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Draft

Pierce County Parks Committee Meeting

January 7, 2005 – 1:00p.m.

Multi-purpose Room - Pierce County Office Building

Present: Mel Pittman, LeRoy Peterson, Paul Barkla, LeRoy Peterson, Troy Gansluckner, Jeff Holst, Greg Kerr, Ron Anderson, Brad Lawrence, Gary Pavloski, and Scott Schoepp.

The meeting was called to order by Chair Pittman at 1:03 p.m. Motion by LeRoy, seconded by Jeff to approve the November 17th minutes. Motion Carried.

SNOWMOBILE

Scott requested authorization to move forward with bid specifications and bid notice for the construction of a snowmobile bridge over the Rush River south of El Paso. The \$148,000 grant is from the DNR and was accepted by the county. (See July 21st, 2004 minutes) Scott stated all documents will be approved by the Corporation Counsel's office. Authorization was granted to move forward with this project.

PARK

Scott distributed copies of the final 2004 financial report for the park. He stated it was the most accurate report available at this time. He also presented the annual revenue record and comparison report for 2004. Total revenue for 2004 is \$75,142, up \$13,204.20 over 2003. The increase was largely due to an increase in camping. The campground was full every weekend but two between Memorial and Labor Day.

Since the Splash Park project was not approved at the joint meeting with the Land Management Committee, it was decided to cancel the splash park-consulting project. Scott sent Gremmer &

Associates a letter informing them of this decision.

Scott and Paul distributed copies of the November 17th minutes for the joint meeting between the Parks and Land Management committees. Discussion took place related to that meeting. Motion by Jeff, seconded by Paul to authorize Scott to forward the approved expenditure requests, as specified in the minutes, to the finance committee for their review. The approved projects for park development funding were \$10,000 for Heisler property improvement and \$15,400 for a camping cabin at Nugget Lake. Motion Carried.

Scott presented a proposal for the 2005 park fees. The fees were as follows:

Daily Entrance - \$4.00, Annual Entrance \$20.00, Non-Electrical Camping - \$14.00, Electrical Camping - \$16.00, Firewood - \$5.00, Boat/Canoe Rental - \$6.00 first hour and \$2.00 each additional hour, Sewer Dump - \$5.00, Seasonal Camping - \$850.00, Camping Cabin - \$40. Motion by Troy, second by LeRoy to approve the 2005 park fees as presented. Motion Carried.

Scott presented a revised seasonal camping policy based on input obtained at the Labor Day meeting with current seasonal campers. The changes were to have the notice of intent be November 1st, not December 1st and the ranking drawings will now take place by November 10th, not December 10th. Motion by Jeff, seconded by Troy to approve the NLCP Seasonal Camping policy as presented. Motion Carried.

Scott provided documents that pertain to obtaining a vendor to provide septic services for 2005-2006. Motion by Paul, seconded by LeRoy to authorize Scott to proceed with obtaining bids for septic service for 2005-2006, pending approval of bid and contract documents by corporation counsel. Motion Carried.

CLOSED SESSION

Mel read agenda item #7 verbatim. Motion by LeRoy, seconded by Troy to go into closed session to perform agenda item #7. Roll call vote: Mel – yes, LeRoy – yes, Paul – yes, Troy – yes, Jeff – yes. Motion Carried. Motion by Paul, seconded by LeRoy to return to open session. Roll call vote: Mel – yes, LeRoy – yes, Paul – yes, Troy – yes, Jeff – yes. Motion Carried.

Motion by Paul, seconded by Jeff to rescind paragraph #4 of the November 17th 2004 Pierce County Parks Committee meeting minutes. Motion Carried.

Scott informed the committee of the past practice for carrying over fund balances for projects unable to be completed during that budget year. Scott referenced the final financial report for

2004 and estimated approximately \$5,500 of the park budget would be returned to the general fund. The discussion centered on the 2 capital expenditure accounts within the park budget. Line item 819 had a balance of \$11,686.04. Scott reported this money was to be used for purchasing a used highway department patrol truck. Since the highway department did not purchase these in 2004, a used truck was not available. Line item 829 had a balance of \$163,529.09. Scott reported this money was to be used primarily for the dredging project. Since the selected contractor failed to sign a contract, the project was not completed. Motion by Paul to return the capital improvements funding of \$163,529 to the general fund from parks. Motion was not seconded. Motion by Jeff, seconded by Troy to carry over 2004 capital expenditure balances from line item 819 and 829; and to return remaining park budget balances back to the general fund. Motion carried with Paul opposing and voting no.

Committee had a short recess from 2:20 to 2:27.

CLOSED SESSION

Mel read agenda item #10 verbatim. Motion by Paul, seconded by Troy to go into closed session to perform agenda item #10. Roll call vote: Mel – yes, LeRoy – yes, Paul – yes, Troy – yes, Jeff – yes. Motion Carried. Motion to come out of closed session was made by Jeff, seconded by Paul. Roll call vote: Mel – yes, LeRoy – yes, Paul – yes, Troy – yes, Jeff – yes. Motion Carried. Motion by Paul, seconded by Jeff to table the performance evaluation of County Park Superintendent until next meeting. Motion carried. The committee felt the following items would be of assistance for completing the performance evaluation: 1) Job description, 2) 2004 accomplishments, 3) 2005 goals and objectives. It was also noted that the county is looking at establishing a new evaluation process.

The next Parks Committee meeting will be on February 9th, 2005 at 9:00am in the multi-purpose room of the Pierce County Office Building.

