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**Pierce County Land Conservation Committee Meeting  
Wednesday, January 4, 2006  
8:30 a.m., County Board Room  
Ellsworth, WI**

**Members Present:** Jerry Kosin, Don Nellessen, LeRoy Peterson, Melvin Pittman

**Members Absent:** Bill Gilles (excused)

**LCD/NRCS Staff Members:** Mark Biel, Debra Larson, David Sander

**Others Present:** Curt Kephart, Linda Paul, Gary Zielske, Matt Nelson, Kelly Parameter

L Peterson called the meeting to order at 8:35 a.m. D Nellessen moved to approve the amended agenda. M Pittman seconded. Motion adopted unanimously.

No public comment was brought before the Land Conservation Committee.

D Nellessen moved to approve the December 13, 2005 meeting minutes. M Pittman seconded. M Pittman noted that he had moved to approve the EAP's Team Building Proposal to include NRCS and that D Nellessen had seconded. M Pittman requested who had made the decision to involve LCD staff only. D Sander noted that the decision was made by Pat Lockyear and Curt Kephart and that he had input as well. No further discussion. Motion adopted unanimously.

LCC members reviewed the December Financial Report. D Sander noted that LCD has expended 86% of the budget. M Pittman moved to approve the December Financial Report, J Kosin seconded. Motion adopted unanimously.

D Sander reviewed cost share requests for the month of December. J Kosin moved to approve cost share requests as presented, D Nellessen seconded. Motion adopted unanimously.

LCC members reviewed vouchers for the month of December.

LCC members reviewed an Addendum to the Storm Water, Sediment and Erosion Control Monitoring Contract. D Sander noted that fees for services increased by 5%. He also noted it is a six-month contract with 30-day cancellation leeway. M Pittman moved to approve an extension of the contract through December 31<sup>st</sup>, 2006. D Nellessen seconded. Motion adopted unanimously.

D Sander presented an addendum to the Professional Service Contract with Dragonfly Consulting for the writing of the Land and Water Resource Management Plan. D Sander reported a completion date of December 2005 was projected and not met, and that additional costs will be incurred in 2006 that have not been budgeted for. He also reported the Finance and Personal Committee would need to approve the non-budgeted expenditure. He estimated that cost to be no more than \$2,500.00. D Nellessen moved to approve the addendum to the contract with Dragonfly Consulting, M Pittman seconded. Motion adopted unanimously.

D Sander reviewed the 2005 SWRM Staffing and Support Reimbursement Request for June 1 through December 31, 2005. D Sander noted that the grant will increase slightly in fiscal year 2006 due to the closing of some Priority

Watershed Programs. M Pittman moved to approve the 2005 SWRM Staffing and Support Reimbursement Request for June 1 through December 31, 2005. J Kosin seconded. Motion adopted unanimously.

LCC members reviewed an amendment for the 2005 Wildlife Damage Budget which requires an increase of \$5,000 for venison processing for food pantries. D Nellessen moved to approve the amendment. J Kosin seconded. Motion adopted unanimously.

LCC members discussed the rehabilitation of Bay City Structure #1. No action taken at this time.

D Sander provided legislative updates to LCC members. He discussed a new assembly bill granting money to treat invasive aquatic species. D Sander noted the recent manure management task force listening sessions were controversial. He reported a follow up session by DATCP on the spreading issues will be forthcoming.

Under the Director's Report, D Sander noted that the pit has been emptied and graded at the Koehler site. He added the site will be re-graded in the spring. D Sander reported, upon receipt of permit from Land Management, rock will be hauled on-site of the south fork of the Kinnickinnic rip rap project. He noted that the Town of River Falls has been contacted to report project activity. D Sander also reported landowners in the upper breaches of the project site will be contacted to participate in the upland treatment projects. D Sander reported he is completing LWRMP project reimbursements at this time. He also reported he met with staff to discuss how to handle public complaints. D Nellessen noted that he would like to see signed complaints. M Pittman concurred to include signed complaints be made available to necessary parties only. D Sander reported upcoming meetings to include a technicians meeting at Rice Lake and the Ag Lime Conference. He also noted that Pat Lockyear would be made available to report team building results back to the LCC committee. M Pittman noted he would like to be available for that report The Land and Water Resource Management Plan Public Hearing is scheduled for Monday evening, January 9<sup>th</sup>, 2006. D Sander provided a list of conservation projects completed in 2005.

Linda Paul provided an FSA Report. She noted she will mail out reports to committee members and that detailed program information will be presented at monthly LCC meetings. L Paul noted that new FSA committee member Duane Benedict will come on board next Wednesday. A representative to the LCC will be chosen at that time.

M Biel provided a NRCS Report. M Biel reported on EQIP activity. He noted contracts under this program were first written in 1998 under the 1996 Farm Bill. M Biel noted all-in-all over \$2 million has been contracted in cost-share program dollars. Of that \$2 million, approximately \$1 million has already been paid to farmers to cost. Share the installation of conservation practices installed on the land and various management practices. He also reported over 40,000 acres have run through the nutrient management program since the start of the EQIP Program. M Biel reported that both EQIP and CSP are under deadline in January and that additional assistance is being requested to meet said deadlines.

G Zielske provided a forestry report to LCC members. G Zielske provided a list of Certified Plan Writers and portions of a draft of the new Managed Forest Law application that explained the new application procedure. The application fee has been reduced from \$300 to \$20. Landowners must contract with a Certified Plan Writer to prepare their management plan. He noted two deadlines were outlined. Landowners submitting applications by July 1 (18-month processing period) will be placed on a referral list mailed out to certified plan writers. Landowners may accept offers or select a contractor from the list provided. If 45 days has passed and no offer is made, then DNR may agree to write the plan. The landowner will be billed a plan preparation fee. G Zielske noted that a seconded deadline of May 15<sup>th</sup> for landowners submitting a completed, certified plan writer prepared plan with the application. Under this option the contracts begin the following January 1. The CPW must get a draft of the plan to DNR by February 1<sup>st</sup> so that it can be in final approval form by May 15<sup>th</sup>. The consultants

have to complete training and must submit samples of two plans for review before they can be certified. G Zielske noted that there are folks trying to meet the May deadline and have plans contracted so they can submit the draft plan by February 1. Landowners are finding that time constraints are a limiting factor. G Zielske noted as more consultants become certified, the process of plan writing will become more efficient. G Zielske noted that the number of applications had doubled for several years and this is an effort to meet that workload. M Pittman noted that this program has changed significantly from the Woodland Tax Law. G Zielske noted that there are different directions LO's may select depending upon the condition of the woodland, the type of tree species, and other constraints, a plan will be developed for them. LO's may outline their objectives within the application. The program also considers protection of water quality, endangered and threatened resources, etc . G Zielske noted that while there are options and flexibility, there are also mandatory requirements. G Zielske also noted that problems arise as LO's may consider selling land enrolled within the program. Changes in Wisconsin's Landowner Grant Program will allow for assistance in plan writing, reserving one-half of the available funds to cost-share management plan preparation. The cost-share rate is also changed from 65% to 50% to assist more landowners with the available funds. There are now 4 grant approval dates--February 1st, May 1st, August 1<sup>st</sup>, and November 1st .

G Zielske also noted that the Woodland Owners Conference will be held March 4th at UW Stout. There are currently 116,000 trees ordered from the DNR Nurseries for spring 2006 planting in Pierce County. A timber sale bid opening is scheduled for January 5th for a plantation thinning at Cairn's Woods, and he assisted 5 landowners in establishing timber sales.

Motion made by M Pittman seconded by J Kosin to go into closed session pursuant to Sec. 19.85(1)(c), Wis. Stats., for the purpose of considering *employment, promotion, compensation or performance evaluation* data of any public employee over which the governmental body has jurisdiction or exercises responsibility: *Performance Goals of Land Conservation Director* at..10:19 a.m. Motion adopted unanimously.

Motion made by M Pittman seconded by D Nellesen to go to open session at 12:02 p.m. Motion adopted unanimously.

Motion made by J Kosin, seconded by D Nellesen to adopt the goals for the LCD as presented, authorize signatures to the goal document and annual review. Motion adopted unanimously.

Discussion regarding future agenda items including a request for Pat Lockyear of Family Means to bring a report on the workshop held with staff and setting the time and place for the next meeting. Next LCC meeting is scheduled for Monday, February 6<sup>th</sup>, at 8:30 a.m. in the County Board Room.

Motion made by M Pittman, seconded by J Kosin to adjourn meeting at 12:06 p.m. Motion adopted unanimously.

**Pierce County Land Conservation Committee Meeting**  
**Monday, February 6, 2006**  
**8:30 a.m., County Board Room**  
**Ellsworth, WI**

**Members Present:** Don Acker, Bill Gilles, Jerry Kosin, Don Nellessen, LeRoy Peterson, Melvin Pittman

**LCD/NRCS Staff Members:** Mark Biel, Debra Larson, David Sander

**Others Present:** Chad Alberg, Jeff Holst, Curt Kephart, Pat Lockyear, Linda Paul

LeRoy Peterson called the meeting to order 8:32 a.m.

No public comments were brought before the Land Conservation Committee Meeting.

D Sander provided copies of the January 9<sup>th</sup> LWRMP Public Hearing Meeting minutes. M Pittman moved to approve the minutes of January 4<sup>th</sup> and delay action of the January 9<sup>th</sup> meeting meetings until March, Don seconded, motion adopted unanimously.

