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All minutes are unofficial until approved. Minutes are generally approved at the following meeting.**

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

January 11, 2006

PRESENT: Greg Engeset, Jerry Kosin, Bill Gilles, Sandra Weix,
LeRoy Peterson, Don Johnson, Dale Hines

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Curt Kephart, Pierce County Administrator
Tim Wiff, Town of Martell Representative

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30 p.m.

NEXT MEETING DATES:

Wednesday, February 8, 2006 @ 4:30 pm

Wednesday, March 15, 2006 @ 4:30 pm

APPROVE MINUTES:

The Board reviewed the minutes of December 14, 2005. Motion made by Don Johnson to approve the minutes, seconded by Leroy Peterson. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Bill Gilles. Motion carried.

DISCUSS MARTELL TOWNSHIP CURBSIDE SERVICE:

Tim Wiff of Martell Township was present to address the Board regarding Martell Township's interest in reducing the amount of large waste hauler trucks that travel on their roads. Tim stated that they conducted a survey for evaluating the feasibility of using one trash hauler for collecting their trash and recyclable materials curbside. Approximately one-third of their residents responded to the survey. Survey results revealed enough residents were interested in having curbside recycling and trash pick-up service to pursue researching it further. The Solid Waste Board requested that Martell Township consider having language in their curbside contract that requires the recyclable materials to be collected two-stream commingled, and that the recyclable materials collected curbside be delivered to the Pierce County Materials Recovery Facility (MRF) in Ellsworth for processing. Tim said Martell Township is considering the topic as an agenda item for their next scheduled town meeting. Tim stated that he would keep Steve Melstrom updated as they continue to move forward.

DISCUSS/TAKE ACTION ON 2006 BOBCAT REQUEST FOR PROPOSAL:

Steve Melstrom informed the Board that he and Greg Engeset opened the Bobcat Request for Proposals on Thursday, January 5, 2006.

Pierce County received proposals from Bobcat Express, Lano Equipment Inc., Tri-State Bobcat Inc., and Bahls Motors & Implement Inc. Steve reviewed with the Board the proposal costs for doing a 3-year hourly buy-back plan for the bobcat and the proposal costs for trading in the current bobcat for a new 2006 bobcat. After some discussion, the Board decided that an hourly buy-back plan was not as cost effective as originally described by Lano Equipment. Steve said that staff recommends awarding the proposal submitted by Bahls Motors & Implement Inc. of Hastings, MN, which was the lowest bobcat purchase/trade proposal received in the amount of \$5,750.00. Motion made by Don Johnson to accept the purchase/trade proposal of \$5,750.00 from Bahls Motor & Implement Inc., seconded by LeRoy Peterson. Motion carried.

Skid Loader Proposals January 2006					
Dealer	Trade in Value of 2005 Bobcat	Cost of New Bobcat	Net Cost to Pierce County	Warranty	
Bobcat Express 1821 Highway 53 Chippewa Falls WI 54729 Jason Hibbring 715-836-7199	\$24,900.00	\$34,481.00	\$9,581.00	Yes Year	One Bumper to Bumper
Lano Equipment Inc. 6140 Hwy 10 Anoka MN 55303 Scott Fahey 763-323-1720	\$29,400.00	\$36,670.00	\$7,270.00	Yes Year	One Bumper to Bumper
Tri-State Bobcat Inc. 745 Exchange Drive Hudson WI 54016 Dan Debe 715-760-1377	\$29,478.00	\$36,478.00	\$7,000.00	Yes Year	One Bumper to Bumper
Bahls Motor & Impl. Inc. 8202 Nicolai Ave Hastings MN 55033 Pat Hines 651-437-4164	\$27,581.00	\$33,331.00	\$5,750.00	Yes One Year	Bumper to Bumper

Staff recommends awarding the proposal of \$5,750.00 from Bahls Motor & Implement Inc. of Hastings MN.

Skid Loader Hourly Buyback Proposals January 2006								
Dealer	Buyback Plan / Options	2006 Costs		2007 Costs		2008 Costs	3/Yr. Total Trade Estimated cost	Additional Information
Bobcat Express 1821 Highway 53 Chippewa Falls WI 54729 Jason Hibbring 715-836-7199	Trade once a year every 500 hours press new tires on existing rims	1st year trade \$9,581.00 Cost for pressing on new tires \$4,165.00 Total 13,746.00		2nd year trade \$7,159.00 Cost for pressing on new tires \$4,610.00 Total \$11,769.00		3rd year trade \$7,880.00 Cost for pressing on new tires \$5,110.00 Total \$12,990.00	\$38,505.00	Bobcat Express will charge \$20.00 per hour if a loaner unit is needed They also charge for delivery and pick up costs \$60.00 each way
Lano Equipment Inc. 6140 Hwy 10 Anoka MN 55303 Scott Fahey 763-323-1720	Estimated 2/trades per year - 400 hours \$9,500.00/ per trade or Estimated 1/trade per year - 800 hrs \$7,500.00	\$19,000.00	or \$7,500.00	\$19,000.00	or \$7,500.00	\$19,000.00 or \$7,500.00	\$57,000.00 or \$22,500.00	Lano will charge \$8.00 per hour for any hours that exceed the hourly agreement
Tri-State Bobcat Inc. 745 Exchange Drive Hudson WI 54016 Dan Debe 715-760-1377	Estimated 2/trades per year - 400 hours \$7,000.00/per trade	\$14,000.00		\$14,000.00		\$14,000.00	\$42,000.00	Cost at each trade could be reduced by eliminating the new tires or grapple bucket
Bahls Motor & Imp. Inc. 18202 Nicolai Ave Hastings MN 55033 Pat Hines 651-437-4164	Estimated 2/trades per year - 400 hours \$4,896.00/per trade	\$10,646.00 The current skid loader has already exceeded 400 hours		\$9,792.00		\$9,792.00	\$30,230.00	Bahls has language in proposal that states that any dealer price increases will be passed on to Pierce County

DISCUSS/TAKE ACTION ON AROW 2006 WINTER CONFERENCE:

Steve informed the Board that the 2006 AROW Winter Conference will be held March 1 – 3, 2006. The conference will be held at the Holiday Inn Hotel & Convention Center in Stevens Point, WI. Steve inquired if there were any board members interested in attending the conference with him and David. Don Johnson, Jerry Kosin, and Greg Engeset expressed interest in attending the conference. Steve asked the board members to contact the Solid Waste Department office for confirming they can attend. No motion made, no action taken.

