

***REVISED***

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

**Friday, January 13, 2006-8:00a.m.**

**Courthouse - County Board Room**

<b>#</b>	<b>Action</b>	<b>Presenter</b>
1	Call meeting to order	Chair
	1a Establish Quorum	Chair
	1b Establish and approve agenda	
	1c Approve minutes of 12/30/05	
	1d Committee will receive public comments not related to agenda items	
2	Discuss and take action on Institutional Capital Management financial report	Robert Moore
3	Discuss and take action on funding for dredging project at Nugget Lake Park	Julie Brickner
	3a release of contingency funds	
	3b carryover of 2005 funds	
4	Discuss and take action on Land Conservation Dept. request to expend unbudgeted funds	David Sander
5	Discuss and take action on revisions to the St. Croix Riverway Ordinance	Andy Pichotta
6	Discuss and take action on request to continue lease of county- owned property	Jamie Feuerhelm
7	Discuss and take action on special assessment for county-owned property in the Village of Ellsworth	Greg Engeset Curt Kephart
8	Discuss and take action on investments bidding policy	Lee Skog
9	Discuss and take action to designate a person or persons as authorized to request coverage under the legal expense endorsement	Wanda Kinneman
10	Discuss and take action on ordinance regarding disorderly conduct with a motor vehicle	Brad Lawrence

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|----|---|------------------------------|
| 11 | Discuss and take action on ordinances regarding prohibition of alcohol on the Pierce County Fairgrounds<br>11a Prohibit alcoholic beverages<br>11b Establish assessment for violation   | Brad Lawrence                |
| 12 | Discuss and take action on recommendations of LEC for Wireless 9-1-1<br>a. Accept grant monies for Wireless 9-1-1 and complete the project<br>b. Motion to change the existing State Law to extend funding<br>c. Directions to prepare a resolution to be forwarded to the Legislature  | Lt. Knoll                    |
| 13 | Discuss and take action on request to release \$225,000 from contingency, for FY2006, to fund the Wireless 9-1-1 project  | Lt. Knoll                    |
| 14 | Discuss and take action to approve intern at Fair Department  | Ann Webb                     |
| 15 | Discuss and take action on cost projection for non-represented employee salary adjustment   | Curt Kephart                 |
| 16 | Discuss and take action on status of compensation study services performed by BCC as listed in the Professional Services Fees   | Sandy Langer<br>Curt Kephart |
| 17 | Committee will convene into closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:<br>Administrative Coordinator evaluation | Members                      |
| 18 | Committee will return to open session and take action on closed session item, if required   | Members                      |
| 19 | County Board Chair's report: Meeting on County animal issue   | Ron Anderson                 |
| 20 | Administrative Coordinator's report   | Curt Kephart                 |
| 21 | Future agenda items   | Members                      |
| 22 | Set future meeting dates  | Members                      |
| 23 | Adjourn   | Members                      |

*A quorum of County Board Supervisors may be present*

*1/10*

**REVISED 1/26/06**  
**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**  
**Friday, January 27, 2006-8:00a.m.**  
**Courthouse - County Board Room**

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum	Chair
	1b Establish and approve agenda	
	1c Approve minutes of 1/13/06	
	1d Committee will receive public comments not related to agenda items	
2	Committee will convene into closed session pursuant to:	Members
	2a §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator evaluation	
	2b §19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements: Arbitration Award	
3	Committee will return to open session and take action on closed session items, if required	Members
4	Treasurer's report	Lee Skog
	4a Discuss and take action on financial bid process	
5	Discuss and take action on carry over of funds in Planner budget	Andy Pichotta
6	Discuss and take action on request to apply for financial assistance to acquire aquatic weed harvesting equipment	Scott Schoepp

- |    |   |                  |
|----|---|------------------|
| 7  | Discuss and take action on request to designate the National Incident Management System (NIMS) as the basis for all incident management in the county | Gary Brown       |
| 8  | Discuss and take action:<br>8a carry over of Excel Energy funds<br>8b purchase of unbudgeted equipment  | Gary Brown       |
| 9  | Discuss and take action on Office of Corporation Counsel Mission Statement  | Brad Lawrence    |
| 10 | Discuss and take action on request for out-of-state travel for Family Living Agent  | Lori Zierl       |
| 11 | Discuss and take action on adjusted work schedule proposal for non-represented employees  | Ad hoc Committee |
| 12 | Administrative Coordinator's report   | Curt Kephart     |
| 13 | Future agenda items   | Members          |
| 14 | Adjourn   | Members          |

*A quorum of County Board Supervisors may be present*

*1/26*

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA** (revised 02-07-06)  
 Friday, February 10, 2006-8:00a.m.  
 County Board Room

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 1/27/06 1d Committee will receive public comments not related to agenda items	Chair
2	Discuss and take action on the Land and Water Resource Management Plan Draft	David Sander
3	Discuss and take action on short term investment bids	Lee Skog
4	Discuss and take action on funds in Trenton property sale	Ross Christopherson
5	Discuss and take action on Tech School Funding/Organization Citizen request – Jim Gumbusky	Curt Kephart
6	Discuss and take action to establish wages for temporary and seasonal employees	Curt Kephart
7	Committee will convene into closed session pursuant to: 7a Sec. 19.85(1)(e), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator goals for 2006, and compensation for CBH Supervisor  7b Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements: Grievance regarding determination of part-time benefit calculation & update on arbitration matter.	