D Sander reviewed the January financial report with committee members. M Pittman requested clarification regarding line item 29--the Land and Water Resource Management Plan Sundry Contractual Services budgeted for \$10,000. D Sander clarified that \$61,000 in Land and Water Resource grant money is budgeted for cost sharing for practices to be put on the landscape. M Pittman moved to defer action until the March LCC meeting, J Kosin seconded, motion adopted unanimously.

LCC Committee members reviewed vouchers for January 2006.

C Alberg noted one of the duties of the Land Conservation Committee is to approve the commodity prices which reflect the area annual average cash prices paid over the past growing season. C Alberg noted that he receives the prices from UW Extension Ag Agent, Greg Andrews. D Nellessen moved to approve the 2005 Pierce County WDACP Crop Prices as well as Wildlife Damage Claims for Melvin Nielsen and Huber Wheeler, D Acker seconded, motion adopted unanimously. C Alberg reported that the Pierce County Venison Program had increased from last year—167 deer were donated in the 2005 deer season as opposed to 48 deer which were donated in 2004. C Alberg noted that 58 of 72 counties in Wisconsin participate in the program which represents 130 processors. C Alberg noted that approximately 324,000 pounds of ground venison was donated in 2005. Overall, 1.9 million pounds of ground venison has been donated to the Venison Program in Wisconsin since 2000. D Sander reported that the county approves \$50 per deer for processing costs but that the cost is fully reimbursed by the state.

D Sander reviewed cost share requests with committee members. D Sander noted a crossing and a grade stabilization structure for William Crownhart will be scheduled at a later date. D Sander also included in the requests the addition of Mike Christman for nutrient management, and Mark Rydberg for a grade stabilization structure. J Kosin moved to approve the cost share requests as presented by D Sander, B Gilles seconded, and D Nellessen abstained. Motion carried.

Committee members reviewed the current cost share request form. D Sander listed nine practices which come to the top as manure storage abandonment, access roads, critical area stabilization, grade stabilization structures, nutrient management, sinkhole treatment, stream bank and shoreline protection, waterway systems, and well decommissioning. Committee members discussed ranking applications, and approving funding for nutrient management and no-til. M Pittman made a motion to defer action until next month, J Kosin seconded, motion adopted unanimously.

Pat Lockyear of Family Means provided a Team Building Workshop report. P Lockyear listed the key learning points as learned the importance of being flexible; recognized the different communication styles; identified different paradigms within the group; and acknowledged that the department faces a number of challenges. P Lockyear identified those challenges as role clarification for committee members, county employees, and federal employees; improve and strengthen lines of communication; develop a united sense of team and direction; and support for each other in tough decisions. P Lockyear noted the following recommendations as clarify roles using best practices and follow-up workshop; improve communication by developing more formal methods outside of committee meetings; improve employee communication through increased information sharing and impromptu employee meetings; develop more united sense of direction through open discussions and implementation of best practices and agree to openly disagree without being disagreeable. M Pittman questioned why the workshop involved only county employees since the LCC had stipulated that both LCD and NRCS staff be involved. P Lockyear reported that she felt starting with LCD employees was just a starting point to provide an open and safe environment to express points of view and open lines of communication. P Lockyear recommended that committee members research other counties to research how role and responsibility issues are addressed. Names of counties to research will be forwarded to AC, C Kephart. M Pittman requested, in advance, dates of meetings scheduled in regards to working with P Lockyear. P Lockyear reported she will contact M Biel to set up a time to meet with NRCS staff. M Pittman moved to accept the Team Building Workshop report and approved P Lockyear to set up additional teambuilding sessions with LCD employees, NRCS employees and FSA employees (if appropriate), J Kosin seconded. Motion adopted unanimously. M Pittman also made a motion for LCD staff, NRCS staff and FSA (if appropriate) to meet in March to review how other counties handle roles and responsibilities between LCD and NRCS, D Nellessen seconded, motion adopted unanimously.

D Sander reviewed Senate Bill 504 with committee members. D Sander provided a Director's Report via mail to committee members. Additionally, D Sander questioned if committee members would like to continue to sponsor scholarships to science or agricultural educators in Pierce County. D Sander reported that he, Ayers and Associates, and Diamond Ridge addition developer and engineer will be meeting on Tuesday, February 7<sup>th</sup> for subdivision review.

In addition to a report provided to committee members, Linda Paul also discussed the MILC income program, the new restructure directive under the FSA Tomorrow initiative; the expiration of FSA's lease with the county in September 2007; and the 2006 CRP sign up.

M Biel provided a NRCS report. He noted that that over 100 tracts for EQIP applications require walkovers, needs assessments, cost estimates and ranking. M Biel reported that 67 CSP contract payments have been processed and should be paid shortly. He also reported that a CSP mass mailing was made to contract holders regarding the reporting of certain payments as the only taxable item. M Biel informed committee members of the potential to receive additional EQIP share dollars again into the county and noted that this hasn't been done over the last two years because it wasn't supported by everyone in the office. Now that the county and state cost share programs are also experiencing a backlog in sign-ups, similar to the EQIP program over the last several years, M Biel questioned the LCC--Does the LCC support our office requesting additional EQIP cost share dollars in to Pierce County and will the LCC support the priority completion of these additionally funded workload items. After some discussion the LCC, as a whole, supported M Biel's questions within the office's workload capacity (previously discussed by staff).

D Sander introduced Cheryl Clemmens who assisted in the update of the Land and Water Resource Management Plan. D Sander noted discussion and action of the Land and Water Resource Management Plan is scheduled at the next Finance and Personnel Committee meeting for Friday, February 13<sup>th</sup> if passed at this level. B Gilles moved to approve the changes to the Land and Water Resource Management Plan as follows: Pg. xi, column 1, item 5 above the table strike the words "the agricultural performance and" The advisory committees and the LCC agreed that Pierce County will not take enforcement actions under these state standards. Pg. 7, column 2, line 3, Replace the word "this" with the phrase "the manure storage". This will clarify that language regarding administration and enforcement here applies only to the manure storage ordinance and not the plan itself; Pg. 31, item 5, Strike the words "the state agricultural performance and" *The advisory committees and the LCC agreed that Pierce County will not take enforcement actions under these state standards. (same item as in summary);*

Pg. 40, paragraph 3, line 5, Replace the word "will" with the word "may". This softens the approach to working with landowners and provides the LCD with a choice of whether or not to visit these farms; Pg. 45, item 6A, line 2 and Pg. 46, item 6B, line 1 change "LCD" to "LCC". This gives the authority and responsibility to refer violations of the agricultural performance standards to the Land Conservation Committee rather than the Department. J Kosin seconded. D Nellessen opposed. Motion carried.

Future agenda items include review of the cost share request form, the Memorandum of Understanding between other agencies, and Diamond Ridge Addition.

The next meeting is scheduled for Tuesday, March 7<sup>th</sup> at 8:30 a.m.

B Gilles moved to adjourn, J Kosin seconded. Motion adopted unanimously.

**Pierce County Land Conservation Committee Meeting**  
**Tuesday March 7, 2006**  
**8:30 a.m., County Board Room**  
**Ellsworth, WI**

Members Present: Don Acker, Jerry Kosin, Don Nellessen, LeRoy Peterson, Melvin Pittman  
LCD/NRCS Staff Members: Mark Biel, Debra Larson, David Sander  
Others Present: Greg Adams, Jeff Bunch, Pam Herdrich, Curt Kephart, Linda Paul

LeRoy Peterson called the meeting to order 8:32 a.m.

No public comments were brought before the Land Conservation Committee Meeting.

Committee members reviewed meeting minutes from the January 9<sup>th</sup>, 2006 Public Hearing and and the February 6<sup>th</sup>,2006 LCC meeting. M Pittman moved to adopt the public hearing minutes with Corliss Henderickson's comments to be included and to incorporate the following changes to note Public Hearing in the heading and to change the 28<sup>th</sup> line of the fifth paragraph to read able to "adapt". D Nellessen seconded. Motion carried unanimously. M Pittman moved to approve February 6, 2006 meeting minutes. J Kosin seconded. Motion carried unanimously.

M Pittman moved to approve the financial report for January. J Kosin seconded. Motion carried unanimously. D Nellessen moved to approve the financial report for February. J Kosin seconded. Motion carried unanimously.

D Sander reviewed department vouchers with committee members.

D Sander reviewed cost share requests with committee members. D Nellessen moved to approve cost share requests for February. J Kosin seconded. Motion carried unanimously.

Greg Adams of Ayers Associates and Jeff Bunch from Tech Design were present to discuss the Werner Bluff Subdivision. J Kosin moved to approve the Werner Bluff Subdivision provided the site was seeded and no-tilled as discussed. D Nellessen seconded. Motion carried unanimously.

A C, C Kephart reported on the Team Building workshop, facilitated by Pat Lockyear of Family Means, on Tuesday, February 28<sup>th</sup> with LCD and NRCS Conservation staff. He reported the next step would be for LCD staff, NRCS staff and the Land Conservation Committee to meet. C Kephart also reported he has received nominations of counties to interview and that he will be working on this project with Land Conservation Committee members. L Peterson reported that he had sent out a questionnaire to some counties already and will review responses with C Kephart. C Kephart provided Communication Guidelines as recommended by Pay Lockyear during the Team Building workshop. C Kephart will coordinate a date with Pat Lockyear for the next workshop.

Pam Herdrich was present to discuss a grant partnership with R C & D to facilitate conservation in the Rush River and Isabelle watersheds. D Nellessen moved to approve partnership with R C & D. M Pittman

seconded. Motion carried unanimously.

D Sander reviewed legislative issues with committee members.

