuing with Preparedness meetings
 - River Falls Senior Center found a nurse 2 times per month to provide Foot Care clinics
 - C. Hodgson, Everett Muhlhausen & Gary Brown continue working with the State on Potassium Iodide plan

6. Financial reports, vouchers and monthly workshops were reviewed.

7. New Business

A. The Board has decided to continue gathering education and therefore, is taking no action at this time on a County plan for outdoor wood burners.

B. Discuss was held regarding a County tobacco ordinance. Board members expressed interest in gathering more information and education on this topic before any decisions are made. S. Kamrath distributed the 2007 Pierce County Public Health Tobacco Prevention and Control contract objectives. Some options discussed were if the smoke free ordinance should include all county grounds, include parks and fair grounds, only include county buildings or a specific number of feet from the doors be smoke free. A few questions that arose during the discussion were “How would the County insurance rates be affected by going smoke free?” and “Who is going to enforce the smoke free ordinance?” S. Kamrath, Health Educator, recommended that if the board does not decide to have the complete county grounds smoke free that they decide to have a designated area for smokers to smoke on county grounds.

7:14pm S. Kamrath & M. Pittman departed.

C. B. Johnson requested approval of Women, Infants & Children (WIC) amended 2007 budget totaling \$101,343. P. Sans/R. Lockwood moved to accept the 2007 amended WIC budget as presented; motion carried.

D. Items for discussion only - It was mentioned that the income in the pubs has increased in Ireland since they have gone smoke free.

E. Future agenda item mentioned was as follows:

- Outdoor wood burners
- Tobacco ordinance

F. Future meeting dates and times as follows:

- Wed, May 30th at 5:15pm in meeting room 1
- Monday, June 25th at 5:15pm
- Mon, July 23rd at 5:15pm

7. P. Sans/R. Lockwood moved to adjourn; motion carried. Meeting adjourned at 7:20pm.

Pierce County Board of Health Minutes – May 30th, 2007

Present: Dr. Rich Purdy, Donna Miller, Peter Carr, Bill Gilles, Ron Lockwood, Ben Plunkett, Pamela Sans & Dr. David Woeste

Also Attending: Curt Kephart (Administrative Coordinator); Caralynn Hodgson, Sonja Kamrath & Becky Johnson (Staff Members); 3 citizen members

Chairperson Dr. R. Purdy called the meeting to order at 5:18pm.

1. Minutes from April 23rd, 2007 Board of Health meeting were reviewed. Motion by B. Gilles/R. Lockwood to approve the April 23rd, 2007 minutes; motion carried.
2. Dr. R. Purdy, Board of Health Chairperson, reported that he had previously discussed position goals with C. Hodgson, Public Health Director/Health Officer. He presented these goals to the Board of Health. The Board of Health all agreed on the presented goals.
3. C. Hodgson, Director/Health Officer reported on the following:
 - Joe Cordova from the State of Wisconsin completed the Pierce/St. Croix Preparedness audit. Audit went well though we have room for improvement on a couple of areas.
 - Susan Timm, PHN attended Wisconsin Public Health Association conference this month as a presenter at a breakout session describing the successes of our new school surveillance program to public health leaders from Wisconsin.
 - The summer student from AHEC will not be able to work for Public Health this summer as originally planned. We are working with other community groups such as the Kinnic Health Foundation to begin the process on our community health needs assessment.
 - C. Hodgson will be attending a Long Term Care Reform teleconference with Reggie Bicha to discuss concerns with planned reform and its effects on home health agencies.
 - C. Hodgson has completed the required credits needed for a level 3 health department and therefore, will be sending her transcript to L. Giese, Division of Public Health, and will be requesting another Public Health 140 Review.
4. Financial reports, vouchers and monthly workshops were reviewed. It was decided that in the future the voucher list will be sorted by program order.

5. New Business

A. The Pierce County “draft” Ordinance for Outdoor Wood Boilers was reviewed. Much discussion took place. Some inconsistencies were recognized regarding if we are referring to wood burners, wood boilers or wood fired furnaces. A citizen member recommended that we review the LaCrosse County ordinance and she provided other educational information for the Board of Health members to review. It was decided that the focus would be on just wood burners first and then the scope may broaden at a later date.