8	Committee will return to open session and take action on closed session item, if required	Chair
9	Administrative Coordinator's report Future agenda items Future meeting dates	Curt Kephart
10	Call to Adjourn	Chair
	A quorum of County Board Supervisors may be present	

REVISED 2/22/06

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

**Friday, February 24, 2006-8:00a.m.**

**County Board Room**

<b>#</b>	<b>Action</b>	<b>Presenter</b>
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 2/10/06 1d(1) Discuss and take action to amend the minutes of the 1/27/06 Finance and Personnel Committee meeting previously adopted on 2/10/06 to remove time of arrival and departure of county board supervisor Pittman who is not a Finance and Personnel Committee member 1d(2) Discuss and take action on policy regarding reference in minutes to time of arrival and departure of county board supervisors who are not Finance and Personnel Committee members 1e Committee will receive public comments not related to agenda items	Chair
2	Treasurer's report	Lee Skog
3	Discuss and take action on year-end contingency fund transfers: 3a Register in Probate 3b Family Court Commissioner 3c Fair 3d District Attorney 3e Property Assessment 3f Treasurer 3g Maintenance	Curt Kephart Julie Brickner
4	Discuss and take action on transfer of funds for Fairgrounds 2005 deficit	Curt Kephart Julie Brickner
5	Discuss and take action on carry over of funds in Property Acquisition/Development Funds	Curt Kephart Julie Brickner
6	Discuss and take action on transfer of Contingency funds \$100,000 to Highway Fund (separate packet)	Laurie Lundgaard
7	Discuss and take action on invoices from Highway Dept. for Shooting Range Berm	Curt Kephart

8	Discuss and take action on consortium agreement with workforce development	Ron Anderson
9	Discuss and take action on ordinance regarding disorderly conduct with a motor vehicle	Sheriff Muhlhausen
10	Discuss and take action on ordinances regarding prohibition of alcohol on the Pierce County Fairgrounds	Sheriff Muhlhausen
11	Discuss and take action to abolish the elected position of Coroner and create the position of Medical Examiner (separate packet)	Curt Kephart Sandy Langer
12	Discuss and take action on: Setting date for proposed strategic planning workshop Selection of facilitator for strategic planning workshop	Greg Kerr
13	Discuss and take action on proposed non-represented employee performance evaluation form	Curt Kephart
14	Discuss and take action on adjustment for temporary wage scales	Curt Kephart
15	Ad hoc Policy Update Committee update on policy revisions (To be mailed separately)	Committee members
16	Discuss process and dates for annual performance review of Corporation Counsel	Sandy Langer
17	Committee will convene into closed session pursuant to Sec. 19.85 (1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator's evaluation and goals	Members
18	Committee will return to open session and take action on closed session item, if required	Members
19	Administrative Coordinator's report	Curt Kephart
19a	Future agenda items	
19b	Set future meeting dates	
20	Adjourn	Chair

A quorum of county board members may be present.

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA****Friday, March 10, 2006-8:00a.m.  
Courthouse - County Board Room**

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum	Chair
	1b Establish and approve agenda	
	1c Approve minutes of 2/24/06	
	1d Committee will receive public comments not related to agenda items	
2	Discuss Supervisor Pittman's request to revise 1/27/06 meeting minutes	Supervisor Pittman
3	Discuss Freedom Park proposal	Members
4	Discuss and take action on proposed Purchasing Review Task Force	Curt Kephart
5	Discuss and take action on proposed staffing plan revisions for County Clerk	Jamie Feuerhelm
6	Discuss and take action on proposed staffing plan revisions for UW Extension and Fair Department	Ed Hass Ann Webb
7	Discuss and take action on Ad Hoc Policy Update Committee recommendations	Ad Hoc Committee Members
8	Discuss proposed supervisor orientation guidelines	Curt Kephart
9	Committee will convene into closed session pursuant to: a. Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: purchase of property and property easement, and b. Sec. 19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator's performance evaluation and goals, Corporation Counsel performance evaluation	

c. Sec. 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and 111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements: grievance regarding personnel file record

10 Committee will return to open session and take action on closed session items, if required

11 Administrative Coordinator's report

Curt Kephart

12 Future agenda items

Members

13 Adjourn

Members

*A quorum of County Board Supervisors may be present*

*3/6*

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA AS AMENDED****Friday, March 24, 2006-8:00a.m.****Courthouse - County Board Room**

#	Action	Presenter
1	Call meeting to order 1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 3/10/06	Chair
2	Discuss and take action on nomination of County representative to serve on the Master Plan Update Steering Committee – Red Wing Municipal Airport (not an appointment or election)	Chair
3	Committee will convene into closed session pursuant to:	Members
3a	§19.85(1)(e), Wis. Stats. For the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and negotiations for purchases of property.	
3b	Closed session pursuant to §19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and pursuant to Sec. 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Department Head grievance.	
3c	Closed session pursuant to §19.85(1)(g), Wis. Stats. for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: The Kraemer Company, LLC v. Pierce County Board of Adjustment <a href="#">[i]</a>	
3d	Closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Request for removal of letter of reprimand from personnel file; Corporation Counsel evaluation; and, compensation for Community Behavioral Health Supervisor candidate.	
	<i>Estimated time to complete and go into open session (2 hours)</i>	<i>10:00 a.m.</i>

<b>4</b>	Committee will return to open session and take action on closed session item, if required	Members
<b>5</b>	Committee will receive public comments not related to agenda items	Public
<b>6</b>	Discuss and take action on Ad Hoc Policy Update Committee recommendations	Ad Hoc Committee
<b>7</b>	Discuss and take action regarding proposed personnel file custodian policy	Curt Kephart
<b>8</b>	Discuss and take action on transfer of \$100,000 from Contingency fund to Highway Department	Ross Christopherson
<b>9</b>	Discuss and take action on Application for Mass Assembly License for 2006 Air Show	Brad Lawrence
<b>10</b>	Discuss and take action on out – of – state travel request: 10a Law Enforcement 10b District Attorney 10c Human Services	Sheriff Muhlhausen John O’Boyle Reggie Bicha
<b>11</b>	Discuss and take action on proposed position description for Social Service Aide	Reggie Bicha
<b>12</b>	Discuss and take action to approve proposed staffing plan revision for Human Services – CYF unit	Reggie Bicha
<b>13</b>	Discuss and take action on salaries of elected officials: 13a Clerk of Court 13b County Clerk 13c Register of Deeds 13d Treasurer 13e Sheriff	Curt Kephart
<b>14</b>	Discuss and Take action on schedule for Department Head annual review date and goal setting pursuant to BCC study	Curt Kephart
<b>15</b>	Administrative Coordinator’s report: 15a New Board Member Orientation 15b Pierce Notes 15c Future agenda items 15d Setting future meeting dates	Curt Kephart
<b>16</b> <a href="#">(ii)</a>	Adjourn Meeting	Members
	<i>A quorum of County Board Supervisors may be present</i>	<i>3/21</i>