DISCUSS/TAKE ACTION ON 2006 MULTI-FAMILY RECYCLING PROJECT AGREEMENT REI GRANT:

Steve stated that the “2006 Pierce County & Dunn County Multi-family Residential Recycling Project Cooperative Agreement” is necessary for applying for a 2007 REI Grant. The activities required to complete this project include, but are not limited to:

1) reviewing current research about recycling systems of residents in multifamily buildings; 2) assessing additional recycling program needs; 3) developing marketing materials and signage to encourage recycling, and, 4) meeting with building owners, managers, residents, and haulers to collect information and make changes to the current system. As a result, multi-family buildings will have signage directing people to recycling areas. Owners and managers will be made aware of the State of Wisconsin recycling requirements for housing with five (5) or more units. Haulers will be asked to assist the counties in encouraging recycling, and recycling amongst residents of multi-family buildings. This is a follow-up project to the “2005 Multifamily Apartment Recycling Survey Project Cooperative Agreement” between Pierce County and Pepin County for the 2006 REI Grant.

Motion made by Dale Hines to sign the “2006 Multi-Family Cooperative Agreement” with Dunn County, seconded by Jerry Kosin. Motion carried.

ADMINISTRATOR’S REPORT:

Steve informed the Board of the upcoming Residential Construction Recycling and Erosion Control Work Shop that will be held in the Multi-Purpose Room located at the Pierce County Office Building on February 28, 2006, from 8:00 a.m. to noon. Steve briefed the Board regarding the December 15, 2005 Pierce County Highway Department Committee meeting he attended to discuss options for reusing mixed glass generated at the MRF. Steve informed the Board that the trucking company who had been transporting the mixed glass to Adams County since 2003 is no longer in business. The staff is researching other trucking alternatives for shipping the glass to Adams County. Jerry Kosin suggested that Steve contact Bill Schroeder who owns Hager City Express. Steve briefed the Board regarding the Bowater Paper Contract, new recycling roll-off containers, repairing the MRF’s container sorting line in-feed conveyor, 2005 Solid Waste Department activities, and 2006 Solid Waste Department goals. The Board asked Steve to distribute copies of the 2005 Solid Waste Department activities and 2006 Department goals to all of the Pierce County Board members.

SUPERVISORS REPORT:

None.

BOARD WILL CONVENE INTO CLOSED SESSION:

Motion was made by LeRoy Peterson, seconded by Dale Hines to convene into closed session, pursuant to Sec. 19.85(1) (c), Wis. Stats., “for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” per the Solid Waste Administrator performance evaluation. Motion carried with a unanimous roll call “yes” vote.

BOARD WILL CONVENE INTO OPEN SESSION:

Motion was made by Bill Gilles, seconded by Don Johnson to return to open session and take action on closed session item, if required. Motion carried with a unanimous roll call “yes” vote.

Motion was made by Bill Gilles, seconded by Dale Hines to grant the Solid Waste Administrator a favorable performance review, pay step increase, and to forward it to the Finance and Personnel Committee. Motion carried.

OTHER BUSINESS:

None.

ADJOURNMENT:

Motion made by Dale Hines to adjourn, seconded by Bill Gilles. Motion carried. Meeting adjourned at 7:15 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD
February 8, 2006

PRESENT: Greg Engeset, Jerry Kosin, Bill Gilles, Sandra Weix, LeRoy Peterson, Don Johnson,
Paul Barkla, Opal Darr

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Curt Kephart, Pierce County Administrator
David Trechter & Shelly Hadley, UW River Falls Extension
Research Center
Terry Mesch, Pepin County Recycling/Solid Waste Coordinator
Matt Palmer, Dunn County Recycling Markets Specialist

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30 p.m.

NEXT MEETING DATES:

Wednesday, March 15, 2006 @ 4:30 pm
Saturday, April 1, 2006 @ 7:30 am (Clean Sweep Event)
Wednesday, April 12, 2006 @ 4:30 pm

APPROVE MINUTES:

The Board reviewed the minutes of January 11, 2006. Motion made by Don Johnson to approve the minutes, seconded by Bill Gilles. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Paul Barkla. Motion carried.

MULTI-FAMILY DWELLING SURVEY REPORT PRESENTATION:

Steve introduced David Trechter and Shelly Hadley of the UW-River Falls Extension Research Center. David and Shelly gave a power point presentation of the recycling assessment survey they conducted on multi-family buildings in Pierce and Pepin Counties. They also distributed

hard copies of their report and survey results to the SWMB members and staff. Steve introduced Matt Palmer, Dunn County Recycling Markets Specialist. Matt will be using the survey information to help both Counties follow-up the assessment study by creating and distributing recycling educational materials to multi-family buildings. Matt will also be responsible for: 1) reviewing current research about recycling systems of residents in multi-family buildings; 2) assessing additional recycling program needs; 3) developing marketing materials and signage to encourage recycling; and, 4) meeting with building owners, managers, residents, and haulers to collect information and make changes to the current system. As a result, multi-family buildings will have signage directing people to recycling areas. Owners and managers will be made aware of the State of Wisconsin recycling requirements for housing with five (5) or more units. Haulers will be asked to assist the counties in encouraging recycling, and recycling amongst residents of multi-family buildings.

BOWATER PAPER CONTRACT:

Steve reviewed the status of extending the current Bowater Paper Contract. The contract is currently being reviewed by Bowater; therefore, motion was made by Paul Barkla to defer any discussion or action on the contract to the March 15th SWMB meeting, seconded by Jerry Kosin. Motion carried.

2006 RECYCLING GUIDE BIDS:

The Board reviewed the recycling guide bids received from, PrintArt of River Falls, who bid \$7,058.84; Helmer Printing of Beldenville, who bid \$6,599.00; and RPG (Resco Print Graphics) of Hudson, who bid \$7,660.21. After much discussion, the motion was made by LeRoy Peterson to accept the low bid of \$6,599.00 from Helmer Printing of Beldenville, seconded by Opal Darr. Motion carried.

USER FEE REMOVAL WAIVER REQUEST:

Steve received a User Fee Removal Request from Duane and Sharon Mattison. The Board requested that the information regarding the removal request be in the board packets for their review before the board meeting. This is a change in the way waiver requests have been reviewed in the past. Pierce County Administrator, Curt Kephart, stated he planned to discuss the pertinent information needed in the board packets, i.e., one page executive summary, at the next department head meeting. Curt also suggested sending the board packets by priority mail. Motion made by Paul Barkla to defer any discussion or action on the User Fee Removal Waiver Request to the March 15th SWMB meeting, seconded by Opal Darr. Motion carried.

SUPERVISORS REPORT:

David reported on the maintenance work performed on the floor of the MRF's baler. Highway Department staff re-welded the floor, and did a very good job. On Friday, February 3, 2006, the MRF tested a portable trommel screen for screening reject material in mixed glass. The

screen did a very good job of removing tin lids, aluminum cans, and small pieces of plastic, and left us with a much cleaner glass end use product.