B. S. Kamrath, Health Educator, gave a review by PowerPoint on tobacco issues from the Surgeon General’s Report as well as the results of an informal survey completed by Pierce County employee’s on their views of Pierce County buildings and grounds going smoke-free. A copy of the survey used was distributed. Out of almost 300 county employee’s, 152 had responded to the survey with 77% of those responding wanting smoke-free county employee buildings and grounds. S. Kamrath also distributed a booklet, “Strategies for a Tobacco-Free Workplace in Wisconsin”. Dr. D. Woeste/P. Sans made a motion to adopt the Pierce County Tobacco Free Act Ordinance as presented. Discussion and questions arose regarding specifics and clarification on the ordinance presented. P. Sans/B. Gilles made an amendment to exclude the parks, campgrounds, fair grounds and roads from the ordinance. 5 approved (Gilles, Lockwood, Plunkett, Sans & Miller), 3 opposed (Dr. Purdy, Carr and Woeste); amended motion carried. Amended motion by P. Sans/B. Gilles to reword language in section 1.01.02 Definitions D. and bring back to Board of Health next month; amended motion carried. R. Lockwood/Dr. D. Woeste tabled the original motion; motion carried.

C. B. Johnson requested approval to accept the United Way St. Croix Valley funds of \$2,000 and the 2007 Prenatal Care Coordination amended budget totaling \$56,563. B. Plunkett/P. Carr moved to accept the United Way St. Croix Valley funds of \$2,000 and the amended 2007 Prenatal Care Coordination budget as presented; motion carried.

S. Kamrath & C. Kephart dismissed at 6:30pm.

D. B. Johnson requested approval to accept the St. Croix Valley Community Foundation grant funds and budget of \$3,692. Dr. D. Woeste/D. Miller moved to accept the St. Croix Valley Community Foundation grant funds and budget of \$3,692; motion carried.

E. Discuss took place regarding temporary and contractual employees. P. Carr/D. Miller made a motion to give the Public Health Director the approval to contract with interpreters and occupational, physical & speech therapists; motion carried.

F. C. Hodgson recognized and presented the 2007 Public Health Award to Dr. David Woeste for serving as an active member of our Board of Health and for his thoughtful recommendations on improving the health of our citizens. Other 2007 Public Health Awards were presented in March 2007 to Donna Miller and Peter Carr.

B.Gilles was dismissed at 6:40pm.

G. No other business was brought before the board at this time for discussion only.

H. Future agenda items:

- LaCrosse County present at future meeting on their Outdoor Wood Burner Ordinance
- Revisit Tobacco Free Ordinance

I. Future meeting dates and times as follows:

- Monday, June 25th at 5:15pm in Conf Room C
- Mon, July 23rd at 5:15pm in Conf Room C

P. Sans was dismissed at 6:50pm.

10 minute recess was taken.

6. Motion by D.Woeste/P.Carr to convene to the Home Care Advisory meeting at 7pm.

7. Motion by R. Lockwood/D. Miller to adjourn Home Care Advisory meeting and return to the Board of Health meeting at 7:48pm; motion carried.

8. D. Miller/P. Carr moved to adjourn Board of Health meeting; motion carried. Meeting adjourned at 7:49pm.

Pierce County Board of Health Minutes – June 25th, 2007

Present: Dr. Rich Purdy, Ron Lockwood, Ben Plunkett, Pamela Sans & Dr. David Woeste

Excused: Donna Miller, Peter Carr, Bill Gilles

Also Attending: Caralynn Hodgson, Susan Timm & Becky Johnson (Staff Members); 2 citizen members

Chairperson Dr. R. Purdy called the meeting to order at 5:17pm.

2. S. Timm gave a powerpoint presentation on Maternal Child Health services including outreach, assessment, care plan, care coordination, monitoring, education & counseling. Timm answered many Board of Health/community members questions regarding the program. Question arose as to the Public Health Registered Nurses responsibility to report adult neglect. C. Hodgson will follow up with Board of Health members with details on this. S. Timm departed 6pm.

Public comment was received from 2 citizen members with concerns regarding a proposed outdoor wood burner ordinance for the county. They recommend taking our time to gather all relevant information before making any final decisions.