Future Agenda Items: Committee members requested that hunting with bow and arrow be discussed, as well as the possibility of providing horse trails in the park.

Committee members appreciated obtaining meeting documents in advance and requested that it be continued.

Submitted by:

Scott Schoepp

Park Manager

PIERCE COUNTY PARKS COMMITTEE

**FEBRUARY 9, 2005 – 9:00AM
MULTI PURPOSE ROOM
PIERCE COUNTY OFFICE BUILDING**

PRESENT: Mel Pittman, LeRoy Peterson, Paul Barkla, Troy Gansluckner, Jeff Holst, David Sander, Gary Pavloski, Scott Schoepp

The meeting was called to order by Chairperson M. Pittman. Motion by L. Peterson, second by T. Gansluckner to approve the Jan. 7th, 2005 minutes. Motion carried.

SNOWMOBILE TRAIL PROGRAM REPORT

S. Schoepp reported on grooming activities related to the recent snowfall. The trails were all groomed; but then the snow melted. S. Schoepp provided an explanation on how the grooming reimbursement is paid out. He also informed the committee that the 03-04 claim was not finalized yet due to an audit delay. Several claims were denied by the DNR. The Pierce County Snowmobile Council reimburses the county for all expenses not covered by the grant. S. Schoepp will provide a final detailed financial report when it becomes available.

PARK REPORT

S.Schoepp reported that the ski trails and sledding hill could be groomed thanks to the recent snowfall. Other accomplishments included processing all the firewood required for the upcoming season, brushing several sections of the trail and pruning trees in the campground. The maintenance equipment was also serviced in preparation of upcoming season. S. Schoepp also reported on the status of the ice on the lake after the recent high water from the warm weather.

P. Barkla inquired about a recycling program at the park. Schoepp informed him of the program in place. P. Barkla stated he was informed of several bottles and cans located throughout the campground and trail system. S. Schoepp and G. Pavloski reported that several community service groups do an annual trash pickup. S. Schoepp stated more attention would be focused in this direction. S. Schoepp provided a financial report for the Jan. 2005. He also presented the

2004 annual report for the park. Holst stated it was beneficial to provide the graph that showed the majority of campground users were Pierce County residents. Motion by T. Gansluckner, seconded by P. Barkla to approve the 2004 Annual Report. Motion Carried

UPDATE ON WATER ACCESS/DREDGE PROJECT FROM NUGGET LAKE

D. Sander arrived and reported on various items related to a water access/dredge project for Nugget Lake. He spoke with two other counties that performed dredging on PL566 Projects. Vernon County had done some dredging but detailed information was not available at this time. Sauk County mechanically dredged 140,000 yds. from White Mound Lake at approx. \$6.44/yd. Phenco, Inc. conducted the work. Seven other contractors bid on this project. The project included a draw down and the work was performed in Nov/Dec when the ground was frozen. It was noted that mechanical dredging is cheaper than hydraulic dredging under most circumstances.

D. Sander also reported that it would be an estimated \$100,000-\$200,00.00 to put in a road to relocate the boat landing further down the lake. In addition to this, a boat ramp and parking lot would need to be established. The rough estimate for this would be approximately \$100,000. Dunn County recently completed a project of this type and provided this cost estimate.

D. Sander informed the committee that the sediment storage for the Nugget Lake Dam is 210-acre feet, which translates to 338,000 yds. At this time it is estimated that 55,000 yds. have accumulated in the upper end of the lake. He also informed the committee the survey work has been completed for the proposed dams in the park. The west one drains 104 acres and could trap an estimated 2,000 yds. of sediment. The estimated cost on this structure is \$17,000. The east dam drains 170 acres and has an estimated cost of \$27,000. The sediment trapping capabilities of the east dam had not been calculated at this time. It was noted that the east dam would require a flood easement. Brief discussions took place regarding the possibility of offering cost share assistance for conservation practices similar to CRP. These would be only for circumstances when a direct sediment loading cost benefit ratio could be justified.

D. Sander informed the committee that there would be enough room on park property for a first dredging. Discussions took place regarding the time required to obtain a permit. In conclusion, the park and land conservation committees need to meet to establish a direction for this project.

D. Sander returned later in the meeting and a decision was made to have joint meeting on Tuesday, March 15th at 9:00am. It was requested that the DNR and NRCS be invited to provide input.

HEISLER PROPERTY

S.Schoepp provided revised cost estimates for the Heisler property development. The revised estimate was \$6,500 over the original approval of \$10,000. Motion by P. Barkla, seconded by LeRoy to obtain detailed bids for the development projects on the Heisler property. Motion carried.

S. Schoepp provided a handout regarding several issues relevant to the Heisler property. The first issue was to decide on a name for the property. The Heisler request was that it be named “Lee-Kay Family Educational County Forest”. The committee agreed to the name. S. Schoepp requested authority to move forward with the transfer of ownership. Committee authorized S. Schoepp to prepare the transfer with the assistance of Corporation Counsel.

S. Schoepp informed the committee that the county ordinances would need to be updated to include this property. The activities allowed and prohibited needed to be clarified before the ordinance could be written. S. Schoepp provided a list of activities and the committee provided their responses for authorization:

1. Motorized vehicles – No
2. Motorized vehicles by permit – Yes
3. Hunting – Yes
4. Tree stands / permanent blinds – No
5. Tree steps – No
6. Trapping – No
7. Firewood cutting – No
8. Firewood cutting by permit – Yes
9. Maple syrup collection – No
10. Picnic – Yes
11. Camping – No
12. Fees – No

S. Schoepp was instructed to meet with Corporation Counsel to revise the ordinance to govern the “Lee-Kay Family Educational County Forest”.