OTHER BUSINESS:

Steve announced that the Recycling Construction Debris and Erosion Control Workshop will be held on March 8, 2006 from 8:00 am to 12:00 noon.

Steve met with Ellsworth High School Representatives regarding improving recycling at the school.

Steve met with Ann Web, Fair Office, regarding improving recycling at the fair, and ideas for recycling at special events.

Steve and Ross Christopherson, of the Highway Department, have agreed to keep in contact regarding possibly using the MRF's mixed glass in the future as clean fill..

Steve and Opal Darr attended a Martell Township meeting to request they insert language in their curbside contract that would require the materials to be collected two-stream commingled, and that the materials collected are delivered to the Pierce County MRF.

Steve is planning to meet with Frank Gaillard, City of River Falls Public Works Director, on February 22, 2006 around 8:00 am or 8:30 a.m. for discussing the River Falls Curbside contract that expires at the end of this year.

ADJOURNMENT:

Motion made by Bill Gilles to adjourn, seconded by Paul Barkla. Motion carried. Meeting adjourned at 6:00 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

March 15, 2006

PRESENT: Greg Engeset, Jerry Kosin, Sandra Weix,
LeRoy Peterson, Don Johnson, Bill Gilles

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30 p.m.

NEXT MEETING DATES:

Saturday, April 1, 2006 @ 7:30 am (Clean Sweep Event)

Tuesday, April 11, 2006 @ 4:30 pm

Wednesday, May 10, 2006 @ 4:30 pm

APPROVE MINUTES:

The Board reviewed the minutes of February 8, 2006. Motion made by Don Johnson to approve the minutes, seconded by Bill Gilles. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by LeRoy Peterson. Motion carried.

REVIEW 2005 BUDGETS:

Steve reviewed with the Board the 2005 Budgets and 2005 Revenues for Solid Waste, Recycling, and Clean Sweep.

BOARD WILL CONVENE INTO CLOSED SESSION:

Motion made by LeRoy Peterson, seconded by Jerry Kosin, to convene into closed session, pursuant to Sec. 19.85(1) (e) Wis. Stats. "For the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"--for the purpose of discussing the Bowater paper contract. Motion carried with a unanimous roll call "yes" vote.

BOARD WILL CONVENE INTO OPEN SESSION:

Motion made by Jerry Kosin, seconded by Don Johnson, to return to open session and take action on a closed session

item if required. Motion carried with a unanimous roll call “yes” vote.

Motion made by Bill Gilles, seconded by Don Johnson, to sign a three (3) year contract with Bowater. Motion carried.

USER FEE REMOVAL WAIVER REQUEST:

The Board reviewed the user fee waiver/refund request from Duane and Sharon Mattison for the years 2004 and 2005 on property in the Town of Gilman. Motion made by LeRoy Peterson, seconded by Don Johnson to approve the user fee waiver/refund request for the year 2005, and to deny the user fee waiver/refund request for the year 2004, based on the time limitations for making a claim. Wis. Stats. Sec. 74.35 (5) requires a claim under this section shall be filed by the 31st of January of the year in which the tax is payable. Motion carried.

PEPIN COUNTY SPRING CLEAN SWEEP REQUEST:

Steve received a request from Terry Mesch, Recycling/Solid Waste Coordinator, for Pepin County. Terry Mesch requested that Pierce County allow Pepin County residents and farmers to attend the Pierce County 2006 Spring Clean Sweep event on April 1, 2006. Pepin County has agreed to pay fees charged for disposal of Pepin County materials, plus a proportional per person fee, based on mobilization and other event costs. Motion made by Jerry Kosin to approve having Pepin County residents and farmers attend the Pierce County 2006 Spring Clean Sweep event, seconded by LeRoy Peterson. Motion carried.

2005 SOLID WASTE ANNUAL REPORT:

Steve reviewed the 2005 Annual Report with the Board. Motion made by Jerry Kosin to accept the Annual Report as written and to send the report to the County Administration Office, seconded by Don Johnson. Motion carried.

SUPERVISOR’S REPORT:

David reported that material tons received at the MRF in February were slightly down from last year. This is primarily due to a reduction in container tons received from Waste Management’s out-of-county material stream. Safety Training has been ongoing with the staff and the current focus is on lock out/tag out procedures for the MRF’s equipment. During the month, there have been no major issues with the processing equipment. The welding done on the baler floor by the highway department appears to be holding up well. Preparations are going smoothly for preparing the MRF for the upcoming April 1, 2006 Spring Clean Sweep Event. The staff has been working with a variety of ideas to address some of the mixed glass issues.

OTHER BUSINESS:

Steve reported that the MRF had ordered and installed the new strip doors for the warehouse. The MRF received the new bobcat skid-loader on February 27, 2006. The new replacement belt and parts for the container line infeed conveyor were ordered and we expect them to arrive very soon. The dates for replacing the belt will be scheduled with Trius Industries after the belt arrives. Steve Melstrom, David Murphy, Don Johnson, and Jerry Kosin attended the Associated Recyclers of Wisconsin (AROW) Winter Conference. All reported having attended some very informative track sessions. The two sessions that stood out the most were the presentations by the Chicago Police Department on “Safely Disposing of Prescription Drugs” and the session presentation by Shaw Environmental and Infrastructure on “Hurricane Katrina--Disaster Debris Clean Up and Management.”

ADJOURNMENT:

Motion made by Jerry Kosin to adjourn, seconded by Don Johnson. Motion carried. Meeting adjourned at 5:48 p.m.

**Clean Sweep Safety Meeting and Event
April 1, 2006**

PRESENT: Greg Engeset, Sandra Weix, Don Johnson, Dale Hines, Jerry Kosin,
LeRoy Peterson, and Bill Gilles – SWMB

OTHERS: Steve Melstrom, Dave Murphy, Harold Gipford Jr., Mike Metcalf,
Matt Kelly,

Curt Poquette, Mike Schommer, Mike Knudsen, and Darlene
Dailey – MRF Staff

Larry & Myrna Larrabee, Mary Peterson & Summer
Hendrickson – Citizen Volunteers

David Lambrecht – ONYX

Eric Heck – JR's Appliance

CALL TO ORDER:

The meeting was called to order by Chair, Greg Engeset, at 7:30 a.m.

NEXT MEETING DATES:

Tuesday, April 11, 2006 @ 4:30 pm / Cancelled due to lack of agenda items.

