

**Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting**

## EMERGENCY MANAGEMENT COMMITTEE

January 11, 2006

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, Lois Ristow, John Kucinski, Rod Rommel, Curt Kephart and Melissa Thoen

Meeting was called to order at 7:35 a.m.

Rod made a motion to move the order of the agenda items. Seconded by John, motion carried.

Discuss/take action on resolution designating Nims as basis for response in Pierce County. This needs to be approved and sent to the County Board. All counties are approving this, as there is no financial cost to approve, but may be repercussions for not approving. Lois stated that there is a federal initiative to standardize and bring the country together. Rod made a motion to approve and send to the full County Board, seconded by John. Motion carried.

Gary handed out quotes the Emergency Management Department has received for items to be purchased out of the Excel Energy Budget. A motion was made by Rod to recommend to the Personnel and Finance Committee to carry over and purchase these items. Motion seconded by John. Motion carried.

Dunn County Emergency Management Collaboration proposal. Melissa from Dunn County didn't want to give us any specific amount of time that Gary would be needed in Dunn County. Rod had some questions on what the \$46,000.00 contract would include. This will be all-inclusive. Lois talked about what Dunn County has done in the past and the fact that their proposal isn't clear. She talked about funding requirements and that the EMPG grant requires a director be a minimum of 50% time.

Rod said he doesn't feel we can recommend this at only \$46,00.00. Rod made a motion to inform Dunn County we cannot provide these services for \$46,000. John seconded the motion. Motion carried. Curt will inform Dunn County of the decision.

Rod had questions regarding percentages of time spent on certain things. Gary informed him that some days more or less may be spent on certain duties, but he used averages.

Gary passed out a response policy, as it has been asked about at previous meetings. Rod was concerned about who is responsible for plans being in place. Lois said that Gary couldn't force departments to have plans. He can encourage and facilitate, but it is the responsibility of each individual department to have plans in place.

Next meeting we will discuss plans and John said he wants to have a drill or an exercise to test out what plans are in place.

For next meeting the committee would like to see the Fire Evacuation Plan and Emergency Preparedness Plan. We will discuss the phone lines and Gary's job description at next meeting.

Next meeting is scheduled for Monday, February 13 at 7:30 a.m.

The meeting was adjourned at 8:50 a.m. on a motion by Rod and seconded by John. Motion carried.

-

## EMERGENCY MANAGEMENT COMMITTEE

February 13, 2006

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, Greg Kerr, John Kucinski, Rod Rommel, Curt Kephart and Melissa Thoen

Establish quorum and call meeting to order at 7:32 a.m.

Agenda and January minutes were approved on a motion by Rod. Seconded by John, motion carried.

Discuss/take action on Fire Evacuation & Emergency Response Procedures. Gary went over the fire plan with the committee. John has questions about who the on-site coordinator should be. Gary said he has no problem being the on-site coordinator and he originally didn't name himself on-site coordinator due to lack of back up in his department. There was much discussion on wording of the plan. There were some changes made by the committee.

A motion to approve the Fire Evacuation Plan, with amendments was made by Rod. Seconded by John, motion carried.

Discuss/take action on Emergency Management Director job description. Gary stated that he has three different versions of the job description. The committee was in agreement that the job description which Gary signed when he was hired by Pierce County is the valid one at this point and time. It was recommended that Gary re-write his job description and including the percentage breakdown he created. The committee wants the same format as the current job description, but with the new duties and responsibilities added. This item will be place on the next agenda so that Gary has time to update the job description.

Discuss/take action on emergency phone lines. Gary stated that Janet Huppert, Mike Knoll and himself had a meeting with an SBC representative so they prevent a future incident where all phone lines are down in the courthouse, such as last summer. The SBC representative suggested paying extra for the feature link feature so that if the courthouse wasn't accessible, the lines could be used anywhere there were an actual phone line. Gary handed out a CLAR Quote and went over the fact that this money would come out of the Excel Energy account. The committee has a lot of questions. A motion to defer this item to the next meeting was made by Rod. Seconded by

John, motion carried.