## REVISED 4/5/06

### FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, April 7, 2006-8:00a.m.

Courthouse - County Board Room

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 3/24/06	Chair
2	Committee will receive public comments not related to agenda items	
3	Discuss and take action on outlawed County orders	Lee Skog
4	Discuss and take action to approve and accept 2005 Homeland Security Grant and authorize purchase of granted equipment	Gary Brown
5	Discuss and take action to amend 2006 Seal-a-Smile Budget	Becky Johnson
6	Discuss and take action to amend 2006 DNR Environmental Health Budget	Becky Johnson
7	Discuss and take action to replace broken dental chair with funds within current budget	Becky Johnson
8	Discuss and take action on leave of absence request for Public Health employee	Sue Galoff
9	Discuss and take action to authorize funding for temporary increase in hours for Reproductive Health staff clerical position	Becky Johnson
10	Discuss contracting trainer for S.M.A.R.T. goal development with staff and Supervisors	Curt Kephart
11	Discuss and take action on transfer of \$100,000 from Contingency Fund to General Fund	Ron Anderson
12	Discuss and take action on use and assignment of county vehicles at the Highway Dept.	Ron Anderson

13	Discuss and take action to reauthorize self-funded worker's compensation program	Curt Kephart
14	Discuss and take action on elected officials salaries	Curt Kephart
15	Discuss and take action regarding proposed personnel file custodian policy	Curt Kephart
16	Discuss and take action Ad Hoc Policy Update Committee recommendations	Ad Hoc Committee
17	Discuss and take action on schedule for Department Head annual review date and goal setting pursuant to BCC Study	Curt Kephart
18	Discuss and take action on Review Summary of DMG Study	Curt Kephart
19	Discuss and take action to approve revised position descriptions for Park Superintendent and Assistant Park Superintendent	Scott Schoepp
<b>20</b>	<b>Discuss and take action on recommendation from Land Conservation Committee regarding transition plan for LC Department</b>	<b>Curt Kephart</b>
<b>21</b>	Committee will convene into closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Corporation Counsel evaluation and goal setting	Members
<b>22</b>	Committee will return to open session and take action on closed session item, if required	Members
<b>23</b>	Discuss and take action on County Board meeting dates for 2006 – 2007	Jamie Feuerhelm
<b>24</b>	Administrative Coordinator's report	Curt Kephart
<b>25</b>	Future agenda items	Members
<b>26</b>	Set future meeting dates	Members
<b>27</b>	Adjourn	Members
	<i>A quorum of County Board Supervisors may be present</i>	

**REVISED 4/11/06**

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

**Wednesday, April 12, 2006-5:30p.m.**

**Courthouse - County Board Room**

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum	Chair
	1b Establish and approve agenda	
	1c Approve minutes of 4/7/06	
	1d Committee will receive public comments not related to agenda items	

4 Discuss and take action on recommendation from Land Conservation Committee regarding transition plan for Land Conservation Department

**4a Advertise and refill position of Land Conservation Director by 8/1/06**

**4b Amend 2006 budget for Land Conservation Department to carry over \$43,000 from 2005 for salary of Director**

**4c Keep Land Conservation Department separate from Land Management Department and Land Conservation Department would continue to work with NRCS**

5 Adjourn

*A quorum of County Board Supervisors may be present*

*4/11*

**REVISED 4/19/06**  
**CHANGE OF DATE AND TIME**

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**  
**Thursday, April 20, 2006-6:00 p.m.**  
**County Board Room**

#	Action	Presenter
1	Convene by County Board Chair	Chair Barkla
2	Election of Officers	Members
3	3a Establish Quorum 3b Establish and approve agenda 3c Approve minutes of 4/12/06	Chair
4	Committee will receive public comments not related to agenda items	
5	Treasurer's report	Lee Skog
6	Discuss and take action on request to sell surplus property	Ross Christopherson
7	Discuss and take action on request to purchase unbudgeted capital equipment in Emergency Management Dept.	Gary Brown
8	Discuss and take action on Ad Hoc Policy Update Committee recommendations	Sandy Langer Brad Lawrence
9	Discuss and take action regarding proposed personnel file custodian policy	Curt Kephart
10	Discuss and take action on Review Summary of DMG Study	Curt Kephart
11	Administrative Coordinator's report	Curt Kephart
12	Future agenda items	Members

13	Set future meeting dates	Members
14	Adjourn	
	A quorum of County Board Supervisors may be present	

4/19 9:35 a.m.

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, April 21, 2006-8:00 a.m.

County Board Room

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 4/12/06	Chair
2	Committee will receive public comments not related to agenda items	
3	Treasurer's report	Lee Skog
4	Discuss and take action on request to sell surplus property	Ross Christopherson
5	Discuss and take action on request to purchase unbudgeted capital equipment in Emergency Management Dept.	Gary Brown
6	Discuss and take action on Ad Hoc Policy Update Committee recommendations	Sandy Langer Brad Lawrence
7	Discuss and take action regarding proposed personnel file custodian policy	Curt Kephart
8	Discuss and take action on Review Summary of DMG Study	Curt Kephart
9	Administrative Coordinator's report	Curt Kephart
10	Future agenda items	Members
11	Set future meeting dates	Members
12	Adjourn	
	A quorum of County Board Supervisors may be present	

**FINANCE & PERSONNEL COMMITTEE MEETING AGENDA**  
**Monday, May 1, 2006 – 6:00 p.m.**  
**County Board Room**

#		Presenter
1	Call meeting to order 1a Establish quorum 1b Establish and approve agenda 1c Approve minutes of 4/20/06	Chair
2	Committee will receive public comments not related to agenda items	
3	Discuss and take action on Ad Hoc Policy Update Committee recommendations	Sandy Langer Brad Lawrence
4	Discuss and take action regarding proposed personnel file custodian policy	Curt Kephart
5	Discuss and take action on Review Summary of DMG Study	Curt Kephart
6	Discuss and take action to set strategic planning session date	Curt Kephart
7	Discuss and take action on S.M.A.R.T goals training proposal	Curt Kephart
8	Discuss and take action on proposal to amend the county board rules to stagger the term of election for Land Management Committee citizen members	Brad Lawrence
9	Administrative Coordinator's report	Curt Kephart
10	Future agenda items	Members
11	Set future meeting dates and establish material mailing deadlines	Members
12	Adjourn	

4/24a.m 10:00 a.m.