Wednesday, May 10, 2006 @ 4:30 pm

DISCUSS CLEAN SWEEP SAFETY PROTOCOL & WORK ASSIGNMENTS:

Steve thanked everyone for coming to help with the event and introduced David Lambrecht from ONYX.

David of ONYX reviewed the safety rules and procedures for the day.

Everyone was assigned a workstation.

CLEAN SWEEP EVENT:

The Clean Sweep Event ran from 8:00 a.m. to 12:00 p.m. Everyone present for the meeting was at his or her assigned workstation assisting the public.

ADJOURN:

The Clean Sweep Safety meeting adjourned at 7:45 a.m.

The Clean Sweep Event adjourned at 12:00 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

May 10, 2006

PRESENT: Opal Darr, Jerry Kosin, Don Johnson, Bill Gilles, Ben Plunkett, Jim Camery, and Paul Barkla

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor

CALL TO ORDER:

The meeting was called to order by SWMB Vice-chair, Opal Darr, at 4:42 p.m.

INTRODUCTION OF MEMBERS:

Board member introductions were made.

ELECTION OF SWMB OFFICERS:

The floor was opened for SWMB Chair nominations. Paul Barkla nominated Greg Engeset, seconded by Ben Plunkett. The nominations were closed and a unanimous ballot for Greg Engeset was cast. Motion carried.

The floor was opened for SWMB Vice-Chair nominations. Paul Barkla nominated Opal Darr, seconded by Ben Plunkett. The nominations were closed and a unanimous ballot for Opal Darr was cast. Motion carried.

NEXT MEETING DATES:

Wednesday, June 14, 2006 @ 4:30 pm

APPROVE MINUTES:

The Board reviewed the minutes of March 15, 2006 (SWMB monthly meeting). Motion made by Don Johnson to approve the minutes, seconded by Bill Gilles. Motion carried. The Board reviewed the minutes of April 1, 2006 (2006 Spring Clean Sweep Safety and Event meeting). Motion made by Bill Gilles to approve the minutes, seconded by Don Johnson. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher lists for the April 11 and the May 10, 2006 board meetings.

REVIEW 2006 BUDGETS:

Steve reviewed with the Board the 2006 Solid Waste, Recycling, Clean Sweep Budgets and the 2006 Budget Revenues.

DISCUSS 2007 BUDGETS:

Steve recommended the Board begin the process of discussing the 2007 budgets at the June SWMB meeting.

DISCUSS ANCHOR GLASS MARKET PRICES:

The Board reviewed a letter from Anchor Glass Container Company regarding the pricing changes for clear, green, and brown glass. The Anchor Glass Company has reduced the amount paid for brown colored glass from \$40 to \$5. They have increased the price paid for flint colored glass from \$50 to \$65, and they currently are not accepting green colored glass. Steve reviewed with the board tables of the 2005 Glass Tons/Revenues and the projected 2006 Glass Tons/Revenues marketed to Anchor Glass.

REPAIRING FLOOR ON MRF'S BALER:

Steve reviewed with the Board the history of repairs done on the MRF's baler floor, bale chamber, and platen. Steve reviewed the vendor recommendations and cost estimates for repairing the baler floor, bale chamber, and platen. Steve presented the staff's recommendation to perform the repairs on the inside upper portion of the bale chamber and platen, and to weld the cracked welds in the baler floor with the assistance of staff from the Pierce County Highway Department. SWMB Chair, Greg Engeset, was not in attendance; however, he sent an e-mail to Steve Melstrom stating his opinion on repairing the baler. Opal Darr SWMB Vice Chair, read the e-mail to the Board.

After some discussion, motion was made by Jerry Kosin, seconded by Paul Barkla for the Solid Waste Department to purchase the parts needed to repair the inside upper portion of the bale chamber and platen, and repair the cracked welds in the floor. The staff will coordinate a time frame for performing the repairs with staff from the Highway Department that require the Highway Department's assistance and expertise. Motion carried.

SUPERVISOR'S REPORT:

David responded to Jerry's concern about the Prescott site being over run with cardboard over the past weekend. P.I.G. had also observed the status of the site over the weekend and had one of their drivers start early that morning and was at the site early to haul the roll-off and clean up the excess cardboard that was on the ground. From time to time, any one of our higher volume sites have the potential to be over run with excessive materials. P.I.G., being local and having many trash bins in the same general locations as our recycling drop-off locations, provides Pierce County a greater opportunity to react to these high volume days in a rapid and efficient manner.

OTHER BUSINESS:

Steve informed the Board that Trius Industries had completed the work on replacing the conveyor belt and wear strips on the MRF's container sorting line. Trius needed an extra day to complete the work. The Solid Waste Department has invoiced Trius for the revenues lost and costs accrued from a lost day of production.

Steve and David will be staffing a Solid Waste/Recycling Display booth for the Kids Day America Event that is scheduled to be held at the Ellsworth Middle School on Saturday, May 13, 2006.

The Solid Waste Department has been working with staff from the Pierce County Fair, and local 4-H Clubs on purchasing recycling bins for the fair grounds. The goal is to use the bins for improving and increasing recycling at the Pierce County Fair and other special events held at the fair grounds. Ann Webb informed Steve that she has received enough donations from 4-H clubs to purchase 18 recycling bins.

Steve has been working with Matt Palmer, the Recycling Education Specialist that Pierce County is sharing with Dunn County, on creating recycling educational materials that will be printed and distributed to apartment owners and tenants to improve and increase recycling at apartment complexes.

Steve briefed the board on the Rush River Clean Up that was done on Saturday, April 22, 2006. Over 130 volunteers participated in the clean-up. On Monday, April 24, 2006, staff from the Pierce County Highway Department collected all of the trash and bulky items. Staff from the Solid Waste Department collected all of the recyclables that were picked up during the clean-up. The goal is to do the same next year, 2007.

The department is continuing to explore options for equipment that can remove contaminants from the mixed glass that is generated at the MRF. ONYX has been granted approval by the WI DNR to use the MRF's mixed glass as road base material within the foot print of their Seven-Mile Landfill in Eau Claire, WI.

The department has been granted approval from Curt Kephardt, County Administrator, to hire a temporary employee for covering the absence of one the MRF's staff that is off on family medical leave.

ADJOURNMENT:

Motion was made by Paul Barkla to adjourn, seconded by Jerry Kosin. Motion carried. Meeting adjourned at 5:50 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

June 14, 2006

PRESENT: Greg Engeset, Opal Darr, Don Johnson, Ben Plunkett,
Jim Camery, Sandra Weix, and Paul Barkla

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Opal Darr, at 4:32 p.m.

