

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

**MINUTES
Pierce County Board of Human Services
February 17, 2005
Pierce County Office Building, Conference Room 245**

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were Rod Rommel, Scott Mulhern, Ogden Rogers, Bernard Grant, John Kucinski, Ruth Suplick, Rich Purdy and Bill Gilles. Ron Anderson and Paul Barkla were also present.
- Staff present were Reggie Bicha, Kathy Spence, Cathy Martin, Chuck Balzer, Janet Huebner, Jill Slaikeu, Linda Johnson and Donna Robole.
- Minutes Minutes from the [January](#) meeting were mailed to the Board for their review. The Minutes should be amended to reflect that Scott Mulhern was in attendance. Motion by Mr. Grant, seconded by Dr. Rogers, to approve the Minutes of the [January 20](#) meeting as amended. Motion carried.
- Public Comments None
- ICF-MR Changes Program manager Chuck Balzer and social workers Cathy Martin and Kathy Spence presented information to the board concerning a change in the standard counties must meet when developmentally disabled people are placed in institutions. Pierce County has 13 adults placed in Intermediate Care Facilities for Mentally Retarded (ICFMR). The ICF-MR restructuring could bring fiscal challenges to the county.

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

October 12, 2005

Pierce County Office Building, Meeting Room 245

Public Comments

- Jim Gumbusky, Oak Grove Township, asked the Board to consider expanding the public comment section to allow comments as the meeting progressed.

Motion by Mr. Barkla, seconded by Mr. Mulhern, to suspend the policy on public comment to allow for public comment within a five-minute timeframe at the chairman's discretion applicable to the October 12 meeting. Motion carried.

Discuss and Take

Action on 2006 Budget

Director Reggie Bicha presented a PowerPoint overview of the 2006 budget process year-to-date. During the presentation, a variety of discussions took place amongst and between the Board and the community members in attendance.

Motion by Dr. Purdy, seconded by Mr. Grant, to recommend to the Finance and Personnel Committee to restore the new positions and restore \$273,963 in cost-to-continue dollars. Four board members raised their hands voting yes, and four board members raised their hands voting no, the noes having it, and the motion was lost.

Motion by Dr. Purdy, seconded by Mr. Mulhern, to recommend to the Finance and Personnel Committee to increase the county levy to 3.411 percent and dedicate \$106,000 to the Department of Human Services Long Term Support waiting list. With a show of hands, four board members voted yes, and four board members voted no, the noes having it, and the motion was lost.

Motion by Mr. Kucinski, seconded by Dr. Purdy, to recommend to the Finance and Personnel Committee that they restore the new positions for Human Services and Office on Aging as previously approved by the Board of Human Services and Finance and Personnel Committee. Motion carried.

Motion by Mr. Barkla, seconded by Mr. Mulhern, to direct Mr. Bicha to find \$50,000 in the existing budget and move it to fund services for those on the Long Term Support waiting list. Much discussion followed, with the chairman calling the question. The motion was lost, with Mr. Barkla voting yes, and Ms. Suplick and Messrs. Purdy, Rogers, Grant, Kucinski, Mulhern and Gilles voting no.

Motion by Dr. Purdy, seconded by Mr. Kucinski, to recommend to the Finance and Personnel Committee to modify the 2006 Department of Human Services Budget by an additional \$11,000 in anticipated collections for mental health related-services which would fully fund the .5 FTE Accounting Assistant position thus requiring no additional county funding.

Motion carried.

Motion by Mr. Barkla, seconded by Ms. Suplick, to adjourn the meeting. With the noes having it, the motion was lost.

CBH Position Description The Board discussed the staffing requirement and guidelines regarding refill of the vacant Community Behavioral Health unit supervisor position and asked for additional time to allow review of the position description before moving forward. Dr. Rogers noted his concern for liability during this vacancy. Motion by Dr. Purdy, seconded by Mr. Mulhern, to defer action to the October 20 Board meeting. Motion carried.

Director's Report None

Adjournment Dr. Rogers moved, Mr. Mulhern seconded the meeting be adjourned at 8:45 p.m. Motion carried.

Respectfully submitted, Donna Robole

[Human Services Agendas & Minutes Page](#)

[Minutes and Agendas Main Page](#)

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES
Pierce County Board of Human Services
October 20, 2005
Pierce County Office Building, Meeting Room 245

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were John Kucinski, Ogden Rogers, Bernard Grant, Rich Purdy, and Bill Gilles. Paul Barkla attended via speakerphone. Scott Mulhern arrived at 5:14 and Ruth Suplick arrived at 5:20 p.m.
- Staff present were Reggie Bicha, Donna Robole, Kathy Hass, Chuck Balzer, and Jill Slaikeu.
- Guests present were Chris Peterson, Sheena Simonson, and Breanna Johannsen
- Several other employees were also present.
- Minutes Motion by Dr. Rogers, seconded by Mr. Kucinski, to approve the minutes of the September 15, 2005, meeting. Dr. Purdy abstained. Motion carried.
- Public Comments None
- 85.21 Grant Motion by Dr. Purdy, seconded by Dr. Rogers, to approve application for Section 85.21 Assistance for the Elderly and Handicapped Transportation Grant. Motion carried.
- Long Term Care
Redesign Program Manager Chuck Balzer presented a comprehensive overview of the issues and ideas related to Long Term Care reform.
- Wait List Motion by Dr. Rogers, seconded by Mr. Kucinski to refer action on the Long Term Support Wait List to the Long Term Support Committee. Discussion followed related to the inclusion of a strategic plan. Motion carried.
- Meeting with State
Legislators Motion by Dr. Rogers, seconded by Dr. Purdy, to authorize director Reggie Bicha to coordinate a meeting with the Board of Human Services, State Legislators and the Governor's office to be held in the first quarter of 2006. The purpose of the meeting will be to share information related to program funding and service deliverables. Motion carried.
- CBH Position
Description The Board recommended including Drug Court in the Purpose section of the position description, and changing the word "considered" to "required" in the Minimum Training and Experience section. Motion by Dr. Purdy, seconded by Mr. Barkla, to approve and forward to the Finance and Personnel Committee the Community Behavioral Health position description with the aforesaid revisions. Motion carried.
- Board Policies Motion by Dr. Rogers, seconded by Mr. Grant, to approve Board Policies D-G-02 Workplace Safety, D-T-02 Orientation on New Employees, and D-G-03 Work Attire. Motion carried.

- Equipment Purchase Motion by Dr. Rogers, seconded by Ms. Suplick, to approve the purchase of a laptop computer for \$1,600 funded by the Coordinated Services Team grant. Motion carried.
- Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented.
- Director's Report
 - The parent aide position has been filled.
 - CMHC Software Solutions was sold to NetSmart.
 - The Foster Parent Banquet will be held November 8 at Rodli Commons.
 - Interviews for the AODA Counselor position were held and no candidate has yet been chosen to fill the vacancy.
- Closed Session: Motion by Dr. Purdy, seconded by Mr. Grant, with a unanimous roll call vote to convene into closed session pursuant to Section 19.85(1) (c) Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Human Services Director annual performance review. Motion carried.
- Return to Open Session and Discuss/Take Action on Closed Session Items Motion by Mr. Grant, seconded by Dr. Rogers, with unanimous roll call vote, to return to open session. Motion by Dr. Purdy, seconded by Mr. Mulhern, to grant a satisfactory performance evaluation to Director Bicha and award a step increase. Motion carried.
- Adjournment Dr. Rogers moved, Mr. Mulhern seconded the meeting be adjourned. Motion carried.

Respectfully submitted,

Donna Robole

[Human Services Agendas & Minutes Page](#)

[Minutes and Agendas Main Page](#)

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

November 17, 2005

Pierce County Office Building, Meeting Room 245

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were John Kucinski, Ogden Rogers, Bernard Grant, Ruth Suplick, and Bill Gilles. Paul Barkla attended via speakerphone. Scott Mulhern and Rich Purdy were excused.
- Staff present were Reggie Bicha, Donna Robole, Kathy Hass, Scott Welcome, and Jill Slaikeu.
- Minutes Motion by Mr. Barkla, seconded by Dr. Rogers, to approve the minutes of the October 20, 2005, meeting. Motion carried.
- Public Comments None
- Pierce County Office on Aging Program Manager Kathy Hass and Van Driver Scott Welcome presented an
Transportation Services overview of Pierce County's Transportation services. Scott Welcome provided a detailed example of one day in his work schedule, which includes transportation routes from Ellsworth to Red Wing, with stops along the way as he proceeds through El Paso to Spring Valley and Elmwood, and includes meal site and meals on wheels food delivery, then returns him to Ellsworth and Red Wing to complete his route.
- Resolution on Mental Motion by Mr. Kucinski, seconded by Dr. Rogers, to approve and forward to the County
Health Placement Costs Board a resolution on Mental Health Placement Costs. Motion carried.
- Strategic Initiatives Director Bicha presented a review of the Strategic Initiatives to-date, including revisions and/or date changes in some areas. Motion by Mr. Kucinski, seconded by Ms. Suplick, to accept the date changes, and adopt the revisions. Motion carried.
- Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented.