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, May 15, 2006-6:00 p.m.

County Board Room

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Establish and approve agenda 1c Approve minutes of 5/1/06	Chair
2	Committee will receive public comments not related to agenda items	
3	Discuss and take action on policy for publication of meeting notices 3a Committee will convene into closed session pursuant to Sec. 19.85(1)(g), Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Public notice of meetings of Pierce County 3b Committee will return to open session and take action on closed session item, if required	Representatives of PC Herald, Curt Kephart, Brad Lawrence
4	Discuss and take action on ICM quarterly financial report	Bob Moore
5	Treasurer's report	Lee Skog
6	Treasurer will make a presentation on the agriculture penalty conversion fees	Lee Skog
7	Discuss and take action on DMG Organization study recommendation #1 and #5 assigning Maintenance Dept. responsibilities to Administration with direct supervision by the Administrative Coordinator	Curt Kephart
8	Discuss and take action on policy for reporting department head absences	Brad Lawrence

9	Discuss and take action on recommendations from the Ad Hoc Policy Committee	Brad Lawrence
10	Discuss and take action on recommendation on Non-rep pay grid for 2007	Curt Kephart
11	Discuss and take action on wage adjustment for temporary Law Enforcement employee	Sheriff Muhlhausen
12	Discuss and take action on Public Health proposal to increase licensed establishment fees	Caralynn Hodgson
13	Discuss and take action on proposal to authorize Board of Health and Health Officer to establish licensed establishment fees	Caralynn Hodgson
14	Discuss and take action on 2005 Law Enforcement Department budget deficit	Sheriff Muhlhausen
15	Discuss and take action to authorize County Clerk to enter into MOU with local municipalities to purchase HAVA compliant voting equipment	Jamie Feuerhelm
16	Discuss and take action on two Milk Volume Awards servicing fees	Julie Brickner
17	Discuss and take action on budget guidelines recommendation for 2007 refer on to Board for 1 <sup>st</sup> and 2 <sup>nd</sup>	Curt Kephart Julie Brickner
18	Discuss and take action to establish impact fees	Members
19	Administrative Coordinator's report	Curt Kephart
20	Future agenda items	Members
19	Set future meeting dates	Members
21	Adjourn	
	A quorum of County Board Supervisors may be present	

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

**Monday, June 5, 2006-6:30 p.m.  
 Courthouse - County Board Room**

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Committee will receive public comments not related to agenda items	Chair
2	<b>CONSENT CALENDAR – Discuss and take action on:</b>	Chair
	<p><b><u>General Items:</u></b></p> <ul style="list-style-type: none"> <li>a) Establish and approve agenda</li> <li>b) Approve minutes of 5/15/06 as distributed.</li> </ul> <p><b><u>Personnel Items:</u></b></p> <ul style="list-style-type: none"> <li>c) Increase in wage for temporary Law Enforcement employee</li> </ul> <p><b><u>Finance Items:</u></b></p> <ul style="list-style-type: none"> <li>d) Discuss and take action to amend 2006 UW Ext budget to establish a revenue account line item and expenditure account line item for grants and accept grant from Western District Resource Management.</li> <li>e) Discuss and take action to approve UW Ext Program Innovation Fund grant application</li> <li>f) Discuss and take action on payment for salt spreader for Courthouse and Fairgrounds</li> </ul>	
3	<p>Committee will convene into closed session pursuant to:</p> <p>A §19.85(1) (g), Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Milk Volume Awards servicing fees</p> <p>B §19.85(1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Compensation for CYF Supervisor</p>	<p>Corporation Counsel Brad Lawrence</p> <p>CYF Supervisor compensation</p>

4	Committee will return to open session and take action on closed session item, if required	Open session
5	Discuss and take action to expend Jail Maintenance Fund monies to repair pipes in Jail by resolution 06- with recommendation to approve on first reading.	Lieutenant Mike Knoll
6	Discuss and take action DMG Study recommendation assigning Maintenance and Fairgrounds supervision to Administration a) Take action on revised position descriptions for Administrative Coordinator, Maintenance Supervisor and Groundskeeper b) Take action on ordinance to amend the duties of the Administrative Coordinator c) Take action to amend the County Board Rules regarding supervision of the Maintenance Department and Fairgrounds	Corporation Counsel Brad Lawrence
7	Discuss and take action on creation of Ad hoc committee to review and make recommendations regarding standing committee for industrial or economic development	Supervisor Barkla
8	Discuss 2007 budget caps and possible department revenue options to meet these limits	Supervisor Purdy
9	Future agenda items	Members
10	Set future meeting dates	Members
11	Adjourn	
	<i>A quorum of County Board Supervisors may be present</i>	5/25

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, June 9, 2006 – 1:00 p.m.