NEXT MEETING DATES:

Wednesday, July 12, 2006 @ 4:30 pm

Tuesday, August 8, 2006 @ 4:30 pm

APPROVE MINUTES:

The Board reviewed the minutes of May 10, 2006 (SWMB monthly meeting). Motion made by Don Johnson to approve the minutes, seconded by Paul Barkla. Motion carried.

APPROVE VOUCHERS:

The Board reviewed the voucher list. Motion made by Paul Barkla to approve the voucher list, seconded by Don Johnson. Motion carried.

SALE OF USED RECYCLING ROLL-OFFS & BALER:

Discussion took place regarding the selling of the used recycling roll-offs and baler. Motion was made by Opal Darr to advertise an "Invitation for Bid" for the purpose of selling the recycling roll-offs and baler, seconded by Ben Plunkett. Motion carried.

DISCUSS SPRING 2006 CLEAN SWEEP REPORT:

The Board received the 2006 Spring Clean Sweep Project Report in their board packets. Steve explained that due to advances in the methods in farming, there has been a significant reduction in the volumes of

agricultural waste received during collection events. Opal Darr stated that she is proud of the agricultural technological advancements that farmers have achieved for reducing the amount of excess agricultural waste.

DISCUSS SPRING 2006 CLEAN SWEEP REPORT CONTINUED:

Opal Darr indicated that she believes a later date (the third Saturday in April) for the spring event would have produced more participants. Opal complimented the entire department for a job well done in the preparation and conducting of the event. Steve explained that the staff inserted a minor change in the clean sweep flyer that may encourage more farmers to participate in the event. Steve mentioned that the Pierce County Librarian, Joanne Baier, may be able to assist the department in helping to promote future events. Steve explained that the volume of waste received through the last few events show a trend that the County may have reached the maintenance stages of the Clean Sweep Program. Jim Camery suggested sending the advertising flyers to farm machinery vendors for distributing to farmers when dealers have their spring or fall open house.

DISCUSS 2007 BUDGETS:

Steve summarized separately each of the very preliminary projected 2007 Solid Waste, Recycling, and Clean Sweep budgets, and the projected 2007 Budget Revenues. The Board discussed each of the budgets and the revenues after each summarization. Steve informed the Board about adding budget line items to some budgets for more accurately identifying budget line item's costs.

The Board also discussed labor costs for Clean Sweep events and suggested using more volunteers to save costs. Steve stated that in the past the department has used volunteers in work stations, which don't require them to operate any equipment (forklifts and skid-loader) or unload and collect hazardous waste.

Steve reviewed a one-year option and two-year option for replacing the MRF's skid-loader, and the maintenance history on the MRF's primary baler.

Steve stated that he met with Dunn, St Croix, Eau Claire, and Pepin Counties for planning a joint county agreement in 2007 to assess, improve, and expand recycling within schools, and also maintain the recycling education at the multi-family dwellings. The joint county agreement will enable all of the counties to be eligible to apply for a 2008 Recycling Efficiency Incentive (REI) Grant.

There was much discussion about the cost involved in recycling the MRF's mixed glass. Steve informed the Board that the staff is planning to continue exploring options (short and long term) for ways to save the county costs.

SUPERVISOR'S REPORT:

David informed the board that the new parts have been ordered for the baler, and the repair work will be coordinated with the Highway Department once the parts have arrived. Two waste haulers (Onyx and Waste Management) are in the process of centralizing their operations, and Dave is closely monitoring the amount of incoming recyclable materials being delivered to the MRF.

OTHER BUSINESS:

Steve stated that Matt Palmer will be attending the July SWMB board meeting to give the Board an update on the multi-family apartment unit's recycling education project.

ADJOURNMENT:

Motion was made by Opal Darr to adjourn, seconded by Jim Camery. Motion carried. Meeting adjourned at 6:04 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

July 12, 2006

PRESENT: Greg Engeset, Opal Darr, Don Johnson, Ben Plunkett,
Jim Camery, Sandra Weix, Jerry Kosin, and Bill Gilles

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Curt Kephart, County Administrator
Matt Palmer, Educational Consultant

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30 p.m.

NEXT MEETING DATES:

Tuesday, August 8, 2006 @ 4:30 pm
Wednesday, September 13, 2006 @ 4:30pm

APPROVE MINUTES:

The Board reviewed the minutes of June 14, 2006 (SWMB monthly meeting). Motion made by Don Johnson to approve the minutes, seconded by Bill Gilles. Motion carried.

APPROVE VOUCHERS:

The Board reviewed and discussed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Ben Plunkett. Motion carried.

REPORT ON MULTIFAMILY RESIDENTIAL RECYCLING PROJECT:

Matt Palmer, Recycling Education Specialist, reported to the Board on the status of the Multi-Family Residential Dwellings Recycling Project. Matt did a power point presentation that highlighted the areas where recycling improvements were needed at Multi-family complexes, and areas where improvement have already been implemented. Matt also reviewed with the Board the recycling educational materials (decals and hand-outs) he plans to distribute to apartment owners and tenants for helping to improve and increase recycling at multi-family dwellings.

DISCUSS MIXED GLASS TROMMEL SCREEN DEMO:

David Murphy reviewed with the Board the joint-department mixed glass trommel screen test that was performed with the highway department. The highway department provided a great deal of assistance (staff and equipment) during the initial stage of the trommel screen testing. The joint-department test proved to be successful and educational. Following the initial test with the highway department, the MRF staff performed several tests within the facility to help identify potential opportunities for removing the reject materials from the mixed glass as it is being processed. The Board had a brief discussion, and encouraged Steve and Dave to continue exploring options for processing the mixed glass. No action was taken regarding the mixed glass issue.

DISCUSS 2006 FAIR BOOTH SCHEDULE:

Steve asked the Board to review the department's fair booth work schedule and contact Darlene, Solid Waste Secretary, to schedule a time frame(s) to work at the booth. Steve also asked the Board members to contact Darlene if they need entrance ticket(s) to the fair.

DISCUSS 2007 BUDGETS:

Steve explained each budget individually, discussing the line item changes reflecting the 15% budget cut directive from the County Board. Steve proposed to eliminate the entire cost for staff and board members to attend conferences; however, Greg Engeset felt it is necessary that Steve continue to attend conferences. There was much Board discussion regarding how the proposed budget cuts would impact the Recycling and Clean Sweep Budgets. Steve informed the board that the department is planning to re-bid the Recycling Roll-off Transportation Contract in 2007. Steve received a 2007 projected budget cost estimate for transporting the roll-offs from one waste hauler. Steve stated the department is currently not proposing any 2007 capital equipment or capital improvements. The department should have sufficient money in the Clean Sweep Budget Contracted Labor line item if the most current average-per-event trend for hazardous waste volumes collected continues. The Board also discussed other possible ways to save costs by possibly holding one annual event, and bidding the contracted services for collecting and disposing of the hazardous waste.