Director's Report

- Jill Slaikeu informed the Board \$28,509 in Juvenile Accountability and Incentive Block Grant funding has been awarded to Pierce County for use in 2006. Only six counties were approved for the funding.
- Reggie Bicha informed the Board of Workforce Connection's choice to conduct its own child care eligibility determinations for Pierce and St. Croix Counties, rather than contract with Pierce County. This decision results in a loss of \$9,760 in funding for 2006 Economic Support programs.
- Sarah Wilson started November 14, 2005, as an administrative assistant.
- Mary Huse will retire in December. Motion by Dr. Rogers, seconded by Ms. Suplick, to convey the Board's gratitude and recognize Ms. Mary Huse for almost 30 years of years of service. Motion carried.

Adjournment

Mr. Grant moved, Dr. Rogers seconded the meeting be adjourned at 6:45 p.m. Motion carried.

Respectfully submitted,

Donna Robole

[Human Services Agendas & Minutes Page](#)

[Minutes and Agendas Main Page](#)

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

December 15, 2005

Pierce County Office Building, Meeting Room 245

- | | |
|---|---|
| Call To Order | The meeting was called to order at 5:00 p.m. |
| Roll Call | Members present were John Kucinski, Ogden Rogers, Ruth Suplick, Bill Gilles and Rich Purdy. Scott Mulhern, Paul Barkla and Bernard Grant were excused. Ron Anderson was also present.

Staff present were Reggie Bicha, Donna Robole, Greg Garves, Julie Dollahon, Joy Lynn George and Jill Slaikeu. |
| Minutes | Motion by Dr. Purdy, seconded by Dr. Rogers, to approve the minutes of the November 18, 2005, meeting. Motion carried. |
| Public Comments | None |
| Pierce County
Juvenile Justice
Services | Children, Youth and Families Program Manager Greg Garves, Lead Worker Julie Dollahon, and Social Worker Joy Lynn George presented an overview of Pierce County's Juvenile Justice services. The juvenile referrals have steadily increased over the last four years due to a combination of scenarios. Staff talked about the daily challenges and success stories related to community service with the juvenile population. |
| Review and Approve
2006 Contract
Providers | Motion by Dr. Rogers, seconded by Ms. Suplick, to approve the proposed 2006 purchase of service contracts and providers. Motion carried. |
| No Show Fee Policy | Director Bicha presented a review of the agency's no show fee and the Board received the information as presented with no recommended changes. |
| 2006 Board of
Human Services
Meeting Schedule | Motion by Dr. Rogers, seconded by Dr. Purdy, to continue with the Board of Human Services meetings being held the third Thursday of each month at 5:00 p. m. through 2006. Motion carried. |
| Policy First Reading | Policies B-D 06 - Administrative Policies and D-C 05 - Security of Electronic Health Information received a first reading. |

Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented. Dr. Rogers asked that regional and state staff be included in a future discussion related to the county's responsibility for serving or not serving a variety of populations in need.

Director's Report

- Bernard Grant resigned from the Board of Human Services and the Long Term Support Committee after 22 years of service to Pierce County.
- The agency is working with several other counties to respond to the Request for Information and Request for Proposal related to Long Term Care reform.
- Long Term Support Resource Coordinator duties will be absorbed by an existing social worker.

Closed Session Motion by Dr. Purdy seconded by Dr. Rogers, to defer action on the closed session items. Motion carried.

Adjournment Dr. Rogers moved, Ms. Suplick seconded the meeting be adjourned. Motion carried.

Respectfully submitted,

Donna Robole

[Human Services Agendas & Minutes Page](#)

[Minutes and Agendas Main Page](#)

- Economic Support Workload Program manager Janet Huebner presented information to the board concerning caseloads and worker backlogs. The Economic Support caseload is at its highest to-date, with more than 2,150 active cases for Pierce County. Due to some very necessary family medical leaves, remaining staff is having difficulty keeping pace. Motion by Mr. Gilles, seconded by Mr. Mulhern, to approve overtime hours for the Economic Support Specialists and approval of a limited-term administrative assistant to assist with administrative support functions for up to six months. Motion carried. (Mr. Purdy arrived)
- Board Mission Development and Long Range Plan Mr. Bicha distributed the 2003-2006 Strategic Initiatives and a proposal from JFK and associates regarding an update of the strategic planning process. Motion by Mr. Purdy, seconded by Ms. Suplick, to table action on the Human Services Board mission development and long range plan until the March meeting. Motion carried.
- Action on Board Self Evaluation The Board of Human Services and Mr. Bicha will meet on Thursday, March 3, at 4:30 p.m. to conduct a Board self-evaluation. Vice Chair Rommel will lead and moderate the evaluation process.
- Citizen Representative Motion by Mr. Purdy, seconded by Mr. Grant, to recommend to the county board that Dr. Ogden Rogers be elected to serve as a citizen representative on the Board of Human Services. Motion carried.
- Financial Report Ms. Robole presented the December preliminary financial report and the Board received the report as presented.
- Director's Report
- Linda Johnson spoke on a diversion program concept that could assist several counties law enforcement and human service agencies with crisis intervention. More information will be provided at the March meeting.
 - Two social workers and a supervisor have been hired to fill vacancies in the Children, Youth and Families unit.
 - A part-time psychiatric nurse has been hired to fill a vacancy in the CSP program.
 - Kane and Johnson Architects have provided layout options for the front office redesign.

- Mr. Bicha was appointed via recommendation by Messrs. Kucinski and Rommel to serve on the St. Croix Valley Restorative Justice Board.
- The Board received copies of Governor Doyle's 2005-2007 Budget Proposal highlighting Human Services areas.
- The Board discussed fiscal issues related to the Drug Court and long term care need to treat addiction.

The next Board of Human Services meeting is Thursday, March 17, at 5 p.m.

Adjournment

Mr. Grant moved, Dr. Rogers seconded the meeting be adjourned at 6:45 p.m. Motion carried.

Respectfully submitted,

Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

**MINUTES
Pierce County Board of Human Services
March 3, 2005
Pierce County Board Room, Courthouse**

Call to Order The meeting was called to order at 4:33 p.m.

Roll Call Members present were Bill Gilles, Rod Rommel, Scott Mulhern, Ruth Suplick, John Kucinski. Rich Purdy, Bernard Grant and Ogden Rogers were excused.

Staff present was Reggie Bicha

Board Self-evaluation The Board conducted it self evaluation under the facilitation of Vice-Chair Rod Rommel.

Adjournment The meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Bicha, Director

Reginald

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

**MINUTES
Pierce County Board of Human Services
March 17, 2005
Pierce County Office Building, Conference Room 245**

- | | |
|--|--|
| Call To Order | The meeting was called to order at 5:00 p.m. |
| Roll Call | Members present were Rod Rommel, Scott Mulhern, Ogden Rogers, Bernard Grant, John Kucinski, Ruth Suplick, Rich Purdy and Bill Gilles. Ron Anderson and Paul Barkla were also present.

Staff present were Reggie Bicha, Jill Kvigne, Greg Garves, Linda Johnson and Donna Robole. Several other agency employees were also in attendance. |
| In Memory of Karen Snow | In memory of Karen Snow, the Board of Human Services observed a period of silence. |
| Minutes | Minutes from the February meeting were mailed to the Board for their review. The Minutes should be amended to reflect that Scott Mulhern was in attendance. Motion by Mr. Grant, seconded by Dr. Rogers, to approve the Minutes of the February 17 meeting as amended. Motion carried. |
| Public Comments | None |
| Elderly Benefits Program | Motion by Mr. Purdy, seconded by Dr. Rogers, to continue this agenda item to April. Motion carried. |
| 2004 Annual Report | The Office on Aging annual report presentation was continued to the April meeting. Human Services Director Reggie Bicha presented the agency's 2004 annual report. The Board thanked all staff for their dedication, and received the report as presented. |
| Crisis Stabilization and Diversion Program | Program Manager Linda Johnson presented information to the Board on the crisis stabilization concept and a consortium approach involving Pierce, Polk, St. Croix and Dunn Counties. Motion by Dr. Rogers, seconded by Mr. Purdy, to approve participation in the Crisis Stabilization and Diversion Program consortium initiation of a request for proposal (RFP) process related to crisis stabilization services for Pierce County. The Board will review results from the RFP process before further action is taken. Motion carried. |

Modify Staffing Plan and Add Position The Coordinated Services Team Initiative provides program-specific funding for work with the Prescott and Ellsworth school district SED Youth. State funding has been allocated for the initiative in Pierce County and the agency has a .60 FTE Social Work position vacancy that could fulfill the role of coordinator for this program. Independent Living Skills and Community Service programming is also available through additional program-specific state funding. Mr. Bicha requested approval to modify the staffing plan to place the .6 FTE vacant Social Work position within the Coordinated Services Team Initiative, and create a new .8FTE Paraprofessional Parent Aide position to coordinate the Independent Living Skills/Community Service work with adolescent children. Motion by Dr. Rogers, seconded by Mr. Purdy, to approve the modified staffing plan and to forward on to Personnel and Finance the request to add a .8 FTE Parent Aide position. Motion carried.

