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Highway Committee Minutes

1/6/05 – Chairman, Dale Hines called the meeting to order at 8:35 a.m. Present were Dale Hines, Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Jim Harris, Ray Dohm, Laurie Lundgaard, and Louis Campbell.

Chip Simones moved, Mel Pittman seconded to approve the minutes of the 12/16/04 meeting. Motion carried.

Chip Simones moved, Don Nellessen seconded to approve the 12/22/04 vouchers in the amount of \$333,327.07 and the 1/6/05 vouchers in the amount of \$175,858.40. Motion carried.

Ron Anderson moved, Chip Simones seconded to approve the 12/24/04 payroll in the amount of \$84,104.13 and the 1/7/05 payroll in the amount of \$89,078.13. Motion carried.

Don Nellessen moved, Mel Pittman seconded to amend the agenda to take up a portion of staff reports at this time. Motion carried.

Ross Christopherson reminded the committee of the subdivision that is being proposed for the Rocky Branch Foster Farm property. Louis Campbell, Town of River Falls Chairman, was present and addressed the committee with concerns of the township and the access to the proposed development. After much discussion, it was determined that this item should be placed on the agenda for the next committee meeting and also to invite the developer to attend as well.

Ross Christopherson explained to the committee the purpose of the relocation order for project 311.08D3 on CTH “D” between USH 10 and STH 35. The department is replacing poor culvert and widening narrow shoulders and relocating the center of the road. Don Nellessen moved, Chip Simones seconded to approve and sign the relocation order for CTH “D”. Motion carried.

Ross Christopherson told the committee that he has been negotiating with the landowners, John E. and Polly C. Remick to acquire new right of way, move the highway closer to the residence and to slope back the front of the yard along the CTH “D” project in the amount of \$2,988 for ½ acre and \$2,987 for moving the highway closer to the house. Chip Simones moved, Mel Pittman seconded to approve signing the nominal payment parcel-waiver of appraisal for the Remicks in the amount of \$5,975.00. Discussion ensued regarding the right and responsibilities and it was suggested that our right to maintain our structure as well as the responsibility of the landowner to fence their animals off our

structure be documented. Motion carried.

Ross Christopherson informed the committee that he would like to send out bids for right-of-way acquisition for the CTH “QQ” project #311.14QQ2. The bids will be back before the February meeting. Ron Anderson moved, Chip Simones seconded to approve sending out for bids for appraisal and acquisition services for the right of way on the “QQ” project, #311.14QQ2. Motion carried.

Ross Christopherson presented the appraisal report on the Stogdill Sand Pit property. It shows a comparison of sales and the value of the land. Don Nellessen moved, Mel Pittman seconded to approve selling the 12.5 acres at a minimum price of \$16,000 per acre and to forward this to the Personnel and Finance Committee for their action. Motion carried.

Ray Dohm explained to the committee that the department has purchased 10 weed whips to replace some that we have had for several years. He would like to offer them for sale by sealed bid or on consignment auction and place a minimum amount on each. Discussion ensued as to how to advertise and when to sell them. Ron Anderson moved, Chip Simones seconded to declare the ten weed whips as surplus equipment. Motion carried. Ray will update the committee at a future meeting as to when and how he will sell them.

Shop Superintendent's Report (Ray Dohm)

§ The new IT28 is here now.

§ We’ve been working on final bid specs for the body and snow equipment bids for the new plow trucks.

Patrol Superintendent's Report (Alan Thoner)

§ The underbody blade on the concept maintenance truck is working well.

§ We are trying to keep ahead of the storms and brushing in between times.

Construction Superintendent's Report (Jim Harris)

§ We are drilling in the Bisel Quarry

§ Helping out with the physical inventory counts in the shop

§ The salt sand operation is about 1½ days ahead of need.

Office Manager's Report (Laurie Lundgaard)

§ Sent out a letter to all the townships informing them of the deadline to get their cost share project costs in to the office for reimbursements.

§ Now that the year has ended the office will be busy closing out the books until early in March.

Commissioner's Report (Ross Christopherson)

§ Reminded the members of the Winter Highway Conference January 24 – 26, 2005

§ Shared a letter received from the Sheriff's department regarding their appreciation for our help solving a burglary.

§ Update on CTH "U" Thalacker Bridge project. The Phase II archaeology study was held up, but should be done this spring. The title search shows the property lines are mathematically incorrect and the survey team will have to go out.

§ The bridge aid policy is being worked on – laws have changed and a standard policy is needed.

§ Tony Huppert contacted Ross regarding the status of the sale of the property he wants to purchase.

§ Reminded the committee that the agenda for the next county board meeting includes the transfer of a portion of CTH "C" to the town of Hartland and an abandonment of a portion of the same road.

The next meeting was set for January 20, 2005 at 8:30 a.m. and again February 17, 2005 at 8:30 a.m.

There will be an information meeting here on January 10, 2005 regarding the jurisdictional transfer of CTH "F".

Ron Anderson moved, Chip Simones seconded to adjourn the meeting. Motion carried. The meeting adjourned at 10:45 a.m.

HIGHWAY COMMITTEE MEETING

1/20/05 – Vice-chairman, Don Nellessen called the meeting to order at 8:35 a.m. Present were Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Jim Harris, Ray Dohm, Laurie Lundgaard, and Louis Campbell. Note: Dale Hines was excused.

Chip Simones moved, Ron Anderson seconded to approve the minutes of the 1/6/05 meeting. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve the 1/20/05 vouchers in the amount of \$59,892.33. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve the 1/21/05 payroll in the amount of \$88,509.11. Motion carried.

Louis Campbell, Chairman of River Falls Township spoke to the committee regarding the Spring Green Estates Access Concerns and CTH "FF". Before the township can issue a permit for driveway access onto 1015th St., they would like a letter from the Pierce County Highway Department stating our concerns and requirements. Ross Christopherson suggested to the committee that the township demand a complete traffic study by the developer and to look at the town road to see if it can handle the added traffic and if not, determine what kind of improvements are necessary to accommodate the added traffic. The developer bears the costs of any improvements that are needed and the road changes must meet current highway standards. Ron Anderson moved, Mel Pittman seconded to send River Falls Township a letter stating our concerns and that a traffic study should be required before any permits are granted. Motion carried.

Chip Simones moved, Ron Anderson seconded to go into closed session pursuant to Sec. 19.85 (1)(b) for the purpose of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held proper to final action being taken and of any meeting at which final action may be taken: Grievance #03-04. Motion carried by roll call vote: Mel Pittman – yes, Chip Simones – yes, Ron Anderson – yes, Don Nellessen – yes. Steve Hartman, AFSCME staff representative, Larry Hoyer, Bob Bohlsen and Don Hines were present also.

Chip Simones moved, Ron Anderson seconded to go into open session. Motion carried.

Ron Anderson moved, Chip Simones seconded to into closed session pursuant to Sec. 19.85 (1)(a) for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body: Deliberations. Motion carried by roll call vote: Mel Pittman – yes, Chip Simones – yes, Ron Anderson – yes, Don Nellessen – yes.

Chip Simones moved, Ron Anderson seconded to go into open session. Motion carried.

Ron Anderson moved, Chip Simones seconded to revise the previously determined discipline such that the employee will not contest the two days off without pay and the two days will not be considered suspension and that a written warning will be placed in the employee's personnel file. Motion carried.

Ross Christopherson told the committee that there were several people who signed the job posting for Sign Painter. Ross recommended that Sam Stockwell be given the position as he is the most senior employee and is qualified for the position and eligible to sign. Chip Simones moved, Ron Anderson seconded to award the position of Sign Painter to Sam Stockwell at a wage rate of Class V. Motion carried.

Ross Christopherson explained to the committee that a resolution is required in order for the Transferring Jurisdictional Responsibilities and Vacating a Portion Of Old CTH "C" to be completed. Ross presented the committee with documents supporting this action: Plat of R/W, Relocation Order, and the Minutes of Hartland Town Board Meeting. Chip Simones moved, Mel Pittman seconded to approve the resolution and forward it the County Board for their approval. Motion carried.

Shop Superintendent's Report (Ray Dohm)

- The metal siding is being replaced on the Plum City shop and the wood is in better shape than expected. The roof does have some leakage so the roof steel will also be replaced.
- The used breaker that the committee was going to look at has been sold so we will have to wait until another one becomes available.
- Bid specs on snowplow equipment for the six new trucks will be ready for the next meeting.

Patrol Superintendent's Report (Alan Thoner)

- The maintainers are trying to keep ahead of the weather. They are brushing and patching when it's not snowing.

Construction Superintendent's Report (Jim Harris)

- The crews are working on CTH "D", widening and filling in the deep slopes.
- Helping maintenance as needed
- Helping with salt sand operations when necessary

- Drilling in the Bisel quarry, the second blast will take place next week. Our blasting is hired out.

Office Manager's Report (Laurie Lundgaard)

- Wendell from Tracey and Thole, CPAs was here on 1/11/05 to do some preliminary checking for our audit. He verified some of our inventory counts, vouchers and receipts. He said he found everything to be in order. The actual book closing will take place early in March.
- Since taking the position of office manager in 2002, I have been trying to modify the setup in our office. The computers are going to be replaced this year, so it is best to wait until then to do some alterations and rearranging at the same time. Paul Scott from Corporate Express is helping and we've come up with a floor plan that we think best suits our needs and space. Paul helped with the office changes in Land Management and Extension Office most recently. At the next highway committee meeting some drawings and costs will be presented for committee approval.

Commissioner's Report (Ross Christopherson)

- There was meeting here on 1/10/05 regarding the possibility of the transfer of CTH "F" to the State of Wisconsin. There was a lot of concern from the city of Hudson and the State of Wisconsin has been trying the channel the traffic on STH 35 to the freeway, I94. The State feels CTH "F" is mainly local traffic and a throughway to I94. Pierce County will build the CTH "F" Bridge according to our needs and standards.
- Ross reminded the committee of the winter highway conference next week.
- Ross asked the committee for their support on a wage and benefit package and encouraged them to seriously consider doing an independent study of the non-represented positions and compensation as the fairest way to put a package together.
- The job opening of Truck Driver will posted and on the agenda for the next committee meeting, February 17, 2005.

Chip Simones moved, Mel Pittman seconded to adjourn the meeting. Motion carried. The meeting adjourned at 11:10 a.m.

Highway Committee Minutes

2/17/05 – Chairman, Dale Hines called the meeting to order at 8:33 a.m. Present were Dale Hines, Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Jim Harris, Al Thoner, Ray Dohm, Laurie Lundgaard, Greg Engeset, Ken Nielsen, and Jeff Abboud.

Chip Simones moved, Don Nellessen seconded to approve the minutes of the 1/20/05 meeting. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve the 2/3/05 vouchers in the amount of \$64,599.89 and the 2/17/05 vouchers in the amount of \$93,426.27. Motion carried.

Chip Simones moved, Don Nellessen seconded to approve the 2/4/05 payroll in the amount of \$93,983.60 and the 2/18/05 payroll in the amount of \$89,157.70. Motion carried.

Ross Christopherson introduced Ken Nielsen from FMHC Corp, representing Nextel. Ken was here to explain the location and requirements of the proposed communication tower that Nextel would like to erect on highway property. Greg Engeset told the committee that the proposal meets all the requirements for a permit from the Village of Ellsworth. Chip Simones moved, Don Nellessen seconded to approve the proposed location and to pass this on to the Finance/ Personnel Committee to negotiate the terms of the contract/lease. Motion carried.

Ross Christopherson introduced Jeff Abboud from the WIS DOT. Jeff was here to explain the State's Access Control Project #7210-01-29 on USH 63. This project's purpose is to protect the highway by limiting new accesses. A public hearing will be held at the Ellsworth High School on April 19, 2005 from 5:30 p.m. to 8:00 p.m. in order to give landowners a chance for their input. Jeff explained to the committee that the State would like to have support of the project from the Pierce County Highway Committee. Ross recommended that the committee wait until after the public hearing. In the meantime, Jeff encouraged the committee and highway department to have some dialogue with the St. Croix County Highway Department, as they are also dealing with this issue. Chip Simones moved, Ron Anderson seconded to postpone any action on this item until after the public hearing. Motion carried.

Ross Christopherson told the committee that bids were sent out to five vendors for right-of-way acquisition services for the project on CTH "QQ". Following are the bid results, which were received from three vendors:

Bid Results – Right-of-Way Acquisition CTH "QQ", USH 10 – 1.6 Miles South

<u>Company Name</u>	<u>Ayres Associates</u>	<u>Timbers-Selissen Land Specialists</u>	<u>Prairie Land Services Inc.</u>
Title Search Updates =	26 @ \$50 = \$1,300	8 @ \$50 = \$400	23 @ \$50 = \$1,150
Nominal Appraisals =	2 @ \$550 = \$1,100	2 @ \$400 = \$800	16 @ \$200 = \$3,200
Full Appraisals =	1 @ \$800 = \$ 800	8 @ \$1,300 = \$10,400	7 @ \$ 650 = \$4,550
Market Sales Study =	1 @ \$2,000 = \$2,000	1 @ \$3,000 = \$3,000	1 @ \$2,500 = \$2,500
Nominal Acquisition =	21 @ \$550 = \$11,550	16 @ \$550 = \$8,800	16 @ \$ 600 = \$9,600
Temp. Interest Acquis.=	4 @ \$500 = \$2,000	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____
Intermed. VacantAcq. =	1 @ \$650 = \$650	5 @ \$1,000 = \$5,000	7 @ \$ 750 = \$5,250
Intermed. Improved Acq.=	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____
Maj. Vacant Acquisition=	0 @ \$ n/a = \$ ____	3 @ \$1,200 = \$3,600	0 @ \$ n/a = \$ ____
Maj. Improved Acquis.=	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____
Complex Vacant Acquis.=	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____
Compl. Improved Acquis.=	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____
Signs =	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____	0 @ \$ n/a = \$ ____
Utilities =	2 @ \$ 525 = \$1,050	5 @ \$600 = \$3,000	5 @ \$500 = \$2,500
Other (Appraisal Review) =			1 @ \$2,500 = \$2,500
TOTAL FEES =	\$20,450	\$35,000	\$31,250

Ross recommended to the committee that the bid be awarded to Ayres Associates as they are the low bidder and are qualified to do the work. Chip Simones moved, Ron Anderson seconded to award the bid for right-if-way acquisition services for the project on CTH "QQ" to Ayres Associates. Discussion followed regarding the differences in the bids. Motion carried.

Ross Christopherson presented a draft of County Bridge Aid Policy and Petition for Bridge Aid form. Discussion followed and suggestions were made. Chip Simones moved, Mel Pittman seconded to postpone action on this item until the next meeting. Motion carried.

Laurie Lundgaard, Office Manager, showed the committee a diagram of the proposed office layout and itemized costs for new office furniture. The plan is to replace the computers at the same time the office furniture arrives to minimize the disruption in the office. There is a 60% discount on the furniture through Corporate Express as they are contracted to be the office supply vendor for Pierce County. Chip Simones moved, Mel Pittman seconded to approve the purchase of the office furniture as presented at an estimated cost of \$14,552.50. Ross told the committee that he was hopeful that the 4.5% administration fee would cover the cost of this item, otherwise the department could transfer the money from another fund. This will be determined at this time next year. Motion carried.

Ray Dohm presented the specs for truck bodies/snowplow equipment bids that he would like to send out. This equipment is for the six new trucks that were purchased recently. The plan is to have these trucks ready for the 2005-2006 winter season. Ron Anderson moved, Chip Simones seconded to send out the bids. Motion carried.

Ross Christopherson told the committee that we currently own 13 haul trucks and handed out pictures of them. We have two (2) Sterling quad axles (2001), seven (7) Freightliner quad axles (1999), and 4 Ford tri axles (3 are 1995 and 1 is 1992). Ross suggested that we could cut down on our number of trucks as the budget cuts mean we will be getting less

State and Township work. Ross would like to sell two trucks on sealed bids: the 1992 Ford at a minimum bid of \$25,000 and one of the 1995 Ford trucks at a minimum bid of \$27,500. Chip Simones moved, Don Nellessen seconded to sell the 2 trucks (the 1992 Ford at a minimum bid of \$25,000 and one of the 1995 Ford trucks at a minimum bid of \$27,500) by sealed bid, including internet sales if sealed bids were possible. Motion carried.

Patrol Superintendent's Report (Alan Thoner)

The maintainers have been busy cleaning up after storms and truck cleaning.

They have been patching and brushing whenever there are no storms.

Construction Superintendent's Report (Jim Harris)

The construction crew is working on the slopes on CTH "D" with sand fill and a clay overlay.

We have coordinated with Pierce-Pepin Cooperative on CTH "C" for tree cutting and removal.

We are crushing at the Bisel Quarry. A MSHA inspector was here and gave a good report.

First Aid and CPR classes are being given to all employees and will be finished by the middle of next week.

Office Manager's Report (Laurie Lundgaard)

The staff is very busy this time of year with closing the books for 2004 and getting ready for Rod Paulson, Auditor.

Commissioner's Report (Ross Christopherson)

Received a letter from WIS DOT regarding the jurisdictional transfer request for CTH "F". The state does not feel it is warranted to transfer this road to their jurisdiction. Ross explained the reasons they gave in their letter.