SUPERVISOR'S REPORT:

David reported on the status of scheduling the repair work on the MRF's baler with the highway department. All of the parts that were ordered have been delivered. The trommel screen testing interrupted the facilities' normal production hours--especially the processing of container-type materials. The staff is currently working on getting caught up. The staff's goal is to create enough room on the MRF's tipping floor area to allow the baler to be down for a few days while the repair work is done. The dates for performing the repair work will be coordinated with the highway department.

OTHER BUSINESS:

No other business reported.

ADJOURNMENT:

Motion was made by Don Johnson to adjourn, seconded by Bill Camery. Motion carried. Meeting adjourned at 7:06 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

August 8, 2006

PRESENT: Greg Engeset, Paul Barkla, Don Johnson, Ben Plunkett,
Sandra Weix, Jerry Kosin, and Bill Gilles

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Curt Kephart, County Administrator

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:30 p.m.

NEXT MEETING DATES:

Wednesday, September 13, 2006 @ 4:30pm
Saturday, September 16, 2006 @ 7:30pm (Clean Sweep Event)
Wednesday, October 11, 2006 @ 4:30pm

APPROVE MINUTES:

The Board reviewed the minutes of July 12, 2006 (SWMB monthly meeting). Motion made by Don Johnson to approve the minutes, seconded by Jerry Kosin. Motion carried.

APPROVE VOUCHERS:

The Board reviewed and discussed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Don Johnson. Motion carried.

SALE OF USED BALER:

Steve said the department received no bids to purchase the used baler. The board discussed if there was an urgency to sell the baler. It was the consensus of the board to take no further action with regards to the baler.

SALE OF USED ROLL-OFF'S:

Steve said the department received only one bid to purchase the two used roll-offs. Paul's Industrial Garage (P.I.G.) bid \$1,202.00 for the (2) used roll-offs. A 5.5% sales tax must also be applied, bringing the total

amount to \$1,268.11 (\$1,202.00 + \$66.11). After some discussion, motion was made by Ben Plunkett to accept the bid from P.I.G., seconded by Bill Gilles. Motion carried.

PURCHASE OF NEW ROLL-OFF'S:

Steve said the department received three bids for purchasing four roll-off containers. Pro-Tainer bid \$22,380, Nedland Industries bid \$27,974, and Wastequip Rayfo bid \$32,916. Motion was made by Paul Barkla to accept the low bid from Pro-Tainer in the amount of \$22,380 for the purchase of four roll-off containers, seconded by Ben Plunkett. Motion carried.

SOLID WASTE ORDINANCE:

The board discussed creating a sub-committee to assist staff with reviewing and recommending amendments to the Solid Waste Ordinance. After some discussion, motion was made by Paul Barkla to defer action on appointing a sub-committee, and recommended that the staff revise the ordinance and report back to the Board for reviewing and approving revisions, seconded by Jerry Kosin. Motion carried.

DISCUSS 2007 BUDGETS:

Steve reviewed the currently proposed 2007 department budgets with the board. The board discussed many aspects of all three budgets and the impact of the 15% budget reduction. Of particular concern was eliminating the funds that are applied yearly towards the Sharps Bin Program. The Board indicated that they would like to see the Sharp Bin Program continue. There was a brief discussion on other possible ways the program could be funded. The Board also discussed ways to fund replacing the MRF's 1996 baler and in-feed conveyor in the future. The Board expressed positive comments for the efforts the department made in achieving the 15% overall budget reduction. The 2007 proposed budgets will be on the agenda for the September SWMB meeting.

SUPERVISOR'S REPORT:

David reported on the progress of the equipment vendor that was performing an inspection on all the MRF's processing equipment. The vendor reported that the overall condition of the all of the equipment is good, with normal wear and tear showing on some of the heavier use pieces of equipment. The equipment vendor will be providing the department with a written report summarizing the entire inspection.

OTHER BUSINESS:

Steve informed the board that the UW-Extension will not be doing any water testing at this year's fair booth.

The department received notification that ONYX has changed their name to "Veolia Environmental Services."

The Highway Department has expressed an interested in removing fill material from an area on the west side of the property.

ADJOURNMENT:

Motion was made by Paul Barkla to adjourn, seconded by Jerry Kosin. Motion carried. Meeting adjourned at 6:14 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

September 13, 2006

PRESENT: Greg Engeset, Paul Barkla, Don Johnson, Ben Plunkett,
Jerry Kosin, Opal Darr, and Bill Gilles

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Curt Kephart, County Administrator

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 4:33 p.m.

NEXT MEETING DATES:

Saturday, September 16, 2006 @ 7:30am (Clean Sweep Event)
Wednesday, October 11, 2006 @ 4:30pm

The Motion was made by Paul Barkla to suspend the rules to take agenda item #7 out of the order, placing it before agenda item #6 to accommodate SWMB members with conflicting scheduled meetings, seconded by Jerry Kosin. Roll call vote--all yes. Motion carried.

APPROVE MINUTES:

The Board reviewed the minutes of August 8, 2006 (SWMB monthly meeting). Motion made by Don Johnson to approve the minutes, seconded by Jerry Kosin. Motion carried.

APPROVE VOUCHERS:

The Board reviewed and discussed the voucher list. Motion made by Jerry Kosin to approve the voucher list, seconded by Paul Barkla. Motion carried.

REVIEW 2006 BUDGETS:

Steve reviewed and discussed with the Board the 2006 Budgets and 2006 Revenues for Solid Waste, Recycling, and Clean Sweep.

DISCUSS/TAKE ACTION ON PROPOSED 2007 BUDGETS:

Steve reviewed and discussed with the Board the current proposed 2007 department budgets.

2007 Solid Waste Budget

The Board gave the directive to add \$750 back into the Solid Waste Budget for the Sharps Bin Program. The money (\$750) which has been provided annually to the Public Health Department's "Sharps Bin Program" was part of the 15% budget cuts. The Board felt the Sharp Bin Program was a necessary and beneficial Program. Motion made by Paul Barkla to approve the Proposed 2007 Solid Waste Budget of \$77,557.00, seconded by Jerry Kosin. Motion carried.

2007 Recycling Budget

Steve explained that he is proposing to cut the Professional Services line item by \$785.00 (\$550.00 is the DNR Mixed Glass exemption fee and \$335.00 from other Professional Services). The proposed \$785.00 budget cut is necessary if the department is to attain the goal of a 15% budget cut. The Board discussed the proposed \$34,600.00 cut from the Sundry and Repair and Maintenance Line item. Motion made by Jerry Kosin to approve the Proposed 2007 Recycling Budget of \$675,011.00, seconded by Ben Plunkett. Motion carried, with Opal Darr opposed.