1. Minutes from May 30th, 2007 Board of Health meeting were reviewed. Motion by Lockwood/Sans to approve the May 30th, 2007 minutes; motion carried.

3. Dr. R. Purdy, Board of Health Chairperson, stated that after LaCrosse County presents on their outdoor wood burner ordinance the Board of Health needs to hold a discussion on the Pierce County outdoor wood burner ordinance. Maybe a couple Board of Health members could form a subcommittee to work on this.

4. C. Hodgson, Director/Health Officer reported on the following:

- Numerous staff members are attending preparedness trainings
- Student from Workforce Development will be working throughout the summer in our Reproductive Health office 20 hours/week; no charge to us.
- Working on contracts for Birth to Three occupational and physical therapy
- July 9th, 2007 we will be holding a timed preparedness exercise
- C. Hodgson met with Mike Knoll regarding the initial phases in transitioning the Jail Nurse position

5. Financial reports, vouchers and monthly workshops were reviewed. R. Lockwood voiced concern of the counties cash basis accounting versus accrual basis accounting.

6. New Business

A. Pierce County Grounds Tobacco Free ordinance was reviewed. Discussion was held regarding the importance of including chewing tobacco. The exemptions were also discussed. Dr. Woeste/Sans moved to adopt the Pierce County Grounds Tobacco Free ordinance as presented.

Plunkett/Lockwood made a motion to amend Section 1.01.92 Definitions D. by deleting the last three words “and chewing tobacco”. Plunkett, Lockwood & Dr. Purdy in favor. Sans & Dr. Woeste opposed. Motion carried.

Plunkett/Lockwood made a motion to amend Section 1.01.06 Exemptions A. by deleting the last four words “driving on county roads”. Plunkett, Lockwood & Dr. Woeste in favor. Sans & Purdy opposed. Motion carried.

Dr. Woeste/Lockwood made a motion to amend Section 1.01.06 Exemptions C. to replace with “Designated outdoor smoking areas of Pierce County Fairgrounds determined by the Pierce County Fair committee”. Plunkett, Dr. Purdy, Lockwood & Dr. Woeste in favor. Sans opposed. Motion carried.

Vote was taken on original motion of ordinance including approved amendments. Plunkett, Dr. Purdy, Lockwood & Dr. Woeste in favor. Sans opposed. Motion carried.

C. Hodgson will update Pierce County Grounds Tobacco Free ordinance per approved motions and forward onto Corporation Counsel and then onto County Board for approval.

B. C. Hodgson presented and explained the updated Wisconsin Pre-distribution Plan For Potassium Iodide (KI). Dr. Woeste/Lockwood accepted the Wisconsin Pre-distribution Plan For Potassium Iodide (KI) as presented; motion carried.

C. C. Hodgson explained the Reproductive Health nurse out of state travel request. Sans/Plunkett moved to approve the Reproductive Health nurse participation in the RVIPP Advisory Committee meeting on July 18-19, 2007 in Indianapolis, IN; motion carried.

D. One 2008 new position request was presented in which to increase our current

Reproductive Health Billing Clerk from 35 to 40 hours per week on a permanent basis. This position has temporarily been approved to work 40 hours per week throughout 2007. Lockwood/Dr. Woeste moved to approve the 2008 Personnel Request of increasing the Reproductive Health Billing Clerk on a permanent basis from 35 to 40 hours per week as presented; motion carried.

E. C. Hodgson announced a Public Health resignation and an upcoming Public Health retirement and therefore, presented a potential reorganization of positions and request for allowance of extra hours for existing staff in the interim. This reorganization entails up to 28 hours allowed to be shared with existing staff to assist with the objectives for both the tobacco and preparedness grants from June 29 – September 29, 2007, consolidation of the open Public Health Nurse position and Health Educator position as of September 29, 2007 into one 35 hour per week RN position, and the remaining 8 hours would then be allowed to be picked up by existing staff as available with appropriate payment for said hours, with no one performing overtime to accomplish these tasks. This reorganization will be no additional cost to the county. Dr. Woeste/Lockwood moved to approve the reorganization of positions and allowance of extra 28 hours per week for existing staff in the interim as presented; motion carried.