Received a check from St. Croix County for the jurisdictional transfer of a portion of CTH "M".

Sent a letter to River Falls Township, Louis Campbell requiring the township or the developer to do a Traffic Impact Analysis study for the Spring Green Estates.

Met with the Hartland Town Board to have them sign the resolution transferring a portion of CTH "C" to them. This item will be on the agenda for the next County Board meeting and would like the highway committee members to support it.

Attended the winter highway conference along with Ron Anderson, Don Nellessen, Chip Simones January 24-26.

Handed out overtime breakdown for the whole year of 2004 showing how much overtime was spent in each area of operation as well as other government agencies and townships.

Scheduled meetings for the next several months:

March 10, 2005 @ 8:30 a.m.

March 31, 2005 @ 8:30 a.m.

April 14, 2005 @ 8:30 a.m.

April 28, 2005 @ 8:30 a.m.

May 12, 2005 @ 8:30 a.m.

May 26, 2005 @ 8:30 a.m.

Ross announced that the breaker is running now in the Bisel Quarry in Dodge Coulee if anyone wants to go look at it. Don Nellessen, Dale Hines and Mel Pittman went with Al Thoner and Ray Dohm to view the breaker in operation.

Don Nellessen moved, Mel Pittman seconded to adjourn the meeting. Motion carried. The meeting was adjourned at 11:45 a.m.

HIGHWAY COMMITTEE MEETING

3/10/05 - Chairman, Dale Hines called the meeting to order at 8:37 a.m. Present were Dale Hines, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Jim Harris, Al Thoner, Ray Dohm, and Laurie Lundgaard. Don Nellessen was excused.

Chip Simones moved, Ron Anderson seconded to approve the minutes of the 2/17/05 meeting. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve vouchers dated 3/3/05 in the amount of \$102,027.12. Motion carried.

Ron Anderson moved, Chip Simones seconded to approve the 3/4/05 payroll in the amount of \$92,675.55. Motion carried.

Ray Dohm explained to the committee that he sent out bids for bids to four vendors and received three bids back for dump bodies and snowplow equipment. The results are as follows:

Vendor	<u>2005</u> – Total Cost Per Unit	<u>2005</u> – Total Cost X Six (6) Units		<u>Optional 2006 Equipment</u> - to be Ordered by December 31, 2005
Red Horse Truck Body & Hoist, LLC	\$71,434.00	\$428,604.00		\$71,434.00
Universal Truck Equipment, Inc.	\$74,769.00	\$448,614.00		\$76,319.00
Monroe Truck Equipment	\$61,500.00	\$369,000.00		\$62,115.00

Team Truck				
Equipment	No Bid	No Bid		No Bid

Ray recommended that Monroe Truck Equipment, Inc. should be awarded the bid as they are the low bidder and meet all the specs of the equipment. Chip Simones moved, Mel Pittman seconded to award the bid for dump bodies and snowplow equipment to Monroe Truck Equipment, Inc. and forward to the full County Board for their approval. Motion carried. The funds for this purchase are coming out of the machinery replacement fund.

Ross Christopherson explained the changes he made to the County Bridge Aid Policy that the committee viewed at the last meeting. Chip Simones suggested clarifying the length of time between submitting a petition and actual payment of bridge aid – 19 months. It was also suggested that the lowest acceptable bid from private contractors would be the amount eligible for bridge aid. Ron Anderson moved, Chip Simones seconded to approve the County Bridge Aid Policy as amended. Motion carried. Ross will send a letter to the townships explaining the new policy and offer to meet with them if necessary.

Ross Christopherson went through the list of existing highway buildings, quarries and land. Also discussed future needs of the highway department.

The lease we have with Herbert Koch for his quarry is going to expire in October of 2005. Ross received a letter asking the department to submit a bid for a new lease. Chip Simones moved, Mel Pittman seconded to submit a bid to Herbert Koch for lease of his quarry in El Paso Township. Motion carried.

The job opening for County Maintenance Patrolman – Section 6 was signed by four people. Ross said that Ronald M. Anderson is the most senior and is qualified for the position and recommended the job be given to him. Chip Simones moved, Ron Anderson seconded to award the position of County Maintenance Patrolman – Section 6 to Ronald M. Anderson. Motion carried.

The job opening for County Maintenance Patrolman – Section 3 was signed by only one person, Bob Bohlsen. Ross said that Bob is qualified but has not been in his current position for 24 months. According to the union contract, a person cannot sign a posting until after serving 24 months in the same position. Ross recommended waiving the 2-year requirement and award the job to Bob Bohlsen. Ron Anderson said the Union would have to agree in writing and that this would not set a precedent. Mel Pittman moved, Chip Simones seconded to award the job of County Maintenance Patrolman – Section 3 to Bob Bohlsen as long as the Union provided a letter agreeing to waive the 2-year requirement and that this does not set a precedent. Motion carried.

The job opening for Truck Driver (truck #84) was signed by only one person – Don Hines. Ross said

that Don is qualified and recommended the job be awarded to him. Ron Anderson moved, Chip Simones seconded to award the job of Truck Driver to Don Hines. Motion carried.

The job openings for Truck Spotter (Hot Mix)/Rock Drill Operator and Night Maintenance had no signers. No action if needed.

Ross Christopherson presented a list of county bridge aid payments that are due for payment. These payments are for projects that the highway committee approved previously and now the projects are completed and have been submitted to us for payment in the amount of \$240,718.38. This is \$117,781.01 over the amount budgeted, but with the new policy in place this should correct itself. Ron Anderson moved, Chip Simones seconded to approve the county bridge aid payments as presented. Motion carried.

Jim Harris told the committee that the annual safety training day is scheduled for April 29, 2005. In the past the department has furnished coffee and rolls or cookies for morning break and lunch at noon for about 97 people. The highway department has always invited the townships, villages, and cities to send someone from their municipalities to this training also. The cost for coffee, rolls or cookies and lunch has been around \$400 - \$500. Ross asked the committee if they would again approve providing lunch to the attendees. Chip Simones moved, Mel Pittman seconded to approve up to \$500 for food for the annual highway safety training day. Motion carried. This year Ross plans to charge \$5.00 to those who are not highway department employees in order to recover part of the cost.

Ray Dohm presented bid specifications for the crusher loader, a 65,000 lb. loader used to load the crusher. This loader replacement is in our 2005 machinery budget. Ron Anderson moved, Chip Simones seconded to approve sending out bids for a crusher loader. Motion carried.

Ross Christopherson showed a history of the number of employees on the highway crew. We are currently at 53, which is 3 below our ideal 56. With the recent loss of two employees, Ross asked the committee if he could have permission to hire 2 replacement workers to bring the total to 55 employees. Ron Anderson moved, Chip Simones seconded to approve hiring 2 employees to fill the two latest vacant positions. Motion carried.

Shop Superintendent's Report (Ray Dohm)

We have two dump trucks for sale advertised on the TruckPaper.com, our county website, The Shopper and in the Tradin' Post publication. Sealed bids are due April 4, 2005.

We will have weed whips for sale by sealed bid some time in April.

We will soon be getting the maintenance trucks ready for sale.

Patrol Superintendent's Report (Alan Thoner)

We have been battling winter and with the spring thaw some frozen culverts.

We fell behind our State budget in January but should get back on track for February.

The bridgetenders will be starting again on April 1, 2005.

STH 29 and USH 10 will be worked on this year.

Construction Superintendent's Report (Jim Harris)

Working on putting everything together for the annual safety training day.

First Aid training is all done.

Will soon be sending out bids for LRIP pulverizing, asphalt, and culverts.

Salt bids will be let for next winter also.

We have 200 tons of saltsand at the saltsand operation and more at the shops.

Pierce-Pepin Cooperative Services has been helping us cut down the trees on C and D

Office Manager's Report (Laurie Lundgaard)

The furniture that was approved at the last committee meeting has been ordered. It should be here in about 5 weeks.

Working on getting the walls painted in the office before the furniture arrives.

We are ready for the auditor to come and do the book closing.

The auditor will be invited to attend a highway committee meeting in May and explain the 2004 financial report to the committee.

Commissioner's Report (Ross Christopherson)

There is a District 6 Spring Meeting scheduled for Friday, May 20, 2005

Reminded the committee of the County Board resolution transferring jurisdictional responsibility of a portion of CTH "C" to Hartland Township and vacating another portion of CTH "C". This will be a

second reading and will be voted on March 22, 2005.

Reminded the committee that the dump bodies and snowplow equipment purchase will be on the agenda for the March 22, 2005 County Board meeting.

The next meeting will be March 31, 2005 at 8:30 a.m.

Discussion took place regarding the opening of the State waysides. Al Thoner will ask Bob Werner about this.

Ron Anderson moved, Chip Simones seconded to adjourn the meeting. Motion carried.
Meeting adjourned at 11:10 a.m.

HIGHWAY COMMITTEE MEETING

3/31/05 – Chairman Dale Hines called the meeting to order at 8:30 a.m. Present were Dale Hines, Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Jim Harris, and Ray Dohm.

Chip Simones moved, Don Nellessen seconded to approve the minutes of the 3/10/05 meeting. Motion carried.

Chip Simones moved, Ron Anderson seconded to approve the 3/17/05 vouchers in the amount of \$92,819.91 and the 3/31/05 vouchers in the amount of \$63,123.81. Motion carried.

Mel Pittman moved, Chip Simones seconded to approve the 3/18/05 payroll in the amount of \$89,249.06 and the 4/1/05 payroll in the amount of \$86,907.84. Motion carried.

Ross Christopherson explained to the committee that he had set up a meeting regarding the Koch Quarry lease, but had to re-schedule it until a later date. Chip Simones moved, Don Nellessen seconded to postpone this item until a future meeting. Motion carried.

Ross Christopherson explained there were three postings that had gone up but had no signers. The three jobs were as follows: Breaker Operator, Loader Operator, and Mechanic/Welder. Ross told the committee that two jobs to be filled were being advertised in the paper, a mechanic/welder and a heavy equipment operator. The third position, Breaker Operator will be assigned as needed.

Ross Christopherson presented a relocation order for CTH "QQ", US 10 – 1.6 miles south. This relocation order identifies the right-of-way needs for the 2006 project. Chip Simones moved, Ron Anderson seconded to approve and sign the relocation order for the CTH "QQ", US 10 – 1.6 miles south project. Motion carried.

Ross Christopherson and Jim Harris explained the Elmwood blacktopping project that was done last year. There was a miscommunication regarding the width of the pavement on one segment of the project. Pierce County paved it 24' wide, the Village of Elmwood wanted it 30'. Jim Harris, the Village of Elmwood and the village's engineering firm discussed and worked out remedy to everyone's satisfaction with no loss to the county.

Chip Simones moved, Ron Anderson seconded to go into closed session pursuant to Section 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining

reasons require a closed session: MacLeod Quarry. Motion carried by roll call vote with all voting yes.

Don Nellessen moved, Chip Simones seconded to return to open session. Motion carried by roll call vote with all voting yes.

Chip Simones moved, Ron Anderson seconded to authorize Ross Christopherson to continue negotiations with Robert MacLeod.

Chip Simones moved Don Nellessen seconded to go into closed session pursuant to Section 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and Section 111.70(1)(a) Wis. Stats., to resolve questions arising under a collective bargaining agreement: Grievance 1-05. Motion carried by roll call vote with all voting yes.

Chip Simones moved, Mel Pittman seconded to return to open session. Motion carried by roll call vote with all voting yes.

Ron Anderson moved, Chip Simones seconded to compensate the shop foreman and the outside foremen for the ½ hour they were required to be on duty back to January 1, 2005 for such time they have not already been compensated. Motion carried.

Chip Simones moved, Ron Anderson seconded that effective 4/1/05 only those foremen required by management to report to work early shall be compensated. Motion carried.

Ron Anderson moved, Chip Simones seconded to defer the 2005 Equipment Needs until after the 2004 book closing is complete and more information is available. Motion carried.

Construction Superintendent's Report (Jim Harris)

Currently crushing in the Bisel Quarry, cutting trees and brush along CTH "C", and working on reclaiming the abandoned section of road on the lower CTH "C" 2004 project. Sent out for bids on road oil, culvert, asphalt, and pulverizing.

Shop Superintendent's Report (Ray Dohm)

Currently working on getting the quad axle haul trucks ready for the construction season.

Advertised for sealed bids on two haul trucks and there has been a lot of inquiries.

We are going to sell the six maintenance trucks and will again advertise on the Internet.

Patrol Superintendent's Report (Alan Thoner)

Jim Harris gave Al's report in his absence as Al is out inspecting the shoulder damage caused by the heavy rains and water over the road last night. There is a lot of damage to repair.

Office Manager's Report (Laurie Lundgaard)

Steve Scheidler from Tracey and Thole came last week to close our books. Although he is not finished yet, he gathered all the information to take back with him to complete as soon as he can.

The office has been painted and the office furniture should be here next week or so.

Commissioner's Report (Ross Christopherson)

The next meeting will be April 14, 2005 at 8:30 a.m.

The next agenda will include bids for culvert, road oil, pulverizing and asphalt and the wheel loader.

Mel Pittman asked a question regarding a driveway in Union Township that has been getting damaged from sand being hauled of the pit next to him. The County hauled sand out of there back in around 2000 and will not do any fixing on the driveway until the CTH "U" realignment project is done sometime in 2007.

Chip Simones moved, Don Nellessen seconded to adjourn the meeting. Motion carried. The meeting adjourned at 11:00 a.m.

Pierce County Highway Committee Minutes
April 14, 2005 @ 8:30 a.m.

4/14/05 – Chairman Dale Hines called the meeting to order at 8:35 a.m. Present were Dale Hines, Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Ray Dohm, Laurie Lundgaard, Ryan Rasmussen (Aring Equipment), J.R. Riechers (FABCO), and Jennifer Queram (Ayres Associates).

Chip Simones moved, Don Nellessen seconded to approve the minutes of the 3/31/05 meeting. Motion carried.

Chip Simones moved, Don Nellessen seconded to approve voucher dated 4/15/05 in the amount of \$80,436.30. Motion carried.

Ron Anderson moved, Chip Simones seconded to approve the 4/15/05 payroll in the amount of \$85,916.93. Motion carried.

Ray Dohm, Shop Superintendent explained the bid results on the 65,000 lb. wheel loader which were opened on April 8, 2005 at 2:00 p.m. The results are as follows:

Vendor	Make And Model	Outright Price	Trade Allowance	Net Cost	2010 Buy Back 5Yr / 5000 Hr	Difference	Delivery Date
ARING EQUIP.	2005 VOLVO L220E	\$314,616	\$165,000	\$149,616	\$149,000	+ \$616	60 Days
FABCO EQUIP.	2005 CAT 980H	\$379,004	\$190,000	\$189,004	\$190,000	- \$996	90-120 Days
FABCO EQUIP.	2005 Cat 980H Reuse bucket, new cutting edges	\$368,521	\$190,000	\$178,521	\$190,000	- \$11,479	90-120 Days
ROLAND	2005 Komatsu WA500 3LK	\$316,300	\$163,500	\$152,800	Does not meet the buy back specs		90-120 Days
NORTRAX	NO BID						
MILLER BRADFORD	NO BID						

FABCO's bid included an additional option to reuse our current bucket with new cutting edges.

Ryan Rasmussen from Aring Equipment spoke to the committee as to why he felt the committee should award the bid to Aring. He spoke about the value of money over time, the fuel consumption comparisons and the quality of his product. He also offered that we could buy a new loader with a used bucket.

J.R. Riechers from FABCO spoke to the committee about Caterpillar's reputation as a quality machine and how it holds its value. FABCO's bid with a new bucket is low after the guaranteed buyback. Reusing our current bucket, Pierce County could save over \$10,000. J.R. spoke about the fuel efficiencies and cost per ton of product moved rather than the cost per hour as the Cat was able to move more product in the same amount of time compared to the Volvo.

Dale Hines asked Ray about the cost per hour of ownership and the breakdown would be \$29.92/hour for the Volvo and \$29.60/hour for the Cat. Ray told the committee that the staff's recommendation would to buy the Cat from FABCO and to accept the offer to reuse our bucket with new edges. Ron Anderson moved, Mel Pittman seconded to award the bid for the 65,000 lb. wheel loader to FABCO (Caterpillar) but to go with the new bucket. Discussion followed. Don Nellessen moved, Chip Simones seconded to amend the motion to reuse our bucket with new cutting edges and wear plates at a savings to the county of \$10,483.00. The amendment to the motion carried, with Ron Anderson opposed. The amended motion carried with Ron Anderson opposed.

Ross Christopherson introduced Jennifer Queram from Ayres Associates. She has been working with the right-of-way acquisition and prepared a sales study for the CTH QQ project from USH 10 south 1.6 miles. She explained the process and the previous sales in the area, mostly from 2004. All of the parcels, except parcel #21, should be nominal parcel payments - #21 will be a full appraisal. Ron Anderson moved, Chip Simones seconded to approve the sales study and nominal payment parcel report for the CTH QQ project from USH 10 south 1.6 miles. Motion carried.