RDI CENTER

410 South Third Street

River Falls, WI

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Establish and approve agenda	Chair
2	Committee will receive public comments not related to agenda	
3	Introduction – Building Consensus by Strategic Planning a) Icebreaker exercise – What does it really say? b) How it all adds up – Ma & Pa Kettle c) Paradigm Paralysis – Joel Barker, Futurist	Curt Kephart Facilitator
4	Defining who are the stakeholders? a) External Stakeholder b) Internal Stakeholders c) How we are serving our stakeholders review	Members
	<b>Definition from dictionary.com</b> = Stakeholders ... may include shareholders, directors, management, suppliers, government, employees, and the community.	Members
5	Survey says... a) The results are in on the Strategic Thinking Survey b) Prioritizing the top five strategic issues c) Taking a break, Pop, Soda, Cookies d) Asset building & focusing resources toward priorities e) Defining Strategic Goals as S.M.A.R.T	Members
6	“Working today for a better tomorrow” a) Is the Mission Statement of Pierce County adequate? b) What are the supporting vision statements?	Members
7	Who is the assigned Plan taskmaster?	Members
8	Where do we go from here?	Members

9	Discuss and take action to establish Pierce County strategic plan	Members
10	Set future meeting date	Members
11	Adjourn	

A quorum of County Board Supervisors may be present

5/24/06

**REVISED - FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**  
**Monday, June 19, 2006-6:30 p.m.**  
**Courthouse – County Board Room**

#	Action	Presenter
1	Call meeting to order	Chair
	1a Establish Quorum 1b Committee will receive public comments not related to agenda items	Chair
2	<b>CONSENT CALENDAR – Discuss and take action on:</b>	Chair
	<p><b><u>General Items:</u></b></p> <ul style="list-style-type: none"> <li>a) Establish and approve agenda</li> <li>b) Approve minutes of 6/5/06 and 6/9 as distributed.</li> <li>c) Policy and procedures for use of fleet vehicles</li> <li>d) Amend County Board Rules to replace Bonds and Depositories Committee with Finance and Personnel Committee</li> </ul> <p><b><u>Finance Items:</u></b></p> <ul style="list-style-type: none"> <li>e) Treasurer’s report</li> </ul>	
3	<p>Committee will convene into closed session pursuant to:</p> <ul style="list-style-type: none"> <li>a) §19.85(1)(c), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and §19.85(1)(f), Wis. Stats., for the purpose of considering financial, medical, social, personal histories or disciplinary data of specific persons, preliminary consideration of personnel problems or the investigation of charges against specific persons except where para (b) applies which , if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations: consider performance evaluation data of employee, and release of information</li> <li>b. §19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public</li> </ul>	Closed session

	properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: grievance settlement agreement	
4	Committee will return to open session and take action on closed session items, if requires	Open session
5	Discuss and take action on Human Services Department 2006 projected budget allocations	Reggie Bicha
6	Presentation on Human Services Department budgeting process	Reggie Bicha
7	Discuss and take action on 2007 budget caps and possible department revenue options to meet these limits	Purdy
8	Discuss and take action on 2007 budget guidelines	Curt Kephart Julie Brickner
9	Discuss and take action on payment for building compliance updates and repairs	Al Huppert
10	Discuss and take action on clarification of board member's compensation for attendance at training/educational seminars	CB Chair Barkla
11	Discuss and take action on Confidential Legal Secretary reclassification request	Chair Schilling
12	Discuss and take action on Bjorklund Study job rating placement appeal process	Curt Kephart
13	Discuss and take action on recommendation from Emergency Management Committee regarding reorganization	Lockwood
<b>14*</b>	<b>Discuss and take action to authorize the AC to negotiate a lease of office space from the Village of Ellsworth at Village Hall and to designate where funds are to come from</b>	<b>Curt Kephart</b>
<b>15*</b>	<b>Discuss and take action to authorize the creation of a Facilities Review Committee</b>	<b>Curt Kephart</b>
16	Future agenda items	Members
17	Set future meeting dates	Members

18	Adjourn	Members
	<i>A quorum of County Board Supervisors may be present</i>	<b>6/14</b>

**\*REVISED 6/16/06 – 4:30 P.M.**

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA****Monday, July 10, 2006 – 6:30 P.M.****Courthouse – County Board Room**

<b>#</b>	<b>Action</b>	<b>Presenter</b>
1	Call meeting to order	Chair
	1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: 2a Establish and approve agenda 2b Approve minutes of 6/19/06 2c increase in wage for temporary law enforcement employee	Chair
3	Review Corporation Counsel recommendations relating to assistance in accomplishment of duties	Brad Lawrence
4	Discuss and take action to consolidate Drug Court funds into a single 2006 budget	Curt Kephart
5	Discuss and take action on Drug Court Coordinator: 5a approve position description 5b Establish classification and wage 5c Authorize recruitment	John Kucinski
6	Discuss and take action on process for sale of County-owned property in El Paso	Brad Lawrence
7	Presentation on Highway Department budgeting process	R Christopherson
8	Discuss and take action on the St. Croix Riverway Ordinance	Andy Pichotta
9	Discuss and take action on Facilities Study Review Committee	Curt Kephart
10	Discuss and take action to set date for next Strategic Planning session	Curt Kephart
11	Discuss and take action on request to sponsor garage sale	Paul Barkla
12	Committee will convene into closed session pursuant to §19.85 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Paralegal 2007 compensation	Curt Kephart
13	Committee will return to open session and take action on closed session items, if required	
14	Discuss and take action on Ad hoc Policy Committee recommendations: 14a Exit Interview policy 14b Discipline/file retention policy	Paul Barkla Brad Lawrence

15	Discuss and take action on Bjorklund Study job rating placement appeal process	Curt Kephart
16	Discuss and take action on purchase of fleet vehicle	Curt Kephart
17	Future agenda items	Members
18	Administrative Coordinator's report	Curt Kephart
19	Announce future meeting dates	Members
20	Adjourn	Members

A quorum of County Board Supervisors may be present      6/30 – 10:30 a.m.

