

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

**Pierce County Agriculture and Extension Education
Committee Meeting Minutes
January 25, 2007**

Present: Rich Purdy, Don Rohl, Jerry Kosin, Lori Zierl, Frank Ginther, Mike Perkl, Greg Andrews, Curt Kephart. Mel Pittman, Bill Gilles and Diana Alfuth were excused.

The meeting of the Pierce County Agriculture and Extension Education Committee was called to order by chair Rich Purdy at 7:00 p.m. at the Pierce County Office Building on Thursday, January 25, 2007.

Action on Minutes from December 20

Motion by Rohl, seconded by Kosin to approve minutes of December 20, 2006. Motion carried.

Evaluate and Merge Support Staff Position in UWEX and County Fair

Both positions become full time during Fair season so this makes the combination difficult as staff are needed in both Departments at the same time. Motion by Kosin, seconded by Rohl to not combine the Fair and Extension Secretary positions. Motion carried.

Refill of .4 FTE Extension Secretary Position

Workload and responsibilities for the position were distributed to the Committee. Motion by Kosin and seconded by Rohl to recommend to Finance and Personnel to refill the .4 Extension Secretary position and include the documentation provided in support of the position. **Motion carried.**

Visioning Process and Participants for Community Natural Resource Economic Development (CNRED) Agent Position

UWEX Western District Director Mike Perkl recommended not more than 25 or 30 people for the process. He shared a draft invitation list, a sample agenda for the process, and suggested areas that invitees may come from, economic development, natural resources/energy, local government, community development, land use, other. Sample impacts from county-based CNRED agents in 16 other counties in WI were also shared.

The committee reviewed the draft invitation list and made some additional suggestions. Perkl suggested

that the session last about 90 minutes total to keep visioning ideas moving. The action gives citizen input in a structured way and is most helpful in selecting the person for the position with the necessary skill set to meet local needs. March 6 at is suggested as a first choice with March 12 as a second choice at 7 p.m.

Move by Rohl, seconded by Kosin to hold the visioning process on March 6, 7:00 p.m. for the CNRED position with results being reviewed by the Ag and Extension Education Committee and forwarded to Finance and Personnel. Motion carried.

Setting Dates for Agent Performance Reviews

Mike Perkl suggested that the process could be scheduled out over several months if needed. Move by Kosin, seconded by Rohl to hold a performance review for agents as an evening session on February 12th beginning at 6 p.m. Motion carried.

Mike Perkl will revisit in April or May to go over evaluations with Committee members and Greg Andrews, Department Head.

District 5 WACEC Meeting

The meeting is tomorrow in Chippewa Falls. Don Rohl and Curt Kephart will be attending along with Diana Alfuth, Greg Andrews, Lori Zierl and Frank Ginther from the UWEX office.

Citizens Partner Advisory Group (CPAG) Invitation to Participants

These groups exist in about 32 counties already. A potential list of participants was distributed. Mike Hunter, David Mathews, Fay Jones, Andy Huppert, Kelly Cain, LeRoy Peterson, Dave Chadima, Everett Muhlhausen, Merlin Blaisdell, Mary Brand, Hispanic representation, Dave Johnson, were all suggested. The consensus of the Agriculture and Extension Education Committee is to continue the process moving along.

Agent Written Reports

Mailed out in the meeting packet. Some samples of 2006 year Success Stories from agents were shared in the reports.

Agent Announcements

Lori discussed her work in college transition and how that information will be shared through a school consortium and in workshops. Lori's team was accepted to present this project at the Children Youth and Families Conference in Chicago in May. Focus groups have also been completed in this project

which targets parents and students.

Frank discussed his work with the Pepin County and Buffalo County 4-H faculty and staff to plan a Service Learning trip for middle school and early high school youth. This would be a re-vamp of the former 4-H Exchange trip model.

Greg discussed the Badger Ag Vest Conference which gives small growing Agribusinesses the opportunity to promote their business. A local Ag Vest meeting may come to Pierce County.

Next meeting

Next meeting will be set at the February 12, 6:00 p.m. performance review

Motion by Kosin, seconded by Rohl to adjourn. Motion carried.

**Pierce County Agriculture and Extension Education
Committee Meeting Minutes
February 12, 2007**

Present: Rich Purdy, Jerry Kosin, Don Rohl, Mel Pittman, Diana Alfuth, Greg Andrews, Frank Ginther, and Lori Zierl.

Bill Gilles was excused from the meeting due to a commitment with the WestCAP evaluations.

Chairman Rich Purdy called the meeting to order at 6:09 p.m.

Motion to approve the minutes of January 25, 2007 by Don Rohl, seconded by Jerry Kosin.
Motion carried. Mel Pittman abstained as he was not present at that meeting.