Discuss/take action on County IDs. The Loss Control Committee discussed IDs being made for employees. They feel this is something that needs to be considered at a county level. Gary said he think the ID need to be more generic and not so department specific, but more county specific. The committee would like Gary to develop a countywide ID card that all departments would use if they requested ID cards for their employees. Defer until next meeting on a motion made by Rod. Seconded by John, motion carried.

Discuss/take action on KI policy for Pierce County. Gary explained that the state of Wisconsin is now changing their position and saying that KI should be stocked for the citizens. This comes after the state of MN has requested KI from the Federal Government. Gary went over the states plan and the counties are still not interested. The state of WI knows this, but they are looking for cooperation, not resistance from the counties. Gary said he will be attending a meeting in two weeks and this topic will be discussed.

Motion to defer to next meeting was made by John, seconded by Greg. Motion carried.

Next meeting is scheduled for Tuesday, March 14, 2006.

The meeting was adjourned at 9:19 a.m. on a motion by John and seconded by Greg. Motion carried.

-

# EMERGENCY MANAGEMENT COMMITTEE

March 14, 2006

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, Greg Kerr, John Kucinski, Rod Rommel, Curt Kephart and Melissa Thoen

Establish quorum and call meeting to order at 7:40 a.m.

Agenda adopted on a motion by John. Seconded by Rod, motion carried.

Discuss/take action on County ID Badges. Department Heads met and they want to add the ID badge to the entry card. This would cost approximately \$7/card. Presently all employees (285) have the entry cards. The basic ID badge without the entry software is only about \$1/card. A software upgrade is recommended if we decide to go with the entry/ID badge. Greg questioned the cost of the software. Gary stated that he would like to see a standardized card for all county employees. Greg feels this is something that can be done without the added cost of the entry chip. A motion was made by Rod to put together a standardized ID card, seconded by John. Motion carried.

Discuss/take action on KI policy for Pierce County. A draft of the WI KI Plan was sent out to the committee. Gary explained that he isn't sure that the Federal Government won't require more over time. The states concept is pre-distribution. Rod moved to defer further discussion until we get the final document, seconded by John. Greg wants an amendment to defer but make a statement saying we, Pierce County don't agree with this policy. We will spend no time, money or other resources on this. Amendment seconded by Rod.

Discuss/take action on Emergency Management Director Job description. Curt stated that he feels the job description with the changes is acceptable. Motion by Rod to approve as presented. Greg, had a question on the percentage changes from the previous job description. Gary explained the changes; he spoke with Brad from Corporation Counsel and didn't feel the percentage changes would impact funding from Xcel Energy. Gary stated that percentages are subjective and could change on a daily basis.

John has a question as to who is responsible for internal security within the county. Is this really a duty of the Emergency Management Director? John stated that he would like a letter/memo sent to the Building Committee asking who is in charge of the internal security (fire, door entry, etc.) and he would like them to send back a response in writing.

Greg would like to defer until next meeting. He would like copies of current, Bjorklund and new

job descriptions to compare. He would also like a statement from Corporation Counsel stating that the percentage changes will not affect finding from Xcel Energy. Rod is withdrawing his motion to approve and agreed with Greg that this should be deferred until the next meeting.

Discuss/take action on Goals for 2006. Greg feels this should be a closed session item. Defer to next meeting.

Discuss/take action on Emergency Management Department mission statement. Gary stated that he put this together as a starting point for discussion. Rod liked most of it, had a few questions and comments on language. The committee decided to leave certain language out of the statement. Motion made by Rod to approve with changes, seconded by John. Motion carried.

Discuss/take action on accepting 05 Homeland Security Grant and authorize purchases. Gary stated that this was approved, but now it needs to be accepted into the county. Motion to accept and forward to Finance/Personnel was made by John, seconded by Rod. Motion carried.