Under the Director's Report, D Sander noted LCC supervisory training will be available in Eau Claire on June 12<sup>th</sup>. He reported the West Central Area meeting is scheduled for Thursday, March 23<sup>rd</sup> in Menomonie. D Sander requested input from committee members regarding a news release on well abandonments. He noted if there are no objections, the article would be published. D Sander announced the Conservation Awards Banquet is scheduled for Thursday, March 30<sup>th</sup> at the Red Barn. D Informed committee members he will be out of the office March 9<sup>th</sup> through the 14<sup>th</sup>. He also reported he is working with the Town of El Paso, Gary Ingli and the Highway Department to construct a grade stabilization structure. He indicated Larry Gruber will be present at next month's meeting to discuss the project. D Sander reported the Land and Water Resource Management Plan has been reviewed by several people and agencies. He reported there being some concerns regarding some wording from DNR and DATCP. M Pittman requested if there is a time the department must draw down Nugget Lake that the Village of Plum City be notified.

L Paul provided an FSA Report.

M Biel provided an NRCS report. Mark reported receiving over \$140,000 for the initial allocations of LWG EQIP money, funding 7 contracts, and receiving an additional allocation of \$181,000 which will fund another 13 contracts. He noted the total allocations will cover 20 contracts, including 30 new erosion control structures for a total of \$324,000 in cost share over the next nine or ten years. Mark also reported the initial allocation for Comprehensive Farmstead Livestock Plans was \$58,000 which funded three contracts. A second additional allocation of \$329,000 will cover 19 additional plans. This brings the grand total of additional dollars brought into Pierce County through EQIP this year over \$500,000. These dollars came from 14 various counties within Wisconsin that did not allocate their initial funds. In total, over \$700,000 of EQIP conservation cost-share dollars will be used to develop contracts approaching one million dollars in overall value this year. He reported additional NRCS staff to include area office staff of two engineer trainees, two soil conservationists from Buffalo County and St. Croix County and intermittent employees will be made available to assist Pierce County with the additional workload.

Future agenda items include presentations by Dennis Fritz and Larry Gruber and review of the 2007 joint DATCP staffing grant and cost share dollars.

The next meeting is scheduled for Wednesday, April 5<sup>th</sup>.

M Pittman moved to adjourn. J Kosin seconded. Motion carried unanimously.

Joint Pierce County Land Conservation Committee and Park Committee Meeting  
Monday, March 20, 2006  
11:00 a.m., Nugget Lake County Park, Park Office  
Plum City, WI

LCC Members Present: Jerry Kosin, LeRoy Peterson, Melvin Pittman

PC Members Present: Troy Gansluckner, Jeff Holst, Leroy Peterson, Melvin Pittman,

LCD/Parks Staff Members: Larry Gruber, Debra Larson, David Sander, Scott Schoepp

Others Present: Mary Moldenhauer

A quorum of LCC members was not present—LCC/Parks meeting cancelled.

**Pierce County Land Conservation Committee Meeting**  
**Wednesday, April 5 2006**  
**8:30 a.m., County Board Room**  
**Ellsworth, WI**

Members Present: Don Acker, Jerry Kosin, Don Nellessen, LeRoy Peterson, Melvin Pittman  
LCD/NRCS Staff Members: Mark Biel, Dennis Fritz, Larry Gruber, Jon Krauss, Debra Larson  
Others Present: Greg Andrews, Curt Kephart, Linda Paul  
Absent: Bill Gilles (J Feuerhelm connected to Baldwin School Systems via polycom, hold status only)

LeRoy Peterson called the meeting to order 8:32 a.m.

Under public comments, D Nellessen indicated that he wished the full LCC Committee to have been invited to the meeting which was held regarding D Sander prior to going before the Finance and Personnel Committee Meeting. Also under public comments, M Pittman thanked G Andrews for his contribution to the awards banquet as well as for his assistance in taking the LWRM Plan to Madison. G Andrews thanked J Krauss and D Larson for their contributions to the awards banquet.

M Pittman moved to approve the March 7, 2006 meeting minutes, D Nellessen seconded. Motion carried unanimously.

M Pittman moved to approve the March Financial Report. D Nellessen seconded. Motion carried unanimously.

LCC members reviewed vouchers for March.

LCC members reviewed cost share requests for March. D Nellessen moved to approve the cost share requests. J Kosin seconded. Motion carried unanimously.

LCC members discussed the transition plan for the Conservation Supervisor vacancy. J Krauss reported the Conservation Director position is fully covered by the DATCP Staffing Grant and that the position must be filled or there must be intent to fill the position to be eligible for grant money for the position. D Nellessen moved to approve/advertise for the position and to appoint J Krauss as Interim Director until the position is filled and that D Larson will provide assistance. M Pittman seconded. J Kosin opposed. Motion carried. D Nellessen moved to approve and authorize the signatures of J Krauss, J Brickner and L Peterson for the staffing grant. M Pittman seconded. J Kosin opposed. Motion carried. D Nellesen excused 9:11 a.m.

M Pittman moved for D Fritz handle the review and inspection of erosion control plans. D Acker seconded. Motion carried unanimously.

C Kephart reported Land Conservation Director records were immediately backed up and that they would be available to the interim director. He reported that J Huppert expects to hear from the LCC committee as to who has authority and access privileges. M Pittman questioned if documents are public property of the county. C Kephart reported yes.

J Kraus reviewed legislative issues with the committee.

G Andrews reported that he presented the LWRM plan to Madison. He noted the board did approve the plan and that the board was provided with a resolution signed by the county board as well.

L Gruber provided a report regarding construction of east structure at Nugget Lake County Park.

D Fritz provided an update on the Kinnickinnic Priority Watershed.

J Krauss presented a request for L Gruber to attend a Construction Erosion Control Workshop in Rice Lake on Monday, April 10<sup>th</sup>. LCC authorized by consensus.

Under the Directors Report, J Krauss reported tree orders will be disbursed on the 19<sup>th</sup> and 20<sup>th</sup> of April; provided a 2006 Construction Workload list to LCC members; invited LCC members to participate in the Personnel Code revision; provided the Land Conservation Department Report for 2005; and reported State Conservationist, Pat Leavenworth, has contacted the department regarding current dam hazards and developing and/or updating the emergency action plans for them.

Linda Paul provided a FSA report.

G Andrews reported Conservation Compliance Educational Field Demonstrations are scheduled for April 24<sup>th</sup> at 5:30 and for Wednesday, May 3<sup>rd</sup> at 5:30. The demonstrations will cover native grasses and forestry, respectively.

M Biel provided a NRCS report. M Biel provided Save Energy, Save Money handout to LCC members and reviewed items which provide significant energy savings. M Biel reported on EQIP activity. M Biel informed committee members that a structure failed recently. He noted it being twenty years since a structure failure. L Gruber and S Price are working with the contractor to repair the structure. M Biel indicated the R C and D intern position will be filled starting Monday, April 10<sup>th</sup>. He also noted that additional funding will support Wendy Fiala, intern, through the summer. M Biel reported after a discussion with office staff, due to the two above positions already filled, a Pheasants Forever internship posting at the University of River Falls will not be filled this year.

Future agenda items include Nugget Lake project.

The next meeting is scheduled for Wednesday, May 3<sup>rd</sup> at 8:30 a.m.

M Pittman thanked LeRoy for his years of service to the Land Conservation Committee.

M Pittman moved to adjourn. J Kosin seconded. Motion carried unanimously.

**Pierce County Land Conservation Committee Meeting**  
**Wednesday, April 11 2006**  
**3:00 p.m., County Board Room**  
**Ellsworth, WI**

Members Present: Jerry Kosin, Don Nellessen, LeRoy Peterson, Melvin Pittman  
LCD/NRCS Staff Members: Mark Biel, Jon Krauss, Debra Larson  
Others Present: Paul Barkla, Curt Kephart, Linda Paul, Rich Purdy

LeRoy Peterson called the meeting to order 3:10 p.m.

No public comments were received on any issue.

D Nellessen moved to approve the April 18, 2005 meeting minutes. M Pittman seconded. Motion carried unanimously.

LCC members discussed the direction of/and transition plan for the Land Conservation Department. J Krauss provided background information regarding the 2007 Joint DATCP Staffing Grant and Cost Share Dollars. He noted if the Conservation Director's Position were not used to complete the Staffing Grant, it would reduce staffing allowance to the Land Conservation Department by \$20,000. J Krauss informed members that DATCP would need to see the action item taken to fill this position. J Krauss reported working with Financial Director, Julie Brickner, to find funds to support the director position. He informed committee members there is \$43,303 remaining from 2005, but indicated the funds would need to be carried over immediately with authorization by the Finance and Personnel Committee. J Krauss indicated this money would need to be earmarked immediately or it would go back to general fund. Administrator C Kephart contacted Vice-Chair, Dale Hines, by telephone, to request permission to add as an agenda item on the April 12, 2006 Finance and Personnel Committee Meeting Agenda—permission granted.

D Nellessen moved to advertise and fill the Conservation Director position as early as August 1, 2006, to amend the 2006 budget to include carryover \$43,303 from 2005 to fund the position. M Pittman seconded. J Kosin opposed. Motion carried.

M Pittman moved to keep the Land Conservation Department separate from the Land Management Department and to continue to work with Natural Resources Conservation Service. D Nellessen seconded. J Kosin opposed. Motion carried.

D Nellessen moved to adjourn. M Pittman seconded. Motion carried unanimously.

**Pierce County Land Conservation Committee Meeting**  
**May 3, 2006**  
**7:00 p.m., Meeting Room 1**  
**Ellsworth, WI**

**Members Present:** Bill Gilles, Jerry Kosin, Melvin Pittman Rich Purdy, Don Acker.  
LCD/NRCS Staff Members: Andy Pichotta, Larry Gruber, Jon Krauss, Mark Biel.