P. Bankla suggested the county move forward in establishing a county wide fee collection system that would include all recreational properties under jurisdiction by the county. M. Pittman questioned the time frame in completing the property development. S. Schoepp indicated they will move forward and expected completion by mid July.

HUNTING IN NLCP

S. Schoepp provided a handout regarding the possibilities of hunting in the NLCP. T. Gansluckner asked S. Schoepp what his opinion was on this issue. S. Schoepp stated he was not opposed to some type of hunting but there were a lot of issues that would need to be addressed. The park is 2 ½ miles with very limited access. The west side of the park has no access points. He also stated he would be opposed to hunting in the Rock Elm portion of the park. This was mainly because that is the main use area of the park. P. Bankla stated he was thinking of bow and arrow hunting only with the possibility of generating additional revenues for the park. It was decided to delay action on this item and obtain additional information from adjoining landowners.

HORSE TRAILS IN NLCP

S. Schoepp provided a handout regarding the possibilities of horse trails in the park. Several issues were discussed. M. Pittman stated there is a group in the Plum City area that has 14 people available to assist. The initial needs would be water and parking. S. Schoepp indicated the park has an excellent layout for this activity but several issues would need to be addressed before a project of this type could move forward. It was decided to explore this possibility in the future.

Jeff was excused from 10:30 to 10:45 to attend another county meeting.

CUTTING TOPS FOR FIREWOOD

S. Schoepp provided a handout regarding information about cutting tops for firewood in NLCP and the “LEE-Kay Family Educational County Forest”. Recent action taken by the Ag./ Extension Committee was discussed. The availability to this wood and related fees were discussed. It was noted that the authority to initiate the firewood-cutting permit would rest with the Parks Committee on an individual timber sale basis. Motion by L. Peterson, seconded by P. Barkla to make the appropriate changes to the Pierce County Forest Firewood Cutting Permit and use it for Nugget Lake County Park and the “Lee-Kay Family Educational County Forest”. Landowners who allow access across their property for the removal of timber from Nugget Lake

County Park would be exempt from paying the \$5 per cord fee. Motion carried.

FUTURE JOINT MEETING – PARKS / LAND MANAGEMENT COMMITTEES

P. Barkla recommended a joint meeting between Parks and Land Management is set up in early April to visit the Trimbelle property and other properties located in the county. He would also like to explore the possibility of establishing a walking trail along, or to, the St. Croix River. S. Schoepp will set up something with A. Picotta for around April 15th.

Committee took a 10-minute recess. J. Holst returned.

M. Pittman read agenda item #11 verbatim. Motion by L. Peterson, seconded by P. Barkla to go into closed session to conduct a performance evaluation for the County Park Superintendent. Roll call vote – all members voted yes. Motion by J. Holst, seconded by P. Bankla to come out of closed session. Roll call vote – all members voted yes.

Evaluation was discussed with S. Schoepp.

NEXT MEETING DATE.

The next Parks Committee meeting will be held after the joint Parks/Land Conservation Committee meeting on March 15th.

Motion by J. Holst, seconded by P. Barkla to adjourn. Motion carried.

Submitted by,

Scott Schoepp

Pierce County Parks Committee
March 15, 2005 10:45am
County Board Room-Pierce County Courthouse

Present: Mel Pittman, LeRoy Peterson, Jeff Holst, Scott Schoepp, Paul Barkla-excused, and Troy Gansluckner-excused.

The meeting was called to order by Chairperson M. Pittman. Motion by L. Peterson, seconded by J. Holst to approve the February 9, 2005 minutes. Motion carried.

Snowmobile Program

Scott reported that the trails were able to be open from February 21st through March 4th. The financial report indicated an expense of \$3,439.00 over the grant allocation. Scott assured the committee that the council would reimburse the county for any expenses not reimbursed by the state.

Park Reports

Scott asked if there were any questions regarding the activity report distributed prior to the meeting? Hearing none, he reported he has met with Andy to prepare a county park plan. Committee will be updated as progress is made. Scott informed the committee that the seasonal staff has been hired. Two employees are returning from last year and two are new hires. Scott provided a copy of a campground use survey that indicated the usage of the four government operated parks within our area.

The financial and revenue reports were presented and discussed.

Scott provided two bids in response to the septic service bid notice for 2005-2006. Marko Septic of Ellsworth bid \$.0275/gallon and Nelson Septic of Ellsworth bid \$.02475/gallon. Motion by J. Holst, seconded by L. Peterson to accept the Nelson Septic bid for .02475 for 2005-2006 septic service. Motion carried.

Scott provided information regarding the purchasing of new recycling tubs for the campground. Motion by L. Peterson, seconded by J. Holst to authorize the purchase of new recycling tubs at a cost of \$840.00. Motion carried.

Scott provided bid documents for the sale and purchase of three 17' canoes. Three bids were obtained

for the purchase of these canoes. The bids were as follows:

- Bay City Hardware - \$1,994.68
- Zacho Sports Center - \$2,280.00
- 61 Marine & Sport - \$2,550.00

Motion by J. Holst, seconded by L. Peterson, to approve the Bay City Hardware bid of \$1,994.68 for three 17' Alumacraft canoes and sell three retired canoes through a sealed bid process. Motion carried.