Announcements. Gary has some questions regarding a letter he had sent to the committee in regards to his evaluation. Greg feels this is something that should be discussed in closed session.

Schedule next meeting. The next meeting will be April 11, 2006 in the EOC room at 7:30 a.m.

The meeting was adjourned at 8:46 a.m. on a motion by John and seconded by Rod. Motion carried.

-

-

## **EMERGENCY MANAGEMENT COMMITTEE**

**April 11, 2006**

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, Greg Kerr, John Kucinski, Rod Rommel, Curt Kephart and Melissa Thoen

Establish quorum and call meeting to order at 7:32 a.m.

Agenda adopted on a motion by Rod. Seconded by John, motion carried.

Approve minutes from March 14, 2006 meeting. Motion to approve made by John, seconded by Rod. Motion carried.

Discuss/take action on Emergency Management Director job description. A motion was made by Rod to approve/accept the job description as presented, seconded by John. Motion carried.

Review of disaster/fire plan for Pierce County office building. Gary is working with Kurt on a plan to bring the fire plan to the building committee. The Emergency Management office is working on maps for all offices in the courthouse and office building.

Discuss/take action on portable radio upgrade. Gary explained the need for this upgrade and handed out information/prices on upgrading to digital. Motion to approve upgrade made by Rod, seconded by John. Motion carried.

Tornado Awareness Week. Gary talked about what information is sent out and who receives this information. Greg asked where people are to go in the event of a tornado. Gary stated that in both the courthouse and office building people should move to the lower level.

Discuss Mission Statement. Gary handed out and went over the Mission Statement.

Kurt arrived.

Discuss position on the state KI policy. Gary handed out a letter to the state regarding Pierce County's position on the KI policy. Gary asked for comments. Rod and John both made suggestions on the wording in the letter. Gary informed the committee that he has already

verbally relayed the information to the state in a rather heated discussion.

Motion made by John, seconded by Rod to go into closed session for purposes of employee review and goals.

Motion to return to open session made by John, seconded by Greg. Motion carried.

Note for the next committee – go over job description, as well as goals and objectives at first meeting.

John would like to see a brief summary for the new committee members on what we have done over the past year.

The meeting was adjourned at 9:13 a.m. on a motion by John and seconded by Rod. Motion carried.

-

-

# **EMERGENCY MANAGEMENT COMMITTEE**

**May 16, 2006**

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, John Kucinski, Ron Lockwood, Mike Larson, Curt Kephart and Melissa Thoen

Establish quorum adopt agenda and call meeting to order at 7:32 a.m.

Election of Officers. Motion made by Ron, seconded by John to elect Mike Larson as Chair. Motion carried. Motion made by John, seconded by Mike to elect Ron as Vice Chair. Motion Carried.

Mike Larson, Chair

Ron Lockwood, Vice Chair

Approve minutes from April 11, 2006 meeting. Motion to approve made by John, seconded by Ron. Motion carried.

Discuss highlights of the past couple months with new committee. The ID badges, the fire detection/alarm system for the two buildings and the potassium iodide (KI) issue.

Discuss/review goals and objectives. This item was discussed at the last Emergency Management Committee meeting and John asked for more documentation for the next meeting so that this can be finalized. Some of the goals have already been met this year and those were discussed.

Discuss future mock disaster for the county. John explained that he was wondering if there is a plan to follow if we were to run a mock disaster. He would like to know how we could determine if the county is prepared. Gary informed the committee that a few years ago the state mandate required all departments to write a plan, but he is not sure how workable the plan actually is. John would like to look at the administration portion of this plan at the next meeting.

Discuss upcoming Prairie Island Drill and Exercise. Gary explained to the committee that this

drill and exercise are held once every two years. He told the committee the time and dates the drill and exercise are to be held. The exercise in July will be evaluated by FEMA.

Announcements. Homeland Security is offering training for County Board members and they will pay for it completely. This will be held in Texas and it is a 3-4 day session. Curt has more information in his office. Gary also explained the Plan of Work to the committee.