**Others Present:** Linda Paul, Gary Zielski, Judy Wiff, Paul Barkla, Lloyd Yanisch, Dale Hines, Scott Scheopp.

County Board Chairman Paul Barkla called the meeting to order at 7:00 p.m. Rich Purdy was elected temporary chairman to conduct the election of officers. Barkla left meeting.

**Election of Officers** – Rich Purdy calls for nominations for Chairman. Bill Gilles nominated Jerry Kosin. R. Purdy seconded. Don Acker nominates Mel Pittman. Don Rohl seconded. Nominations closed. Purdy calls for a vote. Vote results in a tie (Kosin 3 votes and Pittman 3 votes).

Purdy again calls for nominations for Chairman. Bill Gilles nominated Jerry Kosin. R. Purdy seconded. Don Acker nominates Mel Pittman. Don Rohl seconded. Nominations closed. Purdy calls for a vote. Vote results in a tie (Kosin 3 votes and Pittman 3 votes).

Nominations and voting for the Chairman continue with the same results approximately 40 additional times. Pittman, on several occasions, calls on Kosin to consider other means to resolve the deadlock. Kosin declines. Pittman proposed to accept Vice Chair position and allow Kosin to be Chairman.

Motion by Bill Gilles to nominate Jerry Kosin for Chairman and Mel Pittman for Vice-Chairman. Don Rohl seconded. Motion passes with all in favor.

**Public comment:** No comments were made.

**Discuss and take action on April 5, 2006 and April 11, 2006 meeting minutes.** D. Rohl moved to approve the minutes of the April 5 and April 11, 2006 minutes as written. Seconded by Don Acker. Motion carries with all in favor.

**FSA Report** – Linda Paul provided an update of FSA activities.

**Forestry Report** – Gary Zielske provided a update on forestry issues.

**NRCS Report** – Mark Biel discussed NRCS activities, noting that the update to Pierce County’s soil survey is complete and is available online.

**Discuss and take action on April Financial Report.**

Pichotta presented a status report of the Land Conservation Department’s annual budget. Motion by Bill Gilles to approve Financial Report. Seconded by Mel Pittman. All in favor. Motion carried.

**Discuss vouchers.**

Pichotta briefly discussed vouchers. No action taken.

**Discuss and take action on cost-share requests.**

Jon Krauss presented requests for cost share dollars. Motion by Don Rohl to approve cost share requests. Rich Purdy seconded. Mel Pittman abstained. Motion carried.

**Discuss and take action on Nugget Lake East Structure.**

Larry Gruber presented information on the Nugget Lake East Structure. He noted that the Nugget Lake West Structure had been started in November of last year but was not yet completed. Completion is anticipated in the next month or so once the site dries up. It was noted that a joint meeting with the Parks Committee to discuss the Nugget Lake East project was held on March 20<sup>th</sup> and that the meeting had been canceled due to the lack of a quorum of LCC members. Discussion as to the effectiveness of the structure at the proposed location. R. Purdy suggested that a more effective use of the dollars might be to provide upstream landowners with some, or all, of their portion of a cost-share situation. Motion by Rich Purdy to defer action on this item to the June 7<sup>th</sup> meeting. Seconded by Bill Gilles. All in favor. Motion carried.

**Discuss legislative issues**

Pichotta indicated that he would update the Committee on legislative issues at the June meeting.

**Director’s Report**

Pichotta indicated that he and AC Kephart were reviewing the various MOU’s and agreements that LCD has entered into, as directed by the Finance and Personnel Committee, and would be formulating a recommendation. He stated that he was also attempting to familiarize himself with the various programs and functions of the Department.

### **Discussion regarding future agenda items**

Nugget Lake East Structure

Purdy suggested that he would like to see the Committee conduct a review of LCC member farm plans to ensure adherence. He suggested that the concept be considered at a future meeting.

### **Discuss next meeting place, date and time**

Next meeting will be held on June 7, 2006 at 8:30 a.m.

### **Adjournment**

Motion to adjourn at approximately 9:05 p.m. by Bill Gilles. Seconded by Don Rohl. All in favor. Motion carried.

**Pierce County Land Conservation Committee Meeting**

**June 7, 2006**

**8:30 a.m., Meeting Room 1**

**Ellsworth, WI**

**Members Present:** Don Acker, Bill Gilles, Jerry Kosin, Melvin Pittman, Don Rohl

**LCD/NRCS Staff Members:** Andy Pichotta, Larry Gruber, Jon Krauss, Mark Biel.

**Others Present:** Chad Alberg, Linda Paul, Scott Schoepp

**Public comment:** No comments were made.

**Discuss and take action on May 3, 2006 meeting minutes.** M Pittman suggested the minutes to include Pittman proposed to accept Vice Chair position and allow Kosin to be Chairman. And, M Pittman also noted that he abstained from taking action on cost share requests. M Pittman moved to approve the minutes as amended. D Acker seconded. Motion carried unanimously.

**FSA Report** – L Paul provided an update of FSA activities.

**Forestry Report** – G Zielske was not present to provide an update of Forestry activities

**NRCS Report** – M Biel provided an update of NRCS activities. M Biel also reported that the Web Soil Survey is complete and that LCC members could access the site with the assistance of a handout he provided. M Biel noted the RUSLE II program has been updated to reflect the new soil survey. M Biel reported Compliance Reviews are in progress.

**Wildlife Damage Report** – C Alberg provided an update of the Wildlife Damage Program and Activities. C Alberg presented the 2006 Wildlife Damage Budget amendment for venison processing to LCC members. M Pittman moved to participate in the program, D Rohl seconded. Motion carried unanimously.

**Discuss and take action on cost-share requests.**

Jon Krauss presented requests for cost share dollars. M Pittman moved to approve cost share requests as presented. D Rohl seconded. Motion carried unanimously. .

**Discuss and take action on Nugget Lake East Structure.**

A Pichotta provided the background history of the Nugget Lake East Structure. B Gilles moved to proceed with the Nugget Lake East project and that 33 percent of the cost, up to \$10,000, be requested from the Park Development Fund and that any remaining portion be paid with Land

Conservation Department funds. D Rohl seconded. Motion carried unanimously.

### **Discuss legislative issues**

A Pichotta provided LCC members with a legislative update.

### **Director's Report**

A Pichotta indicated that he and AC Kephart were reviewing the various MOU's and agreements that LCD has entered into, as directed by the Finance and Personnel Committee. A Pichotta reported he is meeting with staff on a weekly basis and noted that he had recently conducted a performance evaluation for Conservation Engineering Technician, Dennis Fritz.

### **Discussion regarding future agenda items**

J Kosin reported R Purdy requested action item on proposed resolution regarding inspections of LCC member farms. M Pittman requested Ag Extension Agent, Greg Andrews be in attendance to provide a report at LCC meetings.

### **Discuss next meeting place, date and time**

Next meeting will be held on July 5, 2006 at 8:30 a.m.

### **Adjournment**

M Pittman moved to adjourn. B Gilles seconded. Motion carried unanimously

**Pierce County Land Conservation Committee Meeting**  
**July 5, 2006**  
**8:30 a.m., Meeting Room 1**  
**Ellsworth, WI 54011**

**LCC Members Present:** Don Acker, Bill Gilles, Jerry Kosin, Mel Pittman Don Rohl  
**LCC Members Absent:** Rich Purdy

**LCD/NRCS Staff Members:** Mark Biel, Jon Krauss, Debra Larson, Andy Pichotta

**Others Present:** Greg Andrews, Paul Barkla, Curt Kephart, Jeff Holst, Linda Paul

Chairman, J Kosin called the meeting to order at 8:30 a.m.

**Public comment:** J Holst commended LCC members for reaching a compromised position and working together.

**Discuss and take action on June 7, 2006 meeting minutes.** M Pittman moved to approve the meeting minutes. D Rohl seconded. Motion carried unanimously.

**FSA Report.** L Paul provided an update of FSA activities including the DCP Program, the Commodity Loan Program, the LDP Program, The MILC Program, the Commodity Loan and Loan Deficiency Program, CRP Compliance Reviews, FHMA Loans and Commodity Loans.

**UW Ag Agent Report.** G Andrews provided LCC members with digital photos in regards to CRP compliance. L Paul reported that FSA will be more proactive in working with contract holders, in the future, in regards to CRP maintenance G Andrews discussed woody vegetative control products, application rates and cost. G Andrews invited LCC members to attend the Western Wisconsin Soybean Field Day and Pest Management Clinic scheduled for August 2, 2006 on County Road G just west of US Highway 63.

**NRCS Report.** M Biel reported conservation compliance reviews are near completion and that CRP status reviews are underway. M Biel also reported NRCS will compile the plans of the 27 out of 28 new CRP contract applications that have been accepted. M Biel provided a Farm and Ranch Land Protection Program handout to committee members. He noted the program was been growing, in Wisconsin, since 1996 with Pierce County taking the lead in dollars spent in the state for 2003 and 2004 for purchase of development rights. Also in 2003, just under a million dollars was taken into Pierce County through WRLT and Kinni Land Trust. In 2004 a little over a million dollars was taken into Pierce County. It is anticipated approximately \$1.5 million will be spent in Wisconsin in 2006. M Biel informed committee members that NRCS Soil Conservationist, Derrick Johnson, has accepted a District Conservationist position at the Carver County Field Office in Minnesota.

**Discuss and take action on cost share requests.** J Krauss reviewed cost share requests for June. B Gilles moved to approve the cost share requests. Don Rohl seconded. Motion carried unanimously.