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA****Monday, July 17, 2006 – 6:30 p.m.****County Board Room**

#	Action	Presenter
1	Call to order 1a Establish Quorum 1b Committee will receive public comments not related to agenda items	Chair
2	CONSENT CALENDAR – Discuss and take action on: <u>General Items:</u> 2a Establish and approve agenda 2b Approve minutes of 7/10/06 2c Accept Strategic Plan Phase I Priority List <u>Finance Items:</u> 2d Building Committee recommendation to evaluate heat recovery system in PCOB 2e Accept Health Pandemic Influenza funds 2f Amend Health Emergency Preparedness budget <u>Personnel Items:</u> No Items this meeting	Chair
3	Discuss and take action to: 3a Review claims history for claims administration 3b Research Third Party Administration (TPA) options 3c Establish health insurance rates for 2007	Wanda Kinneman
4	Discuss take action on: 4a Treasurer update on online tax payment process 4b Treasurer’s monthly report	Treasurer Lee Skog
5	Discuss and take action on 2007 personnel requests: 5a Administration 5b Clerk of Court 5c Highway 5d Human Services/Child Support/Office on Aging 5e Law Enforcement 5f Medical Examiner 5g Public Health 5h UW-Extension	Department representatives
6	Discuss and take action on the following department 2007 budget priorities: 6a Administration	Department representatives

6b Corporation Counsel  
 6c County Clerk  
 6d County Treasurer  
 6e Register of Deeds

7	Discuss and take action on Building Committee Facility Study timeline and budget	Don Nellesen
8	Discuss and take action to evaluate and or adopt option # 3 Pay grid for non-represented employees.	Curt Kephart
9	Review Corporation Counsel recommendations relating to assistance in accomplishment of duties	Brad Lawrence
10	<p>Committee will convene into closed session pursuant to:</p> <p><b>10a</b> §19.85(1)(g), Wis, Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: litigation update</p> <p><b>10b</b> §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility: AC annual performance review and employment agreement</p> <p><b>10c</b> §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Compensation for Land Management Director’s interim duties in Land Conservation.</p> <p><b>10d</b> §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Compensation for vacancy candidate in Mental Health Therapist position in Human Services.</p> <p><b>10e</b> §19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting</p>	

other specified public business, whenever competitive or bargaining reasons require a closed session, and 111.70 (1) (a), Wis. Stats. For the purpose of review and discussion of contract matters under the collective bargaining agreements over which the governmental body has jurisdiction or exercises responsibility: Grievance # 06-01 AFSCME Courthouse Unit calculation of benefit.

11	Committee will return to open session and take action on closed session items, if required.	Members
12	Discuss and take action on AC Report and vacation request	AC
13	Future agenda items	Members
14	Adjourn	Members

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Friday, July 28, 2006 – 12:00 p.m.

## STRATEGIC PLANNING SESSION II

PLUM CITY LIBRARY – HISTORY ROOM

611 Main Street

Plum City, WI

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Establish and approve agenda	Chair
2	Committee will receive public comments not related to agenda	
3	Introduction – Building Consensus by Strategic Planning a) Warm up exercise - <b>“Who’s on First?”</b> b) Re-cap the Emerging Themes From Session I c) Select Elements From Other County Strategic Plans	Curt Kephart Facilitator
4	Prioritizing the Strategic Themes a) Reviewing themes and setting priorities b) Identifying Action Steps c) Assigning tasks and establishing timelines	Members
5	Planning to Plan a) What are the necessary planning steps? b) What order do we need to place planning steps in? c) Taking a break, Pop, Soda, Cookies d) Asset Assessment & focusing resources toward priorities	Members
6	“Working today for a better tomorrow” a) Is the Mission Statement of Pierce County adequate? b) What are the supporting vision statements?	Members
7	Addressing Priority # 1 a) What is expected by the Board? b) Who should be assigned as project lead? c) What are the measurements of success?	Members
8	Where do we go from here?	Members

9	Discuss and take action to establish Pierce County strategic plan	Members
10	Set future meeting date	Members
11	Adjourn	

A quorum of County Board Supervisors may be present

07/21/06

**REVISED**

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

Wednesday, August 9, 2006 – 8:30 a.m.

County Board Room

<b>#</b>	<b>Action</b>	<b>Presenter</b>
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Discuss and take action on Department proposed 2007 budget priorities	Members
	Recess	
3	Discuss and take action on Supervisor's proposed 2007 budget priorities	Members
4	Discuss and take action on new personnel requests for 2007	Members
<b>5</b>	<b>Discuss and take action on costing for 2007 non-represented employee wages</b>	<b>Members</b>
6	Adjourn	

8/07/06

A quorum of county board supervisors may be present

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA****Monday, August 21, 2006 – 6:00 p.m.****County Board Room**

<b>#</b>	<b>Action</b>	<b>Presenter</b>
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	CONSENT CALENDAR – Discuss and take action on: <u>General Items:</u> 2a Establish and approve agenda 2b Approve minutes of 8/7/06 2c Approve minutes of 8/9/06 <u>Finance Items:</u> 2d Treasurer’s report 2e Create TRaCS Grant budget and accept \$45,000 in funds <u>Personnel Items:</u> None	Chair
3	Discuss and take action to create St. Croix Valley Drug Task Force budget and accept \$90,025 in funds	Sheriff Muhlhausen
4	Discuss and take action on request for County credit card	J. Huppert
5	Discuss and take action on out-of-state travel request for Human Services employee	Bicha
6	Discuss and take action on modification to Office on Aging staffing plan	Bicha
7	Discuss and take action to amend Chapter 237-6, County Code, regarding buildable lots relating to land division	Pichotta
7	Discuss and take action on Department’s proposed 2007 budget priorities	Members
8	Discuss and take action on Supervisor’s proposed 2007 budget priorities	Members
9	Discuss and take action on costing for 2007 non-represented employee wages	Members
10	Future agenda items	Members
11	Set meeting dates	Members
12	Adjourn	

8/11

A quorum of county board supervisors may be present



	9c §19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: M & I Bank Building	M & I Bank Building
10	Committee will return to closed session and take action on closed session item, if required	
11	Administrative Coordinator's report	Kephart
12	Future agenda items	Members
13	Set future meeting dates	Members
14	Adjourn	
	<i>A quorum of County Board Supervisors may be present</i>	<i>8/30</i>

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

Friday, September 15, 2006 – 9:00 a.m.