Schedule the next meeting. June 14, 2006 at 7:30 a.m.

The meeting was adjourned at 8:37 a.m. on a motion by Ron and seconded by John. Motion carried.

-

**EMERGENCY MANAGEMENT COMMITTEE**  
**June 14, 2006**

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, Ron Lockwood, Paul Barkla, Curt Kephart, Melissa Thoen and citizen, Greg Kerr

Call meeting to order at 7:36 a.m.

Defer approval of May, 2006 minutes to next meeting due to the fact that Mr. Kucinski and Mr. Larson are not present.

Discuss/review goals for 2006-2007.

Goal/objective 1. The fire evacuation plan was discussed. P. Barkla wants floor plans/exit maps up as soon as possible. There was much discussion between G. Brown, G. Kerr and P. Barkla as to whether or not the goal has been met based on the fact that exit signs were not up at this time. G. Kerr stated he feels the signs should be hand drawn and not made on the computer. G. Brown stated that this has been done, but he did not feel the product was satisfactory to post and so other alternatives were being checked into. G. Brown stated that he feels the goal is met and he stated the plan was approved at the February, 2006 Emergency Management meeting. G. Brown stated that the signs were an additional item he suggested, but were not part of the actual goal. G. Brown stated that there will be signs in the County Office Building and Courthouse by July 1, 2006. P. Barkla feels signs weren't posted by deadline, there was much discussion and disagreement on this and G. Brown stated that although signs were something that was added to the plan, it wasn't part of the original goal and there was no actual deadline given as to when the signs were to be posted. The signs were being worked on, that was reported to the committee and there was never a discussion where the committee instructed G. Brown to post any signs regardless of quality. G. Kerr feels Mr. Rommel, former committee member should be contacted regarding this.

Goal/objective 2. Study feasibility of a joint Emergency Collaboration effort with Dunn County. G. Kerr stated that he feels this was Dunn County fishing for information. He would like to see the county to continue to explore the possibility of collaborating with other counties in the future.

Goal/objective 3. Deputy director designation. This goal has not been met at this point and is something that will be completed by the end of the third quarter. G. Brown stated he is working on something with the Emergency Management directors for both the City of Prescott and the City of River Falls. This would be a non monetary agreement where the three would be each other's back up. G. Kerr feels that G. Brown should give a report at next meeting on this. G. Brown agreed that he would have a statement written for next meeting.

Goal/objective 4. G. Brown stated that this is a goal that he would present at the next meeting. This is basically a set of goals he has for himself as Emergency Management Director.

Goal/objective 5. C. Kephart stated that this self-evaluation form is being developed and established county wide and will be available to G. Brown when it is completed.

Goal/objective 6. G. Kerr stated that he didn't think this goal is defined and he feels it needs to be in regards to county office buildings and other properties. R. Lockwood stated he feels high priority should be placed on the risk areas. P. Barkla stated that he would like M&I bank, highway department and solid waste buildings to be included. G. Brown stated that the fairground buildings already have signs posted in the event of inclement weather.

Goal/objective 7. No discussion on this.

Goal/objective 8. Emergency Preparedness Plan. G. Brown tried to summarize this on the goal sheet. He didn't have a clear definition as to what committee wants. G. Kerr has stated that the plan seemed long and he wanted to see something such as a checklist. C. Kephart recalled that parts of the plan would be discussed in order.

Discuss/review Administrative position of the COOP/COG plan. G. Brown stated that when this was originally written the Administrative Coordinator had a different position. C. Kephart wants to jump in, he stated that someone needed to be delegated and that was the Board Chair. R. Lockwood has questions as to whether this should be the County Board Chair. He feels this should be someone with a staff and equipment and doesn't feel it is practical to have the County Board Chair. G. Kerr stated that this is something easily appointed by the County Board Chair and so it would be practical, There was questions on whether changes were needed with the plan. R. Lockwood feels C. Kephart should update this COOP/COG plan. C. Kephart said he will update and then take to the Finance and Personnel Committee before it would come back to this committee. P. Barkla and R. Lockwood both agree with that. C. Kephart said he will have this back to the committee by October 1, 2006.