2007 Clean Sweep Budget

The Board reviewed the proposed 2007 Clean Sweep Budget. There were no changes to the 2007 Proposed Clean Sweep Budget from the previous board meeting. Motion made by Bill Gilles to approve the Proposed 2007 Clean Sweep Budget of \$83,700, seconded by Paul Barkla. Motion carried.

2007 Proposed Budget Revenues

The Board reviewed the proposed 2007 Budget Revenues. There were no changes to the 2007 Proposed Budget Revenues. Motion made by Jerry Kosin to approve the 2007 Proposed Revenues of \$699,000.00, seconded by Paul Barkla. Motion carried.

MRF SERVICE ROAD ASPHALT MAINTENANCE:

Steve explained the history of repairs to the MRF's asphalt service road. Steve presented the recommendations and cost proposals received from the asphalt repair and paving contractors, and the highway department. Based on the recommendations and cost proposals received, the staff recommends implementing a three-year plan for completing the patching, repairing, and chip sealing the asphalt service road. The primary objective is to patch, repair, and chip seal the asphalt to achieve the maximum life expectancy. There is currently \$5,000.00 in the 2006 Sundry Repair and Maintenance Line Item for performing asphalt maintenance. The staff recommends hiring the Pierce County Highway Department for repairing the asphalt in two small distressed areas at a cost of \$1,200.00. The remaining funds (\$3,800.00) should be used to hire Bergman Companies for flex patching as much of the asphalt service road as the funds allow.

Additional patching and repairing could be done in 2007 (approximately \$4,200.00), with a plan to complete the remaining balance of asphalt patching, repairing, and chip sealing in 2008.

Motion made by Opal Darr to approve hiring the Pierce County Highway Department for repairing the asphalt in two distressed areas at a cost of \$1,200.00, and to use the remaining budget funds (\$3,8000.00) to hire Bergman Companies for flex patching as much of the asphalt service road as the funds allow, seconded by Don Johnson. Motion carried.

SOLID WASTE FIVE-YEAR PLAN:

Steve reviewed with the Board the Solid Waste Department's Five-Year Plan. The Board discussed the Five-Year Plan, which included the projected yearly budget increases, capital improvements, and equipment purchases for the years 2007 through 2011.

DISCUSS SWMB MEETINGS:

Paul Barkla suggested reducing the number of normally scheduled Solid Waste Management Board Meetings from meeting every month to meeting every other month, and empower the SWMB Chair to approve the meeting minutes and monthly voucher lists. Opal Darr requested that a monthly voucher list be mailed to her if the Board would decide to reduce the frequency of monthly board meetings.

SUPERVISOR'S REPORT:

Dave reviewed the results from the annual equipment and safety inspection performed by Lovegreen Industries. The plan is to continue to have the equipment inspected annually with an objective of identifying problems before they become costly repairs or safety hazards.

OTHER BUSINESS:

Steve informed the Board that the MRF established a new monthly production record in the month of August. The staff processed (sorted and baled) 463 tons in the month of August. The previous monthly production high was 458 tons set in March of 2004.

ADJOURNMENT:

Motion was made by Paul Barkla to adjourn, seconded by Jerry Kosin. Motion carried. Meeting adjourned at 6:05 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD
Clean Sweep Safety Meeting and Event
September 16, 2006

PRESENT: Paul Barkla, Greg Engeset, Sandra Weix, Don Johnson, Jerry Kosin,
Ben Plunkett, and Bill Gilles – SWMB

OTHERS: Steve Melstrom, Dave Murphy, Harold Gipford Jr., Mike Metcalf,
Matt Kelly,
Curt Poquette, Mike Schommer, Mike Knudsen, and Darlene
Dailey – MRF Staff

Larry & Myrna Larrabee – Citizen Volunteers
Chris Bahlow – Veolia
Brent Steele – JR's Appliance

CALL TO ORDER:

The meeting was called to order by County Board Chair, Paul Barkla, at 7:35 a.m.

NEXT MEETING DATES:

Wednesday, October 11, 2006 @ 4:30 pm

DISCUSS CLEAN SWEEP SAFETY PROTOCOL & WORK ASSIGNMENTS:

Steve thanked everyone for coming to help with the event and introduced Chris Bahlow from Veolia.

Chris of Veolia reviewed the safety rules and procedures for the day.

Everyone was assigned a workstation.

CLEAN SWEEP EVENT:

The Clean Sweep Event ran from 8:00 a.m. to 12:00 p.m. Everyone present for the meeting was at his or her assigned workstation assisting the public.

ADJOURN:

The Clean Sweep Safety meeting adjourned at 7:55 a.m.

The Clean Sweep Event adjourned at 12:00 p.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD
MRF BALER FLOOR REPAIR SPECIAL MEETING

December 1, 2006

PRESENT: Greg Engeset, Don Johnson, Ben Plunkett,
Jerry Kosin, Sandra Weix, and Jim Camery

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor

CALL TO ORDER:

The meeting was called to order by SWMB Chair, Greg Engeset, at 10:00 a.m.

DISCUSS/TAKE ACTION ON MRF BALER FLOOR REPAIR AND REQUEST FOR EXECPTION
TO PURCHASING POLICY (RES. 03-02) REQUIRMENT FOR REQUEST FOR BIDS:

Steve discussed with the Board the request for exception to purchasing policy (Res. 03-02). He had discussed the request for exception previously with Curt Kephart, Pierce County Administrator, and Julie Brickner, Pierce County Finance Director. He was encouraged to call a special meeting.

Steve discussed with the Board the summary of the chain of events regarding the MRF baler floor that have taken place from 2004 to date. Staff has been in contact with equipment vendors getting price quotes to determine the cost to repair the baler floor.

After discussing the request for the exception, the price quotes received from vendors to repair the baler floor, and the timeframe needed to repair the baler floor, motion was made by Jim Camery to accept the price quote of \$7,877.61 from Requip, LLC, Shakopee, MN and to also repair any other problems that are discovered during the course of the repair work to complete the job. The Board also approved submitting a request to Julie Brickner, Pierce County Finance Director for an exception to the Purchasing Policy (Res. 03-02) requirement for Request for Bids, seconded by Don Johnson. Motion carried.

ADJOURNMENT:

Motion was made by Jerry Kosin to adjourn, seconded by Ben Plunkett. Motion carried. Meeting adjourned at 10:40 a.m.