County Board Room

**Meeting Cancelled - Sept 13, 2006**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Discuss and take action on 2007 budget proposals for: 2a County Board 2b Codification of Ordinances 2c Other Legal 2d Administration 2e Personnel 2f Other General Admin & Postage 2g Indirect Cost Study 2h Independent Accounting & Auditing 2i Liability Ins. & Work Comp Approp. 2j Cafeteria Insurance 2k Public Safety Commission 2l West Cap 2m Mississippi River Parkway 2n Regional Planning 2o Regional Veteran's Request	Kephart/Brickner
3	3a County Clerk 3b Elections 3c Switchboard 3d Tax Deed Expenses 3e Care of Soldiers Graves	County Clerk
4	4a Treasurer 4b Assessment of Property	Treasurer
5	5a Corporation Counsel	Corp Counsel
6	6a Register of Deeds 6b Land Records Modernization	Register of Deeds
7	7a Property Acquisition/Development	Kephart
8	8a Building Rental – M & I	Kephart
9	Future agenda items	Members

10	Administrative Coordinator's report	Kephart
11	Adjourn	Members

*A quorum of County Board Supervisors may be present*

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA****Monday, September 25, 2006 – 6:30 p.m.****Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 9/11/06 <b>Personnel items:</b> None <b>Finance items:</b> 2d Treasurer’s report	Chair
3	Discuss and take action on preliminary 2007 budget	Kephart
4	Committee will convene into closed session pursuant to:	Closed session
4a	§19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator performance goals and employment agreement	AC evaluation
5	Committee will return to open session and take action on closed session items, if required	Members
6	Administrative Coordinator’s report	Kephart
7	Future agenda items	Members
8	Future meeting dates	Members
9	Adjourn	Members

A quorum of county board supervisors may be present.

9/18/06

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, October 2, 2006 - 4:00 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 9/25/06 <b>Personnel items:</b> <b>Finance items:</b>	Members
3	Present and review 2007 department and agency budgets 3a Review all department and agency budget requests 3b Select specific departments to discuss in greater depth 3c Take action on 2007 budget recommendations to Board	Kephart and Brickner
4	Administrative Coordinator's report	Kephart
5	Future agenda items	Members
6	Future meeting dates	Members
7	Adjourn	Members

This budget meeting may be recessed to a later date and time to continue deliberations.

A quorum of county board supervisors may be present.

# REVISED 10/3/06

## FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Wednesday, October 4, 2006 - 4:00 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	<b>Committee will convene into closed session pursuant to:</b> <b>2a §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and</b> <b>2b §19.85(1)(f), Wis. Stats. for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies which, if addressed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations: Human Service employees performance matters and preliminary consideration of personnel problems.</b>	Closed session
3	Present and review 2007 department and agency budgets 3a Review all department and agency budget requests 3b Select specific departments to discuss in greater depth 3c Take action on 2007 budget recommendations to Board	Kephart and Brickner
4	Future agenda items	Members
5	Future meeting dates	Members
6	Adjourn	Members

A quorum of county board supervisors may be present.

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA****Wednesday, October 11, 2006 - 4:30 p.m.****Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items;</b> 2a Establish and approve agenda 2b Approve minutes of 10/2/06	Members
3	Present and review 2007 department and agency budgets 3a Review all department and agency budget requests 3b Select specific departments to discuss in greater depth 3c Take action on 2007 budget recommendations to Board	Kephart and Brickner
4	Administrative Coordinator's report	Kephart
5	Future agenda items	Members
6	Future meeting dates	Members
7	Adjourn	Members

A quorum of county board supervisors may be present.

# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

October 16, 2006 – 6:30 p.m.

Courthouse - County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <u><b>General items:</b></u> 2a Establish and approve agenda 2b Approve minutes of 10/2/06 2c Approve minutes of 10/4/06 2d Approve minutes of 10/11/06 <u><b>Personnel items:</b></u> <u><b>Finance items:</b></u>	Members
3	Discuss and take action to establish and approve fees for fingerprinting service	Sheriff Muhlhausen
4	Discuss and take action on bids received for El Paso Highway Shop	Christopherson
5	Discuss and take action on Emergency Management reporting relationship to Administrative Coordinator	Kephart
6	Discuss and take action on Medical Examiner BCC Grade placement	Kephart
7	Review Corporation Counsel recommendations regarding streamlining office workflow	Lawrence
8	Discuss and take action on extension of Ad Hoc Economic Development Task Force continuance	Barkla
9	Committee will convene into closed session pursuant to: §19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: M & I Bank Building	Members
10	Committee will convene into closed session pursuant to: §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator performance goals; Administrative Coordinator employment agreement	Members
11	Committee will return to open session and take action on closed session items, if required	

12	Administrative Coordinator's report	Kephart
13	Future agenda items	Members
14	Future meeting dates	Members
15	Adjourn	Members

A quorum of county board supervisors may be present

10/9 – 2:30 p.m.

**REVISED 10/24/06**

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

October 30, 2006 – 6:30 p.m.

Courthouse - County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 10/16/06 <b>Personnel items:</b> <b>Finance items:</b> 2c Treasurer’s report	Members
3	Discuss and take action to establish stop loss rates for 2007	Kinneman
4	Representative from MRRPC will address the committee	
5	Discuss and take action on: 4a Dog Damage Claims 4b Claims for Listing Dogs 4c Care of Soldiers’ Graves	J. Feuerhelm
6	<b>Discuss and take action on lease of county-owned property</b>	
7	Discuss and take action to amend §4-50 of the Pierce County Code regarding appointment of Ad Hoc committees	Lawrence
8	Discuss and take action on Disallowance of Claim – Wisconsin Bell	Lawrence
9	Discuss and take action on funding for lease at Village Hall	Kephart
10	Committee will convene into closed session pursuant to: §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator performance goals; Administrative Coordinator employment agreement	
11	Committee will return to open session and take action on closed session items, if required	
12	Administrative Coordinator’s report	
13	Future agenda items	
14	Future meeting dates	

A quorum of county board supervisors may be present.