Discuss whether day to day supervision should be provided by Administrative Coordinator. R. Lockwood doesn't feel the committee can stay in touch with daily activities. He stated that he

feels the Administrative Coordinator should supervise and the committee should be put on an advisory status. P. Barkla stated that because the agenda doesn't state "take action" this item can only be discussed. P. Barkla stated that he feels committees can not really supervise. He feels the logical chain of command is to report to C. Kephart on a more structured way. P. Barkla suggested this be added to the F & P agenda. G. Brown had questions on who would handle the daily items such as vouchers and other daily items that would handle without adding another step. P. Barkla said the committee can iron out the details, but told G. Brown it will not be pleasant. P. Barkla and G. Brown discussed committees meeting less often and G. Kerr believes the Emergency Management committee has met on a monthly basis for the past year and a half.

#### Announcements.

July 18-19 the Prairie Island exercise will be held with FEMA evaluators. G. Brown will be holding more training sessions. P. Barkla wants to be given a notice of this by July 11, 2006. There will be a meeting on the 19<sup>th</sup> regarding this and P. Barkla wants this to be held to as close to 30 minutes as possible.

Homeland security grant antenna was installed. Radios have been reprogrammed and there was a request sent in for new radios through a grant. Approximately 100 new radios were granted/ approved. G. Kerr had a comment on equipment for communications and he feels long term maintenance costs of these could be high and the county needs to be cautious of this. G. Brown stated that the grants we received have no long term lock in. He elaborated on the radios and said that each responding unit is responsible for the costs associated with these. C. Kephart said he had gathered from information he was given that the county can submit one application on behalf of towns and municipalities.

The next meeting will be August 8, 2006 at 7:30 a.m.

Meeting adjourned at 9 a.m. on a motion by P. Barkla, seconded by R. Lockwood

## **EMERGENCY MANAGEMENT COMMITTEE**

**August 8, 2006**

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, Mike Larson, Ron Lockwood, John Kucinski, Paul Barkla, and  
Melissa Thoen

Call meeting to order at 7:32 a.m.

Quorum was established and agenda adopted. Paul Barkla requested agenda item "K" be moved up immediately following agenda item "F". Motion to change order of agenda was made by J. Kucinski, seconded by R. Lockwood. Motion carried.

Minutes from May 2006 and June 2006 meeting were approved on a motion by R. Lockwood, seconded by P. Barkla. Motion carried.

Motion was made by R. Lockwood to convene into closed session pursuant to §19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Review goals for 2006-2007 Review EM Department and Director list of Goals submitted. Seconded by J. Kucinski. Motion carried and committee convened into closed session at 7:35 a.m.

Motion to return to open session was made at 8:20 a.m. by R. Lockwood, seconded by J. Kucinski. Motion carried.

Discuss/take action on establishing direct supervision of EM Department by Administrative Coordinator. R. Lockwood stated that he feels this will streamline the county operations and provide more accountability, cooperation and coordination between departments. He thinks this will improve county government. P. Barkla stated that the EM Department is small and would easily be a candidate for supervision. G. Brown stated he isn't open to trying something new, but he feels this move is due to a negative review he received by his committee last year. He said the reason for the monthly meetings was due to the fact that there were items the committee felt needed to be discussed each month. He said he has never exceeded his budget and until last year

had never received a negative review.

M. Larson wondered why EM Department was moved out from under the Sheriff's Department. G. Brown stated that it was moved due to the fact that the committee meetings were getting too long and the committee at the time felt like EM was a good choice to be moved out from under that department.