Human Services Board Self-Evaluation As a result of a recent Board self-evaluation process, motion by Mr. Mulhern, seconded by Mr. Kucinski, to accept the self-evaluation report as presented. Motion carried.

Mission Development and Long-Range Plan Motion by Mr. Kucinski, seconded by Mr. Rommel, to contract with Fred Kusch of JFK and Associates, who will facilitate a continued mission development and long-range plan for the Human Services Department. Motion carried.

Financial Report Ms. Robole presented the December financial report and the Board received the report as presented.

Director's Report

- Karen Snow passed away unexpectedly this week. She had been employed with the Office on Aging for 26 years.
- The Mental Health/AODA Clinic program achieved a two-year certification.
- The child support employees moved to the bank building and are now co-located with their supervisor and the economic support staff. A special thank you was noted to Maintenance and to Data Processing for their work in assisting with this move.
- Social Worker Margaret Hinrichs will begin serving those on the Long Term Support wait list now that replacement staff have been hired in the Children, Youth and Families unit.
- Program Managers Jill Kvigne and Greg Garves were introduced to the Board.

The next Board of Human Services meeting is Thursday, April 21, at 5 p.m.

Adjournment Mr. Grant moved, Dr. Rogers seconded the meeting be adjourned at 6:33 p.m. Motion carried.

Respectfully submitted,

Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES
Pierce County Board of Human Services
April 21, 2005
Pierce County Office Building, Conference Room 245

Call To Order The meeting was called to order at 5:00 p.m.

Roll Call Members present were Scott Mulhern, Ruth Suplick, John Kucinski, Ogden Rogers, Bernard Grant, Rich Purdy, Paul Barkla and Bill Gilles.

Staff present were Reggie Bicha, Kathy Hass, Jane White, Jill Slaikeu and Donna Robole. Several other agency employees were also in attendance.

Minutes Minutes from the March meeting were mailed to the Board for their review. Motion by Mr. Grant, seconded by Dr. Rogers, to approve the Minutes of the March 17 meeting as amended. Motion carried.

Public Comments None

Child Abuse Awareness Month Social Worker Marcy Penfield, Chair of Child Abuse Awareness Month, provided an overview of the agency's community outreach activities in Pierce County during April. This year's theme is, "Keep Kids Safe."

Elderly Benefits Program Office on Aging program manager Kathy Hass and Benefit Specialist Jane White presented an overview of the Elderly Benefits Program. The program serves Pierce County residents who are age 60 and older.

Equipment Purchase Motion by Mr. Purdy, seconded by Dr. Rogers, to approve the purchase of a LaserJet printer to be used by the children, youth and family social workers. Funding for the printer includes ongoing eWiSACWIS dollars. Motion carried.

Crisis Stabilization and Diversion Motion by Dr. Rogers, seconded by Mr. Barkla, to defer action on the Crisis Stabilization and Diversion program contract until next month. Motion carried.

- Mission Development and Long-Range Planning Process** A special meeting of the Board of Human Services and including other community representatives will be held April 29. A second meeting will be held April 30 with program managers and the Board of Human Services in attendance. The purpose of the community and program meeting is to take action on mission development and long-range planning for the department.
- Elect Vice Chairperson** Motion by Mr. Barkla, seconded by Dr. Rogers to nominate Ruth Suplick as Board of Human Services Vice-Chairperson. Motion by Mr. Kucinski, seconded by Mr. Gilles, to nominate Scott Mulhern as Vice Chairperson. Discussion followed, and Mr. Mulhern declined his nomination. Motion by Dr. Rogers to close nominations, seconded by Mr. Grant. Motion carried. Motion by Dr. Rogers, seconded by Mr. Purdy, to accept by claim the nomination of Ruth Suplick for Vice Chairperson. Motion carried.
- Board Packet Process** The Board discussed e-mailing packet information, and also how to disseminate packet information to the general public when requests are so made. The Board will continue to receive mailed packets, with requests for packet information from the general public to be fielded by Director Bicha. No further action was taken.
- Financial Report** Ms. Robole presented the financial report and the Board received the report as presented.
- Director's Report**
- Director Bicha welcomed Paul Barkla to the Board of Human Services.
 - A Social Worker/Investigator has been hired and will begin employment May 16.
 - The Coordinated Services Team and Council received an additional \$16,900 in program-specific funding from the Department of Health and Family Services.
 - Social Workers and other representatives from the Long Term Support unit recently held a client-based talent show.
 - All agency employees had the opportunity to receive Ethics and Boundaries training, facilitated by Norm Brickl. The training was held in the Pierce County Office Building and was well received.
 - Interview rooms located at the Sheriff's office and that include a child-centered area were dedicated on April 19. The child-centered interview room was dedicated to the late Jim Dollahon. Helene Nelson, Secretary of the Department of Health and Family Services was in attendance, along with many local officials and members of the community.

The next regular Board of Human Services meeting will be held May 19, at 5 p.m.

Adjournment Mr. Barkla moved, Mr. Kucinski seconded the meeting be adjourned. Motion carried.

Respectfully submitted,

Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

**MINUTES
Pierce County Board of Human Services**

April 29, 2005

Regional Development Institute, University of Wisconsin – River Falls

- Call To Order The meeting was called to order at 8:30 a.m.
- Roll Call Members present were Scott Mulhern, Ogden Rogers, Ruth Suplick, Rich Purdy, Paul Barkla and Bill Gilles. Rod Rommel was also present. Bernard Grant and John Kucinski were excused.
- Staff present were Reggie Bicha, Jill Kvigne, Greg Garves, Linda Johnson, Janet Huebner, Kathy Hass, Chuck Balzer, Jill Slaikeu, Joyce Keenlyne, Dawn Regnier, Kathryn VanDusartz, Julie Krings, Jane White, Cally Fuchs, Julie Dollahon and Donna Robole.
- Guests present were Sheriff Muhlhausen, Barry Cain, Caralynn Hodgson, Phil Wicktor, Naomi Silver and Fred Kusch.
- Mission Development and Long-Range Plan Fred Kusch of JFK and Associates facilitated the mission and long-range planning process. The meeting adjourned at 3:45 p.m.

Respectfully submitted, Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

**MINUTES
Pierce County Board of Human Services**

April 30, 2005

Regional Development Institute, University of Wisconsin – River Falls

- Call To Order The meeting was called to order at 8:00 a.m.
- Roll Call Members present were Scott Mulhern, Ogden Rogers, Ruth Suplick, Rich Purdy, Paul Barkla and Bill Gilles. Rod Rommel was also present. Bernard Grant and John Kucinski were excused.
- Staff present were Reggie Bicha, Jill Kvigne, Greg Garves, Linda Johnson, Janet Huebner, Kathy Hass, Chuck Balzer, Jill Slaikeu, and Donna Robole.
- Mission Development and Long-Range Planning Fred Kusch of JFK and Associates facilitated the mission and long-range planning process. The Board and program managers discussed gemeinschaft - the concept of focused planning with community need as its foundation. The initiatives process will be continued to Thursday, May 19, beginning at 2 p.m. The meeting adjourned at 12:00 noon.

Respectfully submitted, Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

Special Meeting of the Law Enforcement Committee and Human Services Committee

May 10, 2005

Present were Grant, Kucinski, Barkla, Kerr, Simones, Suplick, Bicha, Purdy, Knoll, Gilles, Muhlhausen, O'Boyle, Wing, Holt, Rogers, and Mulhern.

Simones and Larson were absent.

Meeting called to order at 4:00 by Gilles.

Discuss and take action to establish and fund drug court program.

Barkla indicated that he was not happy with the process and that it was not going in normal order. He believed it should have gone through normal committees first and believed this was wasting time.

Human Services board had not talked about drug court coordinator. Americore position currently handling job duties, but contract will be up in August. This has not gone through either committee at this point.

Slaikeu gave brief overview of position. In 2004 they had received federal monies for training for drug court. Various individuals from other offices attended the training at 3 sites across the country. From discussions at training it was decided that the program needed a Drug Court coordinator. That's when Human Services recruited an Americore individual with a one- year contract that will expire in August. This individual works approximately 30 hours a week. It was the general consensus that Drug Court seems to be working in Pierce County. Currently there are 4 individuals in the program with 1 in the wings. They are looking at adding one individual per month to the program. Individuals spend 13 – 18 months in drug court, with contacts being weekly at first, then bi-weekly and then monthly. In order to be classified as a candidate, the individual must be facing felony charges drug charges or charges related to drug addiction. The candidate needs to look like a treatment candidate for addiction and if successful in drug court, the hope is that they would no longer be committing crimes. The committees were then advised of examples of successful candidates and how they have avoided prison time and are becoming productive members of society.

The question was asked if grant dollars were available? The group was advised that yes, there are grant funds available, but they need to find the time to pursue them. The need for a central person to coordinate minor problems, answer any questions with their staffing, and be the one central contact point for the program was stressed. It appeared that everybody is in favor of the drug court.