10/24 9:00 a.m.

**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

November 6, 2006 – 6:30 p.m.  
 Courthouse - County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <u><b>General items:</b></u> 2a Establish and approve agenda 2b Approve minutes of 10/30/06 <u><b>Personnel items:</b></u> <u><b>Finance items:</b></u>	Members
3	Discuss and take action to revise the Paid Time Off Policy regarding payroll conversion	Kephart
4	Discuss and take action to accept additional funding in the 2006 Radon Budget and revise the budget	B. Johnson
5	Administrative Coordinator’s report	Kephart
6	Future agenda items	Members
7	Future meeting dates	Members
8	Adjourn	Members

A quorum of county board supervisors may be present 10/27

**JOINT MEETING  
BUILDING COMMITTEE AND  
FINANCE AND PERSONNEL COMMITTEE  
Monday, November 6, 2006 – 7:00 p.m.  
County Board Room**

#	Action	Presenter
1	Call to order	Chair
2	Establish quorum	Chair
3	Committee will receive public comments not related to agenda items	Chair
4	Committee will convene into closed session pursuant to: §19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: M & I Bank Building	Members (Common Weal)
5	Committee will return to open session and take action on closed session items, if required	Members
6	Set future meeting dates	Members
7	Adjourn	Members

A quorum of county board supervisors may be present.

10/30/06

## FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

November 20, 2006 6:30 p.m.  
 Courthouse - County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 11/6/06 <b>Personnel items:</b> <b>Finance items:</b> Treasurer’s report	Members
3	Discuss and take action to approve Economic and Child Support Manager position description	Kephart
4	Discuss and take action to affirm office closings in observation of Christmas holidays 2006	Kephart
5	Discuss and take action to release approximately \$30,000 of budgeted and committed funds from the Contingency Fund to Building Outlay for smoke detection/alarm system.	Brown
6	Discuss and take action regarding analysis of county building needs, potential acquisition of real estate, and the M & I Bank building	Kephart
7	Discuss and take action on policy for per diem reimbursement	Barkla
8	Discussion of long term care reform	Lockwood
9	Committee will convene into closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Coordinator goals and employment agreement	Members
10	Committee will return to open session and take action on closed session items, if required	Members
11	Administrative Coordinator’s report	Kephart
12	Future agenda items	Members
13	Future meeting dates	Members
14	Adjourn	

A quorum of county board supervisors may be present.

11/15

(Revised 11/15 to add #5)

# REVISED 11/30/06

## FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

Monday, December 4, 2006 – 6:30 p.m.

Courthouse – County Board Room

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b>General items:</b> 2a Establish and approve agenda 2b Approve minutes of 11/20/06 <b>Personnel items:</b> <b>Finance items:</b>	Members
3	<b>Discuss and take action to convey a strip of right-of-way – CTH “CC”</b>	<b>Christopherson</b>
4	<b>Discuss and take action for authorization for Pierce County to host the 2010 WI Farm Technology Days</b>	<b>Andrews</b>
5	Discuss and take action on consolidation of cell phone contracts	J. Huppert
6	Discuss and take action to transfer funds from Contingency to the Emergency Management budget for access/ID cards	Brown
7	Discuss and take action to replace inmate exercise bike with funds from canteen account	Sheriff
8	Discuss and take action to authorize payment for inmate medical bill with funds from Contingency fund	Sheriff
9	Discuss and take action to approve resolution on the designation of Elder Adult-at-risk and Adult-at-risk Agency	R. Bicha
10	Discussion of long term care reform	Lockwood
11	Administrative Coordinator’s report	Kephart
12	Future agenda items	Members
13	Future meeting dates	Members
14	Adjourn	Members

A quorum of county board supervisors may be present.

11/30/06

**REVISED (#9 clarified)**  
**FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**  
**Monday, December 18, 2006 – 6:30 p.m.**  
**Courthouse – County Board Room**

#	Action	Presenter
1	Call to order 1a Establish quorum 1b Committee will receive public comments not related to agenda items	Chair
2	Consent Calendar – Discuss and take action on: <b><u>General items:</u></b> 2a Establish and approve agenda 2b Approve minutes of 12/4/06 <b><u>Personnel:</u></b> 2c Discuss and take action to approve Elective Office Leave in Sheriff’s Department and authorize pay out of sick leave and vacation benefits <b><u>Finance items:</u></b> 2d Treasurer’s report 2e Discuss and take action to accept grant funds and amend 2006 Seal-a-Smile budget 2f Discuss and take action to carry over grant funds for 2006 UW-Extension budget	Members
3	Discuss and take action to authorize increase in licensed establishment fees for 2007	Hodgson
4	Discuss and take action to accept grant award for Dental Health Clinic and revise 2006 budget	Hodgson
5	Discuss and take action to authorize temporary increase in hours for Reproductive Health Secretary and Billing Clerk for 2007	Hodgson
6	Discuss and take action to accept equipment grant award for Law Enforcement Department	Sheriff
7	Discuss and take action to approve out-of-state travel request for Law Enforcement employee	Sheriff
8	Discuss and take action on hiring a collection agency for the county	P. Feuerhelm

9	Committee will convene into closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility, and §111.70(1)(a), Wis. Stats. for the purpose of review and discussion of contract matters under the collective bargaining agreements: Courthouse Unit District Attorney staff retrocession	Members
10	Committee will return to open session and take action on closed session items, if required	Members
11	Discuss and take action on District Attorney staffing needs and funding	J. O'Boyle
12	Committee will convene into closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility: compensation for Economic Support/Child Support Manager and Medical Examiner	Members
13	Committee will return to open session and take action on closed session items, if required	Members
14	Administrative Coordinator's report	Kephart
15	Future agenda items	Members
16	Future meeting dates	Members
17	Adjourn	Members

A quorum of county board supervisors may present

12/12 4:00p.m.