R. Lockwood stated that he felt it was important to clarify that the committee was only to be advisory. P. Barkla asked whether the committee would be involved in the evaluation process if the Administrative Coordinator is supervising the department. J. Kucinski stated that he doesn't believe the Administrative Coordinator has the power to hire and fire. M. Larson wanted to know if the Administrative Coordinator's job description addresses this. G. Brown felt that the county code needs to be reviewed in regards to the supervision and management. J. Kucinski stated that he has never felt, as a committee member, that he is overseeing day to day activities. He has always felt like he is in an advisory position, so he doesn't see the committees to be micromanaging. P. Barkla stated that Mr. Kephart has not resisted the idea of supervising certain departments, so at this time he doesn't see this being an issue.

Motion by R. Lockwood, seconded by J. Kucinski to move forward with the process of having the Administrative Coordinator directly supervising the Emergency Management Department. Motion carried.

Discuss/take action on KI proposal options from meeting with State of WI on 8/7/06. G. Brown stated that the state of MN has made changes to their KI policy and the state of WI wants to follow the MN plan. Again, the state has said there will be no cost to the county. Public Health wants to go along with this. J. Kucinski stated that he feels this pill gives false hopes and he feels decisions shouldn't be made for political reasons. G. Brown stated this isn't a cure all, but a good addendum to evacuation. Many health organizations are recommending this be given. P. Barkla asked why Public Health can't make their own resolution if they feel strongly about it. M. Larson feels that the committee's original decision to not go along with this was the correct decision. No further action is taken.

P. Barkla and J. Kucinski ask to be excused and leave the meeting at 9:00 a.m.

Update report on deputy director plans. G. Brown handed out a written report on the plan to have Prescott and River Falls EM Directors be his back up if he is unavailable.

Discuss/take action on budget reduction options for 2007. R. Lockwood wanted to know if Gary's intention was to say the lowest priority item was all out of the EMS budget. G. Brown stated that isn't his intention and he would rather see the money come a little out of each budget,

but with five different budgets it appears that way. R. Lockwood just wanted to clarify that so he knew. No action taken.

Report on Prairie Island Nuclear Plant Exercise. G. Brown said the initial report was handed out the day after the exercise and all 20 objectives were identified and successfully completed. He has relayed congratulations to all groups involved. The final report will be out soon and G. Brown stated that all went really well with the exercise.

No meeting will be scheduled at this time.

Motion to adjourn by R. Lockwood, seconded by M. Larson. Motion carried and meeting adjourned at 9:10 a.m.

## LOCAL EMERGENCY PLANNING COMMITTEE

September 27, 2006 – 3:30 P.M.

PIERCE COUNTY COURTHOUSE EOC, ELLSWORTH, WI

PRESENT: Gary Brown, Mike Lansing, Caralynn Hodgson, Greg Place, Jon Aubart, Ken McNiff, Neil Gulbranson, and Melissa Thoen

The meeting was called to order by, Chairman, Mike Lansing, at 3:40 P.M.

Minutes of the July 6, 2005 meeting were approved on a motion by Caralynn and seconded by Jon. Motion carried.

### Update By-laws

- Change from four times per year to a minimum of once per year
- Remove reference of SERB
- Quorum should be changed to six. Greg said that we should make note that an alternate could be sent. Reminder: on next meeting notice send alternate. The number of members is smaller, so quorum will be smaller.
- A motion was made by Jon, seconded by Caralynn. All approved and motion carried.

### Establish/update procedures for review of HazMat Response Expenditures

§ Jon said St. Croix County has a standardized plan. This maybe tabled to the next meeting. Defer action to the February meeting.

§ Gary will get this from Jack in St. Croix County and send with minutes.

§ A motion to table until the next meeting was made by Ken, seconded by Gary. Motion carried.

### Designate LEPC Inspector deferred to State

§ Motion was made by Gary, seconded by Caralynn. Motion carried.

### LEPC Officers

§ Opal wants to keep Chair/Vice-Chair.

§ Motion was made by Ken, seconded by Jon. Motion carried.

## Renewal of membership

§ Motion to approve renewal of members and update. Motion was made by Jon, seconded by Caralynn. Motion carried.