Motion by Jerry Kosin, seconded by Mel Pittman, to convene into closed session pursuant to Sec. 1985(1)(c) Wis. Stats. for the purpose of considering performance evaluation of Extension Agents, roll call vote: Don Rohl – yes, Jerry Kosin – yes, Mel Pittman – yes, Rich Purdy – yes.

Motion by Mel Pittman, seconded by Jerry Kosin to reconvene into open session.

State WACEC Convention March 26-28 will include Capitol visits with supervisors meeting with Assembly and Senate members from their Pierce County districts. Don Rohl, Mel Pittman and Frank Ginther will be attending the conference. The UW-Extension Office will arrange for direct billing of lodging for Don Rohl, Mel Pittman and Frank Ginther. Frank Ginther will schedule Capitol visits in conjunction with Western District Director Mike Perkl. Greg Andrews will not be attending due to an expected medical leave and Frank Ginther will participate in his place.

The next Agriculture and Extension Education Committee meeting will be March 6th at 7:00 p.m. in Meeting Room 1 of the Pierce County Office Building for the purpose of conducting a Visioning Process for the CNRED Resource Agent.

Motion to adjourn by Jerry Kosin, seconded by Mel Pittman. Motion carried. Meeting adjourned.

Respectfully submitted by,

Greg Andrews
Dept. Head/Agriculture Agent
Pierce County

**Pierce County Agriculture and Extension Education
Committee Meeting Minutes
March 6, 2007**

Present: Rich Purdy, Jerry Kosin, Don Rohl, Mel Pittman, Diana Alfuth, Greg Andrews, Lori Zierl and Sarah E. Johnson.

Chairman Rich Purdy called the meeting to order at 7:00pm. At that time he turned the meeting over to Tom Blewett, Mike Perkl, and Department Head-Greg Andrews for the Community, Natural Resource and Economic Development (CNRED) Visioning process.

CNRED Visioning facilitated discussion took place.

Motion by Mel Pittman to adjourn meeting, seconded by Jerry Kosin. Motion Carried. Meeting adjourned at 9:32 p.m.

Respectfully submitted by,
Sarah E. Johnson
And Greg Andrews

**Pierce County Agriculture and Extension Education
Committee Meeting Minutes
April 16, 2007 – 5:15 p.m.**

Present: Rich Purdy, Mel Pittman, Don Rohl, Mike Perkl, Diana Alfuth, Greg Andrews, Frank Ginther, Lori Zierl, John Kucinski and Barb Fritz-Muhlhausen. Jerry Kosin was excused. Bill Gilles joined the meeting at 5:22 p.m., Curt Kephart at 5:45 p.m., Paul Barkla at 6:12 p.m.

The meeting of the Pierce County Agriculture and Extension Education Committee was called to order by Chairman Rich Purdy at 5:18 p.m. in the County Board Room on Monday, April 16th, 2007.

Motion to approve the minutes of February 12th and March 6th by Mel Pittman, seconded by Don Rohl. Motion carried.

Recommendation was affirmed previously for Department Head Appointment of Greg Andrews. Document was signed by committee members.

Lori Zierl asked for permission to resubmit the Wisconsin Nutrition Education Program Grant. Lori Zierl also noted that Sarah Johnson resigned from the position as WNEP Educator. Motion to write and submit the WNEP Grant by Don Rohl, seconded by Mel Pittman. Motion carried.

Bill Gilles arrived at 5:22 p.m.

Greg Andrews described the CNRED visioning process and report. The CNRED Visioning Report was discussed at length. Mike Perkl led the discussion on the CNRED position description comparing it to the priorities identified at the visioning session. UWEX does the research, education and training on issues so there is not a duplication of services provided by other departments.

Curt Kephart arrived at 5:45 p.m.

Bill Gilles reported comments from Jerry Kosin: Suggested putting off refilling the CNRED position for 6 or 7 months – move slowly. Jerry Kosin wanted to bring in additional help for Greg Andrews for Farm Technology Days. Bill Gilles brought up increasing the Horticulture Educator time to 50%.

Motion by Mel Pittman to accept the CNRED Visionary Report, seconded by Don Rohl. Motion carried. Bill Gilles abstained as he did not attend the Vision Meeting.

Paul Barkla arrived at 6:12 p.m.

Motion by Bill Gilles to accept the CNRED Agent position description, Don Rohl seconded. Bill Gilles, Don Rohl and Mel Pittman voted yes, Rich Purdy no. Motion carried.

Motion by Mel Pittman to refill the CNRED position, seconded by Don Rohl. Mike Perkl will help county work through the process. Motion carried.