Scott provided information and a written estimate for replacing the roofs on the 4 pit toilets in the park. Scott explained the details and alternatives. Motion by L. Peterson, seconded by J. Holst to approve the Lindus Construction estimate of \$5,254.00 for new pit toilet roofs. Motion carried.

Scott provided a bid specification document for the Lee-Kay Forest parking lot project. M. Pittman provided an excellent suggestion to provide an additional driveway on the south end of the parking lot to accommodate bus parking. Scott will propose this request to the Gilman Town Board for an additional driveway permit. He will also revise the specifications to include this possibility.

Next Parks Committee Meeting

The next Parks Committee meeting will be on May 2nd at 9:00am in the County Board Room.

Motion by J. Holst, seconded by L. Peterson to adjourn. Motion carried.

Submitted by Scott Schoepp, Park Manager

**Pierce County
Parks Committee Meeting
May 2, 2005 - 9:00 a.m.
Emergency Operations Center - Pierce County Courthouse**

Present: Mel Pittman, LeRoy Peterson, Troy Gansluckner, Jeff Holst, Scott Schoepp, Paul Barkla excused.

- The meeting was called to order by M. Pittman. Motion by T. Gansluckner, seconded by J. Holst to approve the March 15th minutes. Motion carried. M. Pittman questioned the approval of the minutes from the joint meeting on March 15th between the Parks and Land Conservation Committees. S. Schoepp thought the protocol for approving them would need to be performed at a joint meeting between those committees. M. Pittman requested a public comment period be placed on future agendas. Public comment was requested at this time and no comments were provided.

SNOWMOBILE BUSINESS

- S. Schoepp informed the committee that obtaining landowner easements for the Rush River snowmobile bridge has become an issue. Efforts will be made to try to establish permission for the bridges. S. Schoepp provided the final financial report for 2003-2004. The Pierce County Snowmobile Council has paid the County \$5,366.25 for non-reimbursable items during that grant period. This payment will balance out the account for that grant period. He also provided a current financial report. It is anticipated that the account will be overdrawn by approximately \$17,000; the council will repay this amount as soon as the grant reimbursement has been audited.

PARK

- No questions were raised on the written activity report. S. Schoepp reported that the Plum City Scout Troop picked up trash on Earth Day. He also reported the Park has applied for a \$15,000 grant to perform invasive species control on 40 – 80 acres of parkland. S. Schoepp informed the committee of the excellent cooperation and assistance he has received from the Land Management Department and Data Processing Department. Various maps, aerial photos and plans have been provided for various projects.
- S. Schoepp provided and explained the Financial and Revenue Reports. M. Pittman asked

if the gas/fuel budget was adequate. S. Schoepp felt it would be adequate for this year.

- S. Schoepp informed the committee of a request to purchase a utility trailer as approved in the budget. Motion by J. Holst, seconded by T. Gansluckner to approve the price quote of \$1,299 from Ingli Auto of Ellsworth. Motion carried.

- S. Schoepp informed the committee of a request to start the Seasonal Park Ranger at Step 2 of the pay scale. S. Schoepp stated the employee would be living in the Park's camping cabin and also doing an internship project. S. Schoepp indicated his education, work experience and responsibilities justify the step increase. Motion by T. Gansluckner, seconded by J. Holst to approve starting the Park Ranger at Step 2 of the Temporary Employee Wage Scale and forward this request to the Finance/Personnel Committee with an approval recommendation. Motion carried.

- S. Schoepp presented documents pertaining to establishing a parking lot at the Lee-Kay Family Educational Forest. Discussion revolved around the size and shape.

The committee felt an effort should be made to preserve as much of the forest as possible when considering how large the parking lot needs to be. The committee also felt establishing a final grade at 18" below the road grade would also be adequate. Motion by J. Holst, seconded by T. Gansluckner to have S. Schoepp resubmit a driveway permit request variance to the Town of Gilman stressing the need to preserve as much of the forest as possible and create a parking lot that can be made larger in the future if demand warrants it. Motion carried.

- S. Schoepp presented information pertaining to obtaining consulting services for the dredging project. Motion by L. Peterson, seconded by J. Holst to contract with Ayres Associates to perform consulting services as defined in "Information and Responsibility Details for Providing a Consulting Fee Estimate for Design and Implementation of a Mechanical Dredging Project for Nugget Lake" at a cost estimated in Ayres document "Cost Estimate Nugget Lake Dredging". Motion carried.

- S. Schoepp provided information pertaining to the purchase of a used highway department truck. Discussion took place regarding the condition of the truck and the need for painting the box and frame. Motion by T. Gansluckner, seconded by L. Peterson to purchase a used Highway Department truck for \$10,500 with the following understood:

1. Highway Department can remove the wing and plow and dispose as they see fit.
2. Park will explore the possibility of painting the box and frame at a later date.
3. Existing Park dump truck will be sold on sealed bids at later date.

Motion carried.

NEXT MEETING DATES

- The next meeting will be a joint meeting with the Land Management Committee. It will be on Wednesday, May 18th at 9:00 a.m. The next Park Committee Meeting will be on June 6th at 9:00 a.m. at the Park.

Motion by J. Holst, seconded by L. Peterson to adjourn. Motion carried.

Submitted by: Scott Schoepp
Park Manager

**Pierce County
Parks Committee Meeting
June 6, 2005 – 9:00 a.m.
Nugget Lake County Park Office**

Present: Mel Pittman, LeRoy Peterson, Troy Gansluckner, Jeff Holst, Paul Barkla, Scott Schoepp

The meeting was called to order by M. Pittman. Public comment was asked for and none was provided. Motion by T. Gansluckner and seconded by L. Peterson to approve the May 2, 2005 minutes. Motion carried.