Moved by Kucinski/Barkla to establish take the Drug Court program off pilot status and create and fund a permanent Drug Court program. The committees were informed that for budget year 2005, \$52,000.00 was placed in contingency and \$15,000 has been used at the court's discretion for treatment services. That would leave \$37,000.00 left in contingency. Barkla indicated he had checked with Finance Director Brickner and she had informed him that \$55,000.00 had been placed in contingency and there was \$40,000.00 left. O'Boyle indicated it is additional work, but is impressed with the transformation of the individuals participating in the program. Judge Wing believes the program has not run long enough to determine if it is really a success or not, but does believe it is a good alternative. Sheriff Muhlhausen indicated it is a good program, but probably not for everyone, the selection process is very definitive, and it has added extra work for the department. He stressed that they need to make sure that the manpower is there to deal with the additional job duties that are presented with the program. Purdy believed Finance/Personnel should hear about the time being expended by other departments to work in the program. It was suggested that an accounting of what is being incurred by the different departments be itemized along with what the benefits of the drug court program actually are. It was stated that this is a long -term solution to recidivism. Motion carried.

Discuss and take action to establish a Drug Court Administrator. A loose draft of a Drug Court Administrator position and estimates as to the cost of creating the position were handed out to those present.

The question was asked, could we compare the job description with other counties? Currently there are no counties located nearby with a drug court program. It was suggested that there needs to be efforts made to check into grant monies. The committee was informed that the draft of the job description was discussed with the Drug Court team, which includes some individuals from the various departments.

Committee members were informed that they shouldn't base the position on always receiving grant monies. Grant money can be relied on as a bridge to a permanent position to be funded by the county. Clarification as to how much case management would need to be done was asked for. Currently there are 5 in the program, is there a scenario where we can estimate the numbers of cases could be handled without additional monies. 15 individuals is the maximum that can be handled by the Judge, which puts a limit on the drug court capacity. The committee was informed that there shouldn't be a need for more than one drug coordinator as long as there is one judge. Should the position require some sort of state certification? The committee was informed that they didn't want to over qualify position, making it difficult to find someone to fill it.

Sheriff's Department was allocated \$1,200.00 for drug testing and that amount will need to be increased in 2006.

With 5 clients, is there a need for a full time position? Kucinski informed committee how a full time position could be utilized. Coordinator could function at a high level. Would a 50% position be more economical? Community service or restorative justice could be funneled through this person, or possibly home monitoring through the drug court. A full- time person could assume other duties as they grow into them.

Sheriff's estimated inmate housing for 2005 at \$400,000.00, plus prisoner transport costs of \$75,000 - \$80,000.00.

Looking at a .6 position to begin in August. Discussion was had as to if a full time position is what should be considered to start with. Could they limp along without position until January when new budgets start? Independent contractor is a possibility, or should it be a union position.

Mulhern thanked the members of the drug team. He is certain this program is going to work. Public Defender's office indicated the Drug Coordinator is a necessity, an integral part of the drug court team.

Moved by Kerr/Rogers to establish position of .6 FTE Drug Court Coordinator and to forward to Finance/Personnel. The committee was informed that there is no shortage of clients. Sheriff clarified Judge Wing has done a good job working with these people. He also informed the committee that many people in jail are awaiting sentencing, which makes them ineligible for the program. Due to that fact, there may not be a lot of up front savings on boarding costs. The hope is that the program is making them better, thus they will not re-offend. Those in the drug court system may have been on Huber Law and taken from there to be on the program. Motion carried.

Moved by Barkla/Rogers to adjourn. Motion carried.

Meeting adjourned at 4:58 p.m.

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

**MINUTES
Pierce County Board of Human Services
May 19, 2005
Pierce County Office Building, Meeting Room 1**

- Call To Order The meeting was called to order at 2:00 p.m.
- Roll Call Members present were Scott Mulhern, John Kucinski, Ogden Rogers, Bernard Grant, Rich Purdy, and Bill Gilles. Rod Rommel was also present. Ruth Suplick and Paul Barkla were excused.
- Staff present were Reggie Bicha, Kathy Hass, Kathryn VanDusartz, Julie Krings, Janet Huebner, Joyce Keenlyne, Chuck Balzer, Jill Slaikeu, Linda Johnson, Julie Dollahon, Cally Fuchs, Jill Kvigne, Jane White, Greg Garves and Donna Robole.
- Guests present were Naomi Silver.
- Agency Mission and Strategic Plan Rod Rommel facilitated discussion on the final segment of the agency mission and strategic plan initiative.
- Minutes Minutes from the April meetings were mailed to the Board for their review. Motion by Dr. Rogers, seconded by Mr. Purdy, to approve the Minutes of the April 21, 29 and 30 meetings as presented. Motion carried.
- Public Comments None
- Presentation on Western Wisconsin Alliance for Self-Determination Naomi Silver provided an overview of her work with parents of children with disabilities as well as advocacy work with People Can't Wait and the Western Wisconsin Alliance for Self-Determination and Education.
- Quarterly Reports Jill Slaikeu presented the first quarterly statistical report and reviewed with the board the layout of the data as presented. The Board received the report as presented.

Equipment Purchase Motion by Mr. Grant, seconded by Dr. Rogers, to approve the purchase of desktop computers, software upgrades, a router, and ancillary costs for the Economic Support program staff. A combination of state, county and federal overmatch dollars will fund the purchase. Motion carried.

Modify Policy – First Board Meetings policy B-G 16 received a first reading.
Reading

Financial Report Ms. Robole presented the financial report and the Board received the report as presented.

Director's Report

- Chuck Balzer presented information to the Board on the agency's wait list policy for Long Term Support services.
- The Budget Public Hearing will be scheduled for June, as a preface to the regular meeting of the Board of Human Services.
- Julie Trok and Luann Kirby have been hired to fill vacant social work and accounting assistant positions, and Marcy Penfield is relocating and has resigned.
- The agency continues its work on the Crisis Diversion program.
- Director Reggie Bicha has been elected to serve as Vice President of the Wisconsin County Human Services Association.

The next Board of Human Services meeting will be June 16, at 5 p.m.

Adjournment Dr. Rogers moved, Mr. Grant seconded the meeting be adjourned. Motion carried.

Respectfully submitted,

Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

**Pierce County Board of Human Services
Public Hearing and June Board Meeting
June 16, 2005
Pierce County Office Building, Conference Room 245**

- Public Hearing Chairperson Bill Gilles opened the public hearing relating to the 2006 Human Services budget at 5:00 P.M. by inviting members of the public to come forward and speak. No members of the public came forward. The public hearing was closed on a motion by Paul Barkla, seconded by Bernard Grant. Motion carried. Public hearing closed at 5:02 P.M.
- Call to Order The meeting was called to order at 5:02 P.M.
- Roll Call Members present were Scott Mulhern, Bernard Grant, Paul Barkla, Bill Gilles, Rich Purdy, and John Kucinski (arrived at 5:12 P.M.). Ruth Suplick and Ogden Rogers were excused.
- Staff present included Reggie Bicha, Donna Robole, Tami Billeter, Renee Peterson, Chuck Balzer, Jill Slaikeu, Margaret Hinrichs, and Jill Kvigne. Several other agency employees were also in attendance.
- Minutes Minutes from the May joint committee meeting of Human Services and Law Enforcement were mailed to the Board for their review. Motion by Mr. Barkla, seconded by Mr. Grant to approve the Minutes of May 10, 2005 joint meeting. Motion carried
- Minutes from the May meeting were mailed to the Board for their review. Motion by Mr. Grant, seconded by Mr. Mulhern to approve the Minutes of May 19, 2005 meeting. Motion carried
- Public Comments None

- Human Services Budget Business Manager Donna Robole and Accountants Tami Billeter and Renee Peterson presented the Board with a review of how an annual budget is developed, implemented, and closed.
- West CAP JumpStart Presentation by Deb Knudtson, JumpStart Program Manager and Case Manager, on the JumpStart program operated by West CAP. The program is a facilitated vehicle-purchasing program for low-income families and individuals. West CAP also operates an auto dealership selling quality used cars. Proceeds from the dealership provide financial support to JumpStart.
- Long Term Support Unit Waiting List Policy Discussion Program Manager Chuck Balzer updated the Board regarding the waiting list for Family Support and other long term support programs. Recently the unit has experienced an increase in requests for adult services as well as services for children.
- Leave of Absence Request A recently hired employee has requested a six week medical leave, expected to begin in late July. Motion by Mr. Purdy, seconded by Mr. Barkla, to approve and forward to the Personnel and Finance committee a request for a six week leave of absence for Julie Trok. Motion carried.
- Drug Court Program Discussion of the Pierce County Drug Court and how to best support the program as it moves from a pilot program to a proposed fixed program.
- Motion made by Mr. Purdy, seconded by Mr. Barkla, to recommend to the Finance and Personnel Committee to hire a limited-term employee as a Drug Court Coordinator for the period of August 15, 2005 up to December 31, 2005 to work 21 hours per week with funds moved from the Drug Court contingency fund to pay for the position. Motion carried.
 - Mr. Barkla moved, and Mr. Grant seconded to support the recommendation to the Finance and Personnel Committee that a new standing committee be created for the Drug Court Program, and that the standing committee consist of three total members, of which two are county board supervisors, and one is a citizen member, with the members being appointed by the County Board Chair, and that the new standing committee's responsibilities be defined as:
 - A. Supervise the activities of the Drug Court Program.
 - B. Jurisdiction over all matters relating to the Drug Court Program.
- Mr. Kucinski moved, and Mr. Purdy seconded, to amend the motion by

deleting "of which two are county board supervisors, and one is a citizen member, with the members being appointed by the County Board Chair." Regarding the amendment, by a hand vote, the amendment failed. By a hand vote the original motion carried. Mr. Purdy and Chairperson Gilles abstained.