Greg Andrews announced that Pierce County was granted the bid for Farm Technology Days 2010. No action needed at this time, will move forward.

Mel Pittman, Don Rohl and Frank Ginther attended the WACEC meeting in Madison. The thrust was to meet with legislators and aids. Frank Ginther mentioned that the new President of WACEC is Coleen Bates from Eau Claire County.

Bill Gilles was excused at 6:20 p.m.

Agent Written Reports were mailed out in the meeting packet. No agent announcements. Greg Andrews made available copies of the WI Farm Technology Days application and presentation.

The next Agriculture and Extension Education Committee will be June 19th at 8:30 a.m. in MR 1 of the Pierce County Office Building.

Motion to adjourn by Mel Pittman, seconded by Don Rohl. Motion carried.

Respectfully submitted by:
Barb Fritz-Muhlhausen and
Greg Andrews

**Pierce County Agriculture and Extension Education
Committee Meeting Minutes
July 10, 2007**

Present: Rich Purdy, Bill Gilles, Jerry Kosin, Don Rohl, Mel Pittman, Diana Alfuth, Greg Andrews, Barb Fritz-Muhlhausen

Frank Ginther and Lori Zierl were excused from the meeting.

Chairman Rich Purdy called the meeting to order at 10:32 a.m.

Motion to approve the minutes of June 19, 2007 by Melvin Pittman, seconded by Don Rohl. Unanimous. Motion carried.

Greg Andrews distributed and presented the preliminary 2008 Budget Worksheet. Discussion took place regarding budget line items, position adjustments and copy machine replacement. The total preliminary 2008 UW-Extension budget will be .8 percent increase from the 2007 budget. Motion by Bill Gilles with the 2008 Extension Department Projected Budget, to reaffirm to Finance and Personnel to refill the Resource CNRED Agent Position, seconded by Don Rohl. Unanimous. Motion carried. Greg was instructed to work with Rich Purdy and Bill Gilles to place on the next Finance and Personnel Agenda.

Motion by Bill Gilles, seconded by Don Rohl to recommend to the Finance and Personnel Committee the approval to restore the UW-Extension Secretary from .4 to .8 FTE and increase UW-Extension Horticulture Educator from .4 to .5 FTE in the 2008 budget. Unanimous. Motion carried.

Motion by Bill Gilles to have the IT Department manage and purchase/lease a new copy machine for the UW-Extension Department. Seconded by Jerry Kosin. Unanimous. Motion carried. Greg was instructed to share this information with Janet Huppert and the Information Services Committee.

Farm Technology Days Executive Committee biographies were distributed by Greg Andrews. The prospective committee members are Peter Stern, Beth Ingli, Mel Pittman, Holly Vasfaret, Jim Harsdorf, Dewayne Benedict, and Greg Andrews as Secretary. Other open positions will be

named in the future for the representative of the host farm, and possibly two other positions. The Agriculture and Extension Education Committee commended the list of candidates. Motion by Bill Gilles to accept and approve the members as the Farm Technology Days Executive Committee, seconded by Don Rohl. Mel Pittman abstained. Motion Carried.

Agent announcements: Diana reported several calls on concerns of ash trees and the Emerald Ash Borer. She has been busy with telephone calls and has prepared the brochure for the fall Master Gardener classes.

The next Agriculture and Extension Education Committee meeting will be August 21st at 9:00 a. m. in Meeting Room 1 of the Pierce County Office Building.

Motion to adjourn by Bill Gilles, seconded by Mel Pittman. Unanimous. Motion carried. Meeting adjourned.

Respectfully submitted by,
Barb Fritz-Muhlhausen and
Greg Andrews

**Pierce County Agriculture and Extension Education
Committee Meeting Minutes
August 21, 2007 – 9:00 a.m.**

Meeting Called to Order	Chairman Rich Purdy called the meeting to order at 9:03 a.m.
Committee Members Present:	Committee Members Present: Rich Purdy, Bill Gilles, Jerry Kosin, Don Rohl, Mel Pittman
Staff Members Present:	Diana Alfuth, Greg Andrews, Frank Ginther, Lori Zierl
Approve Minutes of July 10, 2007	Motion to approve the minutes of July 10, 2007 by Mel Pittman, seconded by Jerry Kosin. Unanimous. Motion carried.
Community Partner Advisory Group (CPAG)	Greg Andrews reviewed CPAG purpose and process. Letters to potential participants will go out inviting them to a September 27 th meeting. Agriculture and Extension Education Committee members are invited to participate.
Western District Director Mike Perkl's Retirement	Mel Pittman moved that Agriculture and Extension Education Committee members prepare recognition of service for Mike Perkl, seconded by Don Rohl. Unanimous. Motion carried.
Confirmation of Dan Reis to Pierce County Farm Technology Days 2010 Executive Committee	Motion by Jerry Kosin, seconded by Don Rohl, to add Dan Reis to the Farm Technology Days Executive Committee. Unanimous. Motion carried.