TRUCK BID OPENING

Three bids were opened for the sale of truck #52. Bids were documented on a bid tally report. Motion by L. Peterson, seconded by J. Holst to accept the \$2,052 bid from Tony Geraets for truck #52. Motion carried.

CANOE BID OPENING

Fifteen bids were opened for the sale of C-1, C-2 and C-3. Bids were documented on a bid tally report. Motion by T. Gansluckner, seconded by P. Barkla to accept the high bids for each canoe; C-1 by Joe Kearns for \$131; C-2 by Mary Gensen for \$151; C-3 by James Manson for \$250. Motion carried.

SNOWMOBILE PROGRAM REPORTS

S. Schoepp informed the committee that attempts are being made to move forward on the Rush River Bridge project. The financial report was presented and explained.

PARK

In addition to the written activity report, S. Schoepp informed the committee that the campground has been very busy over the past several weekends. He also reported that the Ellsworth Lions annual fishing contest was very successful. The May bills and financial report were presented and discussed. The May revenue report was also presented and discussed. An updated dredge

funding recap report was presented. The committee requested that the report be an agenda item requiring action at the July meeting. The Park Development Fund balance report was provided. Current balance through the end of April was \$933,691. Committee members requested that a clarification regarding the management of the proposed Trimbelle River development project be provided. S. Schoepp will meet with A. Pichotta to work out a proposal.

LEE-KAY FORREST PARKING LOT

S. Schoepp presented a revised parking lot plan for the Lee-Kay Forrest. S. Schoepp indicated he had met with the Gilman Town Board on May 11, 2005. They would only permit an 80 x 200 ft. parking lot. The cost and size were discussed. S. Schoepp was instructed to obtain cost estimates of an 80 x 200 verses a smaller parking lot with a single driveway. He will report back to the committee.

AYRES CONSULTING CONTRACT

S. Schoepp provided copies of Ayres Dredge Consulting contract as approved by Corporation Counsel. The contract was reviewed. Motion by P. Barkla, seconded by T. Gansluckner to approve the contract provided any changes requested by Ayres are provided to committee members prior to the formal execution of the contract. Motion carried.

PAINT DUMP TRUCK

S. Schoepp provided information regarding painting the newly acquired dump truck. Committee members examined the truck and discussion took place. Motion by J. Holst, seconded by P. Barkla to not do anything with the truck at this time. Motion carried.

PICINIC SHELTER FLOOR

S. Schoepp provided information pertaining to repairing the floor of the picnic shelter in the picnic area. Discussion took place regarding various options. Motion by L. Peterson, seconded by P. Barkla to have S. Schoepp obtain two additional estimates for the removal and re-pouring of the concrete floor at a cost not to exceed \$8,160. The additional two estimates will be reviewed by the Chairman and Vice-Chairman who will then provide the direction for the project. Motion carried.

NEXT MEETING DATES

The next Park Committee meeting will be on Monday, July 18th at 9:00 a.m. at Nugget Lake County Park.

Motion by T. Gansluckner, seconded by J. Holst to adjourn. Motion carried.

Submitted by: Scott Schoepp, Park Manager

PIERCE COUNTY PARKS COMMITTEE

July 18, 2005 – 9:00am

Nugget Lake County Park

Present: Mel Pittman, LeRoy Peterson, Troy Gansluckner, Jeff Holst, Tyler Danielson, Nate Palmer, Doug Brunner, Scott Schoepp.

The meeting was called to order by Chairman Pittman at 9:00 am. No public comments were provided. Mel inquired about the dam being installed on the west side of the park. Scott indicated he has been in contact with the Land Conservation Department as well as the Corporation Counsel and felt everything was progressing as planned.

The June 6th minutes were presented and reviewed. Motion by Troy, seconded by LeRoy to approve the June 6th minutes. Motion carried.

The July activity report was provided; no questions were raised. Scott reported that WISN TV out of Milwaukee was going to be in the park on Friday and Saturday doing a story on Blue Rock and the meteorite impact. Scott and Dr. William Cordua were scheduled to provide interviews for the broadcast.

The July bills and financial report were provided. The July revenue report was also provided. Total income to date was \$36,851 which was down \$303 over 2004. Scott thanked the committee for their support of the camping cabin resolution at the June 28th County Board Meeting. He stated Corporation Counsel is assisting him in obtaining the proper permits for the proposed use of the cabins. Scott informed the committee that he did not have any updates on the various parking lot designs for the Lee-Kay parking lot. Scott stated he will obtain some cost estimates for budgeting purposes and work on this over the winter so the project can be completed next spring. Due to this being a non-budgeted item and the bidding procedure, he did not feel this could be completed yet this summer/fall. The committee was agreeable to this process.

Horse Trail Plan

Doug Brunner was present to discuss his findings for possibly establishing a horse back riding trail in Nugget Lake County Park. He stated he walked the perimeter of the park and felt a trail system could be established. He stated he primarily followed established deer trails. The west side of the park was not as steep as the east side. He indicated one problem area that was located in the SW ¼ of the NW ¼ of section 4 in Union Township. The area is very steep. Doug obtained two estimates for establishing a road and parking lot into deer field. The estimate was for a 28' X 1300' road and a 100' X 280'

parking lot. The estimate from Fleishauer was \$98,995. and the estimate from Bechel was \$91,000.

