

**Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting**

## **Law Enforcement Committee Meeting**

**January 11, 2005**

Meeting called to order at 4:48.p.m. by Chair Kucinski.

Present were Kucinski, Kerr, Simones, Larson, Muhlhausen, Knoll, Lawrence and Feuerhelm. Barkla was excused.

Clerk of Court Peg Feuerhelm introduced herself to the committee. She informed the committee that those in the department were very busy due to the fact they were currently operating with one less person. She indicated she had been in the Clerk of Court office for 21 years. The remaining staff had many years of experience, which she stated would be very helpful when training in the new staff.

Motion by Kerr/Simones to go into closed session pursuant to Section 19.85(1)(e) Wis. Stats. For the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and pursuant to Sec. 19.85(1)(g) Wis. Stats. For the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; for the purpose of discussing contract negotiation, strategy matters, and legal advice of counsel. Roll call vote unanimously approved. Motion carried.

Moved by Kerr/Simones to return to open session. Roll count unanimously approved. Motion carried.

Sheriff's report: Sheriff handed out bills and budget printout to date.

Sheriff handed out overtime summaries for 2003 and 2004. Sheriff explained how some vacation shifts are being covered by other personnel rather than having to incur overtime. Sheriff briefly went over some ideas for the upcoming year as goals to aim for. Sheriff informed the committee he strongly believes informing the public about methamphetamine use and production is an important issue that needs to be addressed in the upcoming year.

The next meeting was set for February 15, 2005 at 4:45 p.m.

Kerr was excused.

Moved by Simones/Larson to forward to finance the request to increase part-time employee Chad, Koranda wages to \$10.80, which is the top of the 2004 pay schedule, as he is now certified and is starting work in the jail as a part time officer. Motion carried.

Knoll informed the committee that the Console project is fully completed and came in \$30,564.00 under budget.

Knoll also informed the committee that the Communications project was budgeted for \$1,500,000.00. To date we have paid out \$1,210,485.22. He requested that the remaining amount budgeted for the project be rolled over into 2005, which is \$289,514.78. Moved by Larson/Simones to forward request for approval of carryover funds into 2005 budget to Finance. Motion carried.

Squad bids were opened at 5:40 p.m. The Chair informed the Committee that there were no individuals present at the meeting, nor was there anyone in the hall waiting for the bid portion of the meeting; therefore he proceeded to open the bids.

Roen Ford:

5 police squad vehicles \$112,830.00 \$22,566. each.

Quinn Motors Elmwood:

5 squads per specs \$21,875.00 each

1 crew cab per specs \$32,000.00 each

1 Expedition \$38,600.00 MINUS 6,500 = \$32,100.00

Quinn Motors

Chevy Tahoe SUV Vehicle \$24,495.00

Chevy Silverado Truck, crew cab \$31,775.00

Ellsworth Ford Mercury

5 police pursuit \$21,486.65 per vehicle

1 full size ¾ ton pickup truck \$30,888.08

1 4 x 4 SUV vehicle , Regular expedition \$20,849.44 includes \$9,000.00 trade-in

Special service vehicle \$18,582.44 includes \$9,000.00 trade-in

Moved by Simones/Larson to approve purchase of squads from Ellsworth Ford Mercury as long as they meet specs. Motion carried.

Hudson Police Dept. told Committee Member Larson that he had recently had the opportunity to work with Lt. Sorenson on a case and found him to be very helpful.

The current methamphetamine situation in Pierce County was briefly discussed. Sheriff informed the committee that they are looking at having an ordinance developed that would require sellers of Sudafed and like products used in methamphetamine production, to place the product behind the counter and people would have to sign in order to purchase it.

Moved by Larson/Simones to adjourn meeting. Motion carried.

Meeting adjourned at 6:05 p.m.

-

-

## **Law Enforcement Committee Meeting**

**February 15, 2005**

Meeting called to order at 4:45 p.m. by Chair Kucinski. Present were Barkla, Simones, Kerr, Kucinski, Anderson, Larson, O'Boyle, Muhlhausen, Gulbranson, and Knoll.

Moved by Simones/Larson to approve minutes of last meeting. Motion carried.

Sheriff's Report. Sheriff indicated that last year there were 1005 admissions to the jail; 855 male, 150 female. The average per day was 24 with the average number of males being 22 and females 2. Sheriff Muhlhausen indicated the daily average represents jail capacity of 80%, which is the most workable maximum operating capacity.

Water patrol had their annual audit and had a figure of \$30,000.00 the DNR will look at refunding. We will most likely be reimbursed for between 60-65% of that figure. Sheriff informed the committee the 2004 numbers were not yet complete, but the department was close to target. Contract with Xcel energy is close to being completed with regard to communications system.

Drug Investigator Rhiel gave a presentation on Methamphetamine. Discussion on the characteristics of meth addiction, the making of meth and the types of users was discussed. Some states have restricted the sale of ephedrine and those states have had a decrease in meth cases. However, this pushes the problem to the next state where it is not restricted. Rhiel indicated that there is so much drug activity going on that the Sheriff's Department needs additional investigator to be able to address the current increase in meth cases.

O'Boyle informed the committee that there were currently four people in drug court. The original estimate was for one per month. They are seeing some problems with people having to pay for treatment before they can begin. Sometimes individuals can't get help because they don't have the up front fee and then the end up being chaptered. The group believed it would be cheaper to front the upfront costs, rather than pay so much more for an emergency detention. Sheriff explained there is a group of county employees combining efforts and funds to put together a program where people can get help.

County Board Chair Anderson believed Human Services, Law Enforcement and other appropriate agencies should try to work together to work on this problem and possibly look at how up front costs could be covered rather than spending more money later on.

Suggestions were made to write an educational article and have it published in area newspapers. It was also suggested to have a task force comprised of board members and other appropriate agency heads.

Gulbranson indicated he was recently at a meeting with regard to classifying ephedrine as a Schedule 5 drug. Wisconsin has recently had legislation introduced to restrict the sales of ephedrine.

Moved by Barkla/Kerr to have an ordinance drafted controlling the sales of ephedrine in Pierce County along with have a resolution drafted classifying ephedrine as a Schedule 5 drug. Motion carried.

Sheriff was asked to put together information, i.e. numbers, wages, costs, etc. that will be incurred to increase the number of drug investigators.

Again there was discussion as to if there was some way Human Services can provide more services without up front costs. County Board Chair Anderson suggested getting a task force together as mentioned earlier in the meeting. Budgetary issues will certainly be a consideration.

It was suggested that maybe a tax stamp would need to be issued to establishments who plan to sell ephedrine.

Home monitoring update. 1 out, 3 more to go out, and possibly a 4<sup>th</sup> one. Checks seem to be minimal, so Sheriff has been orchestrating with other police agencies that are located close to their home areas have Home Monitoring detainees checked on.

Lots of Huber people. No space left to shift prisoners. Jail is full. Running out of Huber space. A big batch of sentencing could raise concerns with being able to get these prisoners in to serve their sentences within the 60-day deadline. Knoll explained that the Sheriff's department has gone to great lengths to work on the problem such as house prisoners off site, started a home monitoring system, and started a drug court. The Department has been making strides in working with overcrowding problem.

Sheriff gave his personal opinion that the home monitoring is a joke unless they are checked on and often and he based that upon personal experience in his home.

Kucinski believes that the DOC cannot function as it has in the past. Truth in sentencing doesn't work. Home monitoring needs to be an option so that the funds that could be saved can be used for other programs.

Gulbranson told the committee that Pierce County has been involved in researching a new jail for 10 years. Knoll clarified that that the stretch factor is not there anymore. It will come sooner or later that a new facility will need to be built. So far the individuals on home monitoring have worked out. Sheriff indicated that Huber prisoners are checked on.

Goals for 2005 were handed out. Not in any prioritized order.

Look at creative ways to come up with money other than property taxes, such as vehicle tax on vehicles just registered in Pierce County.

Knoll updated committee on Prairie Island control link. Contract is now with Xcel and a deal with Alcatel has been reached. Wireless 9-1-1 notification has been received that the window for the grant is open and due by April 1 2005. In March the committee needs to act on this issue.

Set next meeting for March 15, 2005 at 4:45 p.m.

Motion moved by Barkla/Simones to adjourn. Motion carried.

-

-

**Law Enforcement Committee Meeting**  
**March 15, 2005**

Meeting called to order at 4:45 p.m. by Chair Kucinski. Present were Simones, Kerr, Kucinski, Anderson, Muhlhausen, Gulbranson, and Knoll. Larson arrived late. Barkla was absent.

Moved by Simones/Kerr to approve minutes of last meeting. Motion carried.

Motion by Simones/Kerr to move action on Commemorative Air Force application up on the agenda. Motion carried.

The committee was informed that a permit for the Commemorative air force was granted last year. They have again submitted an application for 2005. Some changes were proposed and had been agreed to.

City of Red Wing should supply copies of all permits and licenses to Pierce County so everyone can be informed.

No more than 10,000 people in attendance for the entire event, with 5000 people per day maximum.

\$10,000,000.00 insurance policy should be bought with documentation showing Pierce County listed as an insured.

\$1.00 bond per person charge.

Attendance numbers should be given to Pierce County within 4 weeks after end of show.

Install fencing that can be moved.

PCSD to have a command post on site and be command post for show.

Clarify campers- does that mean people or unit. Intent of air show was 100 people to include civil air encampment, boy scouts, etc. so it is a 24- hour operation. 9 to 5 operation refers to

gates.

Civil air patrol to handle security at gates and Sheriff Department to be backup.

Moved by Simones/Kerr to issue permit for Commemorative Air Force show and that the recommendation should be forwarded to Finance/Personnel and then on to County Board. Motion carried.

Sheriff indicated Overtime man- hours would be compensated for.

Kerr looking for a total of all man-hours spent on this project.

Water patrol completed the audit. Most likely will receive approximately 65% of \$29,000.00 claimed, which is around the percentage received in years past. Good report on procedure. Lots of patrol time on the water. Good ratio of water time to citations issued.

Sheriff informed the committee that there were lots of emergency detentions lately.

Human Services is working on a program to have a crisis intervention program that officers can utilize and HR will also come on scene to help with the incident in trying to alleviate having to have the officer to transport.

Sheriff informed the committee that there have been numerous mailbox thefts.

Jail update. Currently there are 76 prisoners under the jurisdiction of the Sheriff. 59 in custody; 7 were released; 10 waiting to get into Huber; 5 on home monitoring; 11 on Huber. Way over the per day prisoner boarding contract numbers.

Metropolitan Subscriber Agreement – controls how we will operate on their trunked network. Asking for recommendation on point of contact and signatory on page 6. Corporation Counsel has read the agreement. Pierce County is a user. Have to provide a certain level of training for those who will be using the system. Developing curriculum for that training. They are putting two control stations in Ellsworth, which is in the 800-mghz range. If we do not utilize these stations, we would not be able to talk with their agencies in Minnesota. Had to find a way that we could talk with Minnesota and these two stations were the answer to that problem. The amount of overtime needed to train individuals was discussed. They will provide the training and material, we will provide officer payment. Pierce County is the first county in Wisconsin to tie into a system such as this. Moved by Larson/Simones to recommend that Mike Knoll be appointed as a point of contact and Ron **Anderson** as signatory. Motion carried.

Knoll discussed the interoperability grant that had been awarded to the West Central Interoperability Alliance. Pierce County is a party in that consortium that includes 11 other counties and the Ho-Chunk nation.

Request for six portables and six radios was presented to the committee with the funds to come out of contingency. Radios are failing and there are no longer parts that can be used to fix them. Moved by Simones/Larson to send the recommendation to purchase six radios, six mobile radios and pay for changeover out of contingency to Finance. Motion carried.

Wireless 9-1-1 grant application was discussed. Knoll handed out a list of expenditures that will be needed to install system. New pieces of equipment to come out of 2006 budget. Try to get reimbursement dollars to offset costs. No guarantee that there will be any type of reimbursement. Dictaphone logger is expansion of existing system to record 9-1-1 calls. Bulberry mapping will be an interactive map of Pierce County. Smart CAD piece, front end to work with mapping, Teltronics – new switch that is needed to rebid cell call. Try to get back \$69,000.00 in expenditures that have already been spent through this granting process. Currently there are charges on cell phones that will go towards recurring monthly charge, but there is a 3-year sunset on this charge and then the costs will go back to the county and be included in the tax levy.

The Committee indicated that they were in favor of the direction that the grant application is taking and will support it at budget time. Moved by Simones/Larson to endorse the process and direction that this application process is taking. Motion carried.

It was discussed that people need to keep the pressure on state elected officials to try and extend the sunset for the monthly cell phone charges which revenue then helps to pay for the 9-1-1 wireless system.

Knoll informed the committee that in preparing for the installation of 9-1-1 wireless mapping, that they will be having different companies attend the Jail/Dispatch meeting. He invited all board members to attend the meeting, which will be held March 28, at 2:00 in EOC.

Next meeting set for April 12 at 4:45 p.m.

Moved by Simones/Kerr to adjourn meeting. Motion carried.

-

-

**Law Enforcement Committee Meeting**  
**Minutes**  
**April 12, 2005**

Meeting called to order at 4:45 p.m. by Chair Kucinski. Present were Barkla, Kucinski, Kerr, Anderson, Dzubay, Muhlhause, Gulbranson, Knoll, Sorenson. Simones arrived late. Larson was absent.

Moved by Barkla/Kerr to approve minutes from last meeting. Motion carried.

Request to move Sheriff's Department report and actions first. No objections.

Received \$18,225.93 from DNR for water patrol. Bills were handed out to the committee. Prisoner boarding is over contract amounts. It appears that prisoner boarding will be a problem area in 2005. 2004 approximate final figures were handed out. It appears at this time that the department came in close to target on the 2004 budget. 2005 budget to 3/30/05 was handed out. 19.9% at 25% of the year.

A drunk driving and seat belt violation grant was awarded to Pierce County for Oak Grove Township in the amount of approximately 11,000.00.

The Wireless E-911 grant has been completed and submitted. Will know the results by the end of June.

A TraCS granting opportunity has been received which allows for the County to apply for up to \$100,000.00 which would help to get terminals in all squad cars, along with software that would allow transmission of driver's license information and accident information electronically to the state and the Clerk of Court office. The Department is currently gathering information and would like to submit the completed grant by the deadline of April 29, 2005.

Sheriff requested that two part time individuals receive an increase in their hourly wage – Knutson to - \$11.15. Anderson was certified in 12/2004. Need to raise her wages as of the first of the year. Moved by Barkla/Simones to recommend Finance/Personnel to approve requests to increase wages for Knutson and Anderson to \$11.15 with Anderson's increase to be retroactive to the first of the year. Motion carried.

Moved by Simones/Barkla to approve application for TraCS grant for up to \$100,000.00.

Motion carried.

Coroner handed out past month's bills.

Coroner discussed Medical Examiner position proposal. She explained that this was an effort to secure a recommendation from the LEC either for or against the position of Medical Examiner. Qualifications for this position are the driving factor in the request for a medical examiner. With the position of Medical Examiner, the County has more control over qualifications and skill set required when they are looking for an employee, rather than having the position filled by an elected individual who may not have the necessary knowledge. Budgetary issues were laid out with regard to the next 5 years. Several neighboring counties have medical examiners. Statutory responsibilities are the same as for coroner, other than they need their own office and a locked records area. If unable to fill the position, Pierce County could contract with other counties. The position would need to be established before the filing date of the next election, which is **June 1, 2006**. It was requested that the exact details of the position be spelled out for members. Moved by Kerr/Simones to move along Medical Examiner position and to recommend to Finance/Personnel that this position be changed from Coroner to Medical Examiner and for that committee to look deeper into the issue and explore it. It was suggested to keep this item on the agenda for the next few months. Motion carried.

Sheriff informed the committee he has a prisoner in Texas. St. Croix and Pierce counties will split the costs of the transport, as he is wanted in both counties.

It was asked if the Commemorative Air Show 2004 made any reimbursement for services provided from the Sheriff's Department. Committee was informed they were not billed for services last year, as they didn't make any money. Kerr suggested that billing various organizations who have contracts with Pierce County should be part of the County's policy that they be billed.

Electronic monitoring/home detention was discussed. John Postle from Barron County is running his own home monitoring program now and has contacted Pierce County to see if they would be interested in utilizing his services. The committee was informed that Drug Court is working out pretty well. It was believed that there was a little more success with an individual when they get an assessment without an up front fee.

Set next meeting for May 16 at 4:45 p.m.

Moved by Barkla/Kerr to adjourn meeting. Motion carried.

-

-

## **Special Meeting of the Law Enforcement Committee and Human Services Committee**

**May 10, 2005**

Present were Grant, Kucinski, Barkla, Kerr, Simones, Suplick, Bicha, Purdy, Knoll, Gilles, Muhlhausen, O'Boyle, Wing, Holt, Rogers, and Mulhern.

Simones and Larson were absent.

Meeting called to order at 4:00 by Gilles.

Discuss and take action to establish and fund drug court program.

Barkla indicated that he was not happy with the process and that it was not going in normal order. He believed it should have gone through normal committees first and believed this was wasting time.

Human Services board had not talked about drug court coordinator. Americore position currently handling job duties, but contract will be up in August. This has not gone through either committee at this point.

Slaikeu gave brief overview of position. In 2004 they had received federal monies for training for drug court. Various individuals from other offices attended the training at 3 sites across the country. From discussions at training it was decided that the program needed a Drug Court coordinator. That's when Human Services recruited an Americore individual with a one- year contract that will expire in August. This individual works approximately 30 hours a week. It was the general consensus that Drug Court seems to be working in Pierce County. Currently there are 4 individuals in the program with 1 in the wings. They are looking at adding one individual per month to the program. Individuals spend 13 – 18 months in drug court, with contacts being weekly at first, then bi-weekly and then monthly. In order to be classified as a candidate, the individual must be facing felony charges drug charges or charges related to drug addiction. The candidate needs to look like a treatment candidate for addiction and if successful in drug court, the hope is that they would no longer be committing crimes. The committees were then advised of examples of successful candidates and how they have avoided prison time and are becoming productive members of society.

The question was asked if grant dollars were available? The group was advised that yes, there are grant funds available, but they need to find the time to pursue them. The need for a central person to coordinate minor problems, answer any questions with their staffing, and be the one central contact point for the program was stressed. It appeared that everybody is in favor of the drug court.

Moved by Kucinski/Barkla to establish take the Drug Court program off pilot status and create and fund a permanent Drug Court program. The committees were informed that for budget year 2005, \$52,000.00 was placed in contingency and \$15,000 has been used at the court's discretion for treatment services. That would leave \$37,000.00 left in contingency. Barkla indicated he had checked with Finance Director Brickner and she had informed him that \$55,000.00 had been placed in contingency and there was \$40,000.00 left. O'Boyle indicated it is additional work, but is impressed with the transformation of the individuals participating in the program. Judge Wing believes the program has not run long enough to determine if it is really a success or not, but does believe it is a good alternative. Sheriff Muhlhausen indicated it is a good program, but probably not for everyone, the selection process is very definitive, and it has added extra work for the department. He stressed that they need to make sure that the manpower is there to deal with the additional job duties that are presented with the program. Purdy believed Finance/Personnel should hear about the time being expended by other departments to work in the program. It was suggested that an accounting of what is being incurred by the different departments be itemized along with what the benefits of the drug court program actually are. It was stated that this is a long-term solution to recidivism. Motion carried.

Discuss and take action to establish a Drug Court Administrator. A loose draft of a Drug Court Administrator position and estimates as to the cost of creating the position were handed out to those present.

The question was asked, could we compare the job description with other counties? Currently there are no counties located nearby with a drug court program. It was suggested that there needs to be efforts made to check into grant monies. The committee was informed that the draft of the job description was discussed with the Drug Court team, which includes some individuals from the various departments.

Committee members were informed that they shouldn't base the position on always receiving grant monies. Grant money can be relied on as a bridge to a permanent position to be funded by the county. Clarification as to how much case management would need to be done was asked for. Currently there are 5 in the program, is there a scenario where we can estimate the numbers of cases could be handled without additional monies. 15 individuals is the maximum that can be handled by the Judge, which puts a limit on the drug court capacity. The committee was informed that there shouldn't be a need for more than one drug coordinator as long as there is one judge. Should the position require some sort of state certification? The committee was informed that they didn't want to over qualify position, making it difficult to find someone to fill it.

Sheriff's Department was allocated \$1,200.00 for drug testing and that amount will need to be increased in 2006.

With 5 clients, is there a need for a full time position? Kucinski informed committee how a full time position could be utilized. Coordinator could function at a high level. Would a 50% position be more economical? Community service or restorative justice could be funneled through this person, or possibly home monitoring through the drug court. A full- time person could assume other duties as they grow into them.

Sheriff's estimated inmate housing for 2005 at \$400,000.00, plus prisoner transport costs of \$75,000 - \$80,000.00.

Looking at a .6 position to begin in August. Discussion was had as to if a full time position is what should be considered to start with. Could they limp along without position until January when new budgets start? Independent contractor is a possibility, or should it be a union position.

Mulhern thanked the members of the drug team. He is certain this program is going to work. Public Defender's office indicated the Drug Coordinator is a necessity, an integral part of the drug court team.

Moved by Kerr/Rogers to establish position of .6 FTE Drug Court Coordinator and to forward to Finance/Personnel. The committee was informed that there is no shortage of clients. Sheriff clarified Judge Wing has done a good job working with these people. He also informed the committee that many people in jail are awaiting sentencing, which makes them ineligible for the program. Due to that fact, there may not be a lot of up front savings on boarding costs. The hope is that the program is making them better, thus they will not re-offend. Those in the drug court system may have been on Huber Law and taken from there to be on the program. Motion carried.

Moved by Barkla/Rogers to adjourn. Motion carried.

Meeting adjourned at 4:58 p.m.

-

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**  
**May 16, 2005**

Meeting called to order at 4:52 p.m.

Present were Kucinski, Barkla, Kerr, Anderson, Muhlhausen, Knoll, Gulbranson, Sorenson. Larson and Simones were absent.

Barkla/Kerr to approve minutes. Motion carried.

Kucinski explained he had talked to the Medical Examiner in St. Croix County and it was indicated they could possibly contract out services to Pierce County.

Sheriff handed out budgets to date and pointed out trouble areas. Training lots of part time people in the jail. There was mention made of recalls on Ford Vic squads. Jail door remodeling is close to being finished. Starting the "Click it or Ticket" campaign and alcohol enforcement grant in Oak Grove.

Thursday night a lightning strike hit the telephone switch in the courthouse causing major damage to the phone system and equipment of the Sheriff's Department. At least \$135,000.00 will need to be spent to repair the phone system. Radio equipment affecting the repeater systems was taken out. Those have been repaired and are back into normal operation. Dispatchers have used portable radios to keep communications running. Dispatchers could still talk to all emergency services. However, the Sheriff's Department did lose 9-1-1 services. Those were channeled through St. Croix County. Knoll informed the committee that the NEC people confirmed telephone entry of the lightning strike. Knoll informed the committee that the Sheriff's Department has damage control, and backs up all data. The network design is good and there is the ability to back up their information on the network, which is backed up nightly. Various agencies have agreed to come in and survey current equipment to see if there are things that can be done to mitigate future damages.

Discussion regarding contracting for prisoner transports was had. The question was asked if there was a way to get a handle on overtime. Could non-union full time people be used for transports? It was addressed at contract time before. The overtime issue is quite large. Dunn County has an example of an alternate way to deal with transport of prisoners. Could the Sheriff look into it and give a report? St. Croix County has a non-union person doing that job. They receive no benefits and they contract out their services. The Sheriff was asked to check with other County Administrators and Sheriff's on this subject. Kucinski asked if there are there any retired individuals who might be interested, or possibly ex-

probation officers.

Sheriff believed overtime was used mostly in filling shifts in patrol and dispatch. Part time employees are in the squads on weekends. Part time individuals are used in Dispatch. For extended absences it has been negotiated into prior contracts that part time can be utilized. Sheriff Muhlhausen was asked to report back to the committee next month on this issue.

Should forgiving amounts charged to special events come before the committee? Should they charge for events if big enough or different enough from normal duties? Are there certain events every year that could be charged something, fairly? Fair is yearly and they pay for officer coverage. Sheriff's Department doesn't generally charge villages or cities for extra officer coverage. Sheriff's department duties at the air show include peacekeeping, crowd control, traffic control, communications, etc. Civil Patrol will have some of their personnel on hand, but they can't take any police action.

A Home Monitoring report was handed out to committee members. As high as six at one time, 3 out now, 14 since 1/1/04, one who violated and was taken off home monitoring. Sheriff has had a lot of requests to be placed on Home Detention that he has denied on 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> time OWI individuals. Kucinski explained to the committee that there are other counties where they just do all jail time on home monitoring such as 2, 3, and 4<sup>th</sup> OWI, along with those who have disabilities, a lot of women, etc. No jail time, just straight home monitoring.

Sheriff indicated a state law has been passed with regard to the sale of ephedrine products. Lawrence informed Kucinski two weeks ago that he didn't believe that the county needed a separate one. Barkla indicated that he believed there was a grave discourtesy to LEC by Corporation Counsel in not reporting back in a more timely way on this issue. This item was discussed twice at county board level. Kerr indicated you can never count on legislation to get through and believed this should be action taken at Finance/Personnel. He believed it was disrespectful that no action was ever taken and the committee was never informed of any action. Kerr indicated he will bring this up at Finance/Personnel.

Polk County has been awarded \$300,000, having to do with illegal drugs, but St. Croix and Pierce may not be included, even though they are part of the drug unit. Sheriff will be checking into that.

Law Enforcement goals: Kucinski suggested a possible goal could be how much time and money is put into drug court efforts. Sheriff believes drug court is important. He has asked for a Huber Law Officer to do more follow up, along with home monitoring program. This person could also coordinate community service work. With the Huber program they find them routinely not at the job site. He indicated he needs more personnel because there are a lot more prisoners, a lot more problems, pseudo day reporting, and there comes a point at which more services cannot be offered without adding more staff. Kerr indicated he has not seen this listed on goals. He indicated he would like personnel plans and department goals for as far out as 2010, 2015, etc. Not just 2005. He would like priorities on future goals. Wants to understand where things are going so they can also prioritize where county funds should go first. Communication process is important.

Kucinski would like the Sheriff's department to explore all possibilities for housing prisoners so when people ask about building a jail, they can explain that all opportunities have been exhausted and if they can explain it to the public that all opportunities have been utilized, then a jail is the final option. Kucinski indicated he would like to see more ideas looked at. Kerr asked if there should be more training of managers in these types of things so planning could be better utilized. He thought that possibly the vetch could come on site and teach those skills. He indicated that if you have things laid out well, when changes happen, a new focus can be handled easier.

Barkla thought there was good candid discussion of both management and board members.

Sheriff indicated he currently has some people to do some volunteer classes, but there is no room for anything extra. Don't have the room to do that in this facility. Sheriff's Department is and continues to try to set goals but believes that many things are hamstrung by budget and board members.

Kucinski suggested looking at having off site locations for classes.

Barkla asked about past issues about an education grant and off site locations for classes.

Set next meeting for June 7, 2005 at 4:45 p.m.

Moved by Kerr/Kucinski to adjourn. Motion carried.

Meeting adjourned at 6:30 p.m.

-

-

## **LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**June 7, 2005**

Meeting called to order at 4:45 p.m. Present were Anderson, Kucinski, Barkla, Kerr, Gulbranson, Knoll, and Muhlhausen. Larson arrived late. Simones was absent.

Motion to approve minutes of last meeting. Discussion was had as to what Kerr believed were two different sets of minutes. It appeared he had received a set of minutes that were missing a page. Which should they approve? Sjostrom indicated that there must have been a mistake made. Could they not approve the most complete minutes? Discussion was had as to taping of the meeting to get exact minutes. Kerr was uncomfortable with continuing the meeting because issues that were in the minutes that were not approved were on this agenda.

Moved by Kerr/ Barkla to take a five-minute break. Motion carried.

Meeting came back to order at 5:16 p.m. Same members were present. Still in the process of approval of minutes of last meeting.

Barkla /Kerr moved to defer action on minutes until a discussion can be had to discuss the minutes in closed session. Need to check to see if closed session is appropriate for this type of action. Motion carried.

It was the feelings of some not to continue with the agenda. Discussion was had as to which items could be discussed without having approved minutes. The closed session agenda item could be continued with. It was also suggested that another meeting for this issue be held. Committee questioned as to when does grant information need to be acted on. Finance would need to be involved. Moved by Kerr/ Barkla to take up closed session item and interoperability grant. Motion withdrawn. Committee was informed they would need to take some type of action on each item.

Medical Examiner position agenda item was addressed. Moved by Kerr/Barkla to defer action on this item. Motion carried.

Sheriff informed the committee that the Boat patrol was requesting reimbursement from the DNR in the amount of \$4,914.76 and \$2,546.91 for ATV patrol Discussion was had as to the possibility of having classes taught by volunteers.

The Meth bill was signed today by Governor Doyle in Hudson. Discussion was had as to sending a letter to ask if they are going to provide funding. Is this an unfunded mandate? Sheriff indicated he had been informed they are looking at trying to find money for treatment. The treatment centers currently are overloaded. Certain types work and certain types don't.

Prisoner transport. Sheriff sent out requests to all 72 Sheriffs and received responses back from 11 of them. He believed this was rather inconclusive and will try again to garner more responses. Currently he knows of no retired officers who would be available to do transports. Most of the part time employees are young people with other jobs and don't have the time to do transports. Sheriff indicated he would need to cultivate more part time officers to find someone with the time to transport. The question was asked as to if they need law enforcement qualifications. To be a private contractor they have to have their own equipment. Need to look at private contractor more closely as they are not direct employees and they are not under the department's control as much as would be liked. Sheriff indicated he would do more follow up.

Sheriff Muhlhausen updated the committee on the \$300,000.00 Polk County was applying for. Congressman Obie's office is trying to see if through a special project Polk County could receive the money, but it is not money meant for the drug unit.

Goals: Sheriff informed the committee he was working on goals. When putting together this year's budget, he will look to see what direction the county is going, and that will give him a better understanding as to which direction the department will go. He has changed directions in the needs of additional officers. He is working towards a departmental plan. Drug investigations are really important, as are other positions in the department.

Some of the various accomplishments of the officers for the past month were discussed. K-9 Unit has graduated; main expense was officers time and travel. Training was gratis.

Knoll indicated a smaller electrical event happened today, which affected some equipment. There are some things that can be done to try to mitigate some future electrical problems. Insurance replaces like equipment, will it cover upgrades is something that needs to be determined yet.

Moved by Barkla/Kerr to convene into closed session pursuant to §19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Employee performance matter. Roll call vote unanimous. Motion carried.

Moved by Kerr/Barkla to return to open session. Roll call vote unanimous. Motion carried. No action taken.

WCIO grant from Knoll was handed out. Study is completed with four recommendations that would cost 1 to 1.2 million dollars. Grant could cover 75 % of that. \$14,000 would be Pierce County's share.

If we choose to become a member the grant request needs to be completed by July 15. Where does \$14,710.00 come from? Need to create a mechanism to generate funds for this project. Pierce County has completed some of the things necessary. Money needs to be there by mid-November. But if an extension is granted, could be rolled into 2006 budget. Larson indicated he thought it would be best to let other agencies try out the new technology first to try to work out the kinks. We have old radios in the field. \$15,000 would buy us a minimum of 3 more radios and believes that is more of a priority for the \$15,000.00. Larson believed it would be better to wait and leave this issue for a later date when technology may have been improved.

Moved by Barkla/Larson to move to accept report and take no action. Motion carried.

Sheriff Muhlhausen commended Lt. Knoll on the fine job he does in the communications area and the committee also gave their commendation.

Part time employee wages: Moved by Barkla/ Kucinski to defer action on this item. Sheriff explained to the committee the individuals he was referring to in this agenda were Lucente, Radmer, Baillargeon, Peterson and he was asking for them to go to the top of part time employees pay scale as they are all certified officers. Discussion was had as to if the current wage scale for part time officers is competitive or not. Motion fails due to lack of support.

Moved by Larson/Barkla to recommend to Finance that the following individuals be placed at the top of the part time wage scale, which is \$11.15. Robert Lucente, Jessie Peterson, Bruce Baillargeon, Michael Radmer. Motion carried.

Drug Court Coordinator position: Motion by Barkla/Larson to defer action on this item. Barkla informed the committee of the recent progress in the creation of the position with decisions yet to be made as to who will supervise the position, will it be in the union, etc. Motion carried.

Moved by Larson/ to coordinate setting meeting minutes issue at a later time. Motion withdrawn by Larson. It was decided they could set a meeting without a motion and Chair Kucinski will be following up with that.

Set next regular meeting for July 18, 2005 at 4:45 p.m.

Moved by Larson/Barkla to adjourn meeting. Motion carried.

Meeting adjourned at 6:55 p.m.

-

-

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**July 18 2005**

**Meeting called to order at 4:55 p.m. by Vice Chair Barkla.**

**Present were Anderson, Simones, Barkla, Larson, Muhlhausen, Knoll, Sorenson, and Slaikeu. Kerr was absent. Kucinski arrived late.**

**Moved by Larson/Simones to approve minutes of last meeting. Motion carried.**

**Discussion was had regarding the composition of Drug Court standing committee. It had been suggested that it be a 3-person committee. 2 of the members should be board members and the third person a citizen member. Determining the type of background each would have is open. It was indicated that there are many varied backgrounds that could function in this role. Discussion was had as to board members being one from the Human Services Board and one from Law Enforcement Committee. Mandatory participation or serving by appointment was discussed. It was suggested that the Drug Court committee would not have to meet monthly, possibly they could meet quarterly or as necessary. Moved by Simones/Larson that they have the county board chair appoint 3 members to the Drug Court standing committee, 2 being county board members and the third one being a citizen member. Motion carried.**

**Discussion was had with regard to the salary for Drug Court Coordinator. Previous suggestions had been to hire the person as a**

limited term employee beginning August 15 up to 12/31/05 working at .6 time. It was estimated that would cost approximately \$8,000.00, there are no benefits and the hourly rate would be set at the Social Worker I scale. They will be keeping on the same person currently holding the position. They will also be asking for permission to have funds transferred from fund that had been set aside for drug court through the end of 2005. The biggest cost for the program has been the drug tests. Judge believes he can handle no more than 15 participants in the program. Each participant is in the program approximately for 12 – 16 months. Kucinski suggested that people should go to government representatives to see if they can help with funding as this program is acting as probation did many years ago. Moved by Larson/Simones to fund Limited Term Employee position from 8/15 to 12/31/05 at .6 time with no benefits. Motion carried.

Moved by Simones/Larson to vacate the agenda item of Union/ Independent Contractor with regard to the new Drug Court Coordinator position. Motion carried.

With regard to the Medical Examiner position, County Board Chair Anderson indicated this item was on the next County Board agenda. Pepin County is looking at cost sharing with the medical examiner position. Moved by Simones/Kucinski to vacate action on Medical Examiner position.

Sheriff presented his report.

Sheriff handed out his budget to the end of June. Worked with another agency from out of state and incurred an investigative bill. Minnesota BCA will be sharing in the cost of that bill.

Sheriff summarized findings on part time transport officers. All the

**counties have to offer to full time first, and anything after that goes to part time. Average wage was \$13.61 to a high of \$16.10. Of the 7 counties surveyed, only two do not use part time for transport, although all the officers are sworn, 4 counties are armed and one county had no response. The caveat to that was that they only use those people to transport people to court, juvenile work or chapters. They use two part time officers together, not one alone.**

**For prisoner transports on extradition, three counties use a private firm. Others use the U.S. Marshalls, which usually charge around \$2,000.00 or Transcor America, which charges \$2.00 per mile. Kucinski indicated he would do some follow up on the issues -how much money are they making and how did the Unions let them do that.**

**Overhead garage doors need to be installed and they were requesting to have monies come out of jail remodeling fund. Two bids were submitted with Quality Overhead submitting a bid and a lower bid of \$3,472.00 from Overhead Garage door. Moved by Larson/Simones to accept lower bid and take the funds from jail remodeling fund. Motion carried.**

**Slop Sink/faucets for kitchen to be placed in bathroom for kitchen - \$800.00. Moved by Simones/Larson to approve installation of slop sink/faucets and for funds to come out of jail remodeling fund.**

**Sheriff presented the committee with information regarding the new positions requested for 2006.**

**Discussion was had as to the requests for new personnel. The question was asked as far as jail staffing - could the genders be split and send all females off site? Sheriff explained his department is still responsible to**

**hold the prisoner, what do you do if no other county wants them? Pierce County Sheriff Department has pledged to the court it would support Huber law privileges, so if females would be pushed off site somewhere, it would make it harder for them to find a job, hard to visit with family members. County is mandated to have a receiving point for prisoners. With regard to requests for new Personnel, Sheriff prioritized: First: Jail/Dispatch, Second: Drug Investigator, Third: Patrol, leaving the Sgt. Promotions out of the equation due to the small amount of funds necessary for those.**

**The question was asked if the DARE program could be cut. Sheriff indicated he would have a DARE program. He indicated there is a great deal of support from schools and parents on it.**

**Discussion was had with regard to setting up a special meeting for request for new personnel. Moved by Kucinski/ Simones to defer action on new personnel until regular August 8 meeting at 4:45 p.m. Motion carried.**

**Moved by Kusincki/Simones to adjourn. Motion carried.**

**Meeting adjourned at 6:50 p.m.**

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**  
**Monday, August 8, 2005**

Present were Kerr, Anderson, Kucinski, Claflin, Kucinski, Feuerhelm, Barkla, Kephart; Larson, Simones arrived late. Muhlhausen, Knoll and Gulbranson arrived later. Public attendees were Bill Brookshaw, Wess Halverson, and John Kruk.

Moved by Barkla/Kucinski to approve minutes of last meeting with the following modification: *Moved by Simones/Larson to approve installation of slop sink/faucets and for funds to come out of jail remodeling fund.* “**Motion carried**”. Motion carried. Kerr abstained.

Increase of hours in Register in Probate and Clerk of Court was moved up on the agenda.

Register in Probate gave history of position starting at an 8-hour base, but then was adjusted to 7-hour base. She indicated she has requested in the past to have position increased to 8-hour base. Discussion was had as to the possibility of any department savings that could cover the position. Register in Probate explained that she cannot gain extra income from increased fees as they are set by statutes. Job duties and future duties were explained to the committee. Believes job duties have increased greatly since the position was decreased in hours in 1996. Question was asked if positions could be worked out cooperatively between Clerk of Court and Register in Probate office. Clerk of Court believed cross training would be prohibitive. How to change fees at the state level was explored.

Moved by Barkla/Simones to increase deputy’s hours to an 8-hour base for Register in Probate’s office. Motion carried.

Register in Probate was asked to track hours over 40 and to get a total of unpaid fees outstanding.

Discussion was had as to the possibility of collecting fees and having someone work at the collection of fees. Administrative Coordinator informed the committee he had worked at another county where there was a position shared by other counties. It was set up with a grant and proved it’s own worth. Collection agencies were also discussed.

Clerks have been using a tax intercept program. Would need board approval to get into the program and is labor intensive to get set up.

Clerk of Court: Request to increase 3 positions to 8 hours. Caseload has already gone up by 300 this year; mostly in the area of criminal traffic; criminal felonies, and small claims. Each of these positions

covers the other positions too. Predicted up 500 more cases if the current trend continues. 3 hours per day would help in the workday tremendously. Clerk of Court was requested to prioritize the top two positions she would like to have extended and she indicated she would choose the criminal and criminal traffic positions. She indicated she receives some aid from the state and is reimbursed for GAL fees. Percentage of unpaid fees was discussed. Community service is done through her office, but she does not have enough time to act as community service coordinator. Costs for additional hours were estimated to be roughly \$3,000.00 per person, approximately \$10,000.00.

Moved by Kerr/ Barkla to go to Finance/Personnel with a break down of expenses to be calculated and documented. Motion withdrawn.

Moved by Larson/Simones to recommend to Finance/Personnel to approve the two most needed positions with a break down of expenses to be calculated and proper documentation forwarded. Motion carried.

Sheriff's Department presented requests for new personnel. 2 Jailer/Dispatchers; 1 Sergeant promotion in Jail/Dispatch; 1 drug investigator; 1 patrol; 1 patrol Sergeant to be promoted from within.

Ambulance personnel were in attendance in support of Jail/Dispatch, Pierce County EMS. Emergency Medical Dispatching cannot be done without additional help in Dispatch Center. EMS personnel informed the committee that they believe as the community grows; Emergency Medical Dispatching would benefit all citizens. Emergency Medical Dispatch is designed to give EMS pre-arrival medical instructions and life saving techniques. River Falls Ambulance and River Falls First Responders are requesting EMD. All counties in metro area are doing it, in Wisconsin; basically the larger metro areas have implemented the program. Counties known to have some type of emergency medical dispatching are Barron and Burnett. EMS personnel informed the committee that the River Falls and Ellsworth ambulance call volumes are up.

Ambulance members were commended for the fine work they do for the community. The committee was informed Barron County is using the Klausen system, which is copyrighted. Dispatchers must be trained and annual certification must be met. To have a successful program there needs to be a doctor who would donate time, because the department does not have the money to pay the doctors for their time.

When a medical call would come in to Dispatch, that Dispatcher is dedicated to that call to its resolution. There needs to be another set of hands in Dispatch to handle the other duties and calls that come in. Recurring costs of the program were discussed.

Sheriff was again asked to prioritize the positions requested: 1: Jail/Dispatch/ 2: Drug Investigator; 3 - Patrol, leaving the Sgt. Promotions intact. Emergency calls to Sheriff department have had occasions when they have been stacking up. All positions being requested are important to the Department. Kucinski wanted to take a look at how more arrests in the Jail would affect costs for other departments

in the county.

Moved by Larson/Simones to forward to Personnel/Finance recommendation for approval for 2 Dispatcher/Jailers and 1 Drug officer. Discussion was had with regard to all positions. Barkla called the question. 3 aye - 2 no. Motion carried.

Discussion was had with regard to the promotions. Barkla asked that it be noted he would like Finance/Personnel to look at the two Sgt. Promotions request.

Moved by Barkla/Kerr to convene into closed session pursuant to §19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Employee performance matter. Voice call was taken. Unanimous. Closed session began at 6:40 p.m. Moved by Barkla/Kerr to return to open session. Voice call was taken. Unanimous. Committee convened back into open session at 7:10 p.m. No action was taken.

Committee was updated on the adoption of the Medical Examiner position.

9-1-1 Wireless project numbers were handed out and an update was given to the Committee. Summary of expenses was handed out. No response from the State of Wisconsin as to the status of the grant that was to be awarded at the end of June. \$60,000.00 had been placed in the budget this year. Telephone switch has to be replaced which pushed up costs. Why do we have to do this? Wireless 9-1-1 has to be offered by federal mandate. Wisconsin has suggested that the counties need to provide this service. Moved by Kerr/Simones to defer action on this item. Motion carried.

Set next meeting for September 13, 2005 at 4:30 p.m.

Moved by Kerr/Simones to adjourn meeting.

Meeting adjourned at 7:30 p.m.

-

**Pierce County**  
**Joint law enforcement / Information Services Committee**  
**Minutes**  
**August 29, 2005**

**Pierce County Office Building – Multi Use Room**

- Call to Order            Jeff Olson called the meeting to order at 7:35 a.m.
- Roll Call                 Committee members present were Rod Rommel, Jeff Olson, Leo Simones, Art Gallardo Johnson, and John Kucinski. Others present were Janet Huppert, Curt Kephart, Mike Knoll and Gary Brown.
- Communications  
Feasibility Study        John Kucinski asked that a joint meeting be set up between the Law Enforcement and Information Services Committees. The purpose of this meeting is to make a recommendation for possible funding for the proposed Polk, St. Croix, and Pierce County Communications feasibility study. Mike Knoll presented the proposed feasibility study. Polk County has just approved spending up to \$6 million on a 2 way communication system. St. Croix County is looking at upgrading their current system. During this process they received a quote of \$66,000 for a study that would look at what all three counties have. If all three went in on this study the cost would be evenly split. This is not an engineering study and it is not a consolidation project. At this point UW-RF is interested but has no money marked for this project. A couple of meetings have already been held and Polk County hasn't attended any of them so there doesn't seem to be an interest from them on this study.
- Kucinski made a motion not to finance this Communications feasibility study with Polk and St. Croix Counties. Rommel seconded the motion. Motion passed.
- The committee felt that letters should be sent to our State legislators encouraging them to explore a state wide trunking solution. Pierce County is very interested in continuing to cooperate with other counties and the state to pursue this project and feel the project is very worthwhile but financially it doesn't work for us at this time in light of other financial commitments we have.
- Adjournment            Rommel moved, Gallardo Johnson seconded the meeting be adjourned at 8:35 a.m. Motion carried.

Janet Huppert, Recorder

---

## **LAW ENFORCEMENT COMMITTEE MEETING MINUTES**

**Tuesday, September 13, 2005**

Meeting called to order at 4:30 p.m. by Chair Kucinski. Present were Kucinski, Barkla, Kerr, Feuerhelm, Claflin, Purdy, Kephart, Muhlhausen, Knoll, Gulbranson, Sorenson; Simones arrived late; Dzubay arrived late. Larson was absent.

Moved by Barkla/ Kerr to move closed session item down on the agenda until last and let other issues come first. Motion carried.

Moved by Barkla/Kerr to approve August 8, 2005 meeting minutes and to hold May minutes in abeyance. Motion carried.

Coroner was not present as they came to her agenda item, but the committee had been informed she would be late.

Register in Probate presented her proposed budget for 2006. Register in Probate was thanked for a good job done on the budget. Moved by Barkla/Kerr to adopt proposed budget as presented. Motion carried.

Clerk of Court presented her proposed budget for 2006. Moved by Barkla/Kerr to approve proposed budget as presented. Justification for new shelves was given to the committee. Would like more detailed information for justification for Finance. Motion carried.

District Attorney presented proposed budget for 2006. Explanations of increases were given. Moved by Barkla/Kerr to approve proposed budget as presented. Motion carried.

Sheriff handed out a letter to committee from the Prescott Ambulance. Prescott ambulance commended the Dispatchers/Jailers on the good job they do in difficult situations.

Sheriff presented 2006 proposed budget. Discussion of line items that had increased was had. Overtime was discussed. Reasons for overtime were detailed for the committee. Use of temporary employees was explained. The committee was given information as to the use of temporary hours and summary of overtime categories. Ways to cut overtime was discussed.

Coroner Dzubay arrived. Moved by Barkla/Simones to take Coroner agenda item out of order. Motion carried.

Coroner presented her 2006 proposed budget. Explanation of increase in budget was explained. Moved by Barkla/Simones to approve proposed budget as presented. Motion carried.

Moved back to Sheriff budget. Discussion was had as to qualification shoots. As far as drug investigation position, some money is paid to the department towards the drug program. The Byrne grant may be down this year, which would result in lower revenue for the department. Discussion as to how drug officer hours are worked was discussed. The question was asked if any new equipment could be delayed until next year. Sheriff indicated that he had cut equipment down to what was essential. A short break was taken.

Committee reconvened.

Discussion was had as to utilization of water patrol. Is it a necessity to have two patrol officers on the water? An explanation of the Motorola contract increase was given to the committee. Due to warranty wearing off backbone of communications system and console equipment, it is necessary to pay full service contract price in 2006.

Moved by Kerr to approve proposed 2006 budget as presented. Kerr withdraws motion. Barkla thanked the Department for all the work that was done on the proposed budget. Moved by Barkla/ Kerr to cut the proposed budget by 2% = \$98,598.00. The committee asked if there were any programs that could be reduced or cut. Knoll explained the Wireless 9-1-1 project is in 2006 planning as a special project. Kerr called the question. 3 aye – 1 no. Motion carried.

Can students be charged for taking recreation safety classes, more than the DNR is mandating now? Discussion was had as to the cost and revenue generated for these classes. Proactive programs that the department currently has were discussed. Barkla believed they were very valuable programs and should be continued. Moved by Barkla/Simones to continue to support the Sheriff's Department in ATV training, boat safety and snowmobile safety training. Motion carried.

WCIA grant award was discussed. Pierce County would have to pay match money of \$20,000 to \$27,000.00. Emergency Management voted to support up to \$27,084.38 in this project and to recommend it go to Finance. If any other counties drop out of the consortium it will raise the cost of each county's share. Moved by Simones/Barkla that Law Enforcement Committee support the WCIA grant award as forwarded by Emergency Government to Finance. Motion carried.

Set special meeting for September 27 at 4:30 p.m.; set October meeting for October 11 at 4:30 p.m.

Moved by Barkla/Simones to defer action on closed session item. Motion carried.

Moved by Barkla/Simones to adjourn. Motion carried.

Meeting adjourned.

Respectfully submitted, Kim J. Sjostrom, Official Recorder

-

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES**  
**Tuesday October 11, 2005**

Meeting called to order at 4:38 p.m. by Chair Kucinski. Present were Barkla, Kerr, Kucinski, Simones, Larson, Anderson, Schilling, Muhlhausen, Knoll, Gulbranson, Kephart and Sorenson. Also present was Pierce County resident, Jim Gumbusky.

The agenda was reviewed. Moved by Kerr/Barkla to move closed session item #1 to last item of the agenda. Motion carried.

Moved by Kerr/Barkla to move approval of May 16 minutes to after closed session item. Motion carried.

Moved by Barkla/Simones to approve minutes of September 13, 2005 meeting. Motion carried.

Sheriff report: Installed new doors and locks in the front sally port of the Jail. One of the new locks in the jail failed and has to be sent in for warranty work, so a new one was purchased to facilitate making the lock work and the other will be used as a spare. The question was asked as to if we fill Pepin and Dunn County jails first since we are under contract with them. Sheriff indicated he did and that the Jail population fluctuates.

Moved by Kerr/Barkla to table 2006 budget item. Motion carried.

State of Wisconsin State Patrol Tower Agreement. Lt. Knoll handed out issues and benefits of project. The Wis. DOT and Pierce County are negotiating entering into a cooperative agreement to construct a new radio tower at the Prescott remote site. Permission has been obtained from the Town of Clifton to replace the tower. The current tower would be replaced with a 180' monopole and conforms to all restrictions and guidelines of the scenic waterway. The question was asked if this item should be deferred to next meeting. This project has been on-going for over a year. A decision within the next two months would be helpful. Moved by Kerr/ Larson to defer this item to the next meeting as a closed session item. Motion carried.

Moved by Barkla/Kerr to un-table discussion of 2006 budget. Motion carried.

Discussion of 2006 budget was had. No radio funds are being held in contingency for 2006. 911 Wireless project and placement of funds in contingency were discussed. There is the possibility of receiving grant money for this project. \$227,272 is being requested to be placed in contingency due to

the fact that pending grant awards are unknown. The total amount requested on the original grant application was over \$300,000.00. How does Minnesota fund this project? The committee was informed that charges are included on monthly phone bills in Minnesota. Members of the Sheriff's Department have requested various legislative representatives to put charges on monthly phone bills, thus creating a continuous pool from which to draw funds from so future equipment could be replaced without additional costs being levied on the county. Chair Kucinski requested that a letter be drafted on behalf of the LEC members to be sent to legislatures requesting them to find ways to acquire funding for local PSAPs.

Kerr indicated that the Sheriff's budget has increased 2.36% from last year's budget. Committee was informed that the growth factor for the county is 3.411.

Discussion as to the use of part time employees was discussed. Sheriff indicated he doesn't mind using part time employees if they are qualified. Question was asked if part time wages were higher, would it be possible some of the part timers would be more inclined to stay with the department rather than moving on to higher wages. Could you have a part time person employed at full wages, but no benefits? Explanation as to how part time employees are utilized was discussed along with the restrictions per contract.

Discussion was had on how was the budget going to be met. What solutions will be used? Can't clerical/ deputy staff be filled with clerical only positions? Committee was informed that these positions are utilized in doing transports, Dispatch and take prisoners to court.

Moved by Simones/ Barkla to approve 2006 proposed budget. Motion carried.

Moved by Kerr/Barkla to have 5-minute recess. Motion carried. Meeting recessed at 6:20 p.m. Meeting reconvened at 6:25 p.m.

TRACS project grant award was discussed. Pierce County was awarded \$45,000.00. It involves E-citation and e-crash programs within Pierce County. There is no match money required with this grant. It will run on some laptops in squads now. The original grant application requested \$100,000 in phase I. This \$45,000.00 award is not enough money to do what had originally been proposed in Phase I, but it is believed we can selectively phase into this. There is the potential for additional grant money to be available in the future, but it is not clear what award amounts would be. Lt. Knoll indicated he has contacted the various county agencies involved in the original grant application to inform them of the grant award. Currently the laptops are on a 3-5 year cycle. Some police department cars received laptops from a Homeland Security grant, thus reducing the number of new laptops to be purchased. The downside to this would be running two systems for a period of time and it is unclear how long dual submission systems would be running. Officers receiving the equipment and software would go paperless and wireless. Knoll indicated this is a totally new direction for the future. The benefits for going forward with this grant would be ease of system use for submissions, less paper handling, and less keying.

Moved by Kerr/Barkla to accept TraCS grant award in the amount of \$45,000.00 after Corporation Counsel, County Board Chair, Law Enforcement Committee Chair or Vice Chair, Administrative Coordinator and Lt. Knoll all review the grant award to make sure there are no future obligations tied to acceptance of this grant award. Motion carried.

Next meeting set for November 14 at 7:30 a.m.

Chair Anderson indicated that if the closed session was to be about an employee that the name of the employee should be included in the closed session language. He indicated he would not be participating in the closed session.

Moved by Barkla/Kerr to convene into closed session pursuant to §19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Employee performance matter. Roll call vote was taken. Kerr – yes; Simones – abstained; Larson – abstained; Barkla – Yes, Kucinski – yes. Motion carried.

Moved by Barkla/Kerr to reconvene into open session. Roll call vote taken – unanimous. Motion carried.

Moved by Simones/Barkla to approve the three-page minutes of the May 16, 2005 meeting. Motion carried.

Moved by Barkla/Kerr to adjourn. Motion carried.

Meeting adjourned at 7:00 p.m.

Respectfully submitted, Kim J. Sjostrom, Official Recorder

-

-

Law Enforcement Committee Meeting  
November 14, 2005

Present were Simones, Kerr, Sorenson, Muhlhausen, Lawrence, Gulbranson, Kephart, Knoll, Morris, O'Boyle, and from Goodhue County, County Board Member Seifert and Administrator Hamilton. Absent were Kucinski, Barkla and Larson.

Kerr excused himself at 7:45 a.m.

Due to lack of quorum, no meeting was held.

-

-

**LAW ENFORCEMENT COMMITTEE MEETING MINUTES  
DECEMBER 6, 2005**

Meeting called to order at 5:00 p.m. by Chair Kucinski.

Present were Larson, Kucinski, Barkla, Kerr, Anderson, Muhlhausen, Gulbranson, Knoll, and Sorenson. Simones and Kephart arrived late.

Moved by Barkla/Larson to approve October 11, 2005 minutes. Motion carried.

Kerr requested that approval of the agenda be placed on each forthcoming agenda.

Sheriff handed out information on level-3 sex offender who is moving to Ellsworth. Informed committee of public meeting that was to be held. He also informed the committee that he held a Staff meeting October to discuss 2005, 2006 budget issues and procedures. He will be holding a department wide meeting in early 2006 to discuss strategies, budget issues, etc. He informed the committee of various departmental vehicle accidents that occurred in the previous month. K-9 training is going well. However, K-9 Packer was slightly injured and out of commission of a short time, and needed stitches. Training is on going at the present time.

Mid-December the new employee position created at the beginning of 2005 will be added to the patrol schedule. The annual jail inspection was completed. Staff is conducting business of the jail very efficiently and received good marks, however the building is deficient.

Sheriff Muhlhausen indicated he and the Chief Deputy would soon be attending Badger Sheriffs management training in Eau Claire in December.

Village of Bay City has approached Sheriff about adding law enforcement coverage to their area. Due to budget restraints they cannot afford to pay a full-time officer, so they are exploring the possibility of have a part-time officer work for them. Discussion so far indicates they will pay for wages and gas and the Sheriff Department will provide the squad, supplies, support staff and records management.

Motion made by Kerr/Larson to go into closed session pursuant to Sec. 19.85(1)(e) Wis.

Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of discussing Prescott Tower site agreement. Roll call was taken - Kerr, yes; Simones, yes; Larson, yes; Barkla, yes; Kucinski yes. Committee convened into closed session.

Moved by Kerr/Simones to return to open session. Motion carried. No action was taken.

Ordinances presented were discussed. Moved by Barkla/Simones to approve adoption of ordinances as presented; Disorderly Conduct with a Motor Vehicle Ordinance; Alcoholic Beverages Prohibited on Pierce County Fairgrounds ordinance; and to amend Chapter 1 Article IV Citations, Section 1-29 of the Pierce County Code - Cash Deposits and Assessments - to Add Deposit for Section 142-20 Pierce County Code Regarding Possession of Alcoholic Beverages on Pierce County Fairgrounds. Motion carried.

911 Wireless timeline was handed out by Knoll. The first three years 2006, 2007 and 2008 expenditures are fairly specific. Pierce County was awarded \$224,334.95 under wireless 9-1-1 grant from the Wisconsin Public Service Commission. Knoll informed the committee the grant award could change if project expenditures change. Included in this award is 30 months of reimbursement for network costs. There is an appeal award window for the amount of grant monies awarded, but after reviewing the grant parameters he does not believe there would be any point to an appeal. Discussion was had as to trying to change existing 9-1-1 wireless legislation. Should the federal level of government be included in efforts to change the existing wireless law? It is important to contact government officials as individuals. Kucinski is preparing various letters to send to government representatives. Moved by Barkla/Simones to approve 1, 3 and 4 of Wireless project summary as presented. (See the end of minutes for 9-1-1 wireless project summary memo.) Knoll pointed out that the grant awarded was short approximately \$68,000.00 for total project. With project expenses you could start to see the shortage occur in 2007 when ortho photography starts. Committee was advised that 2007 budget year is going to be difficult and funding may be short. Knoll indicated the Telcos must be notified six months ahead of time before the wireless 9-1-1 project begins which means that for every month of inaction, this moves the project start date back one month. Various outlets for Ortho photography were discussed. After this discussion vote was taken and motion was carried.

St. Croix Valley Drug Task force includes Pierce County, St Croix County and Polk

County. Committee was informed of the past history of the drug task force. It is Pierce County's turn to disburse funds. Investigator Waltz has been appointed Director. Over the past several years grant funds have been awarded to the task force, however this year they were awarded \$0.00. Through efforts of another county there is some other funding that may come through to help cover the shortage in grant funds. Pierce will retain the funds and the task force members will approve disbursement for expenditures. Sheriff informed the committee he wanted to have a separate line item created for the drug funds to be disbursed from. Previously the drug task force funds were used to pay the wages for a District Attorney dedicated to trying drug cases and also for purchase equipment. Moved by Kerr/Larson to create a special account for Drug Task force money to be used as a custodian for St. Croix Valley drug task force funds. Motion carried.

Contracted prisoner transport was discussed. Lock and Load Co. is out of Brown County. Currently they are not working this area. At this time the costs are higher than having transports done by the department and they have no clients in this area. Once they have more clients in the area, they may be a viable option.

Videoconferencing was discussed. It was suggested this item be set as a future agenda item with the issue being researched and the findings brought to the committee.

Committee was informed that LaCrosse County has juvenile secure and juvenile non-secure detention centers. Currently the Huber Center has been shut down. The prisoners are either in jail or out on electronic monitoring. It was suggested the Sheriff have various LaCrosse county officials come to LEC and inform the committee as to how it has been working and bring along success/non success data. Committee was also informed that from 8:00 in the evening until 8:00 a.m. they have part timers doing monitoring. Judges of LaCrosse county are strong supporters of this program. County Administrator informed the committee the La Cross County Administrator had shared his experience with Kephart and appeared to be enthusiastic about their results. Committee members indicated they would like to see if Judge Wing would be willing to come and discuss the issue when they come. It was suggested it would also be good to hear Law Enforcement's opinion of the issue.

Electronic Home Monitoring was discussed. It was suggested that Sheriff's Department bring monthly summary of the program to each meeting to include success rate, failure rate, number of people on home monitoring, etc.

Goodhue County proposal for prisoner boarding was discussed. Informal discussion was had in November. At this time, according to information provided by Wisconsin's

Attorney General, it is not legal to transport prisoners across the state line. Minnesota prisoners can be brought over to Wisconsin from counties located along the border. Goodhue County will ask their attorney general his opinion on this issue, and then they will see if legislators from both states need to talk. Only people who have been convicted can be taken across state line. County Board Chair, County Administrator and Chief Deputy Gulbranson were requested to follow up on this issue with Goodhue County.

Moved by Simones/Barkla to approve wage increases for two part-timers - Featherstone to \$8.55 per hour Beyer to \$11.15 as he is a certified officer. Simones/Barkla moved to approve increase in wages. Motion carried.

Moved by Barkla/Simones to approve creation of eligibility list for 2006. Motion carried.

Suggestions for future agenda items:

RN for jail to give an overview of her duties.

Have DARE officer come in overview of program.

Goals for 2006.

Lack of new personnel previously approved - what types of problems does it create.

Meth labs were discussed. Although there is a decrease in meth labs, more users are getting into ice, a more refined type of meth.

Committee requested Sheriff Muhlhausen discuss with Emergency Management Director the possibility of sharing that position with another county

Budget to date was handed out to committee and a brief update was given.

Set next meeting for January 10 at 5:00 p.m.

Moved by Simones/Kerr to adjourn meeting. Motion carried.

Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Kim J. Sjostrom

Official Recorder

**SPECIAL MEETING OF THE  
LAW ENFORCEMENT COMMITTEE MEETING MINUTES  
DECEMBER 30, 2005**

Meeting called to order at 7:30 a.m. by Chair Kucinski.

Present were Larson, Kucinski, Kerr, Anderson, Purdy, Barkla, Muhlhausen and Gulbranson.

Motion made by Kerr/Barkla to designate Gulbranson to take minutes. Motion carried.

Chair Kucinski established a quorum was present.

Chair Kucinski called for public comment. There was none.

Motion made by Barkla/Kerr to adopt agenda. Motion carried.

Sheriff Muhlhausen explained to the committee a Deputy had been involved in a traffic accident on December 5, 2005, which was a result of the Deputy striking another vehicle in the rear. Pierce County's insurance company declared the 2001 Ford Crown Vic squad car a total loss. Sheriff explained to the committee there was \$9,179.26 remaining in the 2005 budget line item for vehicles. The County insurance company will give Pierce County approximately \$8,600.00 for the totaled out squad. In addition, the insurance company will also reimburse the county approximately \$2,100.00 in additional money for changing the communications and lighting equipment out of the totaled squad into the new squad. Sheriff located a new 2005 Ford Crown Vic at a Madison, Wisconsin dealership. The cost of the new squad is \$20,728.00 from Ewald Automotive Group in Madison. Sheriff explained to the committee it is important the new squad come out of the 2005 budget because the 2006 new car budget was drastically cut back at budget time. Barkla asked about the 2005 total budget bottom line. The committee was advised at this point it looks fairly close, but it could possibly be over approximately \$25,000.00, but that is just an estimate at this time. The final numbers will not be available until February 2006. The cost overruns are in the areas of fuel costs and fill in for four Deputies who were absent on medical leave for over eight weeks each.

Barkla commented he wished the public knew how well the Sheriff's Department managed the 2005 budget and commended them for their work.

Purdy asked if the Sheriff's Department could purchase one less vehicle in 2006. Sheriff stated he would look at all options in 2006 when the time arises. Discussion was also had on the types of vehicles purchased.

Larson felt some of this discussion should be held during future meetings. He also stated all County equipment, including other County departments, should be scrutinized in 2006 before buying. Most supervisors indicated County patrol vehicles are priority equipment.

Moved by Barkla/Larson to purchase the new squad with the money to come out of the 2005 budget, including the additional \$4,000.00. Motion carried.

Moved by Kerr/Barkla to adjourn meeting. Motion carried. Meeting adjourned at 8:00 a.m.

Respectfully submitted,

Chief Deputy Neil Gulbranson  
Draft - 1/3/06