F. No business was brought before the board at this time for discussion only.

Pierce County Board of Health Minutes – June 25th, 2007 (continued)

G. Future agenda items:

- LaCrosse County to present at future meeting on their Outdoor Wood Burner Ordinance
- Long Term Care Reform
- Discuss smoking in licensed establishments in Pierce County

H. Future meeting dates and times as follows:

- Mon, Jul 23rd at 5:15pm in Conf Room C
- Mon, Aug 27th at 5:15pm in Conf Room C
- Mon, Sep 24th at 5:15pm in Conf Room C

7. Plunkett/Sans moved to adjourn Board of Health meeting; motion carried. Meeting adjourned at 7:40pm.

Pierce County Board of Health Minutes – July 23rd, 2007

Present: Dr. Rich Purdy, Donna Miller, Peter Carr, Ron Lockwood, Ben Plunkett, Pamela Sans

Excused: Dr. David Woeste & Bill Gilles

Also Attending: Caralynn Hodgson, Sue Galoff & Becky Johnson (Staff Members); 3 citizen members

Chairperson Dr. R. Purdy called the meeting to order at 5:18pm.

1. Minutes from June 25th, 2007 Board of Health meeting were reviewed. Motion by Lockwood/Miller to approve the June 25th, 2007 minutes; motion carried.
2. Presentation on LaCrosse County Outdoor Wood burner ordinance was given by Ron Berg, Environmental Manager, including why they regulated outdoor wood burners, how outdoor wood burners work, effects of outdoor wood burners and the process LaCrosse County went through to get the ordinance into effect. Mr. Berg entertained questions throughout the presentation and also held a question and answer session at the end of the presentation. Questions & concerns were voiced from 3 interested citizen members. A question arose regarding what enforcement has been done in LaCrosse County. Mr. Berg stated that enforcement has not been needed at this point. Another citizen member commented to please gather all the facts before moving forward and take little steps utilizing new technology.

Ron Berg departed at 6:05pm

3. Dr. R. Purdy, Board of Health Chairperson report – none
4. C. Hodgson, Director/Health Officer reported on the following:
 - Public Health Emergency Drill was held with positive outcomes and recommendations of items to improve on. During the drill two real situations arose including a Hepatitis A issue and a potential outbreak of foodborne illness. Our Isolation and Quarantine policies/procedures and orders were identified as exceptional by the evaluators and will be shared with other counties as Best Practices.
 - Public Health bookkeeper posted into the Treasurer's office
 - A decision was not finalized at Finance & Personnel regarding the Public Health Nurse/Health Educator combination position. Further discussions will be held with

Administration regarding this reconfigured position.

5. Financial reports, vouchers and monthly workshops were reviewed.

6. New Business

A. Chair Dr. R. Purdy suggested the Board gather model outdoor wood burner ordinances from the State, LaCrosse County and State of Vermont to view and form opinions and then come back to a future Board meeting for discussion. All present agreed.

B. Discussion on a smoke free plan in licensed establishments in Pierce County was briefly discussed. Plunkett suggested we focus on a smoke free plan in “places of employment” in Pierce County versus licensed establishments. It was also suggested that the board obtain a copy of what the governor has proposed and what Minnesota has been testing in legislative process. Carr recommended to defer action until the Wisconsin Governor’s

State Plan is decided upon. If the State plan is not accepted, then the Board of Health will revisit this issue at that time. All present agreed to this deferral plan

C. No business was brought before the board at this time for discussion only.

D. Future agenda items:

- 2008 Public Health Budget
- Long Term Care Reform
- Pierce County Outdoor Wood burning Ordinance

E. Future meeting dates and times as follows:

- Mon, Aug 27th at 5:15pm in Conf Room C
- Mon, Sep 24th at 5:15pm in Conf Room C
- Mon, Oct 22nd at 5:15pm in Conf Room C
- Mon, Nov 26th at 5:15pm in Conf Room C

7. Carr/Miller moved to adjourn Board of Health meeting; motion carried. Meeting adjourned at 6:35pm.

Pierce County Board of Health Minutes
August 07th, 2007

Present: Dr. Rich Purdy, Peter Carr, Bill Gilles, Ben Plunkett, Pamela Sans & Dr. David Woeste

Excused: Donna Miller & Ron Lockwood

Also Attending: Sue Galoff & Becky Johnson (Staff Members)

Chairperson Dr. R. Purdy called the meeting to order at 5:15pm.