<p>UW-Extension Department 2008 Budget</p>	<p>Greg Andrews presented the proposed 2008 Department Budget which includes all staff position adjustments. The committee discussed clarification on several items. Motion by Don Rohl, seconded by Bill Gilles, to approve the 2008 UW-Extension Budget and recommend to Finance and Personnel Committee and Administration. Unanimous. Motion carried.</p>
<p>Reporting Agent, Frank Ginther, 4-H Youth Development Agent</p>	<p>Frank mentioned the office is in the process of preparing for a variety of recognition banquets in the county. He presented a program about “Experiential Learning and Recognition in Youth Programs and Beyond.”</p>
<p>Agent Announcements</p>	<ul style="list-style-type: none"> • Diana Alfuth announced that Master Gardener class will start after Labor Day. • Frank Ginther announced 4-H Awards Day will be October 21st at the Seyforth Building in Ellsworth. • Mel Pittman gave a summary of WACEC District Meeting. • Greg Andrews announced upcoming Dairy Recognition Banquet on October 11th and UWEX Immigration Summit on September 25th in Arcadia. • Greg Andrews also talked about UW-Extension’s response to weather issues and storm damage.
<p>Next Meeting Date</p>	<p>The next Agriculture and Extension Education Committee meeting will be October 4th at 7:00 p. m. in Meeting Room 1 of the Pierce County Office Building.</p>
<p>Meeting Adjourned</p>	<p>Motion to adjourn by Don Rohl, seconded by Mel Pittman. Motion carried. Meeting adjourned.</p>

Respectfully submitted,

Diana Alfuth, Horticulture Educator

**Pierce County Agriculture and Extension Education
Committee Meeting Minutes
November 5, 2007 - 9:00 a.m.**

Meeting Called to Order	Chairman Rich Purdy called the meeting to order at 9:05 a.m.
Committee Members Present:	Rich Purdy, Don Rohl, Mel Pittman. Bill Gilles and Jerry Kosin were excused.
Staff Members Present:	Diana Alfuth, Greg Andrews, Lori Zierl. Frank Ginther was excused.
Approve minutes of August 21, 2007	Motion to approve the minutes of August 21, 2007 by Mel Pittman, seconded by Don Rohl. Unanimous. Motion carried.
Confirmation of Dave Sinz, Roger and Beverly Peterson to Pierce County Farm Technology Days 2010 Executive Committee	Motion by Don Rohl, seconded by Mel Pittman to add Dave Sinz, Roger and Beverly Peterson to the Farm Technology Days Executive Committee. Unanimous. Motion carried.
Special grants carryover	Lori Zierl described how our special grants budget line item works and the need to carryover funds since project is not yet finished. Motion by Rich Purdy, seconded by Mel Pittman, to approve carryover of grant funds to 2008 budgets and recommend approval by Finance and Personnel Committee. Unanimous. Motion carried. Also discussed problem that occurred in 2006-07 with deposit of \$840 into county general fund and need to work with Administration to correct the error.
133 Agent Contract for 2007-2008	Greg Andrews explained the 6 month accounting of the 133 contract reconcile which shows salary savings resulting from position vacancy. Motion to approve 133 Contract Reconcile by Don Rohl, seconded by Mel Pittman. Unanimous. Motion carried.
Closed Session Postponed to 10:00 a.m.	Break at 9:54 a.m. before moving into closed session. Motion by Mel Pittman to go into closed session, seconded by Don Rohl. Unanimous. Motion carried.
Open Session	Motion by Mel Pittman to convene back to open session, seconded by Don Rohl. Unanimous. Motion carried. Motion by Mel Pittman, seconded by Don Rohl to offer employment to Darien Simon as the Pierce County UW-Extension Resource Agent. Unanimous. Motion carried.
(Agent Written Reports)	In packet – no comments.
Agent Announcements	Lori Zierl gave update of upcoming classes regarding “The College Transition” and publishing schedule. Greg Andrews gave update on progress of Farm Technology Days including leadership development exercise for Farm Technology Days Board. Process has begun to identify committee co-chairs. Diana Alfuth shared a short video of a WEAU-TV educational

	segment she did and described her use of the media to deliver horticulture education.
Next Meeting Date	The next Agriculture and Extension Education Committee meeting will be January 10th at 7:00 p.m. in Meeting Room 1 of the Pierce County Office Building.
Meeting Adjourned	Motion to adjourn by Mel Pittman, seconded by Don Rohl. Motion carried. Meeting adjourned.