**Discuss and take action on proposed 2007 budget reduction.** Acting Director, A Pichotta presented a budget proposal for 2007 which included options for the LCC to consider in achieving a 15% reduction in budgeted levy dollars for the Land Conservation Department. B Gilles moved to forward the budget proposal as agreed upon to Administration. The motion included reduction of Outlay line item of \$50,000; reduction of PL566 Maintenance line item by \$7,000; reduction of Cost Share line item by \$10,000 and reduction of the vacant Urban Conservation Technician position by approximately \$5,184 to meet the \$71,184 mandated reduction M Pittman seconded. Motion carried unanimously.

**Discuss and take action on proposed resolution regarding inspections of LCC member farms.** Acting Director, A Pichotta reported LCC member Rich Purdy drafted a resolution requesting that LCC consider requiring each member's farm(s) be in compliance with federal, state or county regulations, such as NRCS farm plan, DATCP regulations, FSA regulations, etc. and that failure to comply would result in the loss of that member's ability to actively participate in LCC issues. Pierce County Board Chairman, P Barkla, recommended that he, County Board Vice-Chair, K Schilling; 2<sup>nd</sup> Vice-Chair J Kosin; Administrative Coordinator, C Kephart; and Corporate Counsel, B Lawrence, meet as an executive committee to review the proposed resolution as an overall county policy and to defer the proposal indefinitely. M Pittman requested if County Board Supervisors would have the opportunity to sit in on the meeting. P Barkla indicated Supervisors would have the ability as requested. M Pittman moved to defer the proposal indefinitely, to refer the matter to an executive committee as stated, and to announce meeting as public. D Rohl seconded Motion carried unanimously.

**Discuss and take action on response to the Livestock Facility Siting Law (ATCP 51).** Director, A Pichotta reported under the new livestock facility siting law, local governments retain the right to plan and zone their communities and determine whether or not to regulate livestock facilities. He reported the livestock facility siting law does not require local governments to issue individual permits for livestock facilities. Local governments may choose to issue individual permits, or not, depending on community needs. A Pichotta noted if official deem the creation of siting legislation is necessary or appropriate in Pierce County, a public hearing and a first and second reading by the county board would be necessary. M Pittman indicated he would like to postpone action until he had the opportunity to contact state officials regarding ATCP 51. A Pichotta reported if the LCC opts to regulate livestock facilities, Land Management would take an active role. D Rohl moved to defer discussion until next month. M Pittman seconded. Motion carried unanimously.

**Directors Report.** Director A Pichotta provided a letter from P Leavenworth which formalized a discussion between agencies at a recent meeting. He reported an addendum to the Memorandum of Understanding between the Land Conservation Department and Natural Resources Conservation Services is being drafted. A Pichotta recommended that a formal training session for LCC members and LCD/NRCS staff regarding roles and responsibilities be completed prior to establishment of the MOU so that there is an overall understanding of how things are suppose to work and how they are working.

**Future Agenda Items.** Future agenda items include ATCP 51, Erosion Control Income & Expense, Bill Emery Project, and Alarm Systems for structures.

**Discuss next meeting place, date and time.** The next LCC meeting is scheduled for Wednesday, August 2<sup>nd</sup>, 2006 at 8:30 a.m.

**Adjournment.** M Pittman moved to adjourn. B Gilles seconded. Meeting adjourned 10:17 a.m.

**Pierce County Land Conservation Committee Meeting**  
**August 2, 2006**  
**8:30 a.m., Meeting Room 1**  
**Ellsworth, WI 54011**

**LCC Members Present:** Don Acker, Jerry Kosin, Mel Pittman, Rich Purdy, Don Rohl  
**LCC Members Absent:** Bill Gilles  
**LCD/NRCS Staff Members:** Jon Krauss, Debra Larson, Andy Pichotta, Jerry Thompson  
**Others Present:** Chad Alberg, Linda Paul and Gary Zielske

Chairman, J Kosin called the meeting to order at 8:30 a.m.

**Public comment:** None offered.

**Adopt Agenda.** R Purdy moved to adopt the agenda as printed and presented. D Rohl seconded. Motion carried with all in favor.

**Discuss and take action on July 5<sup>th</sup>, 2006 meeting minutes.** D Rohl moved to approve the July 5<sup>th</sup> meeting minutes. D Acker seconded. Motion carried unanimously. R Purdy abstained.

**FSA Report.** L Paul provided an update of FSA activities including the DCP Program, the Commodity Loan Program, the LDP Program, The MILC Program, the Commodity Loan and Loan Deficiency Program, CRP Compliance Reviews, FHMA Loans and Commodity Loans. L Paul also reported D Hines and T Shafer are on the ballot for committee elections in December. L Paul also requested committee members and attendees to provide crop indicator information input.

**NRCS Report.** J Thompson reported on NRCS activities. He reported cost share rates for practices under the EQIP program will change to flat rates based upon state-average costs. J Thompson reported the Farm Bill Assistant Position Announcement will be posted through August 30<sup>th</sup>, 2006. The Assistant position is a limited term (two-year) position with the option for two year renewal. J Thompson noted Program Assistant placement in Ellsworth and other field offices will free technical staff for field visits. J Thompson reported on the CSP Program. He reported Pierce County as the county with the most contracts participating in the program to date. He noted current contract holders have the opportunity to upgrade their contracts subject to appropriation of funds. J Thompson announced D Johnson, NRCS Soil Conservationist, is leaving next week to fill a District Conservationist position in Waconia, MN. J Thompson informed committee members that he will be filling the vacancy with a Conservation

Technician to job shadow current Conservation Engineering Technician, Steve Price, who is scheduled for retirement Spring of 2007. Upon S Price's retirement, a Soil Conservationist position will be filled at the Ellsworth Field Office. J Thompson reported on agreed-to items including a training session for LCC Supervisors and LCD/NRCS staff. J Thompson noted the session is postponed upon the hiring of a new WLWCA Executive Director. J Thompson reported three priorities of the WLWCA include, in order of importance, training LCC members in regards to roles and responsibilities, conservation education and conservation programs. J Thompson reported on a second agreed-to item—the review of Memorandum of Understanding between USDA NRCS and Pierce County Land Conservation Department. LCC members conceded it would be most appropriate to complete training prior to review of Memorandum of Understanding. LCC members agreed to target training completion by November 30, 2006 and Memorandum of Understanding completion by December of 2006.

**Forestry Report.** G Zielske provided Emerald Ash Borer update noting that an infestation is now documented 40 miles from the Wisconsin border. G Zielske reported Managed Forest Law plans have been written by the DNR Forester for 13 landowners for entry year 2007 and that three Managed Forest Law plans were written by independent certified plan writers for entry year 2007 as well. G Zielske noted only four Managed Forest Law applications for entry year 2008 were received by the July 1<sup>st</sup> deadline. He reported applications being significantly below the long-term average which is approximately 40 applicants per year. G Zielske reported Mark Rickenbach, UW Madison Extension Forester will be conducting a study to investigate the effects of the Managed Forest Law and the Forest Crop Law on local government revenues. G Zielske informed committee members the backlog mandatory timber harvests are being completed and have been significantly reduced. He noted the Pierce County Managed Forest Law backlog is 69 practices comprising 1071 acres. He reported landowners with lands enrolled in the program that have timber harvests scheduled in their management plans may be contacted directly by cooperating consulting foresters and offered assistance. He also noted, timber buyers may also access mandatory practice lists and contact landowners. He cautioned landowners need to approach unsolicited offeres to buy timber with careful judgement as with other unsolicited offers. G Zielske advised landowners to get professional forestry assistance when marketing timber.

**UW Ag Agent Report.** G Andrews was not present to provide a report.

**Wildlife Damage Report.** C Alberg provided a brief program overview for LCC members. C Alberg presented a Summary Worksheet for Requesting 8' Woven Wire Fence Project for David Pepi of River Falls and an Amendment to Wildlife Damage Abatement and Claims Program whereby Pierce County requires a \$7,500 increase to it's 2006 Abatement budget for the David Pepi permanent fence project. The result is a total budget increase of \$7,500 increasing the total budget of \$28,081 to \$35,581. C Alberg reiterated Land Conservation serves as a bank for the Wildlife Damage and Abatement Program noting that expenditures are reimbursed by Wisconsin Department of Natural Resources. M Pittman moved to approve the increase, R Purdy seconded. Motion carried with all in favor.

**Discuss/Take Action to Award Bid for Nugget Lake Structure.** LCC members reviewed bids submitted by contractors for the construction of the Nugget Lake East Grade Stabilization Structure with a targeted completion date of September 15, 2006. R Purdy moved to award the contract to Fleishauer, D Acker seconded. Motion carried with all in favor.

**Discuss/Take Action on Cost Share Requests.** LCC members reviewed cost share requests for July. M Pittman moved to approve, Don Rohl seconded. Motion carried with all in favor.

**Discuss/take Action on Response to Livestock Facility Siting Law (ATCP 51).** A Pichotta reviewed the Livestock Facility Siting Law with LCC members. R Purdy moved to schedule a joint meeting with the Land Management Department, D Rohl seconded. Motion carried with all in favor.

**Discuss Subdivision Review Income and Expense.** A Pichotta reviewed subdivision review income and expense for 2004 to present. Per his review, A Pichotta recommended Land Conservation Department continue professional relationship with Ayres & Associates for the purpose of subdivision review. No action necessary.

**Discuss Legislative Issues.** A Pichotta noted there is nothing new to report in regards to legislation.

**Director's Report.** Under the Director's Report, A Pichotta discussed the Emery Project and informed committee members he would investigate the project further and report back to the committee. A Pichotta also discussed the Nugget Lake Dam Warning System. He noted he would meet discuss with Gary Brown, Pierce County Emergency Management Director and report back to the committee. A Pichotta reviewed the Land Conservation Department Budget Proposal for 2007 with committee members.