1. New Business

Chair Dr. R. Purdy read the background to the request for approval of the revised Public Health staffing plan and then entertained a motion. P. Carr/P. Sans moved to approve the revised Public Health staffing plan reflecting the decrease in Public Health secretary hours from 40 to 35 hours per week. No further discussion; motion carried.

2. B. Plunkett/P. Sans moved to adjourn Board of Health meeting; motion carried. Meeting adjourned at 5:18pm.

Pierce County Board of Health Minutes – August 27th, 2007

Present: Dr. Rich Purdy, Peter Carr, Bill Gilles, Ron Lockwood, Ben Plunkett & Pamela Sans

Excused: Dr. David Woeste & Donna Miller

Also Attending: Caralynn Hodgson & Becky Johnson (Staff Members); 2 citizen members

Chairperson Dr. R. Purdy called the meeting to order at 5:16pm.

Chairperson Dr. R. Purdy asked to rearrange the agenda and address New Business item C before New Business A & B.

1. Minutes from July 23rd, 2007 Board of Health meeting were reviewed. Motion by Plunkett/Carr to approve the July 23rd, 2007 minutes, motion carried, Gilles abstained.
2. Minutes from August 7th, 2007 Board of Health meeting were reviewed. Motion by Carr/Gilles to approve the August 7th, 2007 minutes, motion carried, Lockwood abstained.
3. Dr. R. Purdy, Board of Health Chairperson reported that when the Public Health main copier lease is up in February 2010 we would like to discontinue leasing and fund the copier through Information Services as other departments currently do.
4. C. Hodgson, Director/Health Officer reported on the following:
 - Communicable Disease – 4 lymes diagnosed within the last month, 2 Chlamydia and 1 viral meningitis
 - Public Health Regional Office has requested the Board of Health meeting agendas, minutes and Board of Health member contact information, therefore, members may be receiving mailings from the Regional Office
 - C. Hodgson asked that the position reorganization/combining of the Health Educator and Public Health Nurse position be passed on the 1st reading at the County Board meeting Tuesday, August 28th due to timing of filling the position.
 - The Big 4 departments have been asked to meet with Curt Kephart, Kirstin Shilling & Julie Brickner on their budgets but the timings of these meetings have not been coordinated as of yet. C.Hodgson would like the BOH Chairperson to also be present, if possible.
5. Financial reports, vouchers and monthly workshops were reviewed. Question arose

regarding the current Reproductive Health program deficit. Hodgson explained this deficit was mainly contributed to the back-up in the billing process due to staffing changes but assured that this being reviewed by the management team with streamlining processes being initiated in an on-going capacity.

6. New Business

C. R. Lockwood provided two handouts and discussed efforts to provide choice between care management organizations in Long Term Care Reform System. The first handout showed the main differences between Family Care and the Partnership program. R. Lockwood stated that a 3rd option is also being developed. The other document was an Overview of Wisconsin's Family Care Program.

Pamela Sans arrived at 6pm.

A. The 2008 Public Health budget along with a cover letter from Director Hodgson was included in all board members packets. C. Hodgson reiterated her cover letter and explained that we followed the July 24th, 2007 County Board of Supervisors meeting minutes that stated "departments were instructed to formulate a budget not to exceed last year's total amounts not including personnel costs". Hodgson explained that we anticipate a decrease in some revenue sources in 2008. Even with this decrease, we are asking for only \$18,041 of county funds to help cover the 15% increase in insurance costs, which is at least \$43,900 less than our total health insurance costs. We are covering the additional costs by utilizing previous years carryover contingency funds that some of the Public Health programs have accumulated. Concern was voiced and discussed by various board members that utilizing carryover funds would not be able to continue year after year, due to the fact that within the next couple years these funds will all be depleted. Hodgson agreed and stated that, at that time, we would then need to come back to the board and ask for county levy dollars or cut specific programs but Hodgson stated she felt she should be utilizing some of these carryover contingency funds. C. Hodgson has requested a 140 review from the State in the hope to reattain our level 3 status and therefore, possible increased funding for future years. Carr/Sans moved to approve and forward on to Finance & Personnel committee the 2008 Public Health budget as presented; motion carried unanimously.