- Motion by Chairperson Gilles, seconded by Mr. Kucinski, to refer back to the Finance and Personnel Committee that the Drug Court Coordinator position wage and classification be negotiated with the appropriate bargaining unit and forward to the County Board for ratification. Motion carried.

DHS Mission and Strategic Plan

Motion made by Mr. Kucinski, seconded by Mr. Grant, to defer action of the Department's mission statement and strategic plan and request program management provide further draft revisions of the mission statement. Motion carried.

Board Meeting Policy

Policy BG-16 Board Meetings was presented for second reading and approval. Motion to approve policy BG-16 was made by Chairman Gilles and seconded by Mr. Grant. Motion carried.

Financial Report

Mr. Bicha presented the April financial report and the Board received the report as presented.

Director's Report

Mr. Bicha updated the Board with respect to the following:

- A Family Visitation Room has been developed to serve the agency. Staff JoAnn Larson and her husband Bob Larson provided the skills and talent to make the former accounting office into a child-friendly meeting room. Mr. Bicha invited board members to view the room.
- The redesign of the front office area has been approved. The next step will be soliciting bids for the project.
- The CYF Unit will be engaged the week of September 12-16 with a state-sponsored Continuous Quality Improvement review. Staff members from DHFS as well as national trainers will spend a week in Pierce County piloting a quality improvement review regarding child welfare cases. Outcomes for the review are designed to be beneficial for both county child welfare practice as well as state oversight of child welfare services.
- News bulletin boards have been hung in the Job Center and in the main office. Joyce Keenlyne and Julie Krings completed the work as an outcome of the strategic planning meeting.

- The Dollahon Memorial Golf Tournament is scheduled for August 1st at the River Falls Golf Club. Registration materials were distributed.
- The Department has received approval to hire an LTE social worker to assist during a leave by Julie Trok and the resignation of Marcy Penfield.
- The 2006 budget calendar was handed out.

Adjournment

Chairperson Gilles moved, Mr. Grant seconded, that the meeting be adjourned.
Motion carried at 7:47 P.M.

Respectfully Submitted, Jill Slaikeu

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

**MINUTES
Pierce County Board of Human Services
July 21, 2005
Pierce County Office Building, Meeting Room 1**

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were Scott Mulhern, John Kucinski, Ogden Rogers, Bernard Grant, Rich Purdy, Ruth Suplick, Paul Barkla and Bill Gilles. Ron Anderson was also present.
- Minutes Staff present were Reggie Bicha, Jill Slaikeu, Fred Finstad and Donna Robole.
- Minutes from the June meeting were mailed to the Board for their review. Motion by Mr. Barkla, seconded by Mr. Grant, to approve the Minutes of the June 16 meeting as presented. Motion carried.
- Public Comments None
- Presentation on Food Fred Finstad and Jill Slaikeu presented information to the Board on the Pierce County Food Pantry, which serves senior citizens, single-parent households with limited incomes, and single working adults in limited incomes. Each month 381 persons are served at Pierce County's food pantry, an increase of 100 persons each month over previous years. The community donates more than 12,655 pounds of food to the pantry each year.
- 2006 Budget Motion by Mr. Mulhern, seconded by Mr. Purdy, directing the department's 2006 budget to Guidelines maintain existing programs, positions and add proposed new positions, exceeding the 2004 county allocation level if necessary, and to propose budget increases to reduce/eliminate the Long Term Support wait list. Discussion followed related to prioritized and mandated services. It was noted the department has 97 people on a waiting list now, and 55 of them are children. The agency has already begun to prioritize services as evidenced by its waiting list. Motion carried.

- 2006 New Personnel Request The Board reviewed new personnel requests for 2006. Motion by Dr. Rogers, seconded by Mr. Mulhern, to approve and forward to the Personnel/Finance Committee the new position requests as presented. The motion failed for lack of a majority vote. Motion by Mr. Kucinski to reconsider, seconded by Mr. Purdy. Discussion followed. Motion carried. Motion by Dr. Rogers, seconded by Mr. Mulhern, to approve and forward to the Personnel/Finance Committee the new position requests as presented. Motion carried.
- Modify Policy – First Reading Policies Vision and Mission (B-G-02) and Continuing Education and Training (D-T-02) received a first reading. Motion by Dr. Rogers, seconded by Mr. Grant, to approve the modified policies as presented for first reading. Motion carried.
- Strategic Plan Motion by Mr. Barkla, seconded by Dr. Rogers, to approve the 2005-2008 Strategic Plan as presented. Motion carried.
- Equipment Purchases Motion by Dr. Rogers, seconded by Mr. Barkla, to approve the purchase of a laptop computer, Microsoft license upgrades, ergonomic office furniture, and ancillary costs for the Community Support Program. Up to \$13,766 in State funding is available for these purchases. Motion carried.
- Financial Report Ms. Robole presented the financial report and the Board received the report as presented.
- Director’s Report
 - Dr. Charles Van DerHeide is retiring at the end of September, and the agency has begun its search for his replacement.

The next Board of Human Services meeting will be August 18, 2005, at 5 p.m.
- Closed Session Motion by Mr. Barkla, seconded by Mr. Mulhern, with a unanimous roll call vote, to convene into closed session per sec. 19.85(1)(f), Wisconsin Statutes for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, could be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations: employee leave of absence. Motion carried.
- Return to Open Session Motion by Mr. Barkla, seconded by Dr. Rogers, with a unanimous roll call vote to reconvene in open session. Motion carried.

Action on Closed
Session

Motion by Mr. Barkla, seconded by Dr. Rogers, to forward to Personnel/Finance their recommendation to extend a leave of absence for Linda Johnson to July 29. Motion carried.

Adjournment

Mr. Grant moved, Mr. Barkla seconded the meeting be adjourned. Motion carried.

Respectfully submitted, Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

Pierce County Board of Human Services
August 18, 2005
Pierce County Office Building, Meeting Room 1

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were Scott Mulhern, John Kucinski, Ogden Rogers, Bernard Grant, Rich Purdy (via speakerphone), Ruth Suplick, Paul Barkla and Bill Gilles. Ron Anderson was also present.
- Staff present were Reggie Bicha, Jill Slaikeu, Janet Huebner, Joyce Keenlyne, Sally Melstrom, Chuck Balzer, Curt Kephart and Donna Robole. Several other employees and members of the public were also present.
- Minutes Minutes from the [July](#) meeting were mailed to the Board for their review. Motion by Mr. Barkla, seconded by Mr. Grant, to approve the Minutes of the [July 21](#) meeting as presented. Motion carried.
- Public Comments
 - Nora Reid, River Falls, spoke as a parent of a young adult with disabilities, asking that funding be appropriated for the children and adults on the waiting list for services.
 - James Gumbusky, Prescott, spoke on the Human Services budget, asking that old programs be discontinued when new programs are started. He also asked if other funding could be pursued.
 - Mary Swanson, Prescott, spoke as a parent of a severely disabled son. She asked the Board for funding necessary to help meet their needs and the needs of others on the waiting list for services.
- [Presentation on Child Support Program](#) Janet Huebner, Sally Melstrom and Joyce Keenlyne presented information to the Board related to activities in child support enforcement. Sally Melstrom provided an overview of the paternity establishment process. Joyce Keenlyne and Janet Huebner spoke on child and medical support collection and enforcement, current caseloads, and of the extra effort expended when trying to locate absent parents.