**Next Meeting Place and Time.** The next LCC meeting is scheduled for Thursday, September 7<sup>th</sup> at 7:00 p.m. in the lower level of the Pierce County Office Building.

**Adjourn.** R Purdy moved to adjourn. Don Rohl seconded. Motion carried with all in favor.

**Pierce County Land Conservation Committee Meeting**

**September 7, 2006**

**7:00 p.m., Meeting Room 1**

**Ellsworth, WI 54011**

**LCC Members Present:** Bill Gilles, Jerry Kosin, Mel Pittman, Rich Purdy, Don Rohl

**LCC Members Absent:** Don Acker

**LCD/NRCS Staff Members:** Debra Larson, Andy Pichotta

**Others Present:** Greg Adams

Chairman, J Kosin called the meeting to order at 7:00 p.m.

**Public Comment.** M Pittman requested an R C & D Report from R Purdy. R Purdy indicated that the R C & D was experiencing cash flow problems and as a result the board had let the director go. LCC members agreed that Pam Herdrich, R C & D Coordinator, should be invited to a future meeting to provide a report.

**Adopt agenda.** R Purdy moved to adopt the agenda as presented, M Pittman seconded. Motion carried with all in favor.

**Approve August 2, 2006 meeting minutes.** M Pittman moved to approve the August 2, 2006 meeting minutes, D Rohl seconded. Motion carried with all in favor.

**FSA Report.** Linda Paul was not present to provide an FSA Report.

**NRCS Report.** Mark Biel was not present to provide a NRCS Report.

**DNR Forestry Report.** Gary Zielske was not present to provide a Forestry Report.

**UW Ag Agent Report.** Greg Andrews was not present to provide an UW Ag Agent Report.

**Wildlife Damage Report.** Chad Alberg was not present to provide a Wildlife Damage Report

**Discuss and take action on 2007 Wildlife Damage Cooperative Service Agreement with Pierce County, Wisconsin Department of Natural Resources and United States Department of Agriculture Animal Plan Health Inspection Service – Wildlife Services.** No action taken.

**Discuss and take action on Whitetail Coulee Subdivision Preliminary Plat Erosion Control Recommendations.** Greg Adams presented Erosion Control Recommendations for the Whitetail Coulee

Subdivision which included: Provide a construction schedule of anticipated work schedule; Construction of erosion control counter measures; Any deficient areas in the existing conservation berm described in the Storm Water Management Plan must be repaired according to Pierce County; Pierce County may authorize placement of erosion control counter measures at various locations based on erosion potential that may occur in the field; Pierce County will not maintain the conservation berm of the storm water detention ponds; Any disturbance to seeded and restored areas by sub-contractors, weather, etc. must be repaired in a timely fashion; The contractor and individual lot owners may not alter the function of the existing conservation berm along lots 3-7; and, At the completion of the project, the owner must provide a letter of completion and as-built plans to the Land Conservation Department and Ayres Associates for review. It was noted that final plant approval will not be granted until all the review comments and items outlined are completed and the site is stable with 70% ground cover established. R Purdy made a motion to approve the recommendations as presented and modified and to forward a recommendation to the Land Management Department. B Gilles seconded. Motion carried with all in favor.

**Discuss and make recommendations in regards to Kinnickinnic Priority Watershed cost share disbursement in the South Fork .** D Fritz discussed activity in the Kinnickinnic Priority Watershed. LCC members viewed before and after pictures of stream bank and stream bed work from this past summer. A break down of Priority Watershed funds used were 2004 Pierce County carryover of \$44,992.50; 2005 Pierce County carryover of 469,502.00; 2006 Pierce County Priority Funds of \$19,494 and 2005 transferred funds from St. Croix County of \$22,500 which totaled \$156,489.10. These funds were used to buy materials and lease equipment. Because of the use of Pierce County 2006 funds on this summer's work, a short fall of cost share dollars will occur. If any more work is completed this fall in Pierce County. Kyle Kulow, St. Croix County Watershed Manager, will transfer \$50,000 to Pierce County to carry any short falls for 2006. Any extra dollars will be carried over into 2007 to do work on the south fork. Kyle Kulow pledged a second \$50,000 transfer to finish up the work on the south fork in 2007. Staff recommends that \$10,000 of funds appropriated for 2007 be utilized for south fork work. The committee encouraged staff to foster more efficient use of cost share dollars. There was full committee consensus to continue attempts to build a working relationship with the Kinnickinnic River Land Trust and to continue a strong private lands initiative for conservation practices in the south fork sub watershed for 2007.

**Discuss/take action on cost-share requests.** M Pittman moved to approve cost share requests, D Rohl seconded. Motion carried with all in favor.

**Discuss and take action on proposed 2007 Land Conservation Department Budget.** A. Pichotta reviewed the proposed 2007 Land Conservation Budget with LCC members. D Rohl moved to approve the 2007 budget as presented, B Gilles seconded. Motion carried with all in favor.

**Discuss legislative issues.** A Pichotta provided the most recent "Thursday Note" for LCC members. He noted committee members are invited to provide input regarding WLWCA strategic planning if they so choose.

**Director's Report .** A Pichotta reported the Land Conservation Committee Supervisor Training was held in Rice Lake on September 13<sup>th</sup>. Pichotta informed committee members that efforts are underway to put

together an addendum to the Memorandum of Understanding between LCD and NRCS. M Pittman suggested that he, A Pichotta, J Kosin and someone from NRCS meet to discuss the MOU. A Pichotta reported he would present a draft MOU to the LCC for review once it has been drafted. The projected deadline is by the end of 2006. A Pichotta also noted that the Nugget Lake East project is nearing completion.

**Discussion regarding future agenda items.** R C & D Report, Plum Creek PL566 Structure #19 and MOU.

**Discuss next meeting place, date and time.** Wednesday, October 11<sup>th</sup> at 7:00 p.m. Lower Level of the Pierce County Office Building

**Adjournment.** R Purdy moved to adjourn. M Pittman seconded. Motion carried with all in favor. Meeting adjourned at 8:30 p.m.

**MINUTES - Pierce County Joint Meeting with Land Management Committee and Land Conservation Committee**  
**September 13, 2006**

**Present:** Paul Barkla, Jeff Holst, Patrick Harrington, Eric Sanden, William Gilles, Jerry Kosin, Don Acker, Melvin Pittman, Rich Purdy

Others: Andy Pichotta and Shari Hartung

**Chairperson J. Kosin** calls the Pierce County Joint Meeting of the Land Management Committee and the Land Conservation Committee to order at 7:06 pm in the Multi-Purpose Room of the Pierce County Office Building, Ellsworth, Wisconsin.

**Discuss/take action on County response to the Livestock Facility Siting Law (ATCP 51).**

**Chairperson Kosin asks Andy Pichotta for his report:** Pichotta states that local governments retain the right to plan and zone their communities and determine whether or not to regulate livestock facilities. Local governments may choose to issue individual permits, or not, depending on their needs. The state will not issue livestock siting permits when local communities choose not to. A local government has three options to regulate livestock operations:

1. Rely on ordinances unaffected by siting law,
2. Control land use through zoning districts or
3. Issue permits for individual facilities.

Shoreland and floodplain zoning, construction site erosion control, weight limitations and manure storage ordinances are not affected by the siting law. In communities with zoning, the livestock siting law does impose new restrictions on agriculture zones. If larger facilities are prohibited in an agricultural zone, this prohibition must be justified on public health and safety reasons. Many Wisconsin Counties and Towns are in the process of creating or updating livestock facility siting ordinances. Staff has received numerous inquiries as to whether Pierce County plans to enact regulations relating to the siting of livestock facilities. Several years ago numerous Board members attended a seminar in Menomonie. At that time there wasn't a lot of support in enacting new regulation. Now that ATCP 51 is law, it should be determined whether or not a response is appropriate. Pierce County currently does not have siting regulations but does have regulations regarding manure storage. I've gone through our manure storage ordinance and the provisions of ATCP 51. Of the seven different standards that ATCP 51 addresses, five of them are covered by our manure storage ordinance. These standards include Property Line and Road Setbacks. We will have to amend our manure storage ordinance to be consistent with the requirements of ATCP 51. We can be less restrictive than the state but not more restrictive. The second standard is Water