Ross Christopherson presented the results of the 2005 road oil bids that were opened on April 1, 2005 at 2:00 p.m. as follows:

Oil Type	Koch Pavement Solutions	Marathon Ashland Petroleum, LLC	Monarch Paving Co. Div of Mathy Constr
SC 250	1.25 / gallon delivered	No bid	No bid
SC 800	1.25 / gallon delivered	No bid	1.09 / gallon delivered
PG 64-22	187.68 / ton delivered	No bid	No bid
PG 58-28	187.68 / ton delivered	198.50 / ton delivered	176.00 / ton delivered
MC 70	No bid	No bid	No bid
MC 70 Applied	No bid	No bid	No bid
CRS2 applied	0.9425 / gallon applied	0.9617 / gallon applied	No bid

HFRS 2 applied	0.9425 / gallon applied	No bid	No bid
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Ross recommended that the department award the bid to the lowest bidder for SC and PG, which is Monarch Paving Co. He also recommended that the bid for CRS2 and HFRS-2 be awarded to Koch Pavement Solutions as they are the low bidder on those products. Ron Anderson moved, Don Nellessen seconded to award the 2005 road oil bids to Monarch Paving Co. for SC 250 and SC 800 at a cost of 1.09/gallon delivered and for PG 58-28 at a cost of 176.00/ton delivered; and to Koch Pavement Solutions for the seal coat oil (CRS2 and HFRS 2) at a price of 0.9425/gallon applied as recommended by Ross. Motion carried. Ross mentioned that he would have new prices for our blacktop available for approval at the next highway committee meeting.

Ross Christopherson presented the results of the 2005 pulverizing bids that were opened on April 1, 2005 at 2:00 p.m. as follows:

	Kraemer	Tri County	Mathy Construction
CTH D 7.2 mi.	2,323 per mile	4,987 per mile	2,700 per mile
CTH C, 3.5 mi.	2,323 per mile	5,420 per mile	2,700 per mile
CTH "other" 2.0 mi	2,323 per mile	5,420 per mile	2,700 per mile
Various TRIP projects	2,323 per mile	5,420 per mile	2,700 per mile
Various MSIP projects	0.23 per sq yd	0.42 per sq yd	1.50 per sq yd

Ross recommended that the bid be awarded to the low bidder – Kraemer. Chip Simones moved, Ron Anderson seconded to award the 2005 pulverizing bid to Kraemer Co. as they were the low bidder. Motion carried.

Ross Christopherson presented the results of the one 2005 asphaltic hot mix material bid that was opened on April 1, 2005 at 2:00 p.m. as follows:

Monarch Paving Co, Div. Of Mathy Construction

CTH "C" (CHIP) approx. 8500 tons \$22.19 price per ton L.V mix

Town roads (TRIP) approx. 6000 ton \$22.19 price per ton L.V. mix

City, Vill. Streets (MSIP) approx. 2500 ton \$22.19 price per ton L.V. mix

Chip Simones moved, Don Nellessen seconded to approve the bid from Monarch Paving Co. as indicated above. Motion carried.

Ross Christopherson presented the results of the 2005 culvert bids that were opened on April 1, 2005 at 2:00 p.m. Because the bids received listed the price per item of culvert product, a per-item comparison was compiled as well as a comparison of all usage based on 2004 culvert items used. The total cost of 2004 culvert used, using 2005 prices showed Contech to be \$1,312.61 lower than Johnston Fargo. Chip Simones moved, Mel Pittman seconded to award the 2005 culvert bid to Contech. Motion carried.

Ross Christopherson handed packets of information to the committee members for the 2005 Summer Highway Conference. He asked that the registration forms be returned to the office by April 25, 2005.

Ross Christopherson explained to the committee that he received a contract for construction by county forces for the CTH "D" project #7895-03-73 in the amount of \$786,308.58. This project will be funded 80/20 by the State-Federal funds. Chip Simones moved, Ron Anderson seconded to approve the contract for CTH "D" project #7895-03-73. Motion carried.

Chip Simones moved, Don Nellessen seconded to delay action on the closed session item regarding the MacLeod Quarry. Motion carried.

Shop Superintendent's Report (Ray Dohm)

- Ray showed a picture of the new maintenance trucks we will be getting.
- The sealed bids for the two haul trucks were opened and awarded, one went for \$30,900 and the other went for \$31,500. One was sold locally, and one will be going to West Virginia.
- Six of the used county maintenance trucks will be going on sale and advertised on the internet.
- Our used weed whips are available by sealed bid.
- We are getting estimates for painting the inside of our Ellsworth shop and there will be quotes available for the next meeting.

Office Manager's Report (Laurie Lundgaard)

- The new office furniture is coming tomorrow. The carpet is being cleaned today after all the existing furniture is removed.
- The year-end book closing is done, we are just waiting for some final statements from the auditor. He will be invited to attend a highway committee meeting some time in May.

Commissioner's Report (Ross Christopherson)

- The grievance settlement for #1-05 was accepted by the union and the back pay is on this week's payroll.
- During inventory of our rock stockpiles, it was discovered that someone had taken rock from the Johnson Quarry without our knowledge. Upon further checking, Union Township has taken our rock products without turning in reports. It was discussed how best to handle this situation.
- Ross reported that highway district 6 no longer exists. The state has restructured and divided the state in regions. Pierce County is now in the northwest region along with 19 other counties.
- Maiden Rock Township suffered flood damage caused by the heavy rains 2 weeks ago. Ross, Al and Bob Werner viewed the damage and 18 sites have been determined to qualify for state flood damage aids.
- Ross informed the committee that job interviews for the open positions, heavy equipment operator and mechanic/welder will be held on Monday.

- There will be an informational meeting provided by the State of Wisconsin regarding the control of access to USH 63 in Pierce County on 4/19/05 at the cafeteria in the high school from 5:30 – 8:00 p.m.
- The next meeting is scheduled for April 28, 2005 at 8:30 am.

Chip Simones moved, Mel Pittman seconded to adjourn the meeting at 11:15 a.m. Motion carried.

Highway Committee Minutes

4/28/05 – Vice-chairman Don Nellessen called the meeting to order at 8:40 a.m. Present were Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Jim Harris, Al Thoner, Ray Dohm and Laurie Lundgaard. Dale Hines participated via speakerphone. Ross Christopherson was excused.

Chip Simones moved, Ron Anderson seconded to approve the minutes of the 4/14/05 meeting. Motion carried.

Mel Pittman moved, Chip Simones seconded to approve vouchers dated 4/28/05 in the amount of \$43,351.14. Motion carried. Dale Hines abstained.

Chip Simones moved, Mel Pittman seconded to approve the 4/29/05 payroll in the amount of \$82,085.55. Motion carried. Dale Hines abstained.

Jim Harris explained the bridge aid request from Trenton Township to the Committee as follows:

This is the estimate for the drainage structure replacement on 750th street 100 feet north of 330th avenue. The existing structure is in poor condition and will be replaced with one 95" x 67" x 56' galvanized steel culvert with concrete aprons and wing walls. 100 feet of roadway will be replaced. The Town of Trenton has asked that the Pierce County Highway Department do this project. The Town of Trenton has provided the Bridge Petition Form and will be using the Highway Department estimate.

- Clear and grub
- Salvage topsoil
- Remove existing structure
- 56 feet of 95" x 67" galvanized culvert
- 200 tons of fill material
- 110 tons screened sand
- 120 tons breaker rock
- 88 tons crushed rock
- 36 tons blacktop
- 22 tons rip rap
- 2- poured in place concrete headers w/apron

and wing walls
Seeding and mulching
Labor and machinery

Town Share - \$13,959.20
County Share - \$13,959.20
Total Cost - \$27,918.40

Ron Anderson moved, Chip Simones seconded to approve the bridge aid request for Trenton Township as indicated above. Motion carried.

Lime rock prices were evaluated and due to the increased cost of production, new prices were recommended for approval to the committee. The base price for crushed rock off the belt is recommended at \$3.70/ton (\$0.40 increase). The base price for crushed rock from a stockpile at the quarry is recommended at \$4.10/ton (\$0.40 increase). All other prices presented were calculated starting with the increased base price of the crushed rock. Dale Hines moved to approve the lime rock prices as presented. Discussion followed regarding our proposed prices compared to the market price. Jim told the committee of the research that was done with the surrounding counties to determine the price and found our proposed price to be lower than the local market. This was explained to be fairest to our own projects and to ensure the sales to other government entities. Motion carried.

Ray Dohm explained the 15' flex wing rotary mower bid specs to the committee. Questions regarding maintenance costs on our current mowers were asked and Ray offered to have those figures available at the time of the bid results. Mel Pittman moved, Chip Simones seconded to approve the bid specs for the 15' flex wing rotary mower and to send out for bids. Motion carried.

Ray told the committee that we have six plow trucks for sale and that Scott Schoepp from Pierce County Nugget Lake Park would like to purchase one from us. Scott said the money is in his budget. Ray told the committee that he and Ross Christopherson discussed this and the minimum price would be the trade value, considering this is another Pierce County department. Chip Simones moved, Mel Pittman seconded to approve the sale of one of our plow trucks to Nugget Lake Park at the trade value. Motion carried.

Ray Dohm explained to the committee that he had contacted three companies to get price quotes for painting the interior of the Ellsworth Shop. The quotes received were as follows:

TMI Coatings, Inc. - St. Paul, MN \$60,430.00
Hagen Decorators, Inc. - Eau Claire, WI \$48,950.00
Harry Joles Painting – Boyceville, WI \$43,012.60

Dale Hines moved, Chip Simones seconded to accept the price quote from Joles Painting. Ron Anderson said we should be sure to get a signed contract with them to protect the county's interest. Dale said he is

familiar and impressed with this company's work and is pleased to see they are the lowest bidder.
Motion carried.

Al Thoner explained to the committee the traffic control contract, project #0093-53-10 with the State of Wisconsin in the amount of \$1,000.00. There is a traffic counter device that will be installed on STH 29. During the installation and/or removal of the device, Pierce County forces will be needed for traffic control and this contract covers it up to \$1,000.00. Ron Anderson moved, Chip Simones seconded to approve and sign the contract for traffic control on project #0093-53-10, STH 29. Motion carried.

Laurie Lundgaard told the committee the reservations for rooms that have been secured for the 2005 Summer Highway Conference. She asked the members whether those reservations reflected what each one needed for their stay. All members indicated that the reservations that were made (3 nights each) were appropriate.

Jim Harris explained the next item on the agenda was for the bridge project on CTH "E" and that Dave Pantzloff, Ayres Associates was not present to update the committee. Ron Anderson moved, Chip Simones seconded to defer action on this item until the next meeting. Motion carried.

Shop Superintendent's Report (Ray Dohm)

- Ray finalized the sale of dump truck #32 yesterday. James Donaldson flew in from Virginia, presented Ray with the balance due and then proceeded to drive the truck back to VA.
- All the surplus weed whips have been sold by sealed bid.
- No calls on the plow trucks have been received yet, except from River Falls Schools. They should make us an offer and Ray should bring it to the committee.
- Ray asked the committee if they would like to view a Piranha, Ironworkers metal working machine. Demo unit will be in the area either May 23 or June 27. The committee decided that May 23 would be best.

Patrol Superintendent's Report (Alan Thoner)

- The maintainers have been working on sweeping, bridge washing and patching on State roads.
- Next they will be sealing the bridge decks.
- Then the same will be done for the County roads.
- The State is working on a DMA for STH 29 west of US 63.
- Rumble strips will be filled in at the intersection of US63 and STH 35, Hager City.

Construction Superintendent's Report (Jim Harris)

- The crews have been seeding and mulching on the CTH "D" project, then will be moving to another section of the same road to start widening.
- Have been working with the town of Maiden Rock and their flood damage.

- The Johnson Quarry questions regarding Union Township have been cleared up.

Office Manager's Report (Laurie Lundgaard)

- The 2004 financial report is being processed for distribution at the next committee meeting, May 12, 2005. Committee members are requested to look them over and bring them back to the May 26, 2005 meeting. Steve Tracey is planning to be at the May 26, 2005 meeting to explain the report and answer any questions. Ron Anderson asked that the 2004 estimated cost of projects and actual costs be made available at the next meeting.
- The office furniture/partitions have been installed and working out very well. The working environment is much nicer with fewer distractions and a lower noise level.

Chip Simones moved, Mel Pittman seconded to adjourn the meeting. Motion carried. The meeting was adjourned at 9:30 a.m.

Highway Committee Minutes

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Al Thoner explained to the committee the traffic control contract, project #0093-53-10 with the State of Wisconsin in the amount of \$1,000.00. There is a traffic counter device that will be installed on STH 29. During the installation and/or removal of the device, Pierce County forces will be needed for traffic control and this contract covers it up to \$1,000.00. Ron Anderson moved, Chip Simones seconded to approve and sign the contract for traffic control on project #0093-53-10, STH 29. Motion carried.

Laurie Lundgaard told the committee the reservations for rooms that have been secured for the 2005 Summer Highway Conference. She asked the members whether those reservations reflected what each one needed for their stay. All members indicated that the reservations that were made (3 nights each) were appropriate.

Jim Harris explained the next item on the agenda was for the bridge project on CTH "E" and that Dave Pantzloff, Ayres Associates was not present to update the committee. Ron Anderson moved, Chip Simones seconded to defer action on this item until the next meeting. Motion carried.

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- The 2004 financial report is being processed for distribution at the next committee meeting, May 12, 2005. Committee members are requested to look them over and bring them back to the May 26, 2005 meeting. Steve Tracey is planning to be at the May 26, 2005 meeting to explain the report and answer any questions. Ron Anderson asked that the 2004 estimated cost of projects and actual costs be made available at the next meeting.
- The office furniture/partitions have been installed and working out very well. The working environment is much nicer with fewer distractions and a lower noise level.

Chip Simones moved, Mel Pittman seconded to adjourn the meeting. Motion carried. The meeting was adjourned at 9:30 a.m.

HIGHWAY COMMITTEE MEETING

5/12/05 – Chairman, Dale Hines called the meeting order at 8:35 a.m. Present were Dale Hines, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Jim Harris, Ray Dohm and Laurie Lundgaard. Don Nellessen was excused. Dave Pantzlaff, Ayres Associates arrived at 9:45 a.m.

Chip Simones moved, Ron Anderson seconded to approve the minutes of the 4/28/05 meeting. Dale Hines noted that there was no second to the motion he made regarding the lime rock prices. Chip Simones was the member who seconded that motion. Laurie said that it was merely an omission when typed. The motion to approve the minutes of the 4/28/05 meeting carried as corrected.

Chip Simones moved, Mel Pittman seconded to approve the voucher dated 4/29/05 in the amount of \$350.00 and vouchers dated 5/12/05 in the amount of \$283,271.56. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve the 5/13/05 payroll in the amount of \$84,964.88. Motion carried.

Ray Dohm showed the committee a history of expenses and revenues on our 15' flex wing mower. Discussion followed. Ray then presented the bid results for a 15' flex wing mower that were opened on May 10, 2005 as follows:

Vendor	Make/Model	Outright Cost	Trade	Cost less Trade
	Year		Value	
Ellsworth Equipment	Bush Hog 2615 2005	10,750	4,000	6,750
Polfus Implement	John Deere HX152005	13,315	6,500	6,815
MDMA Equipment	Rhino FR15	11,975	2,150	9,825
	2005			
	John Deere HX15	12,345	2,150	10,195
River Valley	John Deere HX15	11,494	0.00	11,494
Power & Sport	2005			

Ray explained to the committee that the department is familiar with the John Deere model and prefers it to the Bush Hog because of its double deck design, so the staff recommended the bid awarded to Polfus Equipment. Ron Anderson moved, Chip Simones seconded to award the bid for the 15' flex wing mower to Polfus Implement at a cost less trade of \$6,815.00. Motion carried.

Ross has been negotiating with Robert MacLeod for the possible purchase of the quarry. Ross told the committee that he believes an agreement has been reached and that Brad Lawrence, Corporation Counsel, is working on a contract and the offer to purchase documents, which will be brought back to this committee at the

next meeting.

Al Thoner, Patrol Superintendent, explained to the committee the purpose of the two (2) DMAs. Project 0047-56-31 is for the removal on various non-compliant driveways in the amount of \$2,000.00. Project 0047-53-11 is for crack filling on STH 29 from STH 65 to USH 63 in the amount of \$50,000.00. Chip Simones moved, Ron Anderson seconded to approve and sign the two DMAs as presented. Motion carried.

Jim Harris presented a bridge aid request from Ellsworth Township on 570th Ave. as follows:

On 570th Avenue 6,800' west of 610th street. The existing structure is in very poor condition and would be replaced with one 60" x 60' galvanized steel culvert pipe with concrete headers and wing walls.

The Town of Ellsworth has requested that Pierce County do the project.

A signed bridge petition, itemized estimate, Town of Ellsworth minutes, and a map showing the project location were submitted.

County Share - \$13,170.00

Town Share - \$13,170.00

Total Cost - \$26,340.00

Chip Simones moved, Mel Pittman seconded to approve the bridge aid petition from Ellsworth Township as indicated. Motion carried.

The 2004 Financial Report of the Highway Department was handed out to committee members. They were asked to review them and bring them back to the highway committee meeting on May 26, 2005 for discussion. Steve Tracey, auditor will be here to help explain and answer any questions at that time.

Ross Christopherson explained to the committee the 2004 costs and revenues of the 2004 construction projects and the status of each and whether they came in under or over budget. More details will be available at the next meeting.