- Action to Release 2005 Contingency Funds** Motion by Mr. Barkla, seconded by Mr. Grant, to recommend to Finance/Personnel to release \$72,000 contingency funds approved last fall for the Long Term Support Waiting List as part of the 2005 budget process. Motion carried.
- 2006 Budget Recommendations to reduce Long Term Support waiting list** The Board discussed at length the funding and individual needs related to the waiting list. Motion by Mr. Barkla, seconded by Dr. Rogers, to defer their decision to September 7, 2005, when they will meet at 5:00 p.m. to review the 2006 budget, presented as a cost-to-continue budget, with an additional and separate section on the Long Term Support expansion. Motion carried.
- Citizen Representative Long Term Support Planning Committee** Motion by Mr. Kucinski, seconded by Mr. Grant, to recommend to the County Board that Naomi Silver be appointed to the Long Term Support Planning Committee. Motion carried.
- Modify Mental Health/AODA Unit Organizational Structure** Director Bicha informed the Board of restructuring of the Mental Health/AODA unit. The unit will be renamed the Community Behavioral Health unit. The Board requested more information related to the philosophy surrounding the request to modify the Mental Health/AODA unit to include the CSP program staff and the AODA/Mental Health social worker under the name Community Behavioral Health.
- Request to Purchase Front Office Furnishings** Motion by Dr. Rogers, seconded by Mr. Mulhern, to approve \$7,500 ergonomic office furnishings needed to complete the redesign of the front office area and \$3,200 for a locking mailflow system. Motion carried.
- 2006 Capital Improvement plus Five Year Plan** Motion by Mr. Barkla, seconded by Dr. Rogers to defer action on the 2006 capital improvement and five-year plan to September 7, 2005, when the Board of Human Services will meet to review the 2006 budget.
- Policies – Second and Final Reading** Motion by Dr. Rogers, seconded by Mr. Mulhern to approve the second and final reading of the Vision and Mission (B-G-02) policy as modified. Motion carried.
- Motion by Mr. Barkla, seconded by Dr. Rogers, to approve the second and final reading of the Continuing Education and Training (D-T-02) policy. Motion carried.
- Financial Report** Ms. Robole presented the financial report and the Board received the report as presented.

Director's Report

- The Mental Health/AODA Program Manager resigned at the end of July and recruitment for her position will begin in September.
- AODA Counselor resigned in July and recruitment for her position has begun.
- Social Worker Interviews will be held next week in Children/Youth and Families.
- An Administrative Assistant was promoted to an Economic Support Specialist and will begin her new duties at the end of September. Recruitment for her position has begun.
- A Continuous Quality Improvement CYF social work exercise will occur in the agency the week of September 12, 2005, facilitated by a national team.
- Congratulations to Social Workers Heather Rewey-Conway and Cheryl Braun who pursued and were awarded \$4,000 by the United Way of River Falls for family support program funding to be used in the coming year.
- The CSP certifier will be on site September 13 to conduct a certification review of the Mental Health Community Support Program.

A special meeting of the Board of Human Services will be Wednesday, September 7, 2005, at 5:00 p.m. for the purpose of reviewing the 2006 budget. The Board will meet on Thursday, September 15, 2005, at 5:00 p.m. for its regular monthly board meeting.

Adjournment

Mr. Barkla moved, Dr. Rogers seconded the meeting be adjourned at 7:05 p.m. Motion carried.

Respectfully submitted,

Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES
Pierce County Board of Human Services
September 7, 2005
Pierce County Office Building, Meeting Room 245

Call To Order The meeting was called to order at 5:00 p.m.

Roll Call Members present were Scott Mulhern, John Kucinski, Ogden Rogers, Bernard Grant, Rich Purdy, Ruth Suplick, Paul Barkla and Bill Gilles.

Staff present were Reggie Bicha, Donna Robole, Janet Huebner, Kathy Hass, Chuck Balzer, and Jill Slaikeu.

Several other employees and members of the public were also present.

- Public Comments
- Naomi Silver, River Falls, spoke as a parent of a child with disabilities, asking that funding be appropriated for the children and adults on the waiting list for services. She also asked the Board to consider scheduling their meetings during the school day; allowing more parents of disabled children the opportunity to attend. Ms. Silver stated that it is difficult to find evening childcare for disabled children.
 - Board Member Scott Mulhern presented a letter from Collette Sakschek, River Falls, whose son has been on a waiting list for services for more than five years. Ms. Sakschek requests of the Board of Human Services that it does all that it can to eliminate or reduce the waiting list for services to the disabled and elderly.
 - Board Member Scott Mulhern presented e-mail from Mary Swanson, Prescott, who is the parent of a severely disabled son. Via the e-mail, Ms. Swanson asks the Board to consider the basic needs of a fellow human being on the waiting list for services.

- Discuss and Take
Action on 2006 Budget** Program Manager Kathy Hass presented the Office on Aging 2006 Budget. Motion by Mr. Barkla, seconded by Mr. Grant, to adopt and forward to Finance/Personnel the Office on Aging Budget as presented. Motion carried.
- Director Reggie Bicha presented the 2006 Human Services and Child Support Services Budget. More than three and one-half hours of budget-related discussion followed. Motion by Mr. Kucinski, seconded by Mr. Barkla, to add \$180,000 to the budget for substance abuse and meth-related inpatient treatment. The motion failed for lack of a majority. Motion by Mr. Mulhern, seconded by Mr. Purdy, to modify the 2006 Human Services/Child Support budget to include an additional \$100,000 for children on the Long Term Support waiting list, \$100,000 for adults on the Long Term Support waiting list, and \$65,000 for a Long Term Support social worker. The modifications are to be applied to the 2006 Budget as presented and returned to the Board for their review September 15. Motion carried via voice vote with Messrs. Barkla, Purdy, Mulhern, Grant and Kucinski voting yes, and Mr. Gilles and Ms. Suplick voting no.
- Discuss and Take
Action on 2006 Capital
Improvement Plan** The Board tabled discussion on the capital improvement plan to the September 15, 2005, meeting.
- Discuss and Take
Action on Five Year
Plan** The Board tabled discussion on the five-year plan to the September 15, 2005, meeting.
- Director's Report** The director's evaluation form was issued to the Board members, with instruction to return the forms directly to Administrative Coordinator Curt Kephart. The Director's evaluation will occur in October.
- Adjournment** Mr. Barkla moved, Mr. Grant seconded the meeting be adjourned at 9:00 p.m. Motion carried.
- Respectfully submitted,
- Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

September 15, 2005

Pierce County Office Building, Room 245

- Public Hearing** The Public Hearing on the 2006 Human Services, Office on Aging and Child Support Budget and Plan was called to order at 5:00 p.m. Betty Gunderson from the Council on Aging spoke on behalf of the Senior Citizens of Pierce County, thanking the Board for their support of senior needs, and requesting their support in continued service and programs to senior citizens. No other members of the public being present, motion by Mr. Barkla, seconded by Mr. Mulhern, to close the public hearing at 5:10 p.m. Motion carried.
- Call To Order** The meeting was called to order at 5:10 p.m.
- Roll Call** Members present were Scott Mulhern, John Kucinski, Ogden Rogers, Bernard Grant, Rich Purdy, Ruth Suplick (arrived at 6:15 p.m.), Paul Barkla and Bill Gilles. Ron Anderson was also present.
- Staff present were Reggie Bicha, Kathy Hass, Donna Robole, Janet Huebner, Jill Slaikeu, Chuck Balzer, Greg Garves and Curt Kephart.
- Guests present were Harry Hobbs.
- Naomi Silver was also present.
- Minutes** Minutes from the August meeting were mailed and minutes of the September 7 meeting were distributed to the Board for their review. Motion by Mr. Barkla, seconded by Dr. Rogers, to approve the Minutes of the August 18 and September 7 meetings as presented. Motion carried.
- Public Comments** None
- Presentation on Continuous Quality Improvement Project** Department of Health and Family Services Continuous Quality Improvement (CQI) Manager Harry Hobbs and CYF Program Manager Greg Garves presented an overview related to the child welfare quality assurance process in Wisconsin. The CYF unit piloted the new state program called Continuous Quality Improvement. Experts in child welfare from throughout the state and nation were in Pierce County this week to review cases and talk with various stakeholder groups, including foster parents, foster children, court officials, social workers and others. The CQI project is a requirement of the Federal government, and was developed in Wisconsin as part of the Program Enhancement Plan for Child Welfare. Fourteen states are following similar protocol.

- 2006 Human Services Budget The Board reviewed the 2006 Human Services and Child Support Budget and Plan. Motion by Mr. Kucinski, seconded by Mr. Barkla, to reconsider the Long Term Support \$265,000 component regarding the newly-added social worker position and the balance of dollars allocated for services, reducing the amount to \$100,000 overall to serve the wait list with existing staff. A voice vote followed with Messrs. Barkla, Kucinski, Mulhern and Gilles voting for, and Messrs. Purdy, Rogers and Grant voting against. Motion carried.
- Motion by Mr. Kucinski, seconded by Mr. Barkla, to specify the \$100,000 is to serve LTS children or adults at the department's discretion. Mr. Purdy noted the Board was out of order with its first motion, therefore the Motion was withdrawn.
- Motion by Chairman Gilles, seconded by Mr. Barkla, to amend the \$265,000 and insert \$100,000. Discussion followed. Mr. Gilles modified his motion, seconded by Mr. Barkla, to insert \$150,000 where the budget reads \$265,000. Mr. Barkla then withdrew his second. Motion by Mr. Gilles to amend the \$265,000 and insert \$100,000, which failed for the lack of a second.
- Motion by Mr. Gilles, seconded by Dr. Rogers, to strike the total \$265,000 and insert \$125,000 for services to children and adults on the LTS waiting list. A voice vote followed, with Messrs. Barkla, Kucinski and Gilles voting for, and Messrs. Purdy, Rogers, Grant and Mulhern voting against. The motion failed.
- The Board revisited the original motion to include \$265,000 for expanded LTS wait list services, with Messrs. Purdy, Rogers, Grant and Mulhern voting for, and Messrs. Barkla, Kucinski and Gilles voting against. Motion carried.
- Motion by Mr. Purdy, seconded by Mr. Grant, to approve the Human Services and Child Support budget of \$9,984,733 as presented (containing \$2,005,268 county funding), and forward it to the Finance and Personnel Committee. The motion passed with Messrs. Purdy, Rogers, Grant, Kucinski and Mulhern voting for, and Ms. Suplick and Messrs. Barkla and Gilles voting against. Motion carried.
- Equipment Purchases Motion by Mr. Barkla, seconded by Dr. Rogers, to approve computer and software upgrades for the Office on Aging for \$6,281 funded by MMA state funding and C1 Program Income Funding, and an ergonomic furniture purchase for \$2,100 funded by the Human Services Coordinated Services Team Initiative. Motion carried.
- Board Policies – first reading The Board observed a first reading of policies D-G-0 Workplace Safety, D-T-02 Orientation on New Employees, and D-G-03 Work Attire.
- Financial Report Ms. Robole presented the financial report and the Board received the report as presented.