It was agreed that LEPC members use email as much as possible when sending information.

The next meeting will be held on Wednesday, February 7, 2007 at 3:30 P.M.

Meeting adjourned at 4:15 P.M. on a motion by Gary Brown, seconded by Mike. Motion carried.

**Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting**

## **EMERGENCY MANAGEMENT COMMITTEE**

**December 11, 2006**

PIERCE COUNTY EMERGENCY OPERATION CENTER, ELLSWORTH, WISCONSIN

PRESENT: Gary Brown, Ron Lockwood, John Kucinski, Paul Barkla, Curt Kephart, Caralynn Hodgson, and Kaylene Nielsen

- A. Call meeting to order at 7:36 a.m. by Ron Lockwood.
- B. A motion to adopt the agenda was made by Ron Lockwood and seconded by John Kucinski.
- C. There was no public comment on any issues in today's meeting.
- D. Minutes from May 2006, June 2006, and August 2006 meetings were approved on a motion by John Kucinski, and seconded by Ron Lockwood. Motion carried.
- E. Discussion began on KI policy for Pierce County. Gary Brown met with a committee on July 11, 2006 and made a recommendation to the E.M. committee to clarify the position Pierce County would be taking, on offering the Potassium Iodide pills to the public. And did the committee wish to reverse their standing on the KI policy issue? Minnesota included the Pierce County resident numbers in their request to the Feds for KI tablets. Gary suggested that Pierce County might provide a compromise where we could receive vouchers from Minnesota that we could give to residents that wanted KI. The residents would take vouchers to Target and receive KI for their family. The state of Wisconsin did not agree with this proposal and felt Pierce County needed to review the KI issue and decide if the current KI policy in the County should be modified. Gary also suggested a sub-committee be created between the Emergency Management division and Public Health to discuss KI policy. John Kucinski included the comment that there are no committee members, nor anyone in the public, or on any previous committee that has been in favor of offering these pills in fear of them giving people a false sense of security. Paul Barkla wanted to know why the Emergency Management committee was dealing with Public Health issues? Paul also added to John Kucinski's comments by indicating there are members who feel strongly about this issue because of the proximity in which they reside to the nuclear plant's reactor. Curt Kephart suggested a joint meeting between E.M. and Public Health and wanted to raise the question to the committee that if this decision was not done jointly would the E.M. committee be alright with Public Health making the final decision? All attending were in

agreement that evacuation is still the key and the people need to be educated on what this pill will and will not protect them against. Paul Barkla and Ron Lockwood want Caralynn Hodgson and Gary Brown to come up with a joint policy statement and ask the State of Wisconsin to embrace the plan the State of Minnesota has created and make the necessary changes to their plan before the next meeting which will be held March 2007. Gary Brown requested a radiological person to be included in the discussions. Ron Lockwood moved to have Caralynn Hodgson, Gary Brown, and a radiological person to create a joint policy statement before the March 2007 meeting, and John Kucinski seconded the motion. Motion carried.

F. Motion was made by John Kucinski to convene into closed session pursuant to §19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Emergency Management Director Performance Evaluation. Seconded by Ron Lockwood. Motion carried and committee convened into closed session at 8:32 a.m.

G. Motion to return to open session was made at 9:38 a.m. by Ron Lockwood, seconded by John Kucinski. Motion carried.

The evaluation for the Emergency Management director, Gary Brown was completed in closed session and Curt Kephart will compile all comments and present to Gary Brown. Motion made by John Kucinski and seconded by Ron Lockwood to recommend salary step increase for Director based upon satisfactory job evaluation. Motion carried.

H. The committee has set the next meeting for March 2007. The date and time of this meeting are yet to be determined.

I. Motion to adjourn by John Kucinski, seconded by Ron Lockwood. Motion carried and meeting adjourned at 9:55 a.m.

[Emergency Gov. Agendas & Minutes](#)

-  
[Agendas & Minutes Main](#)