Dave Pantzlaff, Ayres Associates addressed the committee regarding the CTH "E" Bridge project #7886-01-02. This project qualifies for 80% funding from the State of Wisconsin. Issues discussed were the length of the project, design speed, bridge or box culvert options, costs, schedule, and volume of traffic. Ross recommended that the length of the project be limited to 300' and he prefers the twin box culvert design. Ron Anderson questioned whether the project is on the approved bicycle path. This will need to be checked out. Ross will check with the utility company to arrive at an estimate for moving their lines. More information will be available at the next meeting. No action was taken.

Shop Superintendent's Report (Ray Dohm)

Reported that Jole's Painting is almost finished with painting the north bay of the shop. They will be moving over to the south side this afternoon.

Ray informed the committee that there would be a demo of the Iron Worker here for the next committee meeting.

Three more maintenance trucks were delivered yesterday. The snow plow equipment should be ready by the end of May.

Nugget Lake Park bought one of our old plow trucks. Mel will find out if they want the plow that was on it.

Patrol Superintendent's Report (Alan Thoner)

The State maintainers have been busy washing bridges, patching and doing accident repairs. The bridge tending is going well.

The County maintainers have been busy as well and using the Rosco machine at bridge approaches as needed. We are getting the oil from St. Croix County.

Construction Superintendent's Report (Jim Harris)

Most of the construction crew's time has been spent on the CTH "D" project. They have also done some hauling of crushed rock to a couple townships. Union Township bought 20,000 yards of crushed rock to be paid for over a two year period. They will be hand patching on Monday, then blade patching starting on Wednesday. The crusher will finish in another week, then move to Hager Hill.

Commissioner's Report (Ross Christopherson)

Cautioned the committee to stay on top of the options offered by the consultants. Recommended questioning necessary costs.

The county has completed the flood damage repairs in Maiden Rock Township at a cost of \$52,930, less than the \$61,220 estimate given by the State of Wisconsin.

Reported on 2007 – 2009 STP Rural and STP Bridge projects. Only one bridge in Pierce County is eligible and will be submitted, it is on CTH "N" north of El Paso. Ross will submit (1) one STP Rural project, CTH "CC" (CTH "G" to STH 29, 4.7 miles) mill & pave.

Plan to do 23 miles of seal coating starting mid-June.

Reminded the committee of the Summer Highway Conference.

Reported on the CTH "U" Bridge project. They are finished digging for artifacts, found that legal descriptions

are over-lapping. There are problems with the abstracts. SEH will come to the next committee meeting with a report on the project.

Friday, May 20, 2005 is a committeemen's and commissioners' meeting at the Rolling Greens Golf Club in Durand. The meeting starts at 9:00 a.m. with registration at 8:30 a.m.

The Koch Quarry lease expires in October 2005. Attempts to meet with Mr. Koch to renew the lease have been unsuccessful and now have learned that he has passed away. Our rock will be moved out of the quarry before the lease is up.

Received a letter regarding the Koch Pipeline. They were to move their vent pipes as they are on our right-of-way along CTH "C". Now they are asking us for \$30,000 for moving them.

A notice of injury claim was filed against the county for an accident involving one of our plow trucks on STH 65 last fall.

Ross reported that Assembly Bill 361 is to change the retirement age from 55 to 59.5 for county workers. The employees are opposed to this bill.

Future agenda items:

MacLeod Quarry

CTH "E" Bridge

Financial Report

The next meetings were set for June 9 and 23, 2005. Both will be at 8:30 a.m.

Chip Simones moved, Mel Pittman seconded to adjourn the meeting. Motion carried. The meeting adjourned at 11:20 a.m.

HIGHWAY MEETING MINUTES

5/26/05 – Chairman Dale Hines called the meeting to order at 8:40 a.m. Present were Dale Hines, Mel Pittman, Ron Anderson, Ross Christopherson, Al Thoner, Ray Dohm, Laurie Lundgaard, Steve Tracey, and John Beckfield. Chip Simones arrived at 8:45 a.m.

Ron Anderson moved, Mel Pittman seconded to approve the minutes of the 5/12/05 meeting. Motion carried.

Mel Pittman moved, Ron Anderson seconded to approve the vouchers dated 5/26/05 in the amount of \$298,136.70. Motion carried.

Ron Anderson moved, Mel Pittman seconded to approve the 5/27/05 payroll in the amount of \$88,524.95. Motion carried.

Ray Dohm gave a brief overview of a Piranha brand ironworker demo that is in the downstairs shop for the committee to view. This item will be placed on a future committee meeting agenda for possible action.

Steve Tracey, Tracey and Thole, S.C., handed out a packet of information containing the highway department's income statement, balance sheet, and fund statement for the year 2004. Steve briefly explained what the reports contained to help the committee understand them. He welcomed questions and mentioned that the large amount of money in the equipment replacement fund shows good planning. The highway department has a long-range plan for replacement of its haul and maintenance trucks. He also mentioned that the large amount of money in the construction fund needs to be identified and Ross responded that this was done at the last committee meeting. No action was needed on this item.

John Beckfield from SEH handed out a packet of information, including aerial maps of the CTH "U" project #7899-03-01, for the committee to view. He explained that the archaeological dig is complete and no artifacts were found to inhibit the progress of the project. However, during title searches it was discovered that legal descriptions are very poor and recommended that an assessors plat is done. The estimated cost is around \$40,000.00, but this could be eligible for the 80/20 federal funding. John asked the committee for direction to proceed with this project. Ron Anderson moved, Mel Pittman seconded to direct SEH to prepare the necessary documents to proceed with the amendment to our contract, formal estimate and explanations. Motion carried.

Ross Christopherson told the committee that he received a letter from Dave Pantzlaff, Ayres Associates asking which style structure to install on the CTH "E" bridge project #7886-01-02. Ross explained that a twin box culvert 6' x 10' would cost approximately \$44,920 after the 80/20 federal funding. A 36' bridge would cost approximately \$45,950 after the 80/20 federal funding. The department believes the twin box culvert would be a better structure in the long term. Ron Anderson moved, Chip seconded to go with the twin box culvert with a clear span of 20.75 feet. Motion carried.

Ross Christopherson told the committee that Brad Lawrence is working on the necessary papers to make an offer to purchase the MacLeod Quarry. Chip Simones moved, Ron Anderson seconded to approve the offer to purchase the MacLeod Quarry at \$100,000.00 and to proceed with the documents necessary to execute the purchase. Motion carried.

Al Thoner, Patrol Superintendent, presented a driveway variance request to the committee for access on CTH "G" near Elmwood. The proposed driveway is 300' from an existing driveway, but 500' distance would place the driveway on top of one of our culverts. Al explained that there is good sight distance at the 300' point and recommended granting the variance. Mel Pittman moved, Chip Simones seconded to grant the variance to the applicant, Joe Dohmen. Ron Anderson feels that two variances are necessary, as the access does not comply with No. 7 and 8 of the driveway regulations. Number 7 states that there will only be one driveway per parcel. The granting of this request would allow 2 driveways per parcel. The driveway permit will be granted with the two variances being noted. Motion carried.

Ross Christopherson shared a letter from Bergman Companies, Inc. offering to provide centerline and edgeline services for 2005 with a 17% increase in their prices. After discussion it was moved by Mel Pittman and seconded by Chip Simones to send out for bids for 2005 centerline and edgeline painting. Motion carried.

Shop Superintendent's Report (Ray Dohm)

§ Ray asked if the next meeting's agenda could include the 2005 equipment needs list.

§ Ray has been contacted by Westerman Supply Company. They have a used 2001 Telsmith 22" x 50" primary jaw breaker available. They will be sending a video of the unit in operation and supplying further information for the next highway committee meeting. Ray is also getting information and costs of updating our current crushing operation so that both primary and secondary plants can be run from one location.

§ Ray will have bid specs for our big excavator ready for a future meeting. The buyback of our excavator is scheduled for this fall.

Patrol Superintendent's Report (Alan Thoner)

§ The county maintainers are done washing bridges.

- § The Mathy plant is making patching mix for spot patching and blade patching.
- § Finished the bridge approaches with the Rosco machine.
- § The state maintainers have been spot patching and blade patching on USH 63.
- § Weed spraying was done on guardrails last week.
- § Using the Rosco machine on the state bridge approaches.
- § USH 10 has some asphalt over concrete and it doesn't hold up so we'll be doing some patching out there as needed.
- § STH 29 guardrail near Spring Valley will be fixed.

Commissioner's Report (Ross Christopherson)

§ Attended the District Spring Meeting last Friday. Topics discussed were (1) the governor's budget and transportation. The state maintenance appropriations are low and looking for other funding sources. (2) The northwest region (new name for a larger area) and how that affects us.

§ The last county board meeting included the approval of our wheel loader. A 1987 resolution set the limits of purchase of equipment without further county board approval to \$75,000 on any one item. If there was another resolution to increase that limit, the highway committee could make decisions and purchase highway equipment without further board action. Chip Simones felt the public would be less informed and the purchases would more likely be questioned.

§ Ross questioned the status of the Nextel Tower. Ron Anderson said that there is a dispute between Ken Nielsen and himself regarding who is responsible for the removal of the tower if Nextel no longer has a need for it.

Future Items

June meetings will be June 9, 2005 and June 23, 2005 both at 8:30 a.m.

July meetings will be July 7, 2005 and July 21, 2005 both at 8:30 a.m.

Chip Simones moved, Mel Pittman seconded to adjourn the meeting. Motion carried.

HIGHWAY MEETING MINUTES

6/9/05 – Chairman Dale Hines called the meeting to order at 8:35 a.m. Present were Dale Hines, Mel Pittman, Don Nellessen, Ron Anderson, Ross Christopherson, Al Thoner, Jim Harris, Ray Dohm, Ruth Weinberg, and Randy Spangler. Chip Simones arrived at 8:40.

After reviewing the 5/26/05 Highway Committee minutes, Brad Lawrence, Corp. Counsel, suggested that we amend the motion to grant the driveway variance to Jim Dohmen as follows: Mel Pittman moved, Chip Simones seconded to replace the sentences "The driveway permit will be granted with the two variances being noted. Motion carried." with "Mel Pittman moved, Chip Simones seconded to amend the motion to grant the driveway permit with the two variances as noted. The motion to amend carried. The motion to grant the permit with two variances carried." Mel Pittman moved, Don Nellessen seconded to approve the amended motion. Motion carried. Mel Pittman moved, Ron Anderson seconded to approve the minutes of the 5/26/05 minutes as amended. Motion carried.

Ron Anderson moved, Chip Simones seconded to approve the vouchers dated 6/9/05 in the amount of \$356,181.79. Motion carried.

Mel Pittman moved, Don Nellessen seconded to approve the 6/10/05 payroll in the amount of \$95,895.12. Motion carried.

Randy Spangler from Westermann Supply Company gave the committee a presentation on a used 2001 Telsmith 22" X 50" breaker. He went through the options available for future updating of our crushing operation. Ray will put specs together and contact vendors on availability of used equipment on the market. Ray will bring back proposals from vendors to the committee at the next meeting.

Al Thoner presented the bid results for Centerline Paint for 2005 that were opened on June 8, 2005 as follows:

Vendor	Yellow \$ /per ft.	White \$ /per ft.
AAA Striping Service Co.	\$ 0.032/per ft.	\$ 0.033/per ft.
Bergman Companies	\$ 0.0329/per ft.	\$ 0.0329/per ft.
Century Fence Co.	No Bid	No Bid

Crowley Construction Corp.	No Bid	No Bid
Guide Lines Pavement Marking	No Bid	No Bid
Taylor County Highway Dept.	No Bid	No Bid
Traffic Marking Service/TMS	No Bid	No Bid
Twin City Striping	\$ 0.034/per ft.	\$ 0.034/per ft.
United Rentals Highway Technologies/URHT	No Bid	No Bid

Al explained that the bids were all pretty close, but we have worked with Bergman Companies and are satisfied with their work and like that they are close by. The staff recommended the bid be awarded to Bergman Companies. Ron Anderson moved, Chip Simones seconded to award the bid for Centerline Paint-2005 to Bergman Companies. Motion carried.

Ray Dohm discussed the Equipment Needs List with the committee. The committee noted that they reviewed it.

Ray Dohm discussed the Excavator Bid Specs with the committee. Ron Anderson moved, Chip Simones seconded to allow Ray to send out the excavator bid specs to the vendors to be returned by July 12, 2005 at 2:00 p.m. Motion carried.

Ray Dohm discussed the Iron Worker Options with the committee. He said that he has received two proposals and is still waiting on one. The committee asked Ray to bring the three proposals to the next meeting for action.

Jim Harris presented a bridge aid request from Salem Township on 320th Street as follows:

On 320th Street 1.2 miles south of USH 10. The existing structure is in poor condition and would be replaced with two 48" diameter by 52' long culverts. Concrete cut-off walls would be constructed on each end of the culverts. The Town of Salem has requested that the Pierce County Highway Department install this structure. A signed bridge petition, itemized estimate, Town of Salem minutes, and a map showing the project location were submitted.

County Share - \$8,268.00

Town Share - \$8,268.00

Total Cost -\$16,536.00

Don Nellessen moved, Mel Pittman seconded to approve the bridge aid petition from Salem Township as indicated. Motion carried.

Ross Christopherson discussed the surplus land at the Stodgill Sand Pit with the committee. Ross said that County Concrete had shown an interest in an eleven-acre parcel. They said that they would be making an offer. They also said that they were interested in buying a reject rock pile that we have there. Ron Anderson said that there was someone else that had been interested in the surplus land and that we should check with Rod Rommel, Industrial Development Committee, to see if they are still interested.

Patrol Superintendent's Report (Alan Thoner)

- County maintainers are done with blade patching.
- Bridge washing done - sealing to begin on 6/13/05.
- Spraying weeds by guardrails is complete.
- Start mowing, 1 cut on 6/13/05.
- Crack filling the roads to be sealcoated.
- State maintainers are done with blade patching.
- Rosco Bridge approach done.
- Sprayed weeds for Pepin County on 5/31/05.
- State to hold off mowing until 6/27/05.
- Cleaned up crane accident on STH 35 by Maiden Rock on 6/1/05.
- 350' of guardrail fixed because of this accident on 6/8/05.

Construction Superintendent's Report (Jim Harris)

- Construction crew continues to work on CTH "D".
- Bridge crew is widening a box culvert on CTH "C".
- Patching at municipalities.

- Sealcoating will be done this year in two separate sessions.

Commissioner's Report (Ross Christopherson)

- Reported on Highway Commissioner's Meeting. The counties will be taking over state sign knockdowns and repairs as of June 24, 2005. The state has also updated the county sections regarding lane miles per maintainer. There are no changes in Pierce County.
- Mentioned the Summer Highway Conference coming up.
- Village of Plum City doesn't think they should have to pay the bill for some sanding we did for them last winter. The committee directed Ross to follow up on the bill, but not to drop it.

Ron Anderson moved, Chip Simones seconded to adjourn the meeting. Motion carried. The meeting adjourned at 11:30 a.m.

Pierce County Highway Committee Minutes
June 23, 2005 at 8:30 a.m.

6/23/05 – Chip Simones moved, Ron Anderson seconded to have Mel Pittman chair today’s meeting. Motion carried.

Mel Pittman called the meeting to order at 8:30 a.m. Present were Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Jim Harris, Ray Dohm, Laurie Lundgaard, James Schneider, and Julie Krings. Dale Hines and Don Nellessen were excused.

Ron Anderson moved, Chip Simones seconded to approve the minutes of the 6/9/05 meeting. Motion carried.

Ron Anderson moved, Chip Simones seconded to approve the vouchers dated 6/23/05 in the amount of \$96,115.23. Motion carried.

Chip Simones moved, Ron Anderson seconded to approve the 6/24/05 payroll in the amount of \$92,928.52. Motion carried.

Ray Dohm showed the committee the request for quotes on a jaw crushing plant (breaker) and for an operation control tower update. Discussion followed regarding the necessity to limit the quotes to a 2000 year model or newer. Ron Anderson said an older unit might be just as good if it didn’t have many hours of use on it. Ray indicated that he would let the vendors know of this.

Ross Christopherson told the committee that 2005-2006 winter season salt bids were sent to six vendors and that two companies sent back their bids. They are as follows:

Bidder:	Complete Price – Delivered	Complete Price – Picked Up
Cargill, Inc. Salt Division	No Bid	No Bid
North American Salt, Inc.	\$43.08	\$40.00
International Salt Co.LLC	No Bid	No Bid

Morton Salt Division	\$44.36	\$42.36
Detroit Salt Company	No Bid	No Bid
Univar	No Bid	No Bid

Chip Simones moved, Ron Anderson seconded to accept the bid from North American Salt, Inc. at a price of \$43.08 delivered and \$40.00 picked up. Motion carried.

Chip Simones moved, Ron Anderson seconded to amend the agenda and do the Krings driveway variance request at this time. Motion carried.

Al Thoner explained that the driveway variance request from David Krings on CTH "P" is due to less than 500' distance from an existing driveway. Al also explained that the sight distance is not an issue. Discussion followed regarding access to the remaining acreage as the driveway being requested is not yet divided from the main 35 acre parcel. Ron Anderson moved, Chip Simones seconded to grant the variance with the stipulation that this driveway will be the only access to the entire 35-acre parcel. Motion carried.