Quality Setbacks. Again our chapter 101 contains almost exactly what ATCP 51 has. Odor Management Standards is one standard that our ordinance does not address. The next is Waste and Nutrient Management, again this is in our chapter 101 along with Waste Storage Facilities and Runoff Management. The last standard is Mortality Management which is not addressed in our manure storage ordinance. We will need to go through and amend our ordinance so it's not more restrictive than the state. We have a couple of options if we choose to create a new ordinance. We could issue conditional use permits. Typically when issuing a conditional use permit you have the ability to impose conditions based on concerns and site specific issues. In this case the conditions are predetermined and you can't go beyond what the state says you can have. The other option would be to limit new or expanding facilities to specific districts. That would entail identifying one of our districts and determine that it would be the only area we would allow large facilities. Purdy, is there a permit required for minimum storage? Pichotta, yes there is. Purdy, from what I've read about 151, the regulation already protects the citizens and the person getting the permit. Pichotta, one other option would be to require site licenses which require all that information up front. The last option is to use our existing ordinance. When we go through and amend to make sure we aren't more restrictive than the state, we could address odor management if the committee wants to address that. Mortality management may be a stretch to associate with manure storage. **Staff Recommendation:** I recommend we retool the existing ordinance to bring it into compliance with state standards. It should be noted that even if we don't do anything at this point, nothing precludes us from coming back and revisiting this issue in the future. Pichotta reminded the committees that if something is proposed and a new ordinance is written in response to that proposal, you can't use an ordinance against the situation that prompted its creation. Sanden asks where we would address the mortality issue. Pichotta I don't know that we would and indicated that he believed the issue is addressed through Solid Waste or Public Health ordinances. Pittman states that any large operation of 1,000 animals or more would have to have a PDES permit from the DNR. If we were to look at anything new it would be for operations of 1,000 animals or less. Pichotta, the manure storage ordinance applies to 30 day storage. Holst, I believe they did away with animal unit threshold. Pichotta it is any person who designs, constructs or substantially alters or closes a manure storage facility is subject to our ordinance. Purdy states someone can petition for 100 animals and increase without saying and violate the design. Pittman, the state may restrict spreading of liquid manure in January and February on land with a 12% slope or greater. That's when they will get caught when they have to spread more often. Pichotta states his understanding is that anyone who belongs to any state programs has to have a management plan and would have to modify their management plan. Holst, I'm not a fan of the odor standards being in the ordinance. Harrington asks how many tillable acres per cow do they need? Pichotta states that is addressed in a nutrient management plan. Pittman, typically you need 2-3 acres per cow depending on the soil. It's all based on phosphorous now and used to be nitrates. Gilles states he spoke to a representative in Madison, and that they indicated that they may make six months of storage a requirement. Pittman, is that part of NR 243. The ideal storage time is nine months. Pichotta, I will find information regarding

NR 243 and distribute to committee members. I recommend that we revise the existing manure storage ordinance to make it consistent with state standards. When I have that information I will bring it back before the Land Conservation Committee. Purdy, sounds like a general agreement here and an update should be presented to the County Board..

**Barkla makes a motion to revise existing manure storage regulation to make it consistent with state standards. Purdy seconds. All in favor. Motion carried.**

**Motion to adjourn by Holst. Purdy seconds. All approve. Motion carried. 7:31pm.**

Respectfully submitted by S. Hartung

**Pierce County Land Conservation Committee Meeting**  
**October 11, 2006**  
**7:00 p.m., Meeting Room 1**  
**Ellsworth, WI 54011**

**LCC Members Present:** Don Acker, Bill Gilles, Jerry Kosin, Mel Pittman, Don Rohl

**LCC Members Absent:** Rich Purdy

**LCD/NRCS Staff Members:** Mark Biel, Debra Larson, Andy Pichotta

**Others Present:** Chad Alberg, Greg Andrews, Linda Paul, Gary Zielske

Chairman, J Kosin called the meeting to order at 7:00 p.m.

**Public Comment.** No comments received

**Adopt agenda.** M Pittman moved to adopt the agenda as presented, D Rohl seconded, motion carried with all in favor.

**Approve September 7, 2006 meeting minutes.** B Gilles moved to approve the September 7, 2006 meeting minutes, D Rohl seconded, motion carried with all in favor.

**Approve September 13, 2006 meeting minutes.** M Pittman moved to approve the minutes as printed, D Rohl seconded, motion carried with all in favor.

**R C & D Report.** Rich Purdy was not present to provide a R C & D Report.

**Wildlife Damage Report.** Chad Alberg informed committee members of Wildlife Damage activities.

**Discuss and take action on 2007 Wildlife Damage Cooperative Service Agreement and Budget with Pierce County, Wisconsin Department of Natural Resources and United States Department of Agriculture Animal Plan Health Inspection Service – Wildlife Services.** C Alberg reviewed the Wildlife Damage Cooperative Service Agreement (CSA) and Budget with LCC members. C Alberg noted that counties typically review and approve the CSA every five years; however, Pierce County is currently reviewing and approving the CSA annually. He noted he drafted the CSA for a two-year period so that Pierce County would be on track with other counties in the region. He reported the CSA, as drafted, expires on December 31, 2008 but noted that it may be terminated by either party given a 30-day written notice. M Pittman recommended reviewing the agreement every two years as LCC members serve a two-year term. M Pittman moved to approve the CSA through December 31, 2008. D Acker seconded. Motion carried with all in favor. C Alberg reviewed the budget attachment which incorporates all of the federal funding for 2007. He reported the budget attachment is reviewed annually by the LCC. B Gilles moved to approve the Wildlife Damage Budget, D Rohl seconded. Motion carried with all in favor.

**Discuss/take action on permanent fence contract for David Pepi.** C Alberg reported on progress regarding the Pepi permanent fence contract. He noted that he had budgeted for \$5.00 per linear foot, and that actual cost was \$4.25. C Alberg also noted that cost share allocation totaled \$4300.00. M Pittman moved to approve the permanent

fence contract for David Pepi, B Gilles seconded. Motion carried with all in favor.

**FSA Report.** L Paul reported on FSA program payments, activities and changes.

**DNR Forestry Report.** Gary Zielske reported a planning meeting was held in September for the annual Woodland Owners' Conference. This year the conference will be held in the Great Hall at UW Stout, Saturday March 3, 2007. The conference theme will be "Changes Influencing Forests and Forest Landowners". Tentative topics will include Climate Change, Demographic and Land Use Changes In The Region, Non-Timber Forest Products, The Park Falls Paper Mill/ New Age Paper Mills, Deer Impacts On Regeneration in the CWD Zone, etc.; Tree planting plans were prepared in August for landowners enrolling lands in the Conservation reserve program.; DNR Tree Applications are now available for the spring 2007 planting season. Forest recon has been done on DNR lands (Natural Area) near Bay City and the recommendation will be made to the property manager for a potential timber harvest. The potential harvest must be approved by the Bureau of Endangered Resources. Fuel wood plots have been established at the Pierce County Islands Wildlife Management Area. The plots consist primarily of black locust. The management objective is to expand the adjacent prairie and ultimately eliminate the black locust stand. The Prairie View School Forest plantations were examined and a recommendation made to the Ellsworth School District to complete a commercial thinning of the plantations. The major portion of the school forest was planted by the County's WCC Crew in 1987. The Community Forestry Resource Center (Institute for Agriculture and Trade Policy – Minneapolis) will be hosting a field workshop on "Buckthorn Ecology & Management" at the Erickson Family Forest, River Falls, on November 2, 2006.

**UW Ag Agent Report.** G Andrews reported local agencies meet quarterly for a breakfast meeting to exchange information between agencies. G Andrews also announced the Pest Management Update Meeting is scheduled for Tuesday, November 7<sup>th</sup>, 2006 at Bloomer; the Soil and Water Management and Fertilizer Dealer Meeting is scheduled for Thursday, November 30<sup>th</sup> in Eau Claire and finally the annual Dairy Recognition Banquet is scheduled for Thursday, October 12<sup>th</sup> at the Red Barn Banquet Hall in Spring Valley.

**NRCS Report.** Mark Biel reported Derrick Johnson, Soil Conservationist, accepted a District Conservation position in Carver County, MN and that the position will be filled by Soil Conservation Technician, Jeff Kitelinger of the Wautoma Field Office. Kitelinger will be half-time in both Pierce and St. Croix Counties. M Biel reported J Custer of the Baldwin Field Office will be half-time soil conservationist at Pierce County. M Biel reported Vicki Weiss of Durand has been hired as the part time office automation clerk for Pierce and Pepin Counties. M Biel also reported P Dodge will be completing simple field checks as well as record maintenance. Weiss and Dodge will perform tasks otherwise performed by the district conservationist and soil conservationist which will allow them to conduct field visits. M Biel reported receiving an additional one-half million of EQIP dollars in Wisconsin in mid-August, of which \$200,000 sent to Pierce County funded landowners remaining on the back log list for Comprehensive Nutrient Management for EQIP. M Biel also reported at the same time, NRCS staff worked with CSP contract holders to upgrade tiers levels. M Biel noted NRCS worked with FSA to develop 90+ new/re-enrolled CRP contracts. M Biel informed committee members that construction is picking up again as crops are removed from construction sites. He also noted the EQIP local work group should meet soon to review a change in funding under the program from cost sharing to flat rate payment per practice. M Biel also reported the new EQIP ranking system is an attempt to provide uniformity across the nation.

Greg Andrews, Mark Biel Linda Paul and Gary Zielske exit 8:43 p.m.

**Discuss Memorandum of Understanding Between LCD and NRCS.** A Pichotta reported he will draft the MOU to include clarification of the roles and responsibilities of both parties as well as include language in regards to violation of the MOU. A draft MOU will be reviewed with Corporation Counsel, Lawrence and Administrative

Coordinator, Kephart and then forwarded to LCC Chair, Kosin and Vice-Chair, Pittman for review and comment before handing off to NRCS for review and comment. A Pichotta reported a draft copy will be presented at the November meeting.

**Discuss/take action on cost-share requests.** LCC members reviewed cost share requests. LCC members requested that the department provided a report in regards to practices completed under the cost share program for 2005 and 2006. M Pittman moved to postpone cost share requests, B Gilles seconded. Motion carried with all in favor.

**Discuss legislative issues.** A Pichotta provided LCC members a copy of the “Thursday Note”.

**Director’s Report.** A Pichotta reported the 2006 Pierce County Conservation and Environmental Awareness Speaking Contest is scheduled for Monday, October 16, 2006 at 6:30 p.m. A Pichotta reported LCC members are invited to attend the 2006 West Central Area Land and Water Conservation Awards Banquet and Fall Business meeting scheduled at the Plaza Hotel and Suites in Eau Claire for Thursday, October 26, 2006 as well as the 53<sup>rd</sup> WLWCA Annual Meeting scheduled at the Radisson Paper Valley Hotel in Appleton for December 6-8<sup>th</sup>, 2006. He noted LCC members should pre-register with D Larson. A Pichotta also reported a letter was sent to D Hammel in regards to the PL566 inspection of Structure 19.