Doug stated he has been in contact with other riding clubs and they stated they would be willing to help with establishing and maintaining the trails. He also stated he could obtain grants up to \$5,000 from the Wisconsin Horse Council. Doug provided photos for possible construction projects at NLCP.

Jeff reported that information discussed at a Land Management Committee Meeting dealt with the possibility of an individual possibly creating a horse trail riding facility in Salem Township. Jeff also asked if a feasibility study or user survey had been prepared. Neither had been compiled.

Scott provided cost estimates for three levels of service for a trail system. The estimates were as follows: 1) Day use with very limited amenities \$194,500, 2) Day use with expanded amenities \$264,500, 3) Day use and overnight accommodations \$339,500. None of these estimates included funds for trail work, plans, signing, or permits. He also provided some photos of the horse trail at Eau Galle Recreation Area. Discussion took place regarding the potential for erosion and maintenance problems. Doug indicated the material for trail construction could be logs obtained on site.

M. Pittman asked if there was anyway this could work without a parking lot? The only option would be to park below the dam. The two problems associated with this would be the lack of a crushed rock parking surface and riding on the dam would be required. It was felt riding on the dam itself would not be permitted. The committee thought it was a good idea but a lot more studies would be needed to justify the expense. No action was taken.

Dredge Fund Report

Scott provided a dredge fund balance report that indicated a balance of \$341,149 for the proposed project. This amount does not include the \$100,000 grant we obtained from the state. Motion by Troy, seconded by Jeff to approve the 5/26/05 dredge fund recap report. Motion carried.

Concrete Projects

Scott provided bid specifications and forms for three concrete repair projects at NLCP. The following dates were established: advertise for bids on July 27th, open bids on August 5th, review and award bids on August 8th. The committee viewed the concrete to be replaced in front of shop/office and made several good suggestions. Motion by Jeff, seconded by LeRoy to approve the concrete repair project bid documents with the established dates and make the slab in front of the office be 8' wide not 5'4"; funding will be provided through the parks capital accounts. Motion carried.

2006 Budget

Scott provided a proposal for hiring two temporary employees to remove invasive species next fall. The main target would be honeysuckle. The proposal was for 640 labor hours at \$11.40/hr. for a total cost of

approximately \$7,300. The proposal was submitted as a new personnel request as required by the County budget process. Final approval would be requested during the upcoming budget process. Motion by Troy, seconded by Jeff to support the 2006 new personnel request for invasive species control. Motion carried.

Scott provided a capital expenditure request proposal for use when preparing the 2006 Budget. Various projects were discussed and direction was provided for preparing the 2006 Budget.

Park Development Fund Request

Scott informed the committee of a funding assistance request from the City of Prescott for a tourist information center. Motion by J. Holst, seconded by LeRoy to deny park development funding for a tourist information center in Prescott because it does not comply with the parameters established for this fund. Motion carried.

The next Parks Committee meeting will be on August 8th at 9:00am at NLCP.

Motion by Jeff, seconded by Mel to adjourn.

Submitted by, Scott Schoepp

Pierce County Parks Committee
August 8, 2005 – 9:00 a.m.
Nugget Lake County Park, Plum City, WI

Present: Mel Pittman, LeRoy Peterrson, Troy Gansluckner, Scott Schoepp. Paul Barkla, and Jeff Holst excused.

The meeting was called to order by Chairman M. Pittman at 9:00 am. No public comment was provided. M. Pittman questioned the possibility of obtaining some water samples to establish a baseline for fecal coliform bacteria entering the lake. Scott stated this can be done and results will be provided to the committee.

The July 18, 2005 minutes were provided. Motion by T. Gansluckner, seconded by L. Peterson to approve the July 18, 2005 minutes. Motion carried.

Concrete Bids

S. Schoepp provided a bid tally report for the concrete repair projects. S. Schoepp stated 13 bid notices were sent out and three bids were received. The bids were as follows:

- 1) Holst Masonry - \$16,080
- 2) MR & Sons, Inc. - \$13,113
- 3) Plummer Concrete - \$10,795

Motion by T. Gansluckner, seconded by L. Peterson to conditionally approve the Plummer Concrete bid pending the execution of a written contract. Motion Carried.

Park Reports

No questions were raised regarding the written activity report. S. Schoepp reported on the Milwaukee TV station story on Blue Rock. He also reported on a couple of small accidents to park equipment.

The July bills and financial report were presented and discussed. The July revenue report was also presented and discussed.

Snowmobile Agreement

S. Schoepp provided and explained the Pierce County Snowmobile Trail Maintenance Agreement. Motion by T. Gansluckner, seconded by L. Peterson to conditionally approve the Pierce County Snowmobile Trail Maintenance Agreement pending review by Corporation Counsel & execution of a formal contract. Motion carried.

2006 Budget Documents

S. Schoepp provided and explained the following budget documents:

- 1) Program worksheet
- 2) 5-year budget and staffing plan
- 3) Capital improvements plan.

Motion by L. Peterson, seconded by T. Gansluckner to approve the 2006 Budget documents as presented. Motion Carried.

Next Meeting

The next Parks Committee meeting will be on September 12th at 9:00 a.m. at the Nugget Lake County Park Office.

Motion by T. Gansluckner, seconded by L. Peterson to adjourn. Motion carried.

Submitted by,
Scott Schoepp, Park Manager

Pierce County Parks Committee
September 12, 2005~9:00am
Nugget Lake County Park
Minutes

Present: Mel Pittman, LeRoy Peterson, Jeff Holst, Michael Hunter, Jack Davis, and Scott Schoepp. Troy Gansluckner and Paul Barkla excused.