Al Thoner explained to the committee that Tom Buckner is requesting a driveway variance on CTH "O". There are no sight distance issues, but the requested access is only 400' from an existing driveway. There are no other possible locations that would work for access to this property, even though there is field driveway because it is on the other side of the river. The request is also for a sub-division; therefore this type of driveway requires a Type-C connection. Ron Anderson moved, Chip Simones seconded to approve the variance provided that the field driveway on the west side of the river is removed. Motion carried.

Ray Dohm presented the committee with price quotes from three vendors on a 70-ton iron worker as follows:

<u>Vendor</u>	<u>Make/Model</u>	<u>Price Quote</u>
AJ Machinery Big Lake, MN	Piranha P70 and Tooling	\$20,299.00 Delivered
Mississippi Welders Red Wing, MN	Scotchman D070-110-24M and Tooling	\$20,371.00 plus freight
Airtec Hudson, WI	Scotchman SC0D0700110 and Tooling	\$20,145.00 Delivered

The prices quoted are close. Staff recommended the Piranha P70 from AJ Machinery. Chip Simones moved, Ron Anderson seconded to accept the quote from AJ Machinery at a cost of \$20,299.00 including delivery. Motion carried.

Jim Harris explained the bridge petition from Union Township as follows:

Project #5 – 130th Street, 2,580’ East of 150th Street

The existing 48” x 28’ steel culvert with concrete headers is in poor condition and will be replaced with one 48” x 48’ galvanized steel culvert with concrete headers. 100 feet of roadway will be replaced. The Town of Union has requested that the Pierce County Highway do this project.

Town Share - \$9,995.00
County Share - \$9,995.00
Total Cost - \$19,990.00

Project #6 – 210th Avenue, 2,240’ North of CTH U

The existing paved low water crossing is insufficient for the volume of water during spring run-off and storm events. It will be replaced with one 36” x 44’ galvanized steel culvert with an end section on the inlet. 100’ of roadway will be replaced. The Town of Union has received competitive bids from Hewitt Excavating and Fleishauer Excavating. The Town has chosen Fleishauer Excavating to do this project.

Town Share - \$2,731.50
County Share - \$2,731.50
Total Cost - \$5,463.50

Ron Anderson moved, Chip Simones seconded to accept the bridge aid petition from Union Township as indicated. Motion carried.

Chip Simones suggested that the department sent out letters reminding the townships of the new bridge petition policy and procedure.

Shop Superintendent’s Report (Ray Dohm)

A demo excavator is here and we are trying it out.
One of the maintenance trucks is in.
Will have the breaker bid results ready for the next meeting.

Construction Superintendent's Report (Jim Harris)

Seal coating is getting finished today.
Kraemer is starting to mill in CTH “C”, we will starting moving dirt on 7/11/05.

Patrol Superintendent's Report (Al Thoner)

County maintainers have started their first cut of mowing, helped with the crack filling operation, and flagging and other help on CTH "C"

The State maintainers have helped with crack filling, mowed a few areas that were safety concerns.

Commissioner's Report (Ross Christopherson)

Attended the summer highway conference with Mel Pittman, Ron Anderson, and Chip Simones. There session on the following topics: important duties and responsibilities of highway commissioner and committee members, fleet maintenance (purchases vs. repairs), meth labs, intergovernmental cooperation, and work zone safety.

Jim Harris and I met with Nextel reps. And looked at the tower site.

Received a letter from the postmaster of Bay City regarding concerns over a stop sign recently installed for the town of Hartland.

Ayres and Associates are working on acquiring r/w parcels for the QQ project. Six landowners have signed so far. Another appraisal firm is talking to the landowners out there and telling them that they can get a second appraisal at no cost to the landowner.

The snowplowing bill that was sent to the Village of Plum City was discussed. Mel Pittman spoke with the village board members about it and Al talked to Howard Anderson about it, all trying to get some background information. It was decided that from now on the highway department will speak to the Village of Plum City first before doing any work there.

Ron Anderson thanked the highway department for their contribution towards the centennial celebration that will take place this weekend. The sign department made a centennial sign.

Ron Anderson told the committee and department that seven candidates for administrative coordinator were interviewed yesterday and the plan is to have someone in that position within 5-6 weeks.

The next meetings are set for July 7 and 21, 2005 at 8:30 a.m.

Chip Simones moved, Ron Anderson seconded to adjourn the meeting. Motion carried. The meeting adjourned at 9:50 a.m.

**Pierce County Highway Committee Minutes
July 7, 2005 at 8:30 a.m.**

7/7/05 - Chairman Dale Hines called the meeting to order at 8:35 a.m. Present were Dale Hines, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Jim Harris, Ray Dohm, Laurie Lundgaard, Ryan Rasmussen, Dennis Kreuser, and Randy Spangler. Don Nellessen was excused.

Ron Anderson moved, Chip Simones seconded to approve the minutes of the 6/23/05 meeting. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve vouchers dated 7/7/05 in the amount of \$221,709.26. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve the 7/8/05 payroll in the amount of \$98,525.12. Motion carried.

Ray Dohm told the committee he had received quotes on new and used breakers from three companies as follows:

Vendor	Make & Year	Jaw Size	(1) and (2) Total Price	Trade Value	(1) and (2) Net Price	Comments
Aring Equipment	Cedar Rapids-2005-	30x42	\$371,400	\$55,000	\$316,400	-Jaw size does not meet specs. -No detail quote on single operator updates. -Add \$1,500 to prices for stairs.
Aring Equipment	Telsmith-2004-	30x55	\$396,400	\$55,000	\$341,400	-No detail quote on single operator updates. -Add \$1,500 to prices for stairs.
Aring Equipment	Lippmann-2005-	22x48	\$413,900	\$55,000	\$358,900	-No detail quote on single operator updates. -Add \$1,500 to prices for stairs.
Westermann Supply	Telsmith-2001-	22x50	\$324,875	\$75,000	\$249,875	
American State Equipment	Sandvik -2005-	32x48	\$432,800	\$35,000	\$397,800	-Bid not complete—breaker only.
Carlson Tractor & Equipment	No Bid					
Ruffridge-Johnson Equipment	No Bid					

The representatives from Aring Equipment, Denny Krueser and Ryan Rasmussen spoke of their products, company and

background. They had submitted three of the options listed above. Discussion followed regarding warranties, availability and the different options.

Randy Spangler from Westermann Supply followed with details on the 2001 Telsmith option. Again discussion was held regarding warranties, availability and control tower advantages. After the representatives left the room, discussion was held regarding the size needed for our operation and whether we should get a used or new unit. The staff recommended that the department buy the used Telsmith but that the committee should look at it first. Further discussion was held regarding the cost to bring our current unit up to new condition - \$100,000 was estimated. Ron Anderson moved, Mel Pittman seconded to defer action until next meeting to give the committee a chance to look at the Telsmith unit. Motion carried.

Al Thoner explained to the committee that a driveway permit variance was being requested by Jim and Karen Engel on CTH "E", north of USH 10. The request to improve an agricultural driveway to residential was denied by Al due to the site being only 350' from another driveway, the minimum is 500'. Al explained that the sight distance is not an issue. Discussion followed regarding number of driveways on this parcel and it was determined that if any more driveway accesses were requested, each request would be dealt with individually. Mel Pittman moved, Chip Simones seconded to grant the 500' driveway variance in order to approve the agricultural upgrade to residential. Motion carried.

Ross Christopherson presented the committee with the offering price reports of three parcels on the CTH QQ project, #311.14QQ2. The nominal payment offers were approve last spring. These three parcels 9, 11, and 15 had requested that full appraisals be conducted. Ross explained the reasons for the increases and recommended that the committee approve them as follows:

<u>Parcel No.</u>	<u>Nominal Offer</u>	<u>Offering Price Report</u>	<u>Reason</u>
9	\$5,800	\$6,600	Landscaping
11	\$2,500	\$3,450	Landscaping and PLE
15	\$3,360	\$4,350	Higher value for wooded acres

Mel Pittman moved, Chip Simones seconded to approve the offering price report for parcel 9 at \$6,600, parcel 11 at \$3,450 and parcel 15 at \$4,350. Motion carried.

Ross Christopherson explained to the committee that he and Ron Anderson have spoken with a potential buyer and the Economic Development Committee and have viewed the area of the Stogdill Sand Pit from which the department has used up all the aggregate. Ross and Ron feel the east 666.11 feet of the Stogdill Pit can be declared as surplus property. Chip Simones moved, Ron Anderson seconded to declare the east 666.11 feet of the Stogdill Property as surplus property. Discussion followed regarding action taken in the past on this property. Ross will check to see that this particular acreage is not already declared surplus. Motion carried.

Discussion, questions and answers regarding the 2006 budget process. Ron Anderson explained that the county board took action to have a zero percent increase in the tax levy for 2006. Ron also mentioned that any increases need to have proper justification.

Shop Superintendent's Report (Ray Dohm)

- The shop is working to keep the machinery up and running.
- Possibly have one or two of the surplus maintenance trucks to show to a man from Maine.

Patrol Superintendent's Report (Al Thoner)

- The county maintainers have done mowing the first cut on the county roads.

- We should finish putting down the centerlines today on seal-coated county roads.
- The state maintainers have started their first cut of mowing.
- STH 29 blacktop project is ahead of schedule and looking good.
- Bob Werner, the state field man is out for a few weeks. Dale Bisonet is filling in for him and was over here yesterday.
- Working on a CRC (Cost Reimbursement Contract) for STH 65 to improve the surface in approximately three places to hold it up until planned improvements around 2009.

Office Manager's Report (Laurie Lundgaard)

- The budget process for 2006 is underway.
- We will be requesting an increase in hours for the two bookkeeping assistant positions in the office from 35 hours a week to 40 hours a week.

Commissioner's Report (Ross Christopherson)

- Ross asked whether he had to go out for bids for STP engineering for CTH CC from STH 72 to CTH G east. This project is being done with local dollars, not federal funds and bidding out the engineering is not required. Ron suggested that bids be taken, that way there is no questioning that decision.
- A landowner on CTH QQ is concerned about the construction project next year and wants to circulate a petition to lower the speed limit to 45 mph. Ross explained that there was a public hearing over a year ago and that issue should have come then.
- Robert MacLeod signed the offer to purchase we gave him. Ross will work with Brad Lawrence to proceed to the next step.

The next meeting will be July 21, 2005 at 8:30 a.m. One August meeting is planned for August 11, 2005 at 8:30 a.m.

On August 25, 2005, Pierce County Highway Department is hosting the District Six Golf Outing at the Spring Valley Golf Course at noon.

Chip Simones moved, Ron Anderson seconded to adjourn the meeting. Motion carried. The meeting adjourned at 11:15 a.m.

HIGHWAY MEETING MINUTES

7/21/05 - Chairman Dale Hines called the meeting to order at 8:35 a.m. Present were Dale Hines, Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Ray Dohm, Laurie Lundgaard, and John C. Riechers.

Ron Anderson moved, Mel Pittman seconded to approve the minutes of the 7/7/05 meeting. Motion carried.

Mel Pittman moved, Chip Simones seconded to approve vouchers dated July 21, 2005 in the amount of \$110567.64. Motion carried.

Ron Anderson moved, Chip Simones seconded to approve the July 22, 2005 payroll in the amount of \$96,498.63. Motion carried.

Ray told the committee that Al Thoner, Kim Greske, Rick Kornmann and he went to Tomah, WI to look at the Telesmith used breaker from Westermann Supply. The breaker is a 1998 model, not 2001 as quoted in the bid that was submitted. The dealer is willing to re-bid the unit and also fix some of the minor problems. Ray is planning to talk to the former owner and find out more information on the unit. This item will be on the next meeting's agenda.

Ray presented the results of the track excavator bids that were opened July 12, 2005. They are as follows:

Vendor	Yr/Make/Model	Outright Price	2010 Buyback	5000 Hr Cost	Cost Per Hour	Notes
Aring Equipment	2005 Volvo EC240B	\$191,868.00	\$87,100.00	\$104,768.00	\$20.95	+ \$8,497.00
Fabco Equipment	2005 Caterpillar 322CL	\$205,271.00	\$109,000.00	\$96,271.00	\$19.25	Low Bid
Miller-Bradford & Risberg	2005 Case CX240	\$186,200.00	\$76,000.00	\$110,200.00	\$22.04	+ \$13,929.00
Nortrax	No Bid					

Roland Machinery	No Bid					
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Chip Simones moved, Don Nellessen seconded to approve the purchase of the Cat 322CL from Fabco Equipment at a price of \$205,271. Discussion followed regarding the 5,000 hour timing for the buyback. J.R responded that the 5,000 hour does not have to match the 5 year time frame. Motion carried.

Al Thoner presented a driveway variance request from Pat Harrington on CTH “G”. The request is for an agricultural driveway that is only 125’ from an existing residential driveway. The location that is 500’ away does not have good sight distance, so this request practical. Chip Simones moved, Mel Pittman seconded to approve the variance for the 500’ distance requirement on this agricultural driveway. Discussion followed and determined that this driveway could not be considered residential unless another driveway permit application was to be filed. Motion carried.

The annual convention for Superintendents and Foremen will be held October 5 -7, 2005 at the Plaza Hotel and Suites in Eau Claire, WI. Four of the nine eligible employees would like to attend: Alan Thoner, Dennis Skarman, Kim Greske and Jerry Halls. In the past, the department has sent up to five employees. Mel Pittman moved, Chip Simones seconded to approve sending the four employees to the Superintendents’ and Foremen’s Convention. Motion carried.

Shop Superintendent's Report (Ray Dohm)

- Truck #78 was sold to Mike Constantine from Maine for \$25,000.
- We are buying 7,000 gallons of LP from Lakes Gas on a pre-buy at \$1.15 per gallon. Three dealers were contacted to get quotes and this was the lowest quote. The LP is for the outlying shops.

Patrol Superintendent's Report (Al Thoner)

- The state maintainers are just finishing up with the mowing.
- STH 29 paving is done; edge lining is going to be done soon.
- Minor maintenance taking place on state roads.
- The weed spraying that was done in May got the grass, but the woody vegetation is starting to show.
- County maintainers are mowing, doing some storm cleanup and helping out with the construction crews.

Office Manager's Report (Laurie Lundgaard)

- Steve Scheidler, from Tracy and Thole, CPAs has been here to finish up the audit. Everything is finished at the highway department.
- The GASB 34 standards require that the infrastructure is given an historical value, depreciated and revalued after upgrading. This also has been finished for the highway department for 2004.

Construction Superintendent's Report (Jim Harris)

- Ross told the committee that Jim is out on the CTH "C" project and unable to be at the meeting. Jim has been overseeing the project to help alleviate problems.

Commissioner's Report (Ross Christopherson)

- Ross told the committee that a letter was going to the county board requesting their approval of the purchase of the track excavator. Ross gave the committee some budget background leading up to this purchase that was approved by them today.
- Ross said that new committee room chairs have been talked about and asked the committee their wishes. No one felt the chairs needed to be replaced at this time.
- The next meeting is scheduled for August 11, 2005 at 8:30 a.m.

Discussion followed regarding the current projects that are underway, CTH "C" and "D".

Chip Simones moved, Don Nellessen seconded to adjourn the meeting. Motion carried. The meeting adjourned at 9:45 a.m.

HIGHWAY MEETING MINUTES

8/11/05 - Chairman Dale Hines called the meeting to order at 8:30 a.m. Present were Dale Hines, Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Ray Dohm, Laurie Lundgaard, and Curt Kephart.

Chip Simones moved, Don Nellessen seconded to approve the minutes of the 7/21/05 meeting. Motion carried.

Chip Simones moved, Don Nellessen seconded to approve vouchers dated 8/4/05 in the amount of \$309,405.76. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve the 8/5/05 payroll in the amount of \$95,299.22. Motion carried.

USED PRIMARY JAW CRUSHING PLANT PRICE QUOTES BID RESULTS

Vendor	Make& Year	Jaw Size	(1) and (2)Total Price	Trade Value	(1) and (2) Net Price	Comments
Aring Equipment	Cedar Rapids-2005-	30x42	\$371,400	\$55,000	\$316,400	-Jaw size does not meet specs. -No detail quote on single operator updates. -Add \$1,500 to prices for stairs.
Aring Equipment	Telsmith-2004-	30x55	\$396,400	\$55,000	\$341,400	-No detail quote on single operator updates. -Add \$1,500 to prices for stairs.
Aring Equipment	Lippmann-2005-	22x48	\$413,900	\$55,000	\$358,900	-No detail quote on single operator updates. -Add \$1,500 to prices for stairs.
Westermann Supply	Telsmith-2001-1998	22x50	\$324,875	\$75,000	- \$249,875 251,875	(Re-quoted with add-ons)
American State Equipment	Sandvik-2005-	32x48	\$432,800	\$35,000	\$397,800	-Bid not complete—breaker only.
Carlson Tractor & Equipment	No Bid					
Ruffridge-Johnson Equipment	No Bid					

Ryan Rasmussen from Aring Equipment spoke to the committee about the jaw crushing plant options as quoted. He said his quote included a 6x6 control platform for the same original quotes on any of his options. Committee asked questions regarding number of hours on the used unit, types of engines in each, warranty coverage, and repair service available.