It was noted that the 2008 Reproductive Health program generated income was estimated to decrease from the current year budget figure. Due to this anticipated revenue decrease the board questioned their motion made at the June 25th, 2007 Board of Health meeting approving the 2008 new position request to increase our current Reproductive Health Billing Clerk from 35 to 40 hours per week on a permanent basis. Lockwood/Carr moved to withdraw the approval made at the June 25th, 2007 Board of Health meeting to increase

the Reproductive Health Clerk from 35 to 40 hours per week on a permanent basis in 2008; motion carried unanimously.

B. Discussion was held regarding a Pierce County Outdoor Woodburner Ordinance. The three ordinances from the State of Wisconsin, LaCrosse County and State of Vermont, that were previously mailed out to all Board of Health members, were reviewed and discussed. Two community members were in the discussion and one gave a suggestion to comply with the EPA for testing purposes. Plunkett/Sans made a motion requesting Chairperson, Dr. R. Purdy put together a draft ordinance and bring back for review at a future Board of Health meeting; motion carried-Dr. R. Purdy opposed.

D. Plunkett questioned the availability of lead testing kits for pencils. He also voiced concern of the UW-River Falls client's lack of understanding of the HPV. C. Hodgson will check on these items and get back to Mr. Plunkett.

E. Future agenda items:

- Discuss & take action on a Pierce County Outdoor Woodburner Ordinance

F. Future meeting dates and times as follows:

- Mon, Sep 24th at 5:15pm in Conf Room C
- Mon, Oct 22nd at 5:15pm in Conf Room C
- Mon, Nov 26th at 5:15pm in Conf Room C
- Mon, Dec 10th at 5:15pm in Conf Room C

7. Carr/Sans moved to adjourn Board of Health meeting; motion carried. Meeting adjourned at 6:58pm.

Pierce County Board of Health Minutes – October 22nd, 2007

Present: Dr. Rich Purdy, Peter Carr, Bill Gilles, Ron Lockwood, Donna Miller, Ben Plunkett, Pamela Sans & Dr. David Woeste

Also Attending: Caralynn Hodgson, Dianne H-Robinson & Becky Johnson (Staff Members); 2 citizen members

Chairperson Dr. R. Purdy called the meeting to order at 5:17pm.

1. Minutes from September 24th, 2007 Board of Health meeting were reviewed. Motion by D. Miller/P. Sans to approve the September 24th, 2007 minutes, motion carried.

Ben Plunkett arrived.

2. D. H-Robinson gave a staff presentation on pandemic influenza including the following:

- Planning for Nov 29th community meeting on pandemic influenza
- Education being provided to community as a whole
- Seeking volunteers for a county emergency situation
- Alternative distribution of prophylaxis

D. H-Robinson departed.

3. Dr. R. Purdy, Board of Health Chairperson reported that he recently was made aware of a furnace that uses waste motor oil for heating.

4. C. Hodgson, Director/Health Officer reported on the following:

- Flu shot schedule was distributed for all to view
- Public Health was invited to the Pierce Pepin Cooperative pancake breakfast to provide a influenza vaccination clinic. This clinic went well and Pierce Pepin gave a donation to Public Health of \$200 for providing the flu clinic.
- New Public Health Secretary starts Monday, October 29th.
- New Public Health Nurse interviews will be held Friday, October 26th.
- The internal community needs assessment meeting was held and the 1st steering committee meeting will be held October 29th from 12-1:30pm. B. Plunkett has volunteered to be on this committee.
- Distributed an invitation to all Board of Health members to attend the Public Health Turkey Dinner on Tuesday, November 6th from 11:30 – 1:00pm.