The meeting was called to order by Chairman Pittman at 9:10 am. No public comment was received. The August 8, 2005 minutes were reviewed. Motion by L. Peterson, seconded by J. Holst to approve the August 8, 2005 minutes. Motion carried.

Michael Hunter, Prescott Mayor and Jack Davis, Prescott Administrator were introduced. They were present to request funding assistance for the Freedom Park Development Project in Prescott. M. Hunter provided a detailed history of the project and the various funding assistance they have received. M. Hunter also stated they were searching for funding to staff and maintain the facility. Discussion took place regarding the possibility of operating Pierce County Partners in Tourism out of the facility. M. Hunter stated he understood the parameters of the Park Development Fund and understood that they were not eligible for assistance.

Motion by J. Holst, seconded by L. Peterson to deny Park Development Funding assistance for the Freedom Park Development Project in the City of Prescott. Motion carried.

Snowmobile Business

Scott presented the 2006 Snowmobile Program Budget. Discussion took place regarding how the books balance. Scott and Julie will provide a clean explanation to show how the funding balances to zero. Motion by J. Holst, seconded by L. Peterson to approve the 2006 snowmobile program budget. Motion carried

Park Reports

No questions were raised regarding the written activity report. Scott read a complimentary letter regarding the maintenance of the park. The August bills and financial report were provided. Scott provided an explanation for the cost overruns in line item 353. The August revenue report was provided and discussed. Total income to date was down \$4,102.00. Scott attributed that to the hot summer we experienced.

Scott explained the results of some water quality tests that were obtained from the lake and creeks in the watershed. The only high e-coli counts came from the Plum Creek at 490th Ave.

Scott provided sample of an internship project that was completed by Park Ranger Nate Palmer. The project was to provide campsite photos and descriptions on our web page. This addition will be a great information source for our visitors.

Park Business

Scott provided a fee proposal for 2006. Discussion took place. Motion by L. Peterson, seconded by J. Holst to approve the 2006 park fees as presented. Motion carried.

The new fees required a change to the seasonal camping policy. The fee was changed and also the date to inform the Park Manger was changed. Motion by J. Holst, seconded by L. Peterson to approve the seasonal camping Policy effective September 12, 2005. Motion carried.

Scott reported on the dredge project. He stated the permit has been applied for so we are awaiting approval. Bidding will take place as soon as possible. The bid specifications were provided to committee prior to the meeting. Motion by L. Peterson, seconded by J. Holst to approve the dredge project bid specifications contingent on meeting Corporation Counsels approval and bonding is as follows: Performance 100% & Bid at 15%.

Motion carried.

Scott presented the 2006 Park Budget request. The committee requested removal of the pickup with dump box for \$28,500.00 and felt it should be mandatory that all permanent employees obtain a CDL. Motion by L. Peterson, seconded by J. Holst to approve the 2006 Park budget with the exclusion of the truck request. Motion carried. The park revenues were presented and discussed. Motion by J. Holst, seconded by L Peterson to approve the 2006 park revenue budget. Motion carried. The park development fund request was discussed. The Parks Department request was \$73,000 and the Land Management Department request was \$150,000.

Motion by L. Peterson, seconded by J. Holst to approve the park development fund budget request of \$223,000. Motion carried.

Next Meeting Date

The next meeting will not be determined until a dredge bid notice deadline has been established.

Motion by J. Holst, seconded by L.Peterson to adjourn. Motion carried.

Submitted by,

Scott Schoepp
Park Manager

2006 PARK FEE PROPOSAL
(Pierce County Parks Committee September 12, 2005)

Nugget Lake County Park

PARK FEE	2003	2004	2005	2006
Daily Entrance	\$3	\$4	\$4	\$4
Annual Entrance	\$18	\$20	\$20	\$20
Camping (Non-Electrical)	\$13	\$14	\$14	\$15
Camping (Electrical)	\$15	\$16	\$16	\$18
Reservation Fee	\$0	\$0	\$0	\$0
Firewood	\$4	\$5	\$5	\$5

Boat/Canoe Rental(1 st /hr-each additional hour)	\$6 / \$2	\$6 / \$2	\$6 / \$2	\$7 / \$3
Sewer Dump Fee	\$5 / \$8	\$5	\$5	\$5
Seasonal Camping Rate	\$550/\$650/\$750	\$850	\$850	\$925
Camping Cabin			\$40	\$40

Area Governmental Parks

PARK FEE 2006	US ARMY CORPS	WI STATE PARKS	ST. CROIX COUNTY		NUGGET LAKE County Park
			Current	Proposed	
Daily Entrance	\$3	\$7	\$5		\$4
Annual Entrance	\$30	\$25 1 st / \$12.50 2 nd	\$20	\$25	\$20
Camping (Non Electrical)	\$16(Includes Daily)	\$15	\$14		\$15
Camping (Electrical)	\$18 Includes Daily)	\$20	\$18	\$20	\$18
Reservation Fee	\$0	\$9.50	\$5		\$0
Firewood	\$0	\$4	\$4		\$5
Boat/Canoe Rental(1 st /hr-each additional hour)	Not Available	\$4hr -\$30/day	\$7 / \$3		\$7 / \$3
Sewer Dump Fee	Not Available	\$3/\$10/\$13	\$5		\$5
Seasonal Camping	Not Available	Not Available	Not Available		\$925
Camping Cabin	Not Available	Not Available	Not Available		\$40

NUGGET LAKE COUNTY PARK

SEASONAL CAMPING POLICY

(September 12, 2005 - Pierce County Parks Committee)

DISTRIBUTION

- 1) Only 8 campsites will be designated for seasonal camping privileges. Seasonal campers may select specific sites for this purpose. The park manager reserves the right to deny site requests when the requested site does not adjoin another seasonal site, or have two electrical sites on both sides of the selected site.
- 2) Seasonal campsites will be distributed on a seniority type system. Current year seasonal campers have until November 1st of that year to inform the park manager of their intent for the following year. If all 8 are returning for the following year, no new requests will be taken for the following year.
- 3) If an opening exists, it will be filled from a waiting list that is derived in the following manner. Individuals that are interested in seasonal camping must submit their name to the park manager by November 1st of the current year. By November 10th a drawing will take place to rank these individuals. These individuals will then be contacted for

to see if they want seasonal privileges for the following year. Openings will be filled according to rank on drawing. Rankings from previous year's drawings have precedence over future drawings.

FEES AND REGULATIONS

- 1) The seasonal camping fee is non-refundable and must be paid in full at the beginning of the camping season. The fee is \$925.00. This allows individuals to occupy their campsite anytime between April 1st and November 1st.
- 2) When a seasonal camper removes their camper during the summer, they are required to inform park staff of the vacant period. The park reserves the right to rent out that site while it is vacant. No credits will be issued.
- 3) Seasonal camping privileges are based on single family occupancy and are not transferable to other family or friends.
- 4) Campers are expected to conserve electricity when their campers are unoccupied.
- 5) Campers must drain all sewage into a sewage holding tank. The proper disposal of that waste is the sole responsibility of the camper.
- 6) Personal property must be properly stowed when the campsite is unoccupied.
- 7) No permanent alterations to the campsite are permitted. Any semi-permanent alterations performed on the campsite must obtain prior approval from the park manager.
- 8) All other park ordinances apply.

LIABILITY

NUGGET LAKE COUNTY PARK, PIERCE COUNTY, AND EMPLOYEES OF, WILL NOT BE LIABLE FOR LOSS OR DAMAGES THAT OCCUR TO SEASONAL CAMPERS PERSONAL PROPERTY.

Pierce County Parks Committee
November 7, 2005~9:00am
Nugget Lake County Park Office
Plum City, WI
Minutes

Present: Mel Pittman, LeRoy Peterson, Troy Gansluckner, Jeff Holst, Curt Kephart, Scott Schoepp, Paul Barkla, excused.

The meeting was called to order by Chairman M. Pittman at 9:01am.

No Public comments were provided.

Motion by T. Gansluckner, seconded by L. Peterson to approve the September 12, 2005 minutes.
Motion carried.

Bid Proposals for Nugget Lake Dredge Project

Scott provided a bid tabulation and bid analysis spread sheet. Four bids were received for the project and they are as follows:

1. Integrity Excavating of Hastings, MN - \$321,500.90
2. R.M. Schlosser Excavating of Durand, WI - \$408,719.50
3. B.S. Construction of Elmwood, WI - \$465,202.00
4. Phenco, Inc. of Neenah, WI - 498,949.00

Discussion took place.

Bid Award

Motion by L. Peterson, seconded by T. Gansluckner to accept the low bid of \$321,500.90 from Integrity Excavating, Inc.; subject to the execution of a formal contract. Motion by J. Holst, seconded L. Peterson to amend the motion and request that the Finance and Personnel Committee release \$162,500.00 of contingency funds designated for the Nugget Lake Dredge Project, with the understanding that any balance remaining at the project completion be returned to the contingency fund. Motion carried. Motion by M. Pittman, seconded by J. Holst to amend the motion to accept the second lowest bid from R.M. Schlosser Excavating; subject to the execution of a formal contract, if a contract can not be established with the low bidder. Motion carried.

Motion to call the question as amended. Motion carried.

Park Reports

The monthly activity report was provided. Scott informed the committee of the need to replace 3 sections of concrete on the boat ramp. The plan is to install 3 – 4'X10'x 6" slotted panels at an estimated cost of \$650. The monthly bills and financial reports were provided to the committee. The September / October revenue report was provided and discussed. Total income to date was \$65,208, which was down \$4,491 over 2004. No single category could pinpoint the decrease.

Concrete Replacement Project

Scott provided a request from Plummer Concrete for an additional \$571.00 for cost overruns associated with the picnic shelter concrete replacement project. The request was based on the additional time and materials required to deal with portions of the concrete slab that were 8" thick instead of 6" thick. Scott stated he was satisfied with the work performed. Motion by L. Peterson, seconded by T. Gansluckner to honor the original bid estimate and contract and not pay for the cost overruns; also to return the performance bond to Plummer Concrete based on satisfactorily completion of the project. Motion carried.

Weed Harvester Resolution

Scott provided information on the requirements needed to obtain a grant for the purchase of a weed harvester. Motion by J. Holst, seconded by T. Gansluckner to authorize Scott to create a Recreational Boating Facilities Grant Program resolution to obtain funds for a new weed harvester, pending approval of the 2006 Budget. Motion carried.

The committee will not meet in December. The next Parks Committee Meeting will be on January 9th, 2006 at 9:00 a.m. at the Park.

Motion by J. Holst, seconded by T. Gansluckner to adjourn. Motion carried.

Submitted by,
Scott Schoepp
Park Manager