Ray Dohm explained that he and several others went to Sparta to inspect the Telsmith 1998 jaw crushing plant that

was quoted by Westermann Supply. It was explained that this unit was originally quoted as a 2001 model and once it was discovered that it is a 1998 model, the dealer was allowed to re-quote the unit. The new quote includes pricing adjustments and add-ons which brings the total cost to \$251,875. Randy Spangler from Westermann addressed the modifications made to his quote: installation of fold down fenders on both sides of the plant, complete sandblast and painting of plant and new decals to factory specifications, upgrade to the front discharge conveyor that we requested and a 90 working day warranty.

After much discussion and questions were asked and answered, the staff recommended the purchase from Westermann Supply. Chip Simones moved, Don Nellessen seconded to approve the purchase of the 1998 Telsmith 22x50 jaw crushing plant from Westermann Supply at a cost to Pierce County of \$251,875.00 and to forward this to the County Board of Supervisors for their approval. Motion carried with all voting yes except Ron Anderson.

Chip Simones moved, Ron Anderson seconded to convene into closed session pursuant to Section 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and Section 111.70(1)(a) Wis. Stats., to resolve questions arising under a collective bargaining agreement: Grievances #02-05 and #03-05. Motion carried by roll call vote with all voting yes.

Chip Simones moved, Don Nellessen seconded to return to open session. Motion carried by roll call vote with all voting yes.

Chip Simones moved, Ron Anderson seconded to approve payment of four hours of overtime to the grievant as settlement of grievance #02-05. Motion carried with Don Nellessen and Mel Pittman opposed.

Chip Simones moved, Don Nellessen seconded to deny grievance #03-05. Motion carried.

Ray handed out a chart showing the ages of our light trucks. Ray explained that he would like to replace units #100 and #48 and has prepared bid specs for the committee's approval at this time. The replacement of these units is in our budget. The Parks Department may be interested in buying one of them. Ron Anderson moved, Chip Simones seconded to approve sending out the bids for a parts van and construction crew pickup. Discussion followed regarding the details of the specifications. Motion carried.

Ross Christopherson explained to the committee that the nominal parcel payments that were previously approved by the committee were denied by the owners of parcels #2, #7, #10 and #19. After further review by the appraisers, it was recommended to offer the following:

Parcel #2 - \$2,150.00

Parcel #7 - \$6,500.00

Parcel #10 - place this item on the next meeting's agenda

Parcel #19 - 9,700.00

The higher amounts being offered now are due to landscaping improvements that was not previously taken into consideration. Ron Anderson moved, Don Nellessen seconded to approve the offering price reports on parcels #2, #7, and #19 as indicated above. Motion carried.

Ross Christopherson presented a relocation order that needs to be signed for the CTH “FF” bridge project #7887-05-00. Chip Simones moved, Don Nellessen seconded to approve and sign the relocation order for bridge project #7887-05-00 on CTH “FF”. Motion carried.

Ross explained that right-of-way will need to be acquired from four landowners and get the release of rights from two utilities on the CTH “FF” bridge project. Proposals were received from three firms as follows:

	Ayres	R/W Associates	Timbers-Selissen
Market Sales Study	Yes	2,750	2,000
Nominal Appraisals	No	No	No
Full Appraisal	(4) Yes	(4) 12,000	(4) 3,000
Negotiations	Yes	Yes	(4) 4,000
Utility Release of Rights	(2) Yes	(2) 1,100	(2) Yes
Total of Proposal	\$ 12,500	\$ 15,800	\$ 9,000

Ross recommended we accept the proposal from Timbers-Selissen. Don Nellessen moved, Chip Simones seconded to accept the proposal from Timbers-Selissen for right-of-way acquisition services for the CTH “FF” bridge project #7887-05-71. Motion carried.

Ross Christopherson told the committee that according to federal requirements we need to hire a consulting firm for the CTH “CC” from STH 72 to CTH “G” (east) which is a STP-Rural (80/20) project. Ross received quotes from three firms as follows:

- Ayres Associates - \$6,000
- Cedar Corporation - \$6,300
- SEH - \$7,650

Ross recommended that we accept the quote from Ayres Associates. Chip Simones moved, Ron Anderson seconded to accept the quote from Ayres Associates for the engineering services for the CTH “CC” from STH 72 to CTH “G” (east) project #7891-06-75. Motion carried.

Ross informed the committee that the highway department is not required to take bids for these services. If he had hired Ayres Associates without going through the bidding process, the engineering services would most likely have cost less.

Al Thoner explained the CRC (cost reimbursement contract) from WIS DOT for STH 65 from Ellsworth to River Falls. This contract covers the cost of pavement overlay and shouldering and repainting certain sections of USH 65. Chip Simones moved, Don Nellessen seconded to approve and sign the CRC for USH 65 project #1540-01-61. Motion carried.

Laurie Lundgaard gave the committee a history of the staffing levels in the highway office showing the decrease from 5 office staff in 1992 to 3 office staff in 2005. Laurie explained that workload increased in 2004 due to intensive record keeping requirements to comply with GASB 34. Inventories of all road segments, culverts, bridges and rights-of-way now must be given an historical cost and depreciated each year. Each year, the schedules must be updated with

completed construction projects. Since the PASER segments (inventory) don't match the projects, it is not a simple task to update the schedules. This added record keeping along with the increase in driveway permit applications and utility permit applications have increased the workload for the three office staff. Laurie requested that the two bookkeepers change from 35 hours a week to 40 hours a week starting with 2006. The added hours would increase the administration budget by approximately \$10,000.00 for 2006. The funding for administration comes from an administrative fee charged to all projects done by the department. After much discussion, Don Nellessen moved, Chip Simones seconded to approve using the bookkeepers up to 260 additional hours a year at the discretion of the office manager and to budget accordingly. Motion carried.

Ray Dohm explained the 2005 machinery needs list, what has already been purchased, and what purchases are yet to be made this year. Ray then explained the 2006 machinery needs list for expected purchases next year. It was also explained how this list is a part of the complete capital improvement plan. Ross went on to explain how the truck replacement fund and the machinery and equipment fund provide the funding to obtain the items on the machinery needs list. Don Nellessen moved, Ron Anderson seconded to approve the 2006 Capital Improvement Plan. Motion carried.

Ross Christopherson told the committee that the 2006 budget is being put together and it is starting to look like there will be a 3% increase over last year's budget. Ron Anderson said the county board set the limits at 0% unless you can show justification for something different. No action was taken on this item.

Meetings for September were set as follows: Sept. 1, 15, and 29, 2005 all at 8:30 a.m.

Patrol Superintendent's Report (Al Thoner)

The state maintainers have been working with the construction project on CTH "D" and helping out where ever else they are needed. We have a DMA to do some crack filling work.

County maintainers have been doing some storm damage repairs.

The coast guard received a letter of concern regarding the lifting of the Prescott Bridge. A misunderstanding regarding the rules has been cleared up.

Office Manager's Report (Laurie Lundgaard)

The last several weeks have been concentrating on putting the 2006 budget together, and getting the capital improvement plan fine-tuned.

Curt Kephart made a comment that he appreciated the quick response and answers from Laurie regarding questions he received from a concerned citizen about the closing of USH 10 on the Minnesota side of the Prescott Bridge. Detour signs were be erected without any explanation to the citizens in that area.

Construction Superintendent's Report (Jim Harris)

Ross gave the construction report in place of Jim who was working on the CTH "C" project.

The scrapers are moving a lot of dirt on "C". The shim coat is finished on 8 miles of CTH "D". Will be doing intersections and driveways starting Monday. Base and sub base on CTH "C" will be done after that.

Ron Anderson reported that he had been dealing with a concerned citizen regarding CTH "MM" and corn that is

growing in portions of the highway right-of-way. There is a meeting planned for the 19th to meet with the concerned individual.

Ron Anderson moved, Don Nellessen seconded to adjourn the meeting. Motion carried. The meeting adjourned at 12:35 p.m.

HIGHWAY COMMITTEE MINUTES

9/1/05 - Chairman Dale Hines called the meeting to order at 8:30 a.m. Present were Dale Hines, Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Jim Harris, Ray Dohm, and Laurie Lundgaard.

Chip Simones moved, Ron Anderson seconded to approve the minutes of the 8/11/05 meeting. Motion carried.

Chip Simones moved, Don Nellessen seconded to approve vouchers dated 8/19/05 in the amount of \$118,901.01 and a voucher dated 8/31/05 in the amount \$99,000 and vouchers dated 9/1/05 in the amount of \$109,320.09. Motion carried.

Mel Pittman moved, Chip Simones seconded to approve the payroll dated 8/20/05 in the amount of \$101,911.36 and the payroll dated 9/2/05 in the amount of \$96,384.26. Motion carried.

Al Thoner explained the driveway variance request on CTH "DD" north of CTH "V" from Scott Zimmer. The proposed driveway is less than the required 500' distance from an existing driveway and would also result in more than one driveway per parcel so two variances would be needed in order to grant this driveway request. Chip Simones moved, Mel Pittman seconded to approve of a variance for the 500' distance requirement provided that the proposed driveway is placed on the north property line along CTH "DD". Motion carried. Mel Pittman moved, Chip Simones seconded to approve of a variance for having two driveways on the south 12 acre parcel. Motion carried.

Ron Anderson presented the offering price report for parcel #10 on the CTH "QQ" project #P1712-007. There is an increase from the previously approved amount \$2,200 to \$5,125 due to landscaping and loss of front yard of the property owned by Kris & Heidi Nordwall. Chip Simones moved, Don Nellessen seconded to approve the offering price report for parcel #10 in the amount \$5,125. Motion carried.

Ron Anderson presented the offering price report for parcel #21 on the CTH "QQ" project #P1712-007. There was full appraisal done on this parcel due to its size. The amount of \$36,700 is recommended for 12.4 acres and severance of the property owned by Norman Beskar, leaving a small portion useless. Ron Anderson moved, Don Nellessen seconded to approve the offering price report for parcel #21 in the amount of \$36,700. Motion carried.

Ray Dohm explained the bid results on the Cargo Van and the Crew Pickup as follows.

Cargo Van Vendor	Year/Make/Model	Outright Price
Cernohous Chevrolet	2006	
	Chevrolet	\$ 18,150.00
	Express	
Ellsworth Ford	2006	
	Ford	\$ 16,714.60
	E250	
Moody's Chevrolet	2006	
	Chevrolet	\$ 24,440.38
	Express	

Quinn Motors – Ellsworth	2006 Chevrolet CG23405	\$ 18,075.30
Quinn Motors – Elmwood	2006 Ford E250	\$16,310.00
Roen Ford	No Bid	No Bid

Crew Pickup Vendor	Year/Make/Model	Outright Price
Cernohous Chevrolet	2006 Chevrolet 2500 HD	\$ 25,600.00 (no extendable mirrors)
Ellsworth Ford	2006 Ford F250	\$ 24,412.30
Moody's Chevrolet	2006 Chevrolet 2500	\$ 32,789.00
Quinn Motors – Ellsworth	2006 CC25743 Work Truck 2006 CC25743 Work Truck 2006 CC25743 LTI	\$ 22,888.91 (no power windows) \$ 23,697.33 \$ 24,938.55
Quinn Motors – Elmwood	2006 Ford F250 Super Crew	\$ 21,999.00
Roen Ford	No Bid	No Bid

Both low bids were presented by Quinn Motors of Elmwood and staff's recommendation was to accept the low bid. Don Nellesen moved, Chip Simones seconded to accept the low bid on both vehicles and purchase the cargo van from Quinn Motors of Elmwood at a price of \$16,310.00 and the crew pickup from Quinn Motors of Elmwood at a price of \$21,999.00. Motion carried.

Ray Dohm presented a list of surplus equipment that he would like to place on auction with the exception of the two vehicles; #48 and #100 will be sold by sealed bid. The list is as follows:

- One Pallet of Misc. Non-returnable Obsolete Parts
- Used Snow Fence
- Used Guard Rail
- Used Guard Rail Posts
- Old Tool Box for Pickup
- Used Axles/Tires/Rims
- Used Miller Wirefeed Welder
- Old Metal Shear/Punch
- Used Fuel Tank Wagon
- #3101 – 1989 Woods S105 Mower
- #3104 – 1996 New Holland 615 Mower
- #48 – 1996 Ford F250 Pickup
- #100 – 1992 Ford E250 Parts Van

Discussion followed. Chip Simones moved, Mel Pittman seconded to approve the sale of the surplus equipment on the list.

Ray Dohm informed the committee that the 500 gallon fuel storage tank at the Stogdill pit needs to be updated in order to comply with code and be eligible for insurance coverage. Ray would like to replace the unit and will get quotes for a tank with containment and a roof. Ron Anderson moved, Chip Simones seconded to defer action on this item until there is more information. Motion carried.

The following 2006 proposed appropriations for the highway department were presented to the committee.

	Fund	2003	2004	2005	Proposed 2006
		Appropriation	Appropriation	Appropriation	Appropriation
Administration	702	300,000	0.00	0.00	0.00
Bridge Construction	708	325,000	377,046	383,628	402,000
Road Construction	707	1,827,378	2,120,487	2,190,090	2, 251,000
					88,300
Engineering	711	152,000	186,783	175,917	163,300
Winter Maintenance	706	161,000	186,783	175,917	180,000

				2,921,300
	Total	2,765,781	2,860,657	2,909,030
				2,996,300
Co Bridge Aid to Townships	709	130,000	150,458	200,000
				3,121,300
		2,895,781	2,961,115	3,109,030
				3,196,300

Projects were explained, and expected fund balances were projected. As the county board had declared a 0% increase over last year's budget, it was explained to the committee that the highway department's cost for fuel, salt, and steel culverts have all dramatically increased. All public services, agriculture, business and recreation depend upon drivable roads. The department's intention is to keep those roads in good condition to reduce the need for reconstruction. Ross Christopherson also informed the committee that the maintenance fund is projected to be at -\$63,341 at the end of 2005 and reminded the committee that the 2005 maintenance budget had \$100,000 taken out and put into the contingency fund with the understanding that the highway department could get it back if necessary. Committee felt we could look at the 706 fund closer to the end of the year to see if it is necessary to transfer the \$100,000 back to the highway department. Since there was a surplus expected in the 711 (engineering) fund, Ron Anderson made the motion, Chip Simones seconded it to decrease the 2006 proposed appropriations for fund 711 of \$163,300 by \$75,000, making the total proposed 2006 appropriations for the highway department \$2,921,300. Motion carried. This change is reflected in the chart above.

Discussion followed regarding the newly implemented procedure for applying for county bridge aids. The balance at the beginning of the year is -\$67,026.87. With the 2005 appropriation of \$200,000 and the 2005 payments that were made in the amount of \$240,718.38, the ending balance for 2005 will be -\$107,745.25. It was discussed that there would be sufficient funds for 2006 if \$200,000 were appropriated again. Don Nellesen moved, Chip Simones seconded to approve the proposed 2006 appropriations for County Bridge Aid to Townships in the amount of \$200,000. Motion carried.

Shop Superintendent's Report (Ray Dohm)

Our 2002 trailer purchased for \$5,400 was stolen from the Martell shop about 2 weeks ago. There is a \$500 deductible for insurance replacement. The department is planning to replace the stolen one and if the stolen one is recovered, we would sell it.

The first maintenance truck is done and should be here by Tuesday. The rest of them should be ready by the first part of October.

Patrol Superintendent's Report (Al Thoner)

The state maintainers are patching and shouldering as needed.

They are mowing for visibility and should be done soon.

Bob Werner and Al will be done with the COMPASS soon.

County maintainers are mowing their second cut and helping out the construction crews.

Construction Superintendent's Report (Jim Harris)

Half of CTH "D" has been paved.

Crews are mulching, seeding and hauling rock on CTH "C".

We will pave CTH "C" as soon as it is ready.

Office Manager's Report (Laurie Lundgaard)

Finance and Personnel Committee approved the additional 260 hours for the bookkeeping staff; however their recommendation to the county board will be that one of the positions will change to 40 hours a week and the other position will remain at 35 hours a week. This was changed to prevent a variable schedule that could potentially lead to chaos in keeping track or allocating leave according to the union contract.

Commissioner's Report (Ross Christopherson)

The union has accepted the committee's decision of August 11, 2005 pertaining to grievances #02-05 and #03-05.

The next meetings are scheduled for September 15 and 29, 2005.

Chip Simones moved, Ron Anderson seconded to adjourn the meeting. Motion carried. The meeting adjourned at 10:45 a.m.

HIGHWAY COMMITTEE MINUTES

9/15/05 - Chairman Dale Hines called the meeting to order at 8:48 a.m. Present were Dale Hines, and Chip Simones. Due to the lack of a quorum of highway committee members, Chairman Hines asked Greg Kerr to fill in. Also present were Ross Christopherson, Al Thoner, and Laurie Lundgaard.

Chip Simones moved, Dale Hines seconded to approve the minutes of the 9/1/05 meeting. Greg Kerr asked that the Fair and Building Committees are made aware that the highway department has surplus vehicles for sale. Motion carried.