**Discussion regarding future agenda items.** R C & D Report, Memorandum of Understanding, and Cost Share Allocation Report.

**Discuss next meeting place, date and time.** Wednesday, November 15, 2006 at 7:00 p.m., Lower Level of the Pierce County Office Building

**Adjournment.** B Gilles moved to adjourn. M Pittman seconded. Motion carried with all in favor. Meeting adjourned at 9:10 p.m.

**Pierce County Land Conservation Committee Meeting**

**November 15, 2006**

**7:00 p.m. Meeting Room 1**

**Ellsworth, WI 54011**

**LCC Members Present: Don Acker, Bill Gilles, Jerry Kosin, Mel Pittman, Rich Purdy, Don Rohl**

**LCD/NRCS Staff Members: Debra Larson, Andy Pichotta**

**Others Present: Greg Andrews.**

J Kosin called the meeting to order at 7:00 p.m.

**Public Comment.** M Pittman requested J Kosin provide a Wisconsin Counties Ag Steering Committee update.

**Adopt Agenda.** R Purdy moved to adopt the agenda. D Rohl seconded. Motion carried with all in favor.

**Approve October 11, 2006 meeting minutes.** M Pittman moved to approve the minutes, D Acker seconded. Motion carried with all in favor.

**R C & D Report – Richard Purdy.** R Purdy provided a R C & D (Resource Conservation and Development Council) Report. R Purdy discussed the financial status of the organization. R Purdy noted the Director position has been eliminated and staff is working together to address the responsibilities of that position. R Purdy discussed work completed by the R C and D. R Purdy also noted one of River Country R C and D greatest strengths is expertise in grazing.

**Wildlife Damage Report – Chad Alberg.** C Alberg was not present to provide a Wildlife Damage Report.

**FSA Report – Linda Paul.** L. Paul was not present to provide a FSA report.

**DNR Forestry Report – Gary Zielske.** G Zielske was not present to provide a DNR Forestry Report.

**UW Ag Agent Report – Greg Andrews.** G Andrews discussed the potential of Pierce County submitting a bid to be the potential host site for Farm Technology Days in 2010. An informational meeting is scheduled for Tuesday November 28<sup>th</sup> at the Pierce County Office Building from 1:30 to 3:30 p.m. with Glenn Thompson, Director of Farm Technology Days. G Andrews noted that he has drafted a list of possible attendees. A special Ag. and Extension meeting will follow at 3:30 p.m.

**NRCS Report – Mark Biel.** M Biel was not present to provide a NRCS Report

**Discuss/take action on cost share requests.** D Acker moved to approve all cost share requests not pertaining to Nutrient Management, for September and October. R Purdy seconded. D Rohl abstained. Motion carried. LCC members discussed options for funding Nutrient Management and distribution of cost share dollars. LCC members

agreed to place on next month's agenda with J Krauss and M Biel present for discussion.

**Discuss legislative issues.** A Pichotta provided LCC members with a recent copy of Thursday's Note. A Pichotta led a discussion reviewing Resolutions 1 through 9 with LCC members. Resolutions will be acted on at the WLWCA Annual Meeting in Appleton December 6-8<sup>th</sup>.

**Director's Report.** A Pichotta reported a site inspection of Plum Creek #19 on the Hammel property is scheduled for Tuesday, November 28<sup>th</sup> at 10:00 a.m. D Hammel has been informed in writing. A Pichotta also noted a sheriff's deputy will be on-site during the inspection.

**Discussion regarding future agenda items.** Nutrient Management Plan Cost Share Allocation. LCD/NRCS Memorandum of Understanding.

**Discuss next meeting place, date and time.** Wednesday, December 13, 2005, 7:00 p.m. in the Lower Level Meeting Room of the Pierce County Office Building.

**Adjournment.** D Rohl moved to adjourn, Bill Gilles seconded. Motion carried with all in favor.

**Pierce County Land Conservation Committee Meeting**  
**December 13, 2006**  
**7:00 p.m. Pierce County Office Building, Meeting Room 1**  
**Ellsworth, WI 54011**

LCC Members Present: Don Acker, Bill Gilles, Jerry Kosin, Mel Pittman, Don Rohl  
LCD/NRCS Staff Members: Mark Biel, Jon Krauss, Debra Larson, Andy Pichotta

Chair, Jerry Kosin called the meeting to order at 7:01 p.m.

**Public Comments.** None.

**Adopt agenda.** M Pittman moved to adopt the agenda as printed. D Rohl seconded. Motion carried with all in favor.

**Approve November 15, 2006 meeting minutes.** M Pittman moved to approve the November 15, 2006 meeting minutes, G Gilles seconded. Motion carried with all in favor.

**R C & D Report.** Richard Purdy was not present to provide a report.

**Wildlife Damage Report.** Chad Alberg was not present to provide a report.

**FSA Report.** Linda Paul was not present to provide a report.

**DNR Forestry Report.** Gary Zielske was not present to provide a report.

**UW Ag Agent Report.** Greg Andrews was not present to provide a report.

**NRCS Report.** Mark Biel provided an update on the Pierce County EQIP local Work Group Meeting held at 6:30 p.m. M Biel noted LWG members reviewed the Application Ranking Summary as well as the 2007 EQIP Practice Payment Schedule. M Biel noted that both items were approved by the LWG and would be implemented within Pierce County for 2007. M Biel noted November 22<sup>nd</sup> as the local Pierce County EQIP application deadline. All new applications will be loaded into the new software as well as pending applications. Applications will be ranked according to the new ranking summary. CSP contract holders requesting 2007 Conservation Security Program Payments in 2006 have met with NRCS staff. Since budget has not been determined, two payments will be made—a payment which will not exceed last years' payment and an additional payment for contract holders with modifications. M Biel also noted that the governmental audit of the CSP and EQIP programs nationwide noted there is potential of duplicating

payments for a few practices. M Biel will contact contract holders for CSP and EQIP noting that payment for this practice under both CSP and EQIP is conflicting and will require modification.

**Discuss/take Action on Memorandum of Understanding between LCD and NRCS.** A Pichotta provided an update of draft language considered for the MOU by him, LCC Chairman Kosin, Vice Chairman Pittman, and County Board Chairman Barkla. A Pichotta noted that a draft, when complete, will be forwarded to NRCS for review and approval. Upon receiving a response from NRCS, LCD Director, LCC Chair and LCC Vice Chair will meet to review before a presentation will be made to full LCC committee.

**Discuss/take Action on Nutrient Management Cost Share Allocation.** J Krauss was present to discuss current cost share practices. A Pichotta asked Krauss to highlight the instances in which the LCC would be required to cost share nutrient management plans. J Krauss indicated that if LCC is going to enforce technical standards the LCC is the required to provide cost share assistance. For people in Farmland Preservation or Exclusive Ag Zoning we are not required to provide cost sharing. Basically, if we require that nutrient management plans be completed, we must provide cost share dollars. J Krauss noted that he directs as many people as possible to sign up for EQIP and that the conservation department tries to handle the bulk of the requests through EQIP. We encourage folks to pursue those dollars unless they fall within one of those exceptions and then those requests are granted if dollars are available. Committee members reviewed practices eligible for cost sharing. M Biel discussed the process used in allocating EQIP dollars. A Pichotta suggested that staff could work up a proposed ranking for the committee's consideration based on the LWRMP and look into the establishment of a mechanism that will mimic the NRCS/EQIP template. Staff was directed to generate a proposal for committee consideration at the next meeting.

**Discuss/take Action on Cost Share Requests.** M Pittman moved to approve November cost share requests except Mosts' Sunny Acres Farm Inc request for \$3,570 for Nutrient Management—which could possibly be funded through the Kinnickinnic Priority Watershed. D Rohl seconded. Motion carried with all in favor.

**Discuss/take Action on Status of Awards Banquet.** LCC members discussed the status of the awards banquet without the sponsorship of the Ellsworth Lion's Club. J Krauss provided a short history of the Conservation Awards Banquet. J Kosin noted that Century Farm Awards are presented at the fair each year and that perhaps Conservation Awards could be presented at the same time. B Gilles noted that conservation department staff has made a recommendation to continue the banquet. M Pittman noted that the awards banquet offers more prestige to recipients. M Pittman moved to continue the awards banquet. D Acker seconded. Motion carried with all in favor.

**Discuss Legislative Issues.** A Pichotta provided WLWCA Thursday note to LCC members for review.

**Director's Report.** Under the Directors Report, A Pichotta reported that staff members have named John and Constance Binkowski and the Niebur's Family Trust (Kevin and Deline Niebur and Jack and Dorothy Niebur) as the recipients the Soil and Water Conservation Awards and Daleiden Farms as the Outstanding Conservation Farm Award. A Pichotta reported a site visit to Structure 19 for the purpose of annual maintenance was made to the Hammel property.

**Discussion Regarding Future Agenda Items.** Future items include the Memorandum of Understanding and ranking of eligible cost share practices.

**Discuss Next Meeting Place, Date and Time.** The next meeting is scheduled for Wednesday, January 10<sup>th</sup> at 9:00 a.m. and the following meeting will be scheduled for Wednesday February 7<sup>th</sup> at 9:00 a.m.

**Adjournment.** D Rohl moved to adjourn. D Acker seconded. Motion carried with all in favor.