MINUTES OF PIERCE COUNTY SOLID WASTE MANAGEMENT BOARD

December 13, 2006

PRESENT: Opal Darr, Paul Barkla, Don Johnson, Jerry Kosin, Jim Camery,
Sandra Weix and Bill Gilles

OTHERS: Steve Melstrom, S.W. Administrator
David Murphy, MRF Supervisor
Curt Kephart, County Administrator

CALL TO ORDER:

The meeting was called to order by SWMB Vice-Chair, Opal Darr, at 4:30 p.m.

NEXT MEETING DATES:

January 10, 2007 @ 4:30 pm
February 14, 2007 @ 4:30 pm

APPROVE MINUTES:

The Board reviewed the minutes of September 13, 2006 (SWMB Monthly Meeting). Motion made by Don Johnson to approve the minutes, seconded by Paul Barkla. Motion carried.

The Board reviewed the minutes of September 16, 2006 (Fall Clean Sweep Event). Motion made by Paul Barkla to approve the minutes, seconded by Jerry Kosin. Motion carried.

The Board reviewed the minutes of December 1, 2006 (MRF Baler Floor Repair Special Meeting). Motion made by Don Johnson to approve the minutes, seconded by Jerry Kosin. Motion carried.

APPROVE VOUCHERS:

The Board reviewed and discussed the voucher list. Motion made by Paul Barkla to approve the voucher list, seconded by Jerry Kosin. Motion carried.

REVIEW 2006 BUDGETS:

Steve reviewed and discussed with the Board the 2006 Budgets and 2006 Revenues for Solid Waste,

Recycling, and Clean Sweep.

DISCUSS/TAKE ACTION ON 2007 RECYCLING GUIDE PRINTING BIDS:

The 2007 Pierce County Recycling Guide Bid Proposals were sent to six vendors. Bids were received from Badgerland Printing, Helmer Printing, and Resco Print Graphics. No bids were received from the Pierce County Herald, Gateway Publishing, or PrintArt.

Badgerland Printing submitted the lowest bid (\$3,387.00); however, they requested to rescind their bid because they based their bid on the “assumption” that the previously printed 2006 guide was printed 4-color process (full color), and that the high resolution electronic file (CD) of the 2006 guide provided by Pierce County would only need some minor changes. Both the previously printed and high resolution electronic file of the 2006 guide provided by Pierce County is in two-color. Badgerland claims they underestimated the design portion of the project, and the amount they bid would result in a loss for them.

The staff recommends that the SWMB approve/accept the request from Badgerland to rescind their bid because they based their bid on assumption, and underestimated the design portion of the project. The staff recommends the SWMB accept the next lowest responsible bid of \$4,894.00 submitted by Helmer Printing. Helmer Printing has printed/produced the guide for Pierce County the past four (4) years (2003-2006), and understands the entire scope of work needed for producing the 2007 Recycling Guide.

Motion made by Jerry Kosin to rescind the bid from Badgerland, seconded by Don Johnson. Motion carried.

Motion made by Don Johnson to accept the next lowest responsible bid of \$4,894.00 submitted by Helmer Printing for printing the 2007 Pierce County Recycling Guide, seconded by Paul Barkla. Motion carried.

DISCUSS TAKE ACTION ON 2007 REI GRANT AGREEMENT:

The 2007 agreement between Dunn County and Pierce County is to coordinate and initiate new local recycling projects with schools, and also maintain the current cooperative multi-family recycling program as needed. This agreement also satisfies each of the county’s eligibility requirements necessary to qualify as applicants for the Wisconsin Department of Natural Resources (DNR’s) Recycling Efficiency Incentive (REI) Grant.

The first priority will be to focus on increasing recycling in schools and provide administrators, teachers, maintenance workers, and students with information and education about recycling. The goal is to create an infrastructure at the schools so recycling can occur at all levels (classrooms, offices, kitchens, maintenance, etc.). The schools will learn how to reduce waste and increase recycling, and they will be a tool to help reach others to reinforce the recycling message.

The second priority will be to provide a minimal amount of time and resources to maintain the multi-family recycling program in Dunn and Pierce Counties.

Dunn County agrees, on behalf of Dunn and Pierce Counties, to contract for services and temporarily hire staff (a recycling educational specialist) to research, evaluate, and develop recycling options to schools.

In 2007, Dunn County will bill Pierce County monthly for temporary staff expenses not to exceed \$9,000.00.

The term of the agreement will commence on January 1, 2007 and continue through December 31, 2007.

The staff recommends that the SWMB approve/sign the 2007 Recycling Efficiency Incentive (REI) Grant Project Agreement with Dunn County.

There is \$10,000.00 budgeted in the 2007 Recycling Budget's Contracted Labor line item for covering the cost of the 2007 School Recycling Education Project.

Motion made by Paul Barkla to approve and sign the 2007 Recycling Efficiency Grant Project Agreement with Dunn County, seconded by Jerry Kosin. Motion carried.

DISCUSS TAKE ACTION ON AROW/SWANA/WCSWMA 2007 WINTER CONFERENCE:

Steve informed the Board of the AROW/SWANA/WCSWMA 2007 Winter Conference that will be held in Appleton, WI on February 21-23, 2007. Motion made by Don Johnson for Steve to attend the upcoming conference in 2007, seconded by Jerry Kosin. Motion carried.

2006 FALL CLEAN SWEEP REPORT:

The Board received the 2006 Pierce County Fall Clean Sweep Project Report. Steve and the Board reviewed the number of participants and the number of pounds of hazardous waste collected. All of the participants who attended the event were surveyed. The survey results reflected that the participants would like to see more advertising done to promote the collection events. Jerry Kosin suggested that Steve contact Ken Hines at the Fairgrounds regarding the plywood signs they use and locations they display the plywood signs to promote the Pierce County Fair.

SUPERVISOR'S REPORT:

Dave Murphy reported that the MRF is on pace to establish a new record high for recyclable material pounds received.

The date for beginning to replace the sub-floor structure and floor on the baler is December 18, 2006. If everything goes as planned, the baler will be down no longer than four working days. Dave commended the MRF's staff on doing a great job of identifying the problems with the baler floor and also the creativity they used in executing a plan to keep the baler operational until the floor could be replaced. The staff's creativity greatly reduced the amount of potential down time for the facility.

OTHER BUSINESS:

At a prior Solid Waste Board meeting, the question was asked if the Solid Waste Board was required to meet monthly. Steve distributed a written e-mail response he received on November 16, 2006 from Brad Lawrence, Pierce County Corporation Counsel, regarding if the Solid Waste Board was required to meet

monthly.

ADJOURNMENT:

Motion was made by Bill Gilles to adjourn, seconded by Paul Barkla. Motion carried. Meeting adjourned at 5:30 p.m.