Chip Simones moved, Greg Kerr seconded to approve vouchers dated 9/14/05 in the amount of \$180,723.08. Discussion followed regarding fuel costs for the department and costs billed out to the other departments. Ross provided a chart showing history of fuel costs and Greg Kerr asked that this information is sent to the department heads and Curt Kephart. Motion carried.

Chip Simones moved, Greg Kerr seconded to approve the 9/16/05 payroll in the amount of \$94,016.01. Motion carried.

Chip Simones moved, Dale Hines seconded to defer action on the driveway variance request on CTH "O" from Richard Hanson until the next meeting. Motion carried.

Ross Christopherson explained to the committee that the nominal payment for parcel #29 of the CTH "QQ" project #P1712-007 was changed from \$1,900 to \$2,000 due to the cost to cure a driveway easement. Discussion followed. Chip Simones moved, Greg Kerr seconded to approve the \$2,000 offering price for parcel #29 of Project #P1712-007. Motion carried.

Ross Christopherson told the committee that the next step in the CTH "N" bridge replacement project #7885-07-00 is to rank (prioritize) design consultants. Ross mentioned that SEH was already familiar with the bridge as they were the ones that did the rating of the bridge, and it was his recommendation that they are ranked as number one. Chip Simones moved, Greg Kerr seconded to rank the consultants for the CTH "N" bridge project as follows: 1) SEH, 2) Cedar Corporation, and 3) Ayres Associates. Motion carried.

Ross Christopherson told the committee that nominal payment parcel report for parcels 3 and 5 of the bridge project on CTH "FF" #7887-05-00 needs their approval. Upon further scrutiny, the committee had questions regarding the math and the resulting recommended amounts for parcel #5. Greg Kerr moved, Chip Simones seconded to defer action until the next meeting for clarification on the

offering price for parcel #5. Ross will check with Timbers-Selissen Land Specialists, Inc. to clarify the amount being offered. Motion carried.

Shop Superintendent's Report (Ray Dohm)

Al Thoner delivered Ray's report – The shop took delivery on the first completed maintenance truck. Five more are yet to come and we are expecting them to be delivered the first part of October.

The delivery of the breaker is expected the end of this month, with the control tower to come later.

Ray is still waiting on price quotes for the fuel containment system for the Stogdill pit fuel tank.

The shop crew is busy getting the equipment and surplus equipment ready for the Goose Creek auction on the 25th of September.

Patrol Superintendent's Report (Al Thoner)

The state maintainers have been patching as needed on USH 63 south. They are still brushing as needed and mowing the intersections. They are helping out the construction crews on CTH "C" and "D". Al and Bob Werner (State DOT) have almost completed the COMPASS segments.

The county maintainers are in the process of mowing fence-to-fence on the right-of-way. Due to heavy rains lately, they have had to do some shoulder work. Al is working on a paint list including CTH "D" after the second coat is on and centerline on CTH "C" after the first coat is on. Ross explained that the department likes to paint 1/3 of our road miles each year.

Office Manager's Report (Laurie Lundgaard)

The 2006 budget for the highway department has been given to the administration office. The work load in the highway office should be back to usual for a while.

Construction Superintendent's Report (Jim Harris)

Ross gave Jim's report as he is out on a construction project at the moment. – The construction crew should finish with the base and sub base on CTH "C" main line tomorrow. The second coat of blacktop on CTH "D" will be on soon. We still have 25 days of paving left to do this year. Our crews will be busy in order to get it all done.

Ross would like to committee to view CTH C, and D construction projects, and A, B, and J bridge projects on the road tour of projects next meeting.

Commissioner's Report (Ross Christopherson)

Ross has been working with the postmaster in Plum City regarding the signing along a stretch of CTH "S" north of USH 10. There are numerous signs and the postmaster would prefer to see the road posted at 30 MPH. The department isn't in agreement with that, but is looking into the necessity of the signs and the possibility of changing or removing some of them. There have been no accidents along this stretch of road.

The next meeting is scheduled for September 29, 2005 at 8:30 a.m. with the road tour of projects.

Dale Hines thanked Greg Kerr for filling in at the meeting in order to have a quorum.

Chip Simones moved, Greg Kerr seconded to adjourn the meeting. Motion carried. The meeting adjourned at 9:40 a.m.

HIGHWAY COMMITTEE MEETING

9/29/05 - Chairman Dale Hines called the meeting to order at 8:38 a.m. Present were Dale Hines, Mel Pittman, Chip Simones, Ross Christopherson, Al Thoner, Jim Harris, Ray Dohm, and Laurie Lundgaard. Note: Don Nellessen and Ron Anderson were excused.

Chip Simones moved, Dale Hines seconded to approve the minutes of the 9/15/05 meeting. Motion carried.

Mel Pittman moved, Chip Simones seconded to approve vouchers dated 9/29/05 in the amount of \$850,634.00. Motion carried.

Mel Pittman moved, Chip Simones seconded to approve the 9/30/05 payroll in the amount of \$100,353.70. Motion carried.

Al Thoner explained the request for a variance for an agricultural driveway on CTH "O" from Richard Hanson. The variance is necessary because there is already a driveway on this parcel. After reviewing the options, staff recommended that a variance be granted with the stipulation that the driveway be placed on the north property line of the parcel. This would allow the adjoining parcel to have a shared driveway, should a request ever be received. Chip Simones moved, Mel Pittman seconded to grant the agricultural driveway variance request allowing 2 driveways on the same parcel for Richard Hanson on CTH "O" but that the driveway must be placed on the north property line. Motion carried.

Ross Christopherson presented a Project Sales Study and a Nominal Payment Parcel Report for parcels 3 and 5 of the CTH "FF" project #7887-05-00. Parcel 3 has a nominal payment of \$4,700 and parcel 5 has a nominal payment of \$8,825. Chip Simones moved, Dale Hines seconded to approve the Project Sales Study and the Nominal Payment Parcel Report for parcels 3 and 5 for CTH "FF" project #7887-05-00. Motion carried.

Ross Christopherson gave a brief history of the CTH "U" Bridge project #7889-03-01 to date, including the original approval of the contract with SEH for \$32,626 then amendment #1 for an additional \$57,517, and amendment #2 for an additional \$17,107. Amendment #3 is asking for another \$61,248 in order to cover the costs of straightening out all the property lines along the project and incorporate an Assessors Plat Survey. Chip Simones moved, Mel Pittman seconded to approve amendment #3 of the CTH "U" project. Discussion followed and a phone call was made to John Beckfield (SEH) to verify that the additional costs will be eligible for the 80/20 funding and that the SE portion of the project does indeed need to be included in the Assessor's Plat. Motion carried.

Mel Pittman moved, Chip Simones seconded to revisit the vouchers item of the agenda. Motion carried. Staff explained that there is an additional voucher that should be approved for Boyer Trucks that will pay for two maintenance trucks, unit #40 and unit #50. The trucks have been delivered and the amount for each is \$70,475. Mel Pittman moved, Chip Simones seconded to include the \$140,950.00 voucher for Boyer Trucks in today's batch of vouchers. Motion carried.

Ross Christopherson told the committee that he has received an Appraisal Report and Offering Price Report for Parcels #4 and #6 on the CTH "QQ" project #P1712-0007. He explained that the original payment that was approved for parcel #4 was \$6,800, but the landowner asked for a full appraisal which also came back at \$6,800. Parcel #6 was originally approved at \$3,200 and the full appraisal came back as \$3,500. Chip Simones move, Mel Pittman seconded to approve the Appraisal Report and Offering Price Report for Parcel #4 at \$6,800 and Parcel #6 at \$3,500. Motion carried.

Jim Harris presented a bridge aid request from Salem Township as follows:

Culvert #4 – 2,180' West of CTH A

The existing culvert is in poor condition and would be replaced with one 36" x 72' culvert with a concrete header on the inlet. In addition to this the culverts at 2,380' and 2,466' west of CTH A would be eliminated with the run-off going to the 2,180' culvert. This culvert project would be eligible for Bridge Aids.

Town Share - \$6,700.00
County Share – 6,700.00
Total Cost - \$13,400.00

Chip Simones moved, Mel Pittman seconded to approve the bridge aid request from Salem Township as indicated above. Motion carried.

Ross Christopherson explained to the committee that the department has approximately 60,000 tons of over-size rock at the Stogdill Pit from screening sand, hot mix and salt sand operations. The department would like to declare this pile as surplus and offer it for sale through sealed bids with the proceeds going back to the pit and quarry fund. Chip moved, Mel Pittman seconded to approve the sale of the surplus rock by sealed bid with a minimum of \$4.00 per ton. Motion carried.

Ray Dohm explained that he received estimates from five vendors for installation of an above ground 1,000 gallon fuel storage tank and containment system at the Stogdill Pit location as follows:

Vendor	Quote
Bauer Built, Inc.	\$6,489.00
Westmor Industries	\$8,063.00

Bejin Pump Service	\$8,391.97
Lakes Gas	\$8,895.00
Gore Engineering	\$10,467.00

Mel Pittman moved, Chip Simones seconded to approve the purchase of the 1,000 gallon fuel tank and containment system from Bauer Built, Inc at a cost of \$6,489.00 Motion carried.

Ray Dohm told the committee that bids were received on 11/18/04 for the six (6) maintenance trucks we are in the process of getting with an option to purchase seven (7) maintenance trucks during 2006 provided the order is placed before 12/31/05. Ray handed out copies of the minutes from the 11/18/04 and 3/10/05 meetings. This item is for discussion only and will be placed on next meeting's agenda for action.

Shop Superintendent's Report (Ray Dohm)

The rock breaker is here and available for viewing after the meeting.

Patrol Superintendent's Report (Al Thoner)

Bob Werner and Al have completed the COMPASS segments.

The three bridge tenders will finish up at the bridge and go back to their state sections starting 11-1-05.

The other state maintainers have been helping out with construction and bridge projects as needed as well as patching.

We received the signed contract for the paving project on STH 65 which includes 4 sites, approximately 1.5 miles.

The county maintainers are finishing up their mowing, patching and helping with the construction crew as needed.

Construction Superintendent's Report (Jim Harris)

CTH "C" construction is almost done, with paving schedule within a couple weeks. CTH "D" finish coat of blacktop was finished on 9/23 and only the shouldering and centerline painting is left to do. The paving crew has been busy paving with approximately 35,000 tons left to lay.

Commissioner's Report (Ross Christopherson)

The estimate for the 2006 general transportation aids came in at \$1,024,423,22.

The federal aid bridge projects on CTH J, B, and A are finished and open.

The Riley Trust lease will expire on 1/16/06. Ross is trying to negotiate a new lease with the owners. Brad Lawrence is working with Ross on the terms of the new lease.

The next meetings are scheduled for October 20, 2005 and November 10, 2005. Both meetings will be at 8:30 a.m.

Budget hearings are coming up and the department would appreciate the highway committee's support on the proposed budget.

The road tour of projects was not taken today. Chair Hines welcomed members to take the opportunity to drive on county roads to view recent projects: CTH D, J, B, and A.

Chip Simones moved, Mel Pittman seconded to adjourn the meeting. Motion carried. The meeting adjourned at 10:45 a.m.

HIGHWAY MEETING MINUTES

10/20/05 – Chairman Dale Hines called the meeting to order at 8:34 a.m. Present were Dale Hines, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Ray Dohm, Laurie Lundgaard, Mike Stoffel, Bryon Metscke and several landowners on CTH “QQ”. Don Nellessen was excused.

Chip Simones moved, Mel Pittman seconded to approve the minutes of the 9/29/05 meeting. Motion carried.

Ron Anderson moved, Chip Simones seconded to approve the vouchers dated 10/14/05 in the amount of \$539,213.04. Motion carried.

Mel Pittman moved, Chip Simones seconded to approve the 10/14/05 payroll in the amount of \$101,120.50. Motion carried.

Al Thoner presented a driveway variance request from Don Fritz for access on CTH “P” north of Elmwood. Because the proposed driveway is less than 500’ from an existing driveway, a variance is required. As the county road curves past this property, placement of the proposed driveway is at a point where the property actually touches the county road. Mel Pittman moved, Chip Simones seconded to approve the variance request from Don Fritz on CTH “P” due to the driveway being less than 500’ from an existing driveway. Discussion followed regarding whether this property is only one parcel. It is understood that this access will be the only access granted for this parcel. Any further driveway needs for this parcel will have to come before the highway committee. Motion carried.

Ross Christopherson introduced the highway committee and staff to the landowners from CTH “QQ”. Ross also introduced Mike Stoffel, Cedar Corporation, who was hired to do the design engineering for the CTH “QQ” project, from USH 10 south 1.6 miles. Mike explained the parts of the process that have taken place so far, including the public informational meeting that was held February of 2004, development of a right-of-way plat and hiring of Ayres Associates to acquire the necessary right-of-way which is currently in progress. Mike explained that the C2 type design for collector roads is according to Department of Transportation specifications. The need for extra right-of-way is due to deep ravines and hills that need to be filled or cut down and to lessen the grades of the back slopes. Land owners presented a petition to the highway department asking that the speed limit on this road be reduced from 55 mph to 45 mph. It was explained that by reconstructing the road to C2 specifications, the road will be safe to drive at 55 mph. If traffic exceeds the 55 mph limit, it becomes an enforcement issue. The committee felt the speed limit issue could be addressed after the project is completed. Three main issues will be looked into further by the highway department:

1. The Nordwall property regarding the slope of their front yard and to consider installing a 4 -5' wall at 34' from the centerline instead of purchasing 55' of right-of-way from the centerline for a 4:1 slope.
2. The Adrian property regarding a permanent limited easement. The county will look at purchasing additional right-of-way to eliminate the need for a PLE for the Nordwall access/ driveway across the Adrian property.
3. The Johnson/Koller driveways. The county will look at purchasing additional right-of-way to lessen the grade and improve the driveways.

The highway department will attempt to work with the landowners to accommodate their individual concerns. Dale Hines thanked the landowners for their time and comments.

Chip Simones moved, Mel Pittman seconded to table the next item on the agenda: Discuss/Take Action Appraisal Report Parcel #9 CTH "QQ" #P1712-0007. Motion carried.

Ross Christopherson presented appraisal reviews and offering price reports for parcels #2 and #4 on the CTH "FF" project #7887-05-00. Parcel #2 was recommended at \$19,800 for .66 acres and parcel #4 was recommended at \$18,135 for .59 acres. Mel Pittman moved, Chip Simones seconded to approve the offering price reports on parcels #2 and #4 as indicated. Discussion followed regarding waiting for the other two appraisals and offering price reports to come in. Mel Pittman moved, Dale Hines seconded to table the motion until we get the other 2 appraisals and offering price reports. Motion carried with Ron Anderson voting no.

Ray Dohm explained the truck bidding process that took place November of 2004 which included an option to purchase a second group of 7 (seven) trucks and plow equipment in 2006 provided we order them now. Ray went on to explain that if we wait any longer, we may have to re-bid and lose out on the guaranteed price of \$810,530.00 including trade. To re-bid also means that we would be looking at a 2007 model and the price will be approximately \$4,500 more per truck. Ross explained that these trucks and plow equipment are included in the highway department's 2006 capital improvement plan and will be paid for out of the truck replacement fund which was set up by Resolution #98-22. Chip Simones moved, Mel Pittman seconded to approve the purchase of 7 (seven) maintenance trucks and plow equipment in 2006 at a cost of \$810,530.00 including trades and to forward this request to the October 25, 2005 county board for their approval. Motion carried.

Chip Simones moved, Mel Pittman seconded to table the road tour of projects. Motion carried.

Patrol Superintendent's Report (Al Thoner)

State maintainers finished paving, painting and shouldering on STH 65. The state is satisfied with the

finished product and it was completed under budget. The project included 4 segments at a total of 1 ½ miles.

The bridge tenders at the Prescott Bridge will be there until October 31, 2005 and then they will go back to the designated beats.

County maintainers are continuing to patch, mow and help as needed on the construction crew.

Office Manager's Report (Laurie Lundgaard)

Kim Greske, Crushing/Screening Foreman expresses his appreciation for be allowed to attend the superintendent's and foremen's' convention. He stated that he picked up a few things that will help him in his job at Pierce County. Dennis Skarman who also attended expressed the same appreciation.

Commissioner's Report (Ross Christopherson)

Ross expressed thanks to the committee for their help in addressing the CTH "QQ" landowners' concerns and helping to work with them.

Ross gave the committee an update on the signs along CTH "S" north of Plum City and that they have been brought up to current standards. Some signs have been moved, some eliminated as being repetitious.

Ron Anderson informed the committee and department that the funding for the additional hours for the office staff has been removed from the 2006 budget. So our budget was cut by \$4,911.00. The department may still be able to increase the hours, if it is able to find other funding for the cost.

Chip Simones moved, Ron Anderson seconded to adjourn the meeting. Motion carried. The meeting adjourned at 12:05 p.m.

Highway Committee Minutes

11/10/05 - Chairman Dale Hines called the meeting to order at 8:32 a.m. Present were Dale Hines, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Jim Harris, Ray Dohm, Laurie Lundgaard, Curt Kephart, Paul Barkla, John Beckfield and Dan Gustafson. Don Nellessen was excused.

Ron Anderson moved, Chip Simones seconded to approve the minutes of the 10/20/05 meeting. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve vouchers dated 10/27/05 in the amount of \$333,038.87 and vouchers dated 11/10/05 in the amount of \$266,300.83. Motion carried.