5. Financial reports, vouchers and monthly workshops were reviewed.

6. New Business

A. The board reviewed the draft ordinance for Pierce County Outdoor Wood-Fired Furnaces. Discussion was held on the following topics: burning clean wood versus dry wood, existing wood fired furnaces versus new wood fired furnaces, if a grandfather clause is needed, the verbiage on the number of feet from the nearest building, zoned for agricultural use versus commercial use, enforcement issues including permit fees & fine fees. All board members will review draft ordinance for continued discussion at next months meeting. Dr. R. Purdy will look at the enforcement issues, the EPA guidelines and stoves available under these EPA guidelines.

- B. B. Johnson explained the increase in Women, Infants & Children funding budget. Motion by B. Gilles seconded by P. Sans to approve the amended 2007 Women, Infants & Children budget as presented for a total of \$104,225.
 - C. The board reviewed the Medical Examiner's Pierce County guidelines for the deceased person remaining in home until buried or cremated. Discussion was held and all members agreed and endorsed the use of the guidelines as presented.
 - D. B. Plunkett asked if anyone was familiar or knew of the danger in 32% leaded crystal glass jewelry. It was suggested that he contact a professor at the UW-River Falls college with expertise in this field.
 - E. Future agenda items:
 - Pierce County Outdoor Wood-Fired Furnaces Ordinance
 - F. Future meeting dates and times as follows:
 - Mon, Nov 26th at 5:15pm in Conf Room C
 - Mon, Dec 10th at 5:15pm in Conf Room C
7. P. Sans/P. Carr moved to adjourn Board of Health meeting; motion carried. Meeting adjourned at 6:28pm.

Pierce County Board of Health Committee Minutes–Nov 26th, 2007

Present: Dr. Rich Purdy, Peter Carr, Bill Gilles, Ron Lockwood, Donna Miller, Ben Plunkett, Pamela Sans & Dr. David Woeste

Also Attending: Caralynn Hodgson & Becky Johnson (Staff Members); 2 citizen members

Chairperson Dr. R. Purdy called the meeting to order at 5:21pm.

1. Minutes from October 22nd, 2007 Board of Health meeting were reviewed. Motion by Sans/Miller to approve the October 22nd, 2007 minutes, motion carried.
2. Dr. R. Purdy, Board of Health Chairperson reported that he included an item on the Finance & Personnel agenda regarding the possibility of enforcement of a Pierce County Outdoor Wood-Fired Furnaces Ordinance. The Finance & Personnel meeting was canceled; therefore, this will be discussed at a future meeting.
3. C. Hodgson, Director/Health Officer reported on the following:
 - Completed negotiations on state contracts.
 - Director, C. Hodgson has attended some recent trainings including a 2 day Incident Command System 400 and a 3 day Wisconsin Home Care Organization Conference.
 - Pandemic Influenza meeting will be held Nov 29th from 9-12 including a variety of community members. Will be working with community members in smaller groups to develop plans for each to take back to create specifics for their particular agencies.
 - Community Needs Steering Committee meeting will be held Dec 3rd from noon-2pm.
 - Mike Knoll has invited Public Health to a meeting on Dec 13th from 10am-noon on the mass call emergency notification system that is to be implemented in 2008.
 - Received a request from an employee to attend a meeting in Chicago. A scholarship may be awarded for this conference. The board agreed that Director, Hodgson could solely make the decision as to whether this employee is to attend.
4. Financial reports, vouchers and monthly workshops were reviewed.
5. New Business
 - A. C. Hodgson gave an overview of the preparedness objectives for 2008 including the Preparedness, Pandemic Influenza and the Cities Readiness Initiative.
 - B. Dr. R. Purdy stated that the enforcement of a Pierce County Wood-Fired Furnace Ordinance had not yet been determined or investigated, therefore, he suggested the discussion on the Pierce County Wood-Fired Furnace Ordinance be postponed until a later meeting. A citizen member suggested that we receive help from the state agency instead of having all the burden be at the county level.
 - C. The Aging Disabilities Resource Center was briefly discussed.
 - D. Future agenda items:
 - Invite Tammy Kincaid, Human Services Director, to our next meeting to discuss the Aging Disabilities Resource Center.

Pierce County Board of Health Committee Minutes–Nov 26th, 2007 (con't)

E. Future meeting date and time as follows:

- Mon, January 28th at 5:15pm in Conf Room C

6. Miller/Sans moved to adjourn Board of Health meeting; motion carried. Meeting adjourned at 6:06pm.