Director's Report

- The CYF and CST social worker positions have been filled. Valerie Both and Michelle Meinen joined the department on September 12.
- The administrative assistant position has been filled. Julie Strom will begin employment with the department on September 26.
- Parent Aide interviews will be held next week.
- The Continuous Quality Improvement CYF social work exercise debriefing will occur on Friday, September 16 and the Board is encouraged to attend.
- The Department achieved a one-year certification for its Mental Health Community Support Program.

Closed Session

The closed session was tabled to October.

Adjournment

Mr. Barkla moved, Mr. Kucinski seconded the meeting be adjourned. Motion carried.

Respectfully submitted,

Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

January 20, 2005

Pierce County Office Building, Conference Room 245

- Call to Order The meeting was called to order at 5:04 p.m.
- Roll Call Members present were Rod Rommel, Ogden Rogers, Rich Purdy, Bernard Grant, John Kucinski (arrived at 5:07 and left at 6:35), Ruth Suplick and Bill Gilles. Ron Anderson was also present. Scott Mulhern was excused.
- Staff present were Reggie Bicha, Jill Slaikeu, Linda Johnson, Kathryn Van Dusartz, Marcy Penfield, Susan Conley, Steve Flood, Joy Lynn George, Julie Dollahon, Jennelle Wolf, and Elaine Goodman.
- Guests present were Jennifer Borup and Connie Granfors.
- Minutes Minutes from the December meeting were mailed to the Board for their review. Motion by Mr. Purdy, seconded by Dr. Rogers, to approve the Minutes of the December 16 meeting. Motion carried.
- Public Comments None
- Jennifer Borup from the Western Wisconsin Partnership, UW – River Falls, provided a history of the training development for child welfare workers, the ability for combined county funding of \$48,000 to be matched with Federal dollars that provide an annual training budget of over \$1,000,000; and the anticipated federal requirements for training of child welfare workers.
- Western Wisconsin Partnership
- Steve Flood, Foster Care Coordinator, and Connie Granfors, foster parent and PACE facilitator presented an overview of the development of PACE training in Pierce County and the benefits being noted by both foster parents and agency staff. PACE training will be offered in the Spring and Fall of 2005.
- Foster Parent Preservice Training (PACE)
- Kathryn Van Dusartz, Linda Johnson and Jill Slaikeu presented information about Coordinated Service Teams (CST). The CST program combines state funding and locally matched funds to work toward an integrated system for children and families when they experience needs across multiple service agencies. Motion by Mr. Purdy, seconded by Dr. Rogers, to accept the CST grant and proceed with program development. Motion carried.
- Coordinated Services Team Initiative
- Motion by Mr. Grant, seconded by Dr. Rogers, to accept policy BG-12 as amended. Motion carried.

Action to amend BG-12, Board Self Evaluation

The board discussed a format for information contained in quarterly unit reports. Jill Slaikeu shared a draft report with the Board. The first quarter report will be shared with the Board in April or May.

Quarterly Reports

Director Reggie Bicha presented the 2004 year-to-date Financial Report and the Board received the report as presented.

Financial Report

Jennelle Wolf and Steve Flood of the Children, Youth and Families unit, presented the proposed restructuring plan for the CYF unit. Process of the plan development was explained and how the CYF workers reached consensus on a staffing plan. The Board asked that the process and rationale for decision making be documented in writing so assumptions can be rested over time. The Board also reinforced commitment toward maintaining open communication between staff and work units.

Director's Report

Reggie Bicha updated the Board regarding the following:

- Chair Gilles asked Mr. Bicha to present an update on the Department at the next County Board meeting.
- A letter from Mendota Mental Health Institute was shared with the Board. The letter outlines a change in procedures that shifts funding to counties without compensation for certain emergency placements.
- The Western Wisconsin Partnership is paying workshop fees, travel, and lodging for two CYF unit staff (Megan Smith and JoAnn Larson) to attend a weeklong "Love and Logic" train-the-trainer session in Colorado. Ms. Smith and Ms. Larson will be better equipped to serve our parents following this training.
- Linda Johnson briefly presented information on the increasing needs of persons addicted to the drug methamphetamine (meth) and a Federal grant that 12 western Wisconsin counties are pursuing. The grant would give each county funding for training regarding meth use and treatment. Additionally, the grant would allow three counties to pursue more intensive case management activities with persons addicted to meth. These counties have not yet been selected. Polk County will serve as the fiscal agent if the grant is awarded. The grant will be submitted by the January 26, 2005, deadline.
- The Mental Health/AODA clinic certification process is beginning at this time. The current certification expires March 31, 2005.
- The Department received a \$42,235 grant from the Federal Juvenile Accountability Block Grant (JAIBG). The grant funds will be used primarily to serve juvenile youth and their families.
- New office furniture has been ordered to facilitate the movement of Child Support staff to the Job Center/M & I Bank location. The move will likely occur in March.
- Susan Morrow, ILS and Community Service Coordinator has resigned effective January 27, 2005. Pat McConville, CYF Intake Social Worker will retire effective February 11, 2005. Due to these pending resignations and current vacancies in the CYF unit, Elaine Goodman's LTE status has been extended through the end of April and her weekly hours increased from 24 hours to 40 hours.
- Interviews for vacancies are planned for the upcoming two weeks. Currently vacancies exist with two CYF supervisors, three CYF social workers, and one part-time CYF ILS and Community Service Coordinator, and one part-time CSP nurse.
- Mr. Bicha summarized that the Department and its staff are using the experiences of the past and the current challenges to turn a page and move forward.

The next Board of Human Services meeting is Thursday, February 17, at 5:00 p.m.

Mr. Grant moved, Dr. Rogers seconded the meeting be adjourned at 7:05 p.m. Motion carried.

Respectfully submitted,

Jill Slaikeu

Adjournment

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

October 12, 2005

Pierce County Office Building, Meeting Room 245

Public Comments

- Jim Gumbusky, Oak Grove Township, asked the Board to consider expanding the public comment section to allow comments as the meeting progressed.

Motion by Mr. Barkla, seconded by Mr. Mulhern, to suspend the policy on public comment to allow for public comment within a five-minute timeframe at the chairman's discretion applicable to the October 12 meeting. Motion carried.

Discuss and Take

Action on 2006 Budget

Director Reggie Bicha presented a PowerPoint overview of the 2006 budget process year-to-date. During the presentation, a variety of discussions took place amongst and between the Board and the community members in attendance.

Motion by Dr. Purdy, seconded by Mr. Grant, to recommend to the Finance and Personnel Committee to restore the new positions and restore \$273,963 in cost-to-continue dollars. Four board members raised their hands voting yes, and four board members raised their hands voting no, the noes having it, and the motion was lost.

Motion by Dr. Purdy, seconded by Mr. Mulhern, to recommend to the Finance and Personnel Committee to increase the county levy to 3.411 percent and dedicate \$106,000 to the Department of Human Services Long Term Support waiting list. With a show of hands, four board members voted yes, and four board members voted no, the noes having it, and the motion was lost.

Motion by Mr. Kucinski, seconded by Dr. Purdy, to recommend to the Finance and Personnel Committee that they restore the new positions for Human Services and Office on Aging as previously approved by the Board of Human Services and Finance and Personnel Committee. Motion carried.

Motion by Mr. Barkla, seconded by Mr. Mulhern, to direct Mr. Bicha to find \$50,000 in the existing budget and move it to fund services for those on the Long Term Support waiting list. Much discussion followed, with the chairman calling the question. The motion was lost, with Mr. Barkla voting yes, and Ms. Suplick and Messrs. Purdy, Rogers, Grant, Kucinski, Mulhern and Gilles voting no.

Motion by Dr. Purdy, seconded by Mr. Kucinski, to recommend to the Finance and Personnel Committee to modify the 2006 Department of Human Services Budget by an additional \$11,000 in anticipated collections for mental health related-services which would fully fund the .5 FTE Accounting Assistant position thus requiring no additional county funding.

Motion carried.

Motion by Mr. Barkla, seconded by Ms. Suplick, to adjourn the meeting. With the noes having it, the motion was lost.

CBH Position
Description

The Board discussed the staffing requirement and guidelines regarding refill of the vacant Community Behavioral Health unit supervisor position and asked for additional time to allow review of the position description before moving forward. Dr. Rogers noted his concern for liability during this vacancy. Motion by Dr. Purdy, seconded by Mr. Mulhern, to defer action to the October 20 Board meeting. Motion carried.

Director's Report

None

Adjournment

Dr. Rogers moved, Mr. Mulhern seconded the meeting be adjourned at 8:45 p.m. Motion carried.

Respectfully submitted, Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

October 20, 2005

Pierce County Office Building, Meeting Room 245

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were John Kucinski, Ogden Rogers, Bernard Grant, Rich Purdy, and Bill Gilles. Paul Barkla attended via speakerphone. Scott Mulhern arrived at 5:14 and Ruth Suplick arrived at 5:20 p.m.
- Staff present were Reggie Bicha, Donna Robole, Kathy Hass, Chuck Balzer, and Jill Slaikeu.
- Guests present were Chris Peterson, Sheena Simonson, and Breanna Johannsen
- Several other employees were also present.
- Minutes Motion by Dr. Rogers, seconded by Mr. Kucinski, to approve the minutes of the September 15, 2005, meeting. Dr. Purdy abstained. Motion carried.
- Public Comments None
- 85.21 Grant Motion by Dr. Purdy, seconded by Dr. Rogers, to approve application for Section 85.21 Assistance for the Elderly and Handicapped Transportation Grant. Motion carried.
- Long Term Care
Redesign Program Manager Chuck Balzer presented a comprehensive overview of the issues and ideas related to Long Term Care reform.
- Wait List Motion by Dr. Rogers, seconded by Mr. Kucinski to refer action on the Long Term Support Wait List to the Long Term Support Committee. Discussion followed related to the inclusion of a strategic plan. Motion carried.
- Meeting with State
Legislators Motion by Dr. Rogers, seconded by Dr. Purdy, to authorize director Reggie Bicha to coordinate a meeting with the Board of Human Services, State Legislators and the Governor's office to be held in the first quarter of 2006. The purpose of the meeting will be to share information related to program funding and service deliverables. Motion carried.
- CBH Position
Description The Board recommended including Drug Court in the Purpose section of the position description, and changing the word "considered" to "required" in the Minimum Training and Experience section. Motion by Dr. Purdy, seconded by Mr. Barkla, to approve and forward to the Finance and Personnel Committee the Community Behavioral Health position description with the aforesaid revisions. Motion carried.
- Board Policies Motion by Dr. Rogers, seconded by Mr. Grant, to approve Board Policies D-G-02 Workplace Safety, D-T-02 Orientation on New Employees, and D-G-03 Work Attire. Motion carried.

- Equipment Purchase Motion by Dr. Rogers, seconded by Ms. Suplick, to approve the purchase of a laptop computer for \$1,600 funded by the Coordinated Services Team grant. Motion carried.
- Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented.
- Director's Report
- The parent aide position has been filled.
 - CMHC Software Solutions was sold to NetSmart.
 - The Foster Parent Banquet will be held November 8 at Rodli Commons.
 - Interviews for the AODA Counselor position were held and no candidate has yet been chosen to fill the vacancy.
- Closed Session: Motion by Dr. Purdy, seconded by Mr. Grant, with a unanimous roll call vote to convene into closed session pursuant to Section 19.85(1) (c) Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Human Services Director annual performance review. Motion carried.
- Return to Open Session and Discuss/Take Action on Closed Session Items Motion by Mr. Grant, seconded by Dr. Rogers, with unanimous roll call vote, to return to open session. Motion by Dr. Purdy, seconded by Mr. Mulhern, to grant a satisfactory performance evaluation to Director Bicha and award a step increase. Motion carried.
- Adjournment Dr. Rogers moved, Mr. Mulhern seconded the meeting be adjourned. Motion carried.

Respectfully submitted,

Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

November 17, 2005

Pierce County Office Building, Meeting Room 245

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were John Kucinski, Ogden Rogers, Bernard Grant, Ruth Suplick, and Bill Gilles. Paul Barkla attended via speakerphone. Scott Mulhern and Rich Purdy were excused.
- Staff present were Reggie Bicha, Donna Robole, Kathy Hass, Scott Welcome, and Jill Slaikeu.
- Minutes Motion by Mr. Barkla, seconded by Dr. Rogers, to approve the minutes of the October 20, 2005, meeting. Motion carried.
- Public Comments None
- Pierce County Office on Aging Program Manager Kathy Hass and Van Driver Scott Welcome presented an
Transportation Services overview of Pierce County's Transportation services. Scott Welcome provided a detailed example of one day in his work schedule, which includes transportation routes from Ellsworth to Red Wing, with stops along the way as he proceeds through El Paso to Spring Valley and Elmwood, and includes meal site and meals on wheels food delivery, then returns him to Ellsworth and Red Wing to complete his route.
- Resolution on Mental Motion by Mr. Kucinski, seconded by Dr. Rogers, to approve and forward to the County
Health Placement Costs Board a resolution on Mental Health Placement Costs. Motion carried.
- Strategic Initiatives Director Bicha presented a review of the Strategic Initiatives to-date, including revisions and/or date changes in some areas. Motion by Mr. Kucinski, seconded by Ms. Suplick, to accept the date changes, and adopt the revisions. Motion carried.
- Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented.

Director's Report

- Jill Slaikeu informed the Board \$28,509 in Juvenile Accountability and Incentive Block Grant funding has been awarded to Pierce County for use in 2006. Only six counties were approved for the funding.
- Reggie Bicha informed the Board of Workforce Connection's choice to conduct its own child care eligibility determinations for Pierce and St. Croix Counties, rather than contract with Pierce County. This decision results in a loss of \$9,760 in funding for 2006 Economic Support programs.
- Sarah Wilson started November 14, 2005, as an administrative assistant.
- Mary Huse will retire in December. Motion by Dr. Rogers, seconded by Ms. Suplick, to convey the Board's gratitude and recognize Ms. Mary Huse for almost 30 years of years of service. Motion carried.

Adjournment

Mr. Grant moved, Dr. Rogers seconded the meeting be adjourned at 6:45 p.m. Motion carried.

Respectfully submitted,

Donna Robole

Minutes are provided for informational purposes only. The official record can be obtained from the County Clerk's office. All minutes are unofficial until approved. Minutes are generally approved at the following meeting.

MINUTES

Pierce County Board of Human Services

December 15, 2005

Pierce County Office Building, Meeting Room 245

- Call To Order The meeting was called to order at 5:00 p.m.
- Roll Call Members present were John Kucinski, Ogden Rogers, Ruth Suplick, Bill Gilles and Rich Purdy. Scott Mulhern, Paul Barkla and Bernard Grant were excused. Ron Anderson was also present.
- Staff present were Reggie Bicha, Donna Robole, Greg Garves, Julie Dollahon, Joy Lynn George and Jill Slaikeu.
- Minutes Motion by Dr. Purdy, seconded by Dr. Rogers, to approve the minutes of the November 18, 2005, meeting. Motion carried.
- Public Comments None
- Pierce County
Juvenile Justice
Services Children, Youth and Families Program Manager Greg Garves, Lead Worker Julie Dollahon, and Social Worker Joy Lynn George presented an overview of Pierce County's Juvenile Justice services. The juvenile referrals have steadily increased over the last four years due to a combination of scenarios. Staff talked about the daily challenges and success stories related to community service with the juvenile population.
- Review and Approve
2006 Contract
Providers Motion by Dr. Rogers, seconded by Ms. Suplick, to approve the proposed 2006 purchase of service contracts and providers. Motion carried.
- No Show Fee Policy Director Bicha presented a review of the agency's no show fee and the Board received the information as presented with no recommended changes.
- 2006 Board of
Human Services
Meeting Schedule Motion by Dr. Rogers, seconded by Dr. Purdy, to continue with the Board of Human Services meetings being held the third Thursday of each month at 5:00 p. m. through 2006. Motion carried.
- Policy First Reading Policies B-D 06 - Administrative Policies and D-C 05 - Security of Electronic Health Information received a first reading.

Financial Report Donna Robole presented the year-to-date financial report, and the Board received the report as presented. Dr. Rogers asked that regional and state staff be included in a future discussion related to the county's responsibility for serving or not serving a variety of populations in need.

Director's Report

- Bernard Grant resigned from the Board of Human Services and the Long Term Support Committee after 22 years of service to Pierce County.
- The agency is working with several other counties to respond to the Request for Information and Request for Proposal related to Long Term Care reform.
- Long Term Support Resource Coordinator duties will be absorbed by an existing social worker.

Closed Session Motion by Dr. Purdy seconded by Dr. Rogers, to defer action on the closed session items. Motion carried.

Adjournment Dr. Rogers moved, Ms. Suplick seconded the meeting be adjourned. Motion carried.

Respectfully submitted,

Donna Robole