Ron Anderson moved, Chip Simones seconded to approve the payroll dated 10/28/05 in the amount of \$99,237.37 and the payroll dated 11/11/05 in the amount of \$95,997.65. Motion carried.

Al Thoner explained the Schluessler driveway variance request on CTH "CC" south of STH 29. The driveway requested is only 449' from an existing driveway and does not meet the 500' distance requirement. After discussion, Ron Anderson moved, Chip Simones seconded to approve the driveway variance for the 500' requirement. It should also be noted that this driveway will be the only one permitted on this parcel of land. Motion carried.

Al Thoner explained the Helmueller driveway variance request on CTH "U". The request is to improve an existing agricultural driveway to facilitate hauling fill-sand off of the property. There is only a 6 second pull out sight distance. The improved driveway will be raised to road level which should improve the sight distance. Mel Pittman moved, Chip Simones seconded to approve the driveway variance request for the pull-out distance. It should also be noted that the owner will keep the weeds and brush clipped to improve the vision. Motion carried.

Ross Christopherson presented an appraisal report for parcel #9 on CTH "QQ" project #1712-0007. He explained that Ayres Associates was hired to do the appraisals for the parcels along this project; however landowners for parcel #9 requested a seconded appraisal from another appraiser. Ross feels that that the second appraisal took Ayres' report word for word and added minimal new information. The second firm is asking \$1,350 for their fee. Since the fee for Ayres Associates was only \$850, and there is little new information, Ross feels that the second appraisal is only worth \$750. Discussion followed. Mel Pittman moved, Chip Simones seconded to defer

action on payment for the second appraisal because the committee and department are not in agreement of the fee and this issue is being forwarded to Pierce County Corporation Counsel. Motion carried.

Ross Christopherson reminded the committee of the resident issues that were brought up at the 10/20/805 highway committee meeting. There were three main issues that were identified

- 1. The Nordwall property regarding the slope of their front yard and to consider installing a 4 -5' wall at 34' from the centerline instead of purchasing 55' of right-of-way from the centerline for a 4:1 slope.*
- 2. The Adrian property regarding a permanent limited easement. The county will look at purchasing additional right-of-way to eliminate the need for a PLE for the Nordwall access/driveway across the Adrian property.*
- 3. The Johnson/Koller driveways. The county will look at purchasing additional right-of-way to lessen the grade and improve the driveways.*

Ross has spoken with the landowners individually and brought back some possible resolutions:

1. Landowners are agreeable to construction of a wall placed 25' from centerline that would be about 200' long and 5.7' high at the highest point. The county would still purchase right-of-way to 50' from centerline. Estimated cost is \$24,000 for the wall and fence. Discussion followed and comparisons made to cost without the wall. It was also compared the grade or slope of the front yard with and without the wall and the 4:1 slope without the wall would be satisfactory for mowing and is actually safer for the roadway. Since that is the original design plan, it was determined to take no other action on this issue. The other issue for the Nordwall's is their granary will be right on the property line and access is currently directly from the road. The solution would be to provide a shared driveway on the adjoining property line so they can access the granary parallel to the road. This is acceptable for both county and landowners. Ross will contact the landowners and inform them of the plan.
2. The PLE on the Adrian property could be resolved if the Pierce County Highway Department would purchase the 0.03 acres as right-of-way, thereby eliminating any liability for the Adrians. This is acceptable for both county and landowners. Ross will contact the landowners and inform them of the plan.
3. The Johnson driveway is too steep (8.5%) if we grade back 140' according to the plan. If we grade back to 350' and take a foot off the top of the hill, we could build the driveway at a <7% grade. We would also grade 75' of the Koller driveway to blend in with the Johnson driveway. The landowner is agreeable with this. Ross will contact the landowners and inform them of the plan.

John Beckfield from SEH gave the committee an update on the CTH "U" project

#7899-03-01. He said the next step to resolving the land description issues is to get a resolution passed by the county board authorizing an assessor's plat. He said that normally assessor's plats get billed back to the landowners, but in this case the county is initiating the process. There are also Federal Funds involved. Dale Hines felt it would further hinder the process if we were to assess the landowners for the plat. Mel Pittman moved, Chip Simones seconded to bring a resolution to the 11/28/05 county board authorizing an assessor's plat and the cost (20% of approximately \$68,000) will not be billed back to the landowners. Motion carried. Ross will work with Brad Lawrence to draft the resolution.

John Beckfield from SEH gave the committee several documents showing alignment options and grades for the replacement of the CTH "F" bridge across the Kinnikinnic River. The rough estimated costs ranged from \$12,000,000 to \$27,500,000. The high costs are due amount of fill for the deep ravine, size of structure and earthwork. Committee asked several questions regarding speed design and exceptions that could result in lower costs. Chip said this route is Prescott's only link to Interstate 94, and stressed the importance of upgrading the road along with replacing the bridge. There was no dispute the bridge must be replaced. John Beckfield will do more research regarding exceptions and speed design and come back to the committee at a later time. No action was taken.

Ross Christopherson presented an appraisal and offering price report for parcels #2, 3, 4 and 5 on the CTH "FF" project #7887-05-00. Parcels 2 and 4 are smaller parcels and so the land is valued at \$30,000/acre. Parcels 3 and 5 are larger parcels and so the land is valued at \$10,000/acre. Chip Simones moved, Ron Anderson seconded to approve the appraisal and offering price report as follows: parcel #2 - \$19,800 for 0.66 acre; parcel #3 - \$4,700 for 0.47 acre; parcel #4 - \$18,135 for 0.59acre; and parcel #5 - \$8,825 for 0.77 acre. Motion carried.

Ross Christopherson explained to the committee the results of the sealed bids for the surplus rock at the Stogdill Pit. Cemstone Products bid was for \$2.85 per ton, County Materials Corp. bid was for \$5.05 per ton, and Monarch Paving Co. bid was for \$2.52 per ton. Ross recommended the bid should be awarded to the high bidder, county Material Corp. at \$5.05 per ton. Chip Simones moved, Dale Hines seconded to award the bid to County Materials Corp. Motion carried. Discussion followed regarding the proceeds from the sale and where it should go. Ron Anderson felt the money above and beyond the budget should go towards the \$100,000 for maintenance costs instead of transferring the \$100,000 from contingency. Ross firmly disagreed stating the money should go back into the pits and quarry fund.

The surge bin load out scale price quotes were received from three companies:

Westermann Supply Inc.	\$5,925.00
R B Scott	\$8,190.00
American State Equipment	\$8,779.00 - option #1

American State Equipment

\$9,695.00 - option #2

Ray recommended purchasing from the low bidder, Westermann Supply and if we don't like it, they will take it back. Chip Simones move, Ron Anderson seconded to purchase the scale from Westermann Supply Inc. at a cost of \$5,925.00. Motion carried.

Ray presented a draft of an advertisement for sealed bids on pickup #48 and van #100. Minimum prices are \$3,950 and \$950 respectively. Ron Anderson moved, Chip Simones seconded to approve the sale with the minimums as indicated. Motion carried.

The 2005 -2006 winter season salt and salt sand prices were recommended by Jim Harris. He ran the costs including the stacking and loading plus the admin fee. He explained the factors that went into arriving at the recommended prices. (Copy on file)

Chip Simones moved, Ron Anderson seconded to approve the 2005 - 2006 winter season salt and salt sand prices dated 11/8/05 as indicated. Motion carried.

Al Thoner presented a draft of a mail box policy. He has done some checking and talked with the State of Wisconsin and other counties. State statute 86.04 addresses encroachments. This draft policy will also be shown to Brad Lawrence, Corporation Counsel for his opinion. Chip Simones moved, Ron Anderson seconded to defer action on this and send it to Brad Lawrence for his input. Motion carried.

Patrol Superintendent's Report (Al Thoner)

In the process of finishing up the DMA (crack filling) on STH 29.

All but one of the State maintainers has received the new truck.

Bridge tending is done for this year.

County maintainers are mowing for township and doing some shouldering.

Construction Superintendent's Report (Jim Harris)

Have been working on some state shouldering

Construction in Maiden Rock Township is finished.

Construction and bridge crews are doing township culverts.

Crushing crew is in Bisel Quarry - breaker rock.

Salt sand operation is getting set up and ready for winter.

Martell Township got some detailed estimates for their culverts, but we have not received any cost share applications.

Office Manager's Report (Laurie Lundgaard)

Business as usual in the office. Laurie asked if other funding was found, could the bookkeeper's hours for 2006 be increased to 40 hours a week (an increase of 5 hours per week). Committee responded that the request was denied and funding removed

for the 2006 budget due to lack of any history on the administration fee. The request may be submitted again for 2007 with some data available on the performance of the administrative fee.

Commissioner's Report (Ross Christopherson)

Received a letter from Solid Waste Department asking us to help with the glass that is not sellable. It was decided that this should be placed on the agenda for future meeting.

Received a draft copy of the Winter Highway Conference scheduled for January 23-25, 2006 in Wisconsin Dells. Committee members should be prepared to let Ross know next meeting if they intend to attend.

December 15, 2005 was set for the next highway committee meeting.

Chip Simones moved, Ron Anderson seconded to adjourn the meeting. Motion carried. The meeting adjourned at 12:05 p.m.

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HIGHWAY COMMITTEE MEETING

12/15/05 – Chairman Dale Hines called the meeting order at 8:35 a.m. Present were Dale Hines, Don Nellessen, Mel Pittman, Chip Simones, Ron Anderson, Ross Christopherson, Al Thoner, Ray Dohm, Laurie Lundgaard, and Curt Kephart. Also present were Heidi Nordwall and Norman Beskar.

Mel Pittman moved, Ron Anderson seconded to approve the minutes of the 11/10/05 meeting. Motion carried.

Chip Simones moved, Mel Pittman seconded to approve vouchers dated 11/28/05 in the amount of \$421,713.71 and vouchers dated 12/8/05 in the amount of \$110,829.54. Motion carried.

Don Nellessen moved, Chip Simones seconded to approve the payroll dated 11/25/05 in the amount of \$88,375.10 and the payroll dated 12/9/05 in the amount of \$93,965.64. Motion carried.

Ross Christopherson gave a brief history of the 2006 construction project on CTH “QQ”, job 311.14QQ2, explaining that he, Dale Hines and Mel Pittman had been out to view the Nordwall property. Ms. Nordwall was present to voice her concerns about the county’s decision last month to go with the original design plan without constructing a wall in front of her property. She stated that she prefers a wall be built so that her front yard is still usable. She feels that the 3.5:1 grade without the wall will be too steep rendering her front yard useless and causing her property value to drop. Dale Hines spoke regarding the county’s liability issues and that the road is actually safer without the wall. After more discussion, Ross said that they would have to work with the acquisition firm to go through the steps of the process. No action on this issue was taken.

Mel Pittman moved, Chip Simones seconded to go into closes session pursuant to Section 19.85(1)(e) Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: construction project 2006 CTH “QQ” job 311.14QQ2, R/W Administration Revision Reports on parcels 4, 6, 9, 11, 15, and 21, and owner appraiser invoices. Motion carried with unanimous roll call vote.

Ron Anderson moved, Chip Simones seconded to return to open session. Motion carried with unanimous roll call vote.

Ron Anderson moved, Chip Simones seconded to accept the Administration Revision Reports on construction project 2006 CTH “QQ” job 311.14QQ2: parcel 4 for \$8,700, parcel 6 for \$4,000, parcel 9 for \$8,000, parcel 11 for \$4,470, parcel 15 for \$6,100, and parcel 21 for \$47,600. Motion carried. Don Nellessen abstained.

Chip Simones moved, Don Nellessen seconded to approve payment of \$750.00 for appraisal

fee on parcel 9 of construction project 2006 CTH "QQ" job 311.14QQ2 to Gene Hopkins and that the letter drafted by Ross and Brad is sent with the payment. Motion carried.

Ray explained to the committee that sealed bids were received on the cargo van, unit #100 and the vehicle was sold to the high bidder at \$1,251.00. Minimum amount acceptable was \$950.00. Ray said there were no bids received on the crew cab pickup and therefore is still for sale and advertised on the county's website at \$3,950.00 or best offer. No action was taken on this item.

Ross explained our 1998 model D7R, unit #116 pulls the scraper, unit #5126 and is in the department's 5-year replacement plan and has been for the last 3-5 years. We will trade for a slightly smaller unit so that it can be utilized more as it will have more versatility. Questions and answers surrounded departmental needs and hours of use expected. Chip Simones moved, Ron Anderson seconded to send out for bids for a 35,000 lb. dozer. Mel would like to see a list of dozers and usage hours also. Motion carried.

Ray told the committee that the patrol superintendent's vehicle, a 2003 Chevy Tahoe will replace the shop's 1999 Ford Explorer with 160,XXX miles. Bid specs for a new vehicle for the patrol superintendent will be sent out and the 1999 Ford Explorer will be sold. Discussion was held regarding size and make of the vehicle. Don Nellessen moved, Chip Simones seconded to send out bids for a patrol superintendent vehicle. Motion carried.

Curt Kephart left at this time.

Steve Melstrom and Dave Murphy from the Material Recovery Facility arrived to discuss the possibility of the highway department taking the crushed glass from them. Their facility has been shipping the crushed glass, which contains inferior materials also, to Adams County. Adams County is able to screen out the inferior items and then crush and use the glass much like sand. The cost of shipping is around \$18,000 per year and Mr. Melstrom was wondering if the highway department could use the glass. Much discussion was held. Ross asked if the glass could be used, in its current state, as fill to extend our shop lot. There is a 5% allowable threshold for debris in the glass to be used in that manner. DNR would have to grant an exception otherwise. Ross asked Steve to check with DNR and Steve asked Ross to provide him with an estimate of the amount of fill that would be used for the shop lot expansion. No action taken.

Ross Christopherson explained that the position of breaker operator was vacated and the job posting had no signers. One person can operate both the crusher and the breaker and he would like to abolish the two positions breaker operator and crusher operator. Then a new position would be created, crushing plant operator with breaker operation duties included. Mel Pittman moved, Chip Simones seconded to abolish the two positions, crusher operator and breaker operator. Motion carried.

Ron Anderson moved, Mel Pittman seconded to approve the new position of crushing plant operator. Motion carried.

Ross Christopherson showed the committee how the proceeds from the sale of the surplus property at the Stogdill Sand Pit have been part of the department's 5 year capital improvement plan and that this sale has been discussed at highway committees for at least the last ten years.

Ross and Laurie explained that revenue generated from the sale of pit and quarry land should be funneled back into the crushing operation. Ross asked the committee to share their feeling about the revenue generated from the sale of the surplus land. Chip Simones felt that such revenue should go back into the pit and quarry fund, otherwise it would appear that the department is losing money on its crushing operation. Mel Pittman agreed that the money should go back into the highway department. Ron Anderson said that the county's finance and personnel committee has been talking about setting up a separate fund for the development of land and that the revenue should go into that fund. No action was taken.

Laurie Lundgaard presented the 2006 Routine Maintenance Agreement from the State of Wisconsin in the amount of \$1,339,100.00. Chip Simones moved, Ron Anderson seconded to accept and sign the 2006 RMA in the amount of \$1,339,100. Motion carried.

Don Nellessen moved, Chip Simones seconded to go into closed session pursuant to Section 19.85 (1)(c) Wis. Stats., for the purpose of considering employment, promotion, compensation for performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: the annual performance evaluation of the highway commissioner. Motion carried with unanimous roll call vote.

Don Nellessen moved, Ron Anderson seconded to return to open session. Motion carried with unanimous roll call vote.

Dale Hines explained that Ross received a positive performance evaluation. Dale, Ross and Curt Kephart, AC will meet to determine goals and objectives.

Shop Superintendent's Report (Ray Dohm)

Ray shared an accident report with the committee and informed them of the details surrounding the accident. There was \$16,000 damage to our vehicle, unit #52.

Patrol Superintendent's Report (Al Thoner)

The county maintainers are brushing and working with storm cleanup. State maintainers are brushing on STH 29 and also working with storm cleanup. Culvert liners will be purchased for the State out of 2005 funds.

Commissioner's Report (Ross Christopherson)

Reminded the committee of the deadline to register for the 2006 Winter Highway Conference. Neither Mel, Dale or Don are planning to attend. Ross will check with Chip. Ron is planning to attend.

Ross explained the details behind an accident involving a milk truck and one of our plow trucks on CTH "HH" by Nugget Lake Park some years ago. Our insurance company settled without consulting with the department and determined that Pierce County is 75% liable. The department disagrees but has no recourse. A stop sign, a stop ahead sign will be put up after meeting with the township.

The contract for the sale for the surplus rock has been signed by the buyer, County Materials. Monthly statements and payments will be made to the highway department at \$5.05 per ton.

Looking at design exceptions for the CTH "F" bridge to tighten the corners. The estimated cost so far is down to \$9.4 million.

Meetings for next year were set as follows:

January 12, 2006 at 8:30 a/m.

February 9, 2006 at 8:30 a.m.

Future agenda items include: Patrol superintendent vehicle bids, D7 bids, and maintenance fund transfer of \$100,000 from contingency.

Mel Pittman moved, Don Nellessen seconded to adjourn the meeting. Motion carried. The meeting adjourned at